

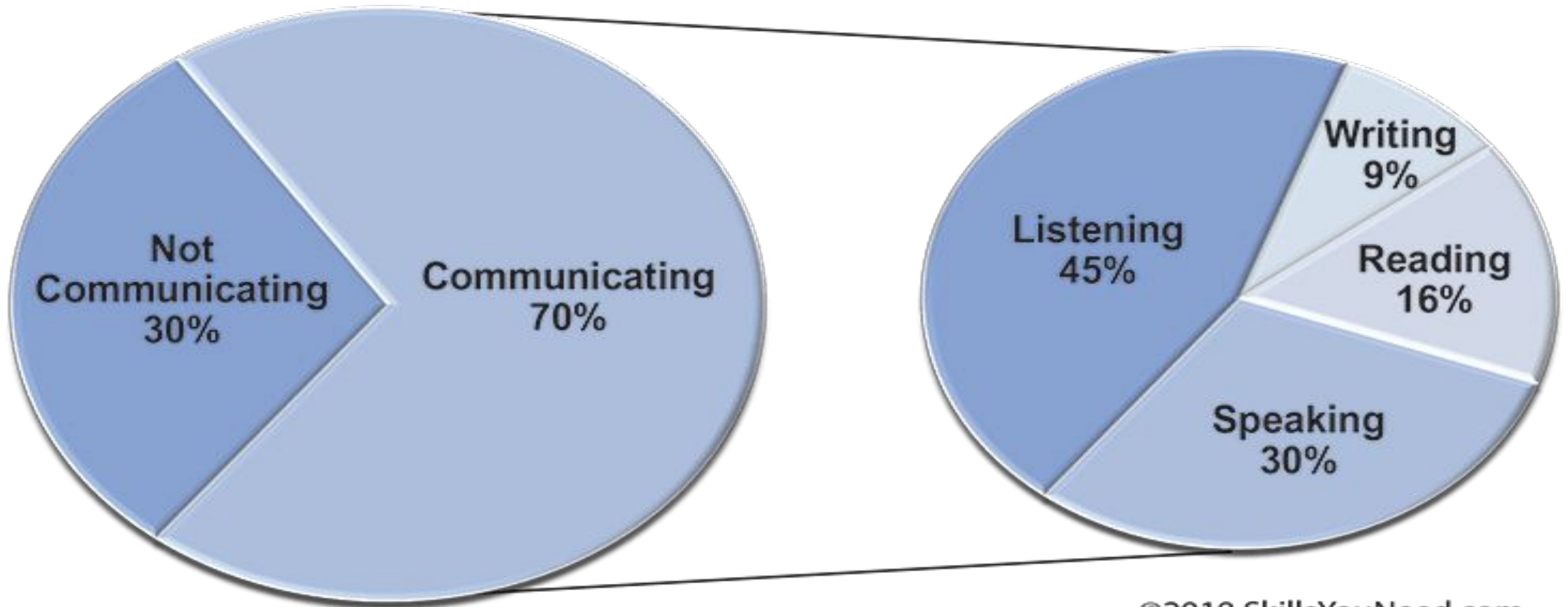
Activity

Questions:

- 1.-What skills do you use when you chat on line?
- 2.-What skills are you using when you are taking notes in your class?
- 3.-What skills are you using when your teacher plays a song on the cd player?
- 4.-What skills are you using now?
- 5.-Are language skills useful? Why?

Introduction

Time Spent Communicating



Contd...,

What is LSRW?

- L-S-R-W is the **four skills of language learning**
- a set of four capabilities that allow an individual to comprehend and produce spoken language for proper and effective interpersonal communication. `
- These skills are **Listening, Speaking, Reading, and Writing**.
- In the context of first-language acquisition, the four skills are most often acquired in the order of listening first, then speaking, then possibly reading and writing.

TYPE OF LANGUAGE SKILLS

Receptive or Input



Reading and Listening

Productive or Output

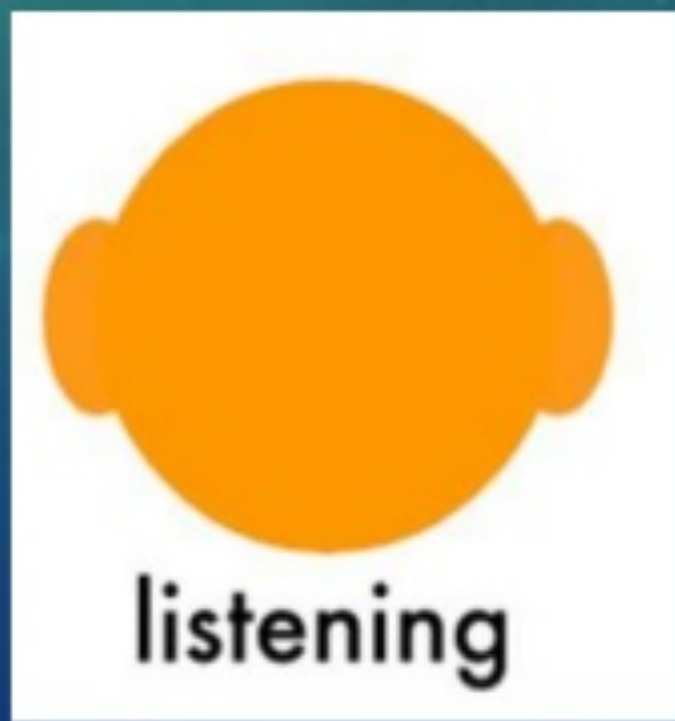


Writing and Speaking

LISTENING

When do we listen?

