



# 2014 Summer Season Temporary Employment Opportunities

## US Forest Service, Eastern Region Ottawa National Forest

### Positions available at the following locations:

**Ironwood, MI (SO and Bessemer RD),  
Kenton, MI (Kenton RD),  
Ontonagon, MI (Ontonagon RD),  
Watersmeet, MI (Iron River and Watersmeet RD's)**

The Ottawa National Forest is seeking qualified applicants to fill a variety of temporary full-time positions for the 2014 summer season. For additional information on the Ottawa National Forest and employment opportunities please call any of our offices.



Positions are available in many programs including: customer service, recreation, watershed, engineering, wilderness, timber, reforestation, silviculture, wildlife, fisheries, plants, and nursery management.

Length of season and number of positions will depend upon budget. Seasonal housing may be available for employees in Watersmeet only.

**Temporary Positions:** Temporary positions (approximately 3-6 months) will be advertised on the USAJobs website ([www.usajobs.gov](http://www.usajobs.gov)). To receive information on how to apply for any of the positions identified, please call the Point of Contact identified on the next page. Individuals that wish to be considered for any position must apply to the appropriate vacancy announcement by the closing date. Please specify only those locations for which you wish to be considered. All applicants who have applied to announcements on or before the closing date and are found to be qualified will be referred for consideration.



**How to apply:** Apply online at [www.USAJobs.gov](http://www.USAJobs.gov). This online application process allows applicants to submit employment information, which can be printed for personal use and/or edited on the website for future use. If you do not have a USAJobs account, the system will help you establish one. Your account can be used for all federal job vacancies.

## **POSITIONS AVAILABLE FOR 2014 ON THE OTTAWA NATIONAL FOREST**

The Ottawa National Forest located in the Western Upper Peninsula of Michigan is seeking candidates to fill a number of temporary positions this summer. These positions are located at various locations across the Forest (Ironwood, Kenton, Ontonagon, and Watersmeet, MI). If you are interested in one of the positions listed below, please contact the appropriate person listed for additional information on how to apply.

**Forestry Technician (sale preparation)** GS-0462-05 - Applicant serves as a member of the district's sale preparation crew. Duties include: marking trees in timber sale units, flagging or painting timber sale unit boundaries, using Global Positioning System (GPS) to record unit boundaries and other unit features. The work week is typically Monday through Friday, 40 hours per week. The work can be physically demanding. **Contacts:** Watersmeet - Trevor Hahka 906-358-4038 or [thahka@fs.fed.us](mailto:thahka@fs.fed.us) or Ted Frank 906-932-1330 or [tfrank@fs.fed.us](mailto:tfrank@fs.fed.us); Kenton – Jim Pelkola 906-852-3500 or [jpelkola@fs.fed.us](mailto:jpelkola@fs.fed.us).

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-017297JT-DT

**Forestry Technician (recreation & trails)** GS-0462-04— Applicant works in the district recreation program. Typical duties include: trail maintenance activities such as clearing fallen trees or maintaining trail tread; campground maintenance activities; performing maintenance at boat landings such as installing signs or maintaining parking areas, and making forest visitor contacts. The work can be physically demanding, in all types of weather, and usually consists of a 40 hour work week, Weekend and Holiday work schedule possible. Valid state driver's license required. **Contacts:** Ironwood, Watersmeet – Melissa Simpson 906-358-4017 or [mdsimpson@fs.fed.us](mailto:mdsimpson@fs.fed.us); Kenton, Ontonagon – Susanne Adams 906-884-2085 or [smadams@fs.fed.us](mailto:smadams@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110903-017041JT-DT

**Forestry Aid (recreation and wilderness)** GS-0462-03— Applicant works in the District recreation program. Typical duties include: campground maintenance activities; performing maintenance at boat landings such as installing signs or maintaining parking areas and toilet facilities, and making forest visitor contacts. Sylvania Wilderness activities include: staffing the Sylvania Entrance Station, fee collection, digging and relocating wilderness latrines, and canoeing and hiking in the backcountry to make visitor contacts. The work can be physically demanding, in all types of weather, and usually consists of a 40 hour work week, Weekend and Holiday work schedule possible. Valid state driver's license required. **Contacts:** Watersmeet – Melissa Simpson 906-358-4017 or [mdsimpson@fs.fed.us](mailto:mdsimpson@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-018689JT-DT

