

<u>Time</u>	<u>Lesson Plan</u>	<u>Trg.Ald</u>
<u>OH&SE- INVESTIGATING ACCIDENTS AND INCIDENTS</u>		
<p>1. Incident investigation The organization shall establish, implement and maintain a procedure(s) to record, investigate and analyse incidents in order to</p> <ul style="list-style-type: none"> (a) Determine underlying OH&S deficiencies and other factors that might be causing or contributing to the occurrence of incidents. (b) Identify the need for corrective action. (c) Identify opportunities for preventive action (d) Identify opportunities for continual improvement. (e) Communicate the results of such investigations. The investigations shall be performed in a timely manner. Any identified need for corrective action or opportunities for preventive action shall be dealt with in accordance with the relevant parts. <p>2. The first part of this course has raised your awareness of the importance of identifying and controlling risks before harm occurs. However, sometimes things may go wrong. You need to know what to do on these occasions, and how to learn from them. An incident could be described as an undesired event that doesn't result in harm, but has the potential to do so. An undesired event with this result may also be described as a near miss. An accident is an undesired event that does result in harm and/or property damage. Accidents and incidents should be investigated to identify the cause so that it can be prevented from happening again.</p> <p>3. Other reasons to investigate accidents and incidents include.</p> <ul style="list-style-type: none"> (a) Collecting the required information for notifying authorities (b) Collecting information for insurance purposes. (c) Determining the cost of an accident. <p>4 Key benefits of investigation</p> <ul style="list-style-type: none"> (a) Making a safer work environment (b) Improving worker morale 		

Time	Lesson Plan	Trg Aid
	(c) Preventing further business losses from disruption, down-time and lost business	
	(d) Developing useful skills and knowledge that can be applied throughout the organisation	
5	Remember incidents that don't result in harm or loss still need to be reported and investigated. An incident might result in more serious consequences if it were to happen again	