

**Appendix-A**

## Format of (Tentative) CPD Yearly Calendar by PEBs

CPD Activities Calendar for the year 2025							
PEB Name:		National Productivity Organization					
PEB Reg. #		PEB-F-NPOISB-0141					
Name of PEB Coordinator:		Mr. Aftab Khan Masood					
Sr. #	CPD Title	CPD Category - Type	Location	Date	Collaboration	Recourse Person	CPD Credit Points
01	Introduction to Six Sigma	03-Hours		January 08, 2025	PEC	Muhammad Usman	0.5
02	Mastering Administrative & Secretarial Skills	03-Hours		January 22, 2025	PEC	Hina Nisar Sadouzai	0.5
03	Supply Chain Management	03-Hours		January 29, 2025	PEC	Israr Khan Raja	0.5
04	Safety at Workplace	03-Hours		February 06, 2025	PEC	Sumbal Sultan	0.5
05	Project Management	03-Hours		February 20, 2025	PEC	Badriah Khaeel	0.5
06	Professional Attitude & Behavior	03-Hours		February 27, 2025	PEC	Amir Khisro	0.5
07	Quality Management System	03-Hours		March 05, 2025	PEC	Fahid Imtiaz	0.5
08	Time & Stress Management	03-Hours		March 19, 2025	PEC	Amir Khisro	0.5

09	Energy Auditing Techniques	03-Hours		March 26, 2025	PEC	Hammad Altaf	0.5
10	Cost Reduction Techniques for Industrial Sector	03-Hours		April 08, 2025	PEC	Zulfiqar A. Dhakan	0.5
11	Artificial Intelligence	03-Hours		April 22, 2025	PEC	Hafsa	0.5
12	Goals & Target Setting	01-Day		May 06, 2025	PEC	Sumaira Zain	0.5
13	Paradigm Shift to Zero Defect Through Quality Mindset	01-Day		May 20, 2025	PEC	Amir Khisro	0.5
14	Effective Learning Through Instructional System Design	01-Day		May 28, 2025	PEC	Naveed Muzaffar Khan	0.5
15	Industrial Automation	03-Hours		June 04, 2025	PEC	Dr. Hammad Majeed	0.5
16	Leadership Skills for Supervisors	03-Hours		June 18, 2025	PEC	Umer Hassan	0.5
17	Environmental Management System, EMS ISO 14001: 2015	03-Hours		June 25, 2025	PEC	Sumbal Sultan	0.5
18	Quality Management System, ISO 9001:2015	03-Hours		July 09, 2025	PEC	Fahid Imtiaz	0.5
19	Patient Safety & Environment of Care	05-Day		July 23, 2025	PEC	Zahid Hassan	0.5
20	Improve The P & Through Statistical Tools	03 -Hours		July 30, 2025	PEC	Iftikhar Ahmed	0.5
21	Effective Employee Engagement	01-Day		August 06, 2025	PEC	Azhar Zia ur Rehman	0.5

22	Cognitive, Social & Emotional Development	03 -Hours		August 20, 2025	PEC	Noshin Paracha	0.5
23	Risk Management and Mitigation Plan	03 -Hours		August 27, 2025	PEC	Sumbal Sultan	0.5
24	Business Analytics for Management	03 -Hours		September 09, 2025	PEC	Ahmed Sajjad	0.5
25	Leadership Management	03 -Hours		September 23, 2025	PEC	Fahid Imtiaz	0.5
26	Productivity through Professional Behavior	03 -Hours		September 30, 2025	PEC	Badriah Khaleel	0.5
27	Resource Efficiency and Cleaner Production (RECP)	03 -Hours		October 09, 2025	PEC	Sumbal Sultan	0.5
28	Productivity through Presentation Skills	03 -Hours		October 23, 2025	PEC	Fahid Imtiaz	0.5
29	Productivity through Industrial Automation Techniques	03 -Hours		October 28, 2025	PEC	Dr. Hammad Majeed	0.5
30	Productivity through Advanced Communication Skills	03 -Hours		November 05, 2025	PEC	Badriah Khaleel	0.5
31	Productive Procurement and Sourcing	03 -Hours		November 19, 2025	PEC	Israr Khan Raja	0.5
32	Performance Management	03 -Hours		December 04, 2025	PEC	Imran Khalid	0.5
33	Warehousing management	03 -Hours		December 18, 2025	PEC	Muhammad Arshid Khan	0.5

Note: Please refer Annexure-A of PDE Bye-laws 2008 for CPD category and CPD credit points for each activity.