**Biological Science Technician (plants)** GS-0404-04 – Applicant serves as part of the Forest's invasive plant treatment crew. The Ottawa is seeking one to three people for summer work performing invasive plant treatments during the 2013 field season (approximately May through August or September). Invasive plant work will be conducted along roads and various habitat types. Methods to be used include herbicide application, hand-pulling, weed-whacking, cutting, and digging. The work involved is strenuous. Employees should be able to carry a 3-gallon backpack sprayer over long distances in difficult terrain. Employees will be required to wear personal protective equipment such as hard hats, and for chemical applications, gloves, eye protection and disposable Tyvek suits. All employees will be expected to pass a written test to become certified Michigan pesticide applicators (test preparation time will be allowed at the start of the position). Applicants need to have valid driver's license. Work week is Monday-Thursday, 40 hours/week. **Contact:** Ironwood – Ian Shackleford 906-932-1330, ext. 331 or [ishackleford@fs.fed.us](mailto:ishackleford@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110909-017743LS-DT

**Information Receptionist** GS-0303-03- Responsibilities include customer service at the Ottawa Visitor Center in Watersmeet, Michigan. This includes answering phones and general forest questions, general clerical duties. Schedules include weekends and holidays. **Contact:** Watersmeet – Lisa Klaus 906-932-1330, ext. 328 or [lklaus@fs.fed.us](mailto:lklaus@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-018368JT-DT

The Forest Service is an Equal Opportunity employer.

**Biological Science Aid GS-0404-03**— Applicant serves as member of the J.W. Toumey Nursery crew. Duties include: lifting, grading, and inspecting bareroot and container seedlings for the spring ship; sowing, transplanting, weeding and inventory of bareroot and container seedlings; seed collection and cleaning. Also, field and administrative site maintenance such as; weeding, mowing, weed eating, sweeping, painting and cleaning. Work week is Monday-Friday, 40 hours/week. **Contact:** Tony Holland 906-358-4523, ext.14 or [aholland@fs.fed.us](mailto:aholland@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-012708JT-DT

**Biological Science Technician (Natural Resources) GS-0404-04**— Applicant serves as member of the J.W. Toumey Nursery crew that at times can take direction and work independently with minimal oversight. Duties include: providing training and oversight of the lifting, grading, and inspecting of bareroot and container seedlings for the spring ship; sowing, transplanting, weeding and inventory of bareroot and container seedlings; seed collection and cleaning. Also, field and administrative site maintenance such as; weeding, mowing, weed eating, sweeping, painting and cleaning. Work week is Monday-Friday, 40 hours/week. **Contact:** Tony Holland 906-358-4523, ext.14 or [aholland@fs.fed.us](mailto:aholland@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-012701JT-DT

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In addition to our regular seasonal workforce, the Ottawa National Forest is seeking the following positions to participate in inventory and monitoring activities across the Forest, including: fisheries, wildlife biology, and engineering. The monitoring technicians will primarily work within their focus area (fisheries, wildlife, engineering), however, there will also be opportunities to work in a cross-disciplinary fashion with the other monitoring crew members. The monitoring crews will gain a variety of skills and will gain exposure to multiple arenas of resource management.

**Biological Science Technician (Crew Leader) GS-06 Multiple Series**— Applicant will be responsible to lead a crew of up to 7 individuals hired to complete monitoring and non-native invasive species management activities throughout the Forest. The monitoring activities include: fisheries, wildlife, aquatic organism passage, watershed conditions, and off-highway vehicle use and impacts to Forest roads. The individual will work directly with Forest staff to coordinate the activities of the various monitoring crews, assist with data management, and will also aid the crews in the diverse list of work above. Good organizational and interpersonal skills will be a great asset for this position! **Contacts:** Ironwood – Mark Fedora 906-932-1330, ext. 318, [mfedora@fs.fed.us](mailto:mfedora@fs.fed.us) or Christine Handler 906-883-3129 ext. 12 [cahandler@fs.fed.us](mailto:cahandler@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015479JT-DT (GS-0404-06, Natural Resources)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015477JT-DT (GS-0404-06, Fish)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015526JT-DT (GS-0486-06, Wildlife)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015483JT-DT (GS-0404-06, Plants)

**NOTE:** We will only be hiring one candidate from the above vacancy announcements, but given that this is an interdisciplinary position, will evaluate applicants who apply to any of the announcements. To be considered for the position, please submit an application for the positions for which you are most qualified and include a duty station of Ironwood, MI.

**Biological Science Technician (fisheries) GS-0404-04, GS-0404-05**— Applicant serves on the Forest's Fisheries and Monitoring crew. Duties include: conducting Forest Plan implementation monitoring surveys, aquatic passage projects, stream surveys, riparian planting inspections, electro-shocking, etc. Applicants need to have a valid driver's license. The work can be physically demanding and usually consists of a 40 hour work week, Monday-Friday. **Contact:** Ironwood, Holly Jennings – 906-932-1330, ext. 319 or [hjennings@fs.fed.us](mailto:hjennings@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015470JT-DT

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015466JT-DT

The Forest Service is an Equal Opportunity employer.

