

YUVRAJ TRIVEDI

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SUMMARY

Strategic, results-driven professional with expertise in business ops, data analysis, and cross-functional execution. Proven success partnering with founders/CXOs to drive growth, optimize processes, and deliver impact across product, finance, and market strategy. High ownership, sharp problem-solving, and thrives in fast-paced, high-stakes environments.

WORK EXPERIENCE

Generalist Founder's Office - DreamSVin Consultancy	July 2025- Present
<ul style="list-style-type: none">Collaborated closely with the Founder on 3+ strategic growth ideas aimed at expanding the client base, enhancing service offerings, and actively exploring new business opportunities.Managed end-to-end client coordination and effectively handled social media presence, increasing engagement.	
Generalist Founder's Office - Medoc Health	Aug 2025- Oct 2025
<ul style="list-style-type: none">Assisting Founder in brainstorming, evaluating, and prioritizing key strategic initiatives to support business growth.Coordinating early-stage operational tasks, ensuring smooth workflows and effective cross-team collaboration.	
Founder's Office - Rachitham	March 2025- July 2025
<ul style="list-style-type: none">Managed inventory and streamlined logistics for franchise outlets, enhancing operational efficiency and resolving 50+ customer and franchisee issues.Pitched and promoted Rachitham's franchise model to 20+ leads, successfully converting them into partners through strategic communication and consistent follow-ups.	
Founder's Office- Urban Scholar	Oct 2024 - Jan 2025
<ul style="list-style-type: none">Managed 100+ monthly orders by coordinating with customers, vendors, and dispatch teams, streamlining processes to improve efficiency by 20% and consistently achieving a 95% customer satisfaction rate.Assisted the Founder in tracking sales performance, coordinating marketing activities, and providing operational updates across cross-functional teams to ensure smooth business operations.	
Internship as part of the Generation Green 2024 initiative	Aug 2024 - Sept 2024
<ul style="list-style-type: none">Engaged 150+ individuals in the Go Green oath through interactive sessions and campaigns, actively promoting e-waste awareness and fostering eco-conscious behavior.Contributed to the nationwide Generation Green movement by leading community outreach initiatives, aligning efforts with the UN Sustainable Development Goals (SDGs).	

CERTIFICATIONS

- Lean Six Sigma White Belt Certification**- The Council for Six Sigma Certification (CSSC)
- Project Management Fundamentals** - IBM
- Business Development Fundamentals**- LinkedIn Learning
- Agile Foundations** - Project Management Institute

EDUCATION

Oct 2022 - Aug 2026

Btech. in Electronics and Communications Engineering (VIT)

TECHINCAL SKILL	CORE SKILLS
<ul style="list-style-type: none">GTM StrategyBuilding AutomationsProduct requirement document(PRD)Growth SprintsProduct teardownMarket Intelligence	<ul style="list-style-type: none">CopyWritingPower BIFigmaExcel (Pivot table, graphs etc)NotionDigital campaigns