

PS31127-R-002-P
RUN DATE: 02/11/08
RUN TIME: 10:12

PURCHASING/ACCOUNTS PAYABLE SYSTEM
REQUISITION AND ADDON LISTING

PAGE: 1

T490601

PURCHASE REQUISITION DATE ENTERED: 02/08/08

*** FOR 07-09 BIENN ***

BUDGET	BUDGET#	DEPT CONTACT	PHONE	* INVOICE *
TITLE: SP FACILITIES MAINT	16-9870	RONDA GRAZEN	(206) 685-1306	* BOX NUMBER *
DEPT: INTERCOLLEGIATE ATHLET	DEL NO LATER THAN	TECH CONTACT	PHONE	* 354070 *
	00/00/00	SHEILA DONAVON	3-7373	*****
DELIVER TO:				
3910 MONTLAKE BLVD. NE	NO EARLIER THAN	SERVICE BEGIN	SERVICE END	READY *****
GRAVES BUILDING	00/00/00	00/00/00	00/00/00	TO * X *
SEATTLE	WA 98195-4070			FILE * X *
	BOX: 354070			*****
ATTN: SHEILA DONAVON		ASSIGNED TO DENISE GRIZZELL		

PURCHASE ORDER
SIGNED BY: * ERI GA NSF : 39.29 : 28B.20 : 43:105 : OTHER * * GRAND *
* TOTAL \$ 279.24 * FOR 1 ITEM

PRICE CONSIDERED FAIR AND REASONABLE BASED ON PURCHASER'S KNOWLEDGE OF MARKET/COMMODITY (PO LT \$2500)

REQUISITION-HISTORY

STATUS	PERFORMED	BY	ACTION
090: PERFORM ENCUMBRANCE	02/08/08 11:39	RONDA GRAZEN	ENCUMBERED
100: PERFORM REQUISITION APPROVAL	02/11/08 9:29	JULIA RAMOS	APPROVED
400: BUYER TO BE ASSIGNED	02/11/08 10:11	NORMA CHUA	ASSIGNED TO DP
500: RELEASED TO BUYER	02/11/08 10:11	NORMA CHUA	RELEASED TO DP

PURCHASE REQUISITION

DATE ENTERED: 02/08/08

*** FOR 07-09 BIENN ***

VENDOR VENDOR-NUMBER 213779-01
VERIZON
3350 161ST AVE SE #231

BELLEVUE
WA 98008-0000
ATTN: 425.603.2792

WRITTEN ORDER
PHONE ORDER
CONFIRMING P.O.
DATE
PLACED BY
DELIVERY
F.O.B.
SHIP VIA
TERMS
VENDOR CONTACT

ITEM G/C COM-CODE DESCRIPTION:

001 0000-00 LG VX8350 FOR SFM INTERN 206-276-8058 SHIP TO SHEILA
1.00 EA 249.990 272.24 05 40 00

FREIGHT

7.00

ADDON DATA FOR BUDGETS:

16-9870 SP FACILITIES MAINT START: 00/00/00 END: 00/00/00 SHARE-% 100 SHARE-\$ 0.00
FUNDING SOURCE STUDENTS
CLASSIFICATION
CONTRACT

University of Washington
Communication Technologies
4518 University Way NE, Suite 201
Seattle, Washington 98105

Purchase order confirmation

Wednesday, February 13, 2008

To: **Denise Grizzell** Phone: **206-543-2752**
Purchasing Fax: **206-543-3854**
From: **Geoff Vlcek** Phone: **206-543-6816**
CCBF Fax: **206-543-3731**

Purchase order: 490601 is approved

Vendor: **VERIZON WIRELESS** Phone: **206-200-7410**
Suzanne Johnson-Henn Fax: **425-603-2771**

Equipment: Digital ☒ Analog ☐

Airtime plan: **#Error**

Items ordered: **1x LG-VX8350**

Item is: **Upgrade 206-276-8058**

Primary user: **Event Management Intern**

Budget # **16-9870 SP FACILITIES MAINT**

Dept contact: **Sheila Donovan**

Mail box: **354070** Phone: **206-543-7373**

Comments: **Upgrade/Replacement Cell Phone for Event Management Intern**
Calling Plan: retain current plan

sent 2/13/08

Date: Wed, 13 Feb 2008 16:19:34 -0800
From: Suzanne.Johnson-Henn@VerizonWireless.com
To: Denise Grizzell <grizzell@u.washington.edu>
Cc: Shawn.McElroy@VerizonWireless.com, pingh@u.washington.edu,
ccbf-cellular@cac.washington.edu
Subject: RE: PO# 490601 (Verizon Wireless upgrade) (fwd)

