



# Pakistan Engineering Council

(Constituted under Pakistan Engineering Council Act, 1976 enacted by the Parliament)  
Ataturk Avenue (East), G-5/2, Islamabad

## Code of Ethics for Observer

Individual participating as an “Observer” in the accreditation visit must adhere to the following Code of Ethics.

### **1. Non Participatory Role of an Observer**

The purpose of inclusion of Observer(s) in the accreditation visitation team is to build their capacity by providing on job training to act as potential PEV(s) in future or to see the whole process of evaluation/accreditation for any specific purpose, subject to the permission of PEC and the concerned HEI only. Therefore, the role of an Observer shall remain strictly non-participatory during the entire accreditation visit unless specifically asked by the Convener of the visitation team.

### **2. Confidentiality of Information**

An Observer must neither transmit nor reveal the contents of documents and information obtained during the accreditation visit to any third party other than the PEC.

### **3. Handling of Document and Information (Prohibition of usage other than for the Designated Objectives)**

Self-Assessment Reports / AC-1 form and attached data/info, relevant writings (confidential documents) and information obtained during the accreditation process shall be considered privileged information only for the purpose of accreditation. Materials submitted by an applicant institution must not be circulated, rented out, copied to or distribute to the third party without authorization of the applicant institution concerned. Confidential documents include Self-Assessment Reports / AC-1 report, evaluation /Accreditation reports (AC-2 and/or any other similar relevant report /information), and documents designated by PEC EA&QEC/EAB and the members of evaluation/visitation team to dispatching organizations. When it is uncertain whether a material is regarded as confidential or not, it must be confirmed with Secretary PEC EA&QEC/EAB or the Convener PEC EA&QEC/EAB. All the confidential documents should be returned by the observer to the EAB.

## DECLARATION STATEMENT

I have received and read PEC EA&QEC/EAB “Codes of Ethics for Observer”, I understand the contents and shall adhere to these codes to the best of my understanding and abilities.

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Name

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Affiliation

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Signature

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Date