

YUVRAJ TRIVEDI

trivedi.yuvraj2005@gmail.com

+91 9753441111

<https://yuvrajtrivedi-portfolio.vercel.app/>

[www.linkedin.com/in/yuvraj-trivedi-](https://www.linkedin.com/in/yuvraj-trivedi-640109247)

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SUMMARY

Strategic, results-driven professional with expertise in business ops, data analysis, and cross-functional execution. Proven success partnering with founders/CXOs to drive growth, optimize processes, and deliver impact across product, finance, and market strategy. High ownership, sharp problem-solving, and thrives in fast-paced, high-stakes environments.

WORK EXPERIENCE

Generalist Founder's Office - DreamSVin Consultancy

July 2025- Present

- Collaborated closely with the Founder on 3+ strategic growth ideas aimed at expanding the client base, enhancing service offerings, and actively exploring new business opportunities.
- Managed end-to-end client coordination and effectively handled social media presence, increasing engagement.

Generalist Founder's Office - Medoc Health

Aug 2025- Oct 2025

- Assisting Founder in brainstorming, evaluating, and prioritizing key strategic initiatives to support business growth.
- Coordinating early-stage operational tasks, ensuring smooth workflows and effective cross-team collaboration.

Founder's Office - Rachitham

March 2025- July 2025

- Managed inventory and streamlined logistics for franchise outlets, enhancing operational efficiency and resolving 50+ customer and franchisee issues.
- Pitched and promoted Rachitham's franchise model to 20+ leads, successfully converting them into partners through strategic communication and consistent follow-ups.

Founder's Office- Urban Scholar

Oct 2024 - Jan 2025

- Managed 100+ monthly orders by coordinating with customers, vendors, and dispatch teams, streamlining processes to improve efficiency by 20% and consistently achieving a 95% customer satisfaction rate.
- Assisted the Founder in tracking sales performance, coordinating marketing activities, and providing operational updates across cross-functional teams to ensure smooth business operations.

Internship as part of the Generation Green 2024 initiative

Aug 2024 - Sept 2024

- Engaged 150+ individuals in the Go Green oath through interactive sessions and campaigns, actively promoting e-waste awareness and fostering eco-conscious behavior.
- Contributed to the nationwide Generation Green movement by leading community outreach initiatives, aligning efforts with the UN Sustainable Development Goals (SDGs).

CERTIFICATIONS

- **Lean Six Sigma White Belt Certification**- The Council for Six Sigma Certification (CSSC)
- **Project Management Fundamentals** - IBM
- **Business Development Fundamentals**- LinkedIn Learning
- **Agile Foundations** - Project Management Institute

EDUCATION

Oct 2022 - Aug 2026

Btech. in Electronics and Communications Engineering (VIT)

TECHINICAL SKILL

- GTM Strategy
- Building Automations
- Product requirement document(PRD)
- Growth Sprints
- Product teardown
- Market Intelligence

CORE SKILLS

- CopyWriting
- Power BI
- Figma
- Excel (Pivot table, graphs etc)
- Notion
- Digital campaigns