- Every-day life
- Lectures, group discussions
- Brainstorming, presentations
- Question & Answer
- Instructions



Contd...,

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Types of Listening

Difference

Active listening

- Paying attention to what speaker is saying.
- Signs of behaviour: Nodding, eye contact, asking questions wherever required

Passive listening

- Only hearing to what speaker is saying.
- Signs of behaviour: Ungainly postures like resting chin on hand, bending forward too much to show that he/she is paying attention.

Source: Oxford Technical
Communication by Meenakshi
Raman & Sangeeta Sharma.
www.reference.com

SPEAKING

Importance

- Most obvious skill
- Most interactive skill
- Develops understanding through communication
- Develops inter-personal skills (team working)
- Used in assessment



Contd...,

SPEAKING

Issues

- Lack of confidence
- Uncertain about -
timing/vocabulary/interaction
- Decoding of non-verbal information
- Lack of knowledge of presentation
skills



Contd...,

SPEAKING

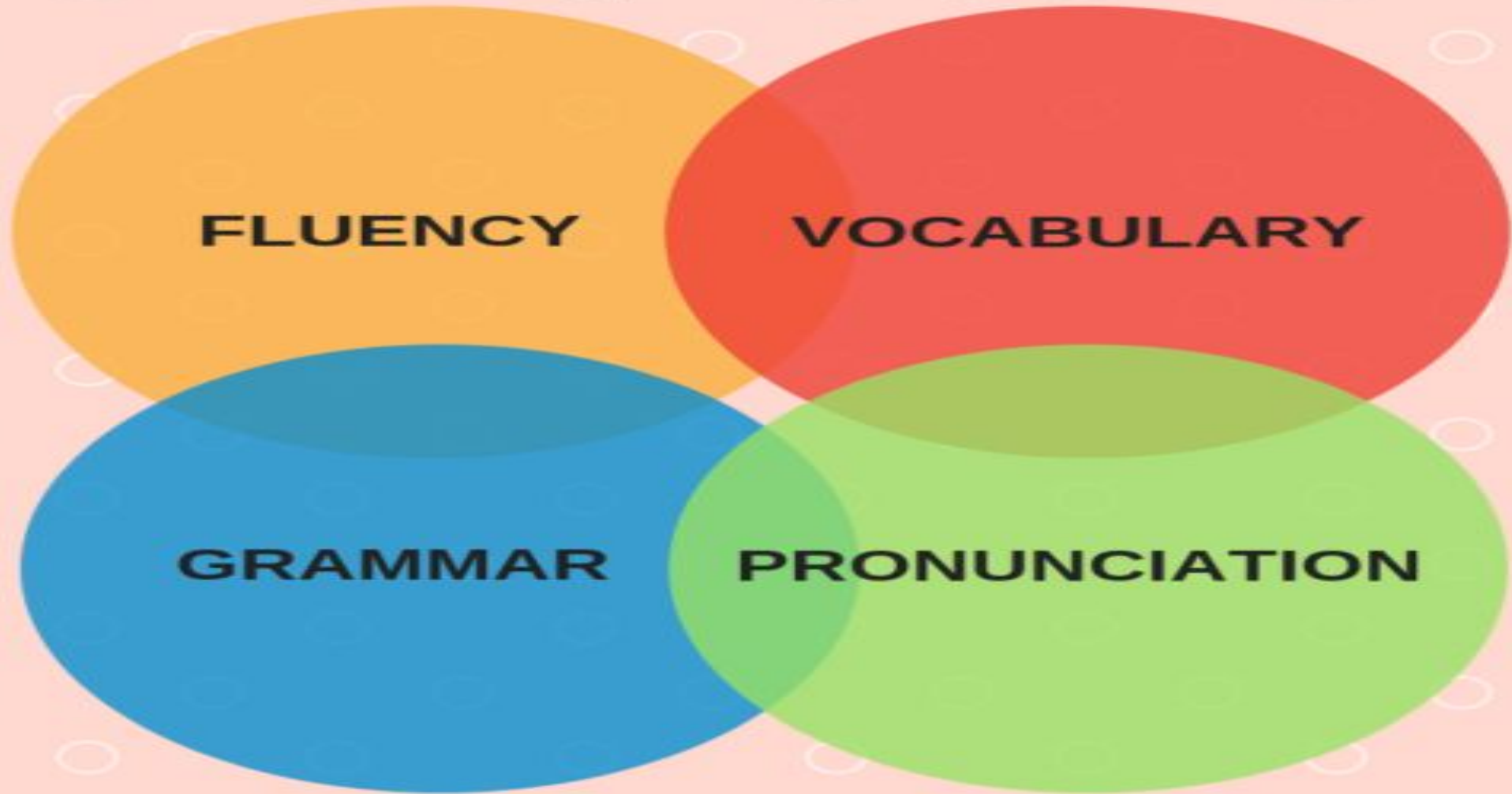
Issues

- Lack of confidence
- Uncertain about -
timing/vocabulary/interaction
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- Lack of knowledge of presentation
skills



Speaking Skills

The Four Speaking Skills.



READING

When do we read?

- Lectures, presentations, tutorials
- Coursework, research, internet
- Blackboard, course documents
- Work & home (social sight reading)



reading

Contd...,

READING

Importance

- Informs writing and writing style
- Develops knowledge of language structure
- Develops vocabulary (specific vocab. for subject)
- Register and purpose



Contd...,

READING

Issues

- Speed
- Decoding new words
- Vocabulary
- Comprehension
- Relevance
- Volume (in study)



READING SKILLS

USE BACKGROUND KNOWLEDGE 	ASK QUESTIONS 	IDENTIFY THE AUTHOR'S PURPOSE 	IDENTIFY THE MAIN IDEA 
RECOGNIZE SEQUENCE 	RECOGNIZE CAUSE AND EFFECT 	MAKE INFERENCES 	MAKE PREDICTIONS 
SUMMARIZE 	DISTINGUISH BETWEEN FACT AND OPINION 	FIND FACTS AND DETAILS 	RECOGNIZE COMPARE AND CONTRAST 
MAKE CONNECTIONS 	VISUALIZE 	REREAD FOR CLARITY 	ADJUST YOUR PACING 

THE CLASSROOM KEY

WRITING

When do we write ?

- Coursework
- Exams
- Lectures
- Tutorials
- Group work
- Presentations



writing

Contd...,

WRITING

Importance

- Main method of assessment
- Strict methods and conventions in academic writing
- Various formats/styles/functions depending on subject area
- Essential skill for exams
- Errors more obvious



writing

Contd...,

WRITING

Issues

- Lack of knowledge of key language structures, word, sentence, paragraph, text
- Differences between style in native country and UK
- Register and purpose
- Note-taking
- Paraphrasing
- Academic conduct



writing

**"WRITING
IS THE
PAINTING
OF THE