Hi Denise,
The device pricing is 0.00.
I will need to submit this to Corporate Connections to change the account to WSCA. Once that is complete I will place the order and let you know that it has been submitted.
Thank you!
Suzanne

Suzanne Johnson-Henn
Major Account Manager
Government Sales - Education Specialist
Verizon Wireless
mobile - 206.200.7410
desk - 425.603.2758
fax - 425.603.2771
Business Service Center: 800.922.0204
Wireless Data Tech Support: <http://support.vzw.com/phones/> or
800.922.0204 (Option 3)

-----Original Message-----

From: Denise Grizzell [mailto:grizzell@u.washington.edu]
Sent: Wednesday, February 13, 2008 3:55 PM
To: Johnson-Henn, Suzanne
Cc: McElroy, Shawn; pingh@u.washington.edu;
ccbf-cellular@cac.washington.edu
Subject: PO# 490601 (Verizon Wireless upgrade) (fwd)

PROFILE ID#: 724049

PLEASE VERIFY RECEIPT OF THIS ORDER, THAT PRICING IS CORRECT, AND GIVE
ETA

TO: VERIZON WIRELESS
ATTN: SUZANNE JOHNSON-HENN
FEBRUARY 13, 2008

FROM: UNIVERSITY OF WASHINGTON
DENISE GRIZZELL

CONCERNING: REPLACEMENT PHONE (UPGRADE) - PO# 490601

THIS IS A REPLACEMENT PHONE.
PLEASE PROGRAM THIS PHONE WITH THE FOLLOWING NUMBER: 206-276-8058

I NEED TO PLACE AND ORDER FOR THE FOLLOWING ITEM:

1' each LG VX8350- \$249.99

AIRTIME PLAN: RETAIN CURRENT CALLING PLAN

PRIMARY USER: EVENT MANAGEMENT INTERN

DEPT CONTACT: SHEILA DONAVON @ 206-543-7373

SHIP TO ADDRESS:

(MUST INCLUDE PURCHASE ORDER NUMBER)

INTERCOLLEGIATE ATHLETICS

3910 MONTLAKE BLVD

GRAVES BLDG

SEATTLE, WA 98195

ATTN: SHEILA DONAVON @ 206-543-7373

Please invoice the following addresses to expedite payment:

FOR THE PHONE AND OTHER HARDWARE:

(MUST HAVE PURCHASE ORDER ON INVOICE)

UNIVERSITY OF WASHINGTON

ACCOUNTS PAYABLE

3917 UNIVERSITY WAY NE

SEATTLE, WA 98105

FOR AIRTIME CHARGES:

UNIVERSITY OF WASHINGTON

C&C BUSINESS & FINANCE

4518 UNIVERSITY WAY NE ROOM 201

SEATTLE, WA 98105

PLEASE NOTE THESE IMPORTANT TERMS AND CONDITIONS:

IDENTIFICATION: All invoices, packing lists, packages, shipping notices, instruction manuals, and other written documents affecting this order shall contain the applicable Purchase Order number. Packing lists shall be enclosed in each and every box or package shipped pursuant to this order, containing the content therein. Invoices will not be processed for payment until all items are received.

TAXES: Unless otherwise indicated, purchaser agrees to pay all State of Washington sales or use taxes. No charge shall be made for federal excise taxes, and Purchaser agrees to furnish vendor, upon acceptance of articles supplied under this order with an exemption certificate.

FREIGHT: Per State of Washington DIS Master Contract number T98-MST-006, Section 11; Contractor shall ship all equipment purchased under this Master Contract, freight prepaid, FOB Purchaser's destination.

This order is subject to the Terms and Conditions of DIS Master Agreement Number T07-MST-071, WSCA Master Agreement Number: 1523.

Thanks

Denise

Denise Grizzell

Program Coordinator
phone-206-543-2752
fax-206-543-3854

----- Forwarded message -----

Date: Wed, 13 Feb 2008 14:48:21 -0800
From: Geoff Vlcek <gvlcek@u.washington.edu>
To: Denise Grizzell <grizzell@u.washington.edu>
Cc: pingh@u.washington.edu, gvlcek@u.washington.edu,
Steven Kurle <skurle@u.washington.edu>
Subject: PO# 490601 (Verizon Wireless upgrade)

Denise

490601 Thanks.

Geoff Vlcek (vel-check)
UNIVERSITY of WASHINGTON
UW Technology Services - Customer Care
Program Coordinator - Cellular
UW Mailbox 355675
3737 Brooklyn Ave NE, Room 44
Seattle, WA 98105
desk: (206) 543-6816
fax: (206) 685-4321
ccbf-cellular@u.washington.edu

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