

HRA Declaration

I the undersigned hereby submit the following documents and information for House Rent Allowance (HRA) Exemption (Income Tax calculation) -Financial Year 2022-2023.

1. Landlord(s) Name and Address details
2. Landlord PAN ID details (*Mandatory and supported with a PAN Card - Scanned / clear photocopy)
3. Monthly House Rent Details as per House Rent Receipt / Certificate / Bank Statement

I understand that the House Rent paid for referred financial year along with Landlord's PAN card number are updated on TRACES(www.tdscpc.gov.in), as per Income Tax Regulatory requirement

In case of Information Mismatch / Notice / Enquiry as demanded by relevant Statutory / Tax Authority, I hereby agree to submit / furnish all relevant details requested by Company.

In case of any Income Tax Shortfall (incl. any Interest as levied by Tax Authorities) arising on account of information mismatch related to House Rent Allowance details would be recoverable as Payroll dues.

I understand and hereby declare that I have read and understood the guidelines provided in 'Proofs Option Document (in the ADP portal)' and that, all the information, documents provided above is true and correct in all respect.

Signed :



Employee Name :

UTKAN KUMAR

Person Number :

200165A7

Note : Furnishing of Landlord's PAN detail is mandatory if the Monthly Rent is INR 8300 and above or yearly INR 100000 and above.

Rent Receipt

Received ₹ 30,000/- Per month (Thirty thousand only)

from Mr. / Ms / Mrs. UTAM KUMAR towards rent of the premises

as mentioned in the below for the Period From APRIL 2022 To JANUARY 2023

Address of the Rental Property* : Matha House, #1013, 2nd Floor, Gokuldham

Society, Sector 21, Pocket - C, Gurugram, Haryana - 122016

Gurugram Highlight the City: Chennai / Mumbai / Kolkata / Delhi / Non- metro (other cities)

Name of the Landlord* : Mr. PARAS RAY

Address of the Landlord* : Matha House, Sector 21, Pocket C, Gurugram

NEAR HUDA MARKET, 122016

PAN of the Landlord* :

A	A	R	P	P	6	6	8	9	B
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Paras Ray

Signature of the Landlord*

* If the Rent amount is more than Rs. 8333/- P.M, then landlord PAN is mandatory. Refer Income Circular No. 08/2013 F.No.275/192/2013-IT (B). From the Website www.incometaxindia.gov.in Affix

Future Declaration

Below mentioned is the rent that are due for payment after the cutoff date but are payable before the financial year-end March 31, 2023. Please consider rent payable for the tax benefit in the current financial 2022 - 2023.

Amount: 30,000/- (Per month)

Period: From: FEBRUARY 2023 To: MARCH 2023

Associate Declaration

I hereby declare that the information provided above is true and correct and I will be solely responsible for any situation arising out of non-payment of the above payments before 31st Mar 2023.

Date: 12th JAN 2023

Signature of the employee