VOICE!"**

VOLTAIRE

Ways to develop writing skill

Use clear language:

- ▶ Use the sort of words you would use in conversation.
- ▶ Use a level of language that is accessible to your readers.
- ▶ Avoid overuse of clichés, similes and worn out phrases.
- ▶ Write short sentences so that your reader get the basic or theme point of ur phrase.

Be objective:

- Present the information objectively.
- Your conclusions should arise logically from the information presented, and be based on the facts and evidence you have collected, rather than your own opinion or what you would like to happen.

Contd...,

Structure:

- ▶ A clear beginning, middle and an end.
- ▶ It is more challenging to understand the chain of thought in written communication than when it is expressed verbally.
- ▶ The blue print of your thoughts in your mind will decide the structure of your writing.

Choice of words:

- ▶ The words that you use determine your style.
- ▶ Your writing could be easy and based on simple words so that your reader gets the main point.
- ▶ Words can convey positive, negative, strong or weak messages depending on what you choose to express yourself.

Contd...,

Punctuation:

- ▶ Its have a large effect.
- ▶ In speaking we don't need to have any commas , full stop , question mark etc.
- ▶ But if u don't use the commas , full stop etc. In your writing phrase the reader can get difficulty to read and understand.
- ▶ A writer should have a best knowledge to use these things.

Grammatically correct:

- ▶ No grammatical mistakes.
- ▶ In writing grammar have a larger effect...if u write correct grammar the reader understand context easily.

Contd...,

Proofread:

- ▶ Proofread as many times as it is required to get it perfect.
- ▶ This thing helps send out errors all the time.
- ▶ After you finish writing, read and re-read and check for typos and grammar errors.
- ▶ Check for concision and cut out every single word.

Style:

- ▶ Style is the main every writer owns his own style.
- ▶ An easy style has a quick impact.
- ▶ The message should be understood on first reading.

To Sum up

- Success and communication are very closely related with each other.
- In today's competitive world, good LSRW skills provide the right key to success.
- These skills are required to maintain relationships and better understanding which are vital in both personal and professional life.
- Lack of communication skills will certainly affect the future of any student.
- Careers and job opportunities have made it a mandatory that employees should be proficient in the English language.
- LSRW Method plays its pivotal role in the enhancement of this English speaking

Task

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“Most of the successful people do more of
listening than talking”

Thank You