**Engineering Technician** GS-0802-04– This position will serve as a member of a Forest-wide watershed/road monitoring crew. Applicants will conduct surveys, record data, prepare notes and complete data entry. Performs a variety of inventory and monitoring in accordance with established methods. Evaluates and records findings. Work will be primarily along forest roads and in streams. Applicants need to have a valid driver's license. **Contacts:** Ironwood – Mark Fedora 906-932-1330, ext. 318 or [mfedora@fs.fed.us](mailto:mfedora@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015474JT-DT

**Hydrologic Technician** GS-1316-04– This position will serve as a member of a Forest-wide watershed/road monitoring crew. Applicants will conduct surveys, record data, prepare notes and complete data entry. Performs a variety of inventory and monitoring in accordance with established methods. Evaluates and records findings. Work will be primarily along forest roads and in streams. Applicants need to have a valid driver's license. **Contacts:** Ironwood – Mark Fedora 906-932-1330, ext. 318 or [mfedora@fs.fed.us](mailto:mfedora@fs.fed.us)

VACANCY ANNOUNCEMENT NO. 14-TEMP110907-015440JT-DT

# HOW TO APPLY

## FOR A TEMPORARY POSITION

The vacancy announcements for positions identified are available at: [www.usajobs.gov](http://www.usajobs.gov). Applicants must submit their application through [www.usajobs.gov](http://www.usajobs.gov). Candidates can select from any of the following duty stations: Ironwood, MI; Watersmeet, MI; Ontonagon, MI; or Kenton, MI.

**Opening and closing dates will vary. Positions will be open no sooner than 02/12/2014 and close no later than 02/28/2014.**

## MINIMUM QUALIFICATIONS and PAY ESTIMATES

Grade	Hourly Rate
GS-1	\$9.84
GS-2	\$11.06
GS-3	\$12.07
GS-4	\$13.55
GS-5	\$15.15

Example of Minimum Qualification Requirements for GS-3, GS-4 and GS-5 Forestry Technicians

**Grade 03:** Qualifying experience for the GS-3 level includes six months general experience that demonstrates the applicant's ability to perform the work of the position or that provided familiarity with the subject matter or processes of the occupation.

**SUBSTITUTION OF EDUCATION FOR EXPERIENCE:** Experience requirements may be met by successful completion of one (1) academic year of post high school education which included at least 6 semester/9 quarter hours in any combination of courses such as range management or conservation, agriculture, forestry, wildlife management, engineering, biology, mathematics, or other natural or physical sciences.

**COMBINATION OF EDUCATION AND EXPERIENCE:** Equivalent combinations of successfully completed education and experience may be used to meet the experience requirements.

**Grade 04:** Qualifying experience for the GS-04 level includes six months general experience that demonstrates the applicant's ability to perform the work of the position or that provided familiarity with the subject matter or processes of the occupation AND six months specialized experience at the GS-03 level that is directly related to the line of work of the position to be filled and which has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position.

**SUBSTITUTION OF EDUCATION FOR EXPERIENCE:** Experience requirements may be met by successful completion of two (2) academic years of post-high school education which included at least 12 semester/18 quarter hours in any combination of courses such as forestry, agriculture, crop or plant science, range management or conservation, wildlife management, watershed management, soil science, natural resources (except marine fisheries and oceanography), outdoor recreation management, civil or forest engineering, or wildland fire science. No more than 3 semester hours in mathematics is creditable.

**COMBINATION OF EDUCATION AND EXPERIENCE:** Equivalent combinations of successfully completed education and experience may be used to meet the experience requirements.

**Grade 05:** Qualifying experiences includes one year of specialized experience equivalent to GS-4. Specialized experience is experience which is in or directly related to the line of work of the position to be filled and which has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position.

**SUBSTITUTION OF EDUCATION FOR EXPERIENCE:** Experience requirements may be met by successful completion of a four (4) year course of study leading to a bachelors' degree or the equivalent. Education must include at least 24 semester/36 quarter hours in any combination of courses such as forestry, agriculture, crop or plant science, range management or conservation, wildlife management, watershed management, soil science, natural resources (except marine fisheries and oceanography), outdoor recreation management, civil or forest engineering, or wildland fire science. No more than 6 semester/9 quarter hours in mathematics is creditable.

**COMBINATION OF EDUCATION AND EXPERIENCE:** Equivalent combinations of successfully completed education and experience may be used to meet the experience requirements.