

# Anu Kumar

## Consultant

New Delhi, Delhi - Email me on Indeed: [indeed.com/r/Anu-Kumar/73b09032411579a7](https://www.indeed.com/r/Anu-Kumar/73b09032411579a7)

### WORK EXPERIENCE

#### Consultant

Sanskriti School - New Delhi, Delhi - January 2006 to July 2006

Worked in the capacity of library consultant and was actively involved with setting up the online library and research center.

#### Team Assistant (Temp)

The World Bank - New Delhi, Delhi - May 2004 to January 2006

As a Team Assistant my work included providing research support and assist in preparing reports for projects being undertaken by the Bank, in addition to routine administrative tasks.

#### Training Manager

One World South Asia - New Delhi, Delhi - February 2002 to March 2004

As the training manager, I was responsible for maintaining the portal for One World South Asia, scheduling and organizing events and workshops for South Asian NGOs' on the use of ICT in their respective work areas, extensive coordination and partnership building between South Asia NGOs' and interacting with various internal and external agencies to ensure document updates.

- Independently organized the GKP [Global Knowledge Partnership] training workshops for women journalists in India and Nepal with representation from 6 countries.
- Independently organized FES [Friedrich Ebert Stiftung] capacity building workshops all across India on content management by using low cost tools.
- Coordinated the One World seminar for the World Social Forum held in Mumbai in December 2003.

#### Manager

India Today Portal - New Delhi, Delhi - April 1997 to November 2001

Managed the emagazine for the entire range of print publication of India Today Group. [India Today, Business Today, Computers Today and Teens Today].

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Delhi- 110070  
Cell: 91-9811144082

#### Assistant Librarian

India Today Portal - New Delhi, Delhi - April 1995 to March 1997

Led data base management for the India Today publications group and daily newspapers. The job entailed classification of content, documenting, archiving and updating. It involved collection of information from various internal and external sources.

#### Assistant Librarian

World Wild Life Fund - Delhi, Delhi - August 1993 to March 1995

The responsibilities included books

classification and updating the library book bank.

**Assistant Librarian**

Indian National Trust for Art and Cultural Heritage - November 1992 to August 1993

**Assistant Librarian**

USAID - November 1990 to August 1991

**Internship and Library Assistant**

British Council Library - April 1989 to November 1990

**EDUCATION**

**Bachelor in Library Science in Library Science**

Rajasthan University

1989

**B.A. (Honors) in History**

Jesus and Mary College, Delhi University - Delhi, Delhi

1987