

Guidelines for issuance of PEC Renewal Card

STEP 1:

The email ID used for renewal must belong to the applicant. The email address must be functional, as all correspondence will be made through this.

Scanned documents required for applying:

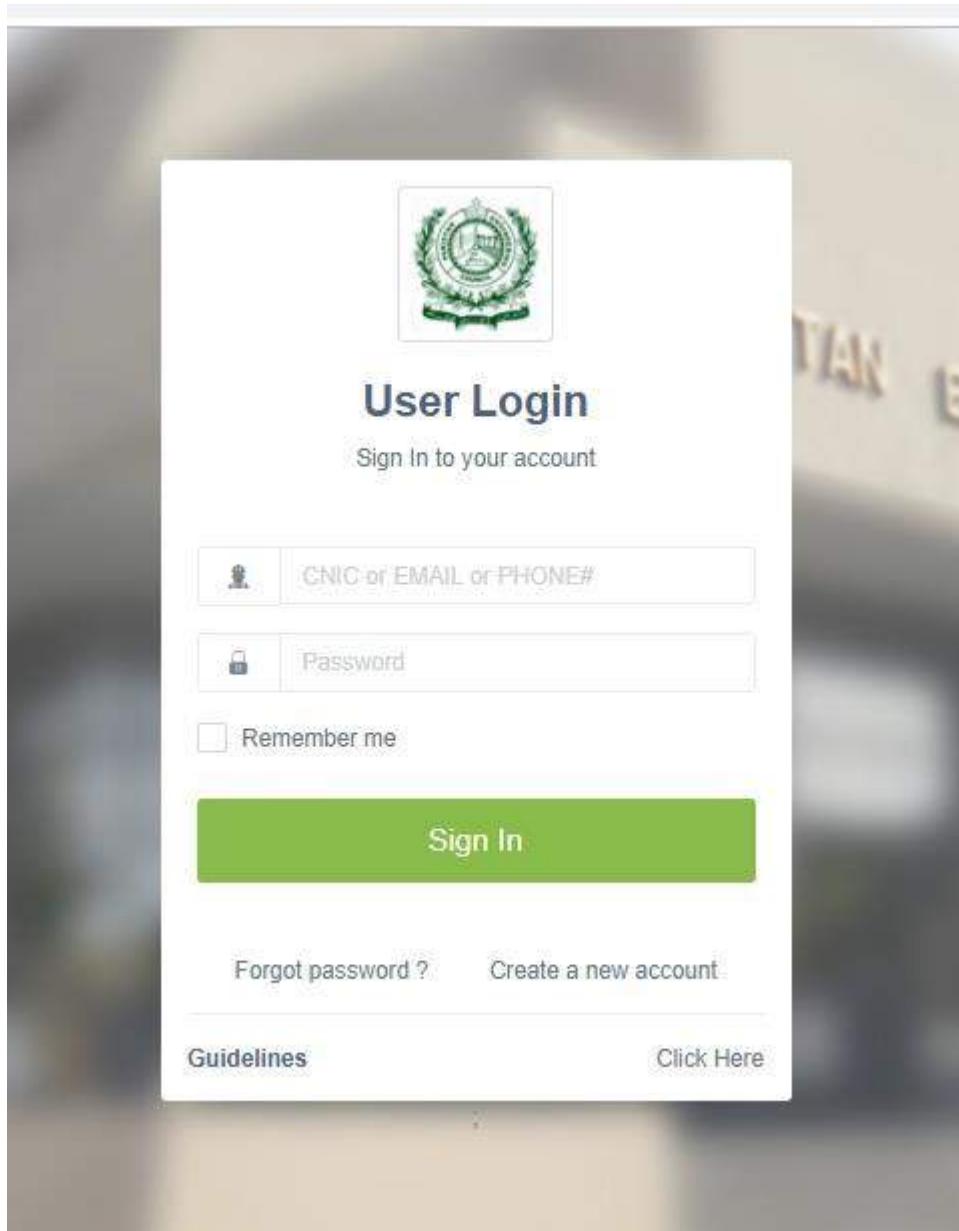
1. Photograph with blue or white background
 2. Computerized National Identity Card (CNIC)
 3. Signature
 4. Fee receipt (If lifetime subscription not paid)
1. Go to <https://portal.pec.org.pk>



STEP 2:

Sign in

5. Write CNIC or Email address and password.
6. If forgotten password please click on “Forgot password”.



STEP 3:

Click on apply for renewal.

The screenshot shows the PEC Portal Dashboard. On the left, there is a sidebar with various options: Profile Picture, SHAMIM ALAM, CIVIL, Application History, Notifications (with 3 notifications), User Profile, Apply for Renewal (highlighted with a red arrow), Apply for Duplicate Certificate/Card, and Degree Endorsement. The main area is titled "Welcome to the PEC Engineers Registration Portal" and contains sections for Profile Picture, SHAMIM ALAM, CIVIL, Verified (Green), Not Verified (Yellow), User Details, Engineer Type, and Membership Type. At the bottom, there are links for Engineer Portal and Log Out.

STEP 4:

Upload Scanned documents (150kb – 1Mb)

7. Picture in blue background.
8. Copy of Computerized National Identity Card (CNIC) both side in one image or Passport.
9. Scanned Signature.
10. Fee receipt (Engineers who has paid Life time subscription fee do not require any receipt fee).
11. Write your complete postal address.
12. Select your nearest PEC office and click on Apply button.
13. Scanned copies of documents should not exceed 1.Mb per file.

