



Askhat Uteshev

DCC Specialist (Document Controller)

CONTACT



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Skype: asxo007

PERSONAL

Birthday : 22nd August 1993

Relationship : Single

Nationality : Kazakh

Languages : Russian, English

INTERESTS

- Graphic Design
- Computers
- Dogs
- Books
- Bike & Music

CONNECT



PROFILE

Profile

Hello, My name is Askhat and I am looking for a job of my dream, where i can help to grow up for a company as well as to grow up like a specialist. I will be glad to any cooperation

COMMUNICATION



70%

CREATIVITY



100%

TEAMWORK



60%

ORGANIZATION



80%

LEADERSHIP



80%

WORK EXPERIENCE

Work

2017

DCC Specialist (Curent position)

LLP ZhaikMunai, Nostrum Oil&Gas, Site Chinarevo, CGTU-3
Accept and sending to vendors incoming or outgoing letters, drawings, MOM's. To upload and save all type of documents in base, to fill a registers.

2016

DCC Assistant (LLP ZhaikMunai, Nostrum Oil&Gas)

LLP ZhaikMunai, Nostrum Oil&Gas, Site Chinarevo, CGTU-3
Scanning, Printing, Cutting etc.

EDUCATION

Education

Foreign language

Going to enter to any technical university

KazNPU named by Abay, Almaty

PROFESSIONAL SKILL

Skill

PHOTOSHOP



MS OFFICE



ILLUSTRATOR



REDACT



CONVERTING

