



ABBREVIATIONS

Punctuation Bingo

abbreviations



Which of the nine abbreviations below are correct? Mark them with buttons or pennies. Get three in a row and you win! (Bingo can be vertical, horizontal, or diagonal.)

1. Calif	2. Mr	3. Jr.
4. In.ch	5. ft.	6. U.S.A.
7. mph	8. Fahren	9. fbi

EXTRA!

Invent ten brand-new abbreviations! For instance, the abbreviation for eyeball could be a.b., and the abbreviation for vacation could be vac.

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Abbreviation Fact:

You can write certain abbreviations with or without periods. For example, NMCABI Award could also be N.M.C.A.B.I. Award. Other examples: mph can also be m.p.h.; fbi can also be F.B.I.; USA can also be U.S.A.

The mayor was lost in line. He didn't have a word to shorten. Instead, he told Emily that she was the winner of New Macaroni City's Annual Best Invention Award. Then he hung a gold medal around her neck. The medal said NMCABI Award.

"These abbreviations are awesome," said the mayor. "You've made life around here s.m.b. That stands for so much better!"

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PUNCTUATION TALES

abbreviations

The Amazing Abbreviation Machine

by Justin McCory Martin
illustrated by Mike Moran



SCHOLASTIC



Abbreviation Fact:

An abbreviation is a shortened version of a word or a group of words. Abbreviations make reading and writing faster and easier. You'll learn all about them in this book.

The machine whizzed, whirled, and wiggled. It beeped, burbled, and burped. Then out popped a brand-new word: dept. "My invention really works!" cried Emily. "I've created an abbreviation. It's much shorter and way easier to write."

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A central green box labeled "Types of Abbreviations" is connected by lines to four surrounding green boxes: "Acronyms" (top-left), "Initialism" (top-right), "Contractions" (bottom-left), and "Shortenings" (bottom-right). A small green dot is positioned above the "Initialism" box. A grey rectangular box is located at the top center of the slide.

Types of Abbreviations

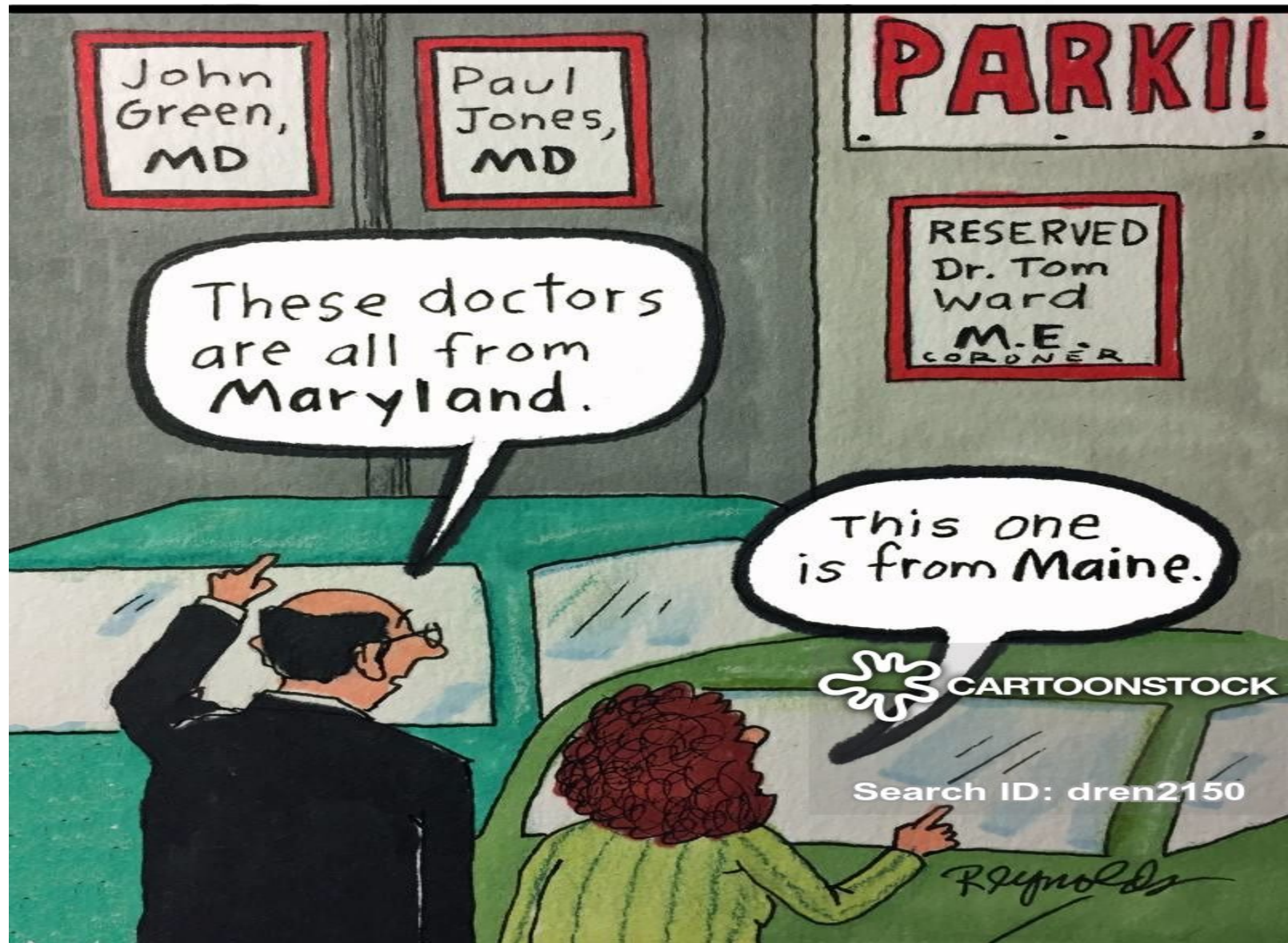
Acronyms
e.g
RAM, ROM

Initialism
e.g
FBI, CID

Contractions
e.g
Dr., I've

Shortenings
e.g
rihno, add, etc

THE ABBREVIATIONALLY CHALLENGED...



DEFINITION

**ABBREVIATIONS ARE SHORTENED
FORMS OF WORDS OR LENGTHY
PHRASE**

Shortened forms of Names or Terms

example

KILOGRAM - kg

ACRONYM

**AN ACRONYM IS FORMED FROM THE
FIRST LETTERS OF A GROUP OF WORDS.**

We pronounce the Acronym as a word.

EXAMPLE:

WHO

WORLD HEALTH ORGANISATION

INITIALS

**AN INITIALISM IS FORMED FROM THE
FIRST LETTERS OF A GROUP OF WORDS.**

We pronounce each letter individually.

EXAMPLE:

U.S.A

C.P.U

UNITED STATES OF AMERICA

American/ British

In British English, we do not usually use full stops between each letter for initialisms.

FBI *correct*

F.B.I. *wrong*

**In American English, it is a question of style.
Using full stops is more common in American English.**

FBI *correct*

F.B.I. *correct*

Shortenings

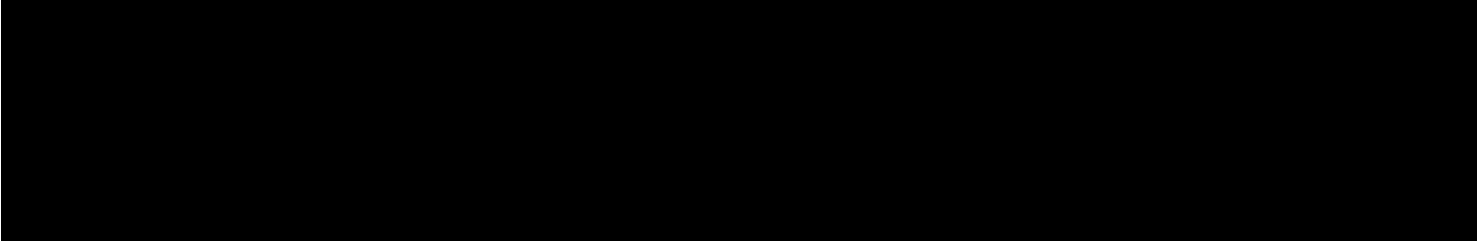
A SHORTENING IS AN ABBREVIATION IN WHICH THE BEGINNING OR END OF THE WORD HAS BEEN OMITTED.

There are 2 types:

Type 1 shortenings (treated as real words)

ad – advertisement (to promote a product or service)

app – application (software)

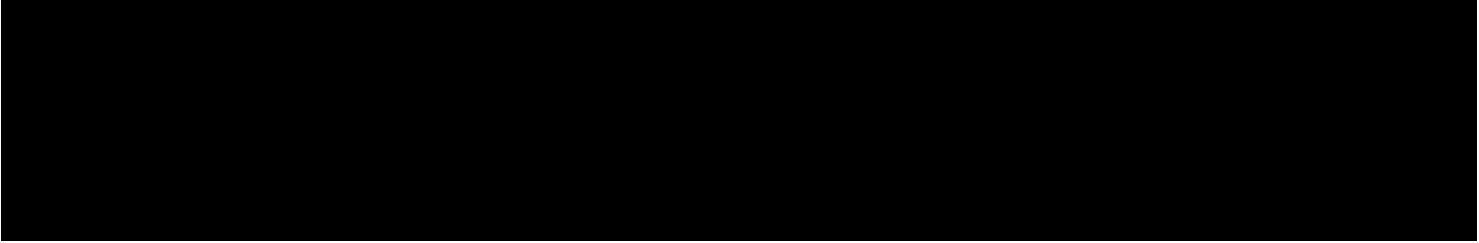


**Type 2 shortenings are only used in writing.
But when we say or read them, we say the full
version of the word.**

**Writing: “Please send me the Feb accounts.”
Speaking: “Please send me the February
accounts.”**

Contractions

CONTRACTIONS ARE ABBREVIATIONS IN WHICH WE OMIT LETTERS FROM THE MIDDLE OF A WORD.



Type 1 contractions (missing letters from 1 word)

Dr – Doctor

govt – government

St – Saint

Mr – Mister



Type 2 contractions (missing letters from more than 1 word)

We use an apostrophe to represent the missing letters:

he's – he is

they'd – they would

I've – I have

FIND OUT

NASA

ASAP

Dr

OPEC

CEO

PIN

etc

FBI

flu

VAT



THE END