
EDUCATION

The University of Texas , Austin, TX	Expected Graduation May/2022
<i>Bachelor of Science and Arts in Biology</i>	
Concentration in Pre-Physician Assistant	
15-hour study concentration in Theater and Dance	

EXPERIENCE

Tropical Smoothie Cafe , Frisco, TX	June/2019- January/2020
<i>Team member</i>	
<ul style="list-style-type: none">• Prepared and managed inventory efficiently 5 times a week to ease production of food and smoothie recipes• Cultivated relationships with customers by providing unparalleled hospitality increasing overall loyalty• Fulfilled sanitation guidelines to ensure the safe preparation and consumption of food served	

Snowfox , Garland, TX	June/2019- August/2019
<i>Personal assistant and sales associate</i>	
<ul style="list-style-type: none">• Be knowledgeable, efficient, and provide an energizing guest experience• Exceeded quota by selling \$1,000+ of products daily, to maximize profits and increase overall sales revenue• Followed all health, safety, and sanitation guidelines for all product	

BMT Forever Nail and Spa , Plano, TX	May/2018- August/2018
<i>Receptionist</i>	
<ul style="list-style-type: none">• Received clients by greeting, directing and announcing them appropriately• Answered telephone promptly and in a polite and professional manner• Managed transactions with clients and handled all incoming calls	

ACTIVITIES & LEADERSHIP

Volunteer at St. David's Medical Center , Austin, TX	January/2020- Current
<ul style="list-style-type: none">• Assist with establishing and caring atmosphere for patients, employees and visitors• Follow hospital policies and procedures• Handle transactions with cash register• Take online orders and deliveries	

Women in Medicine , Austin, TX	August/2018- Current
<ul style="list-style-type: none">• Attended bi-weekly meetings, volunteer events, and fundraising campaigns to maintain active member status• Volunteered at:<ul style="list-style-type: none">○ Central Texas Food bank○ Ronald McDonald House Charities of Central Texas○ Marbridge	

SKILLS

Technical /Computer Skills: R code, Microsoft Office, Google Drive, Data Visualization, Windows and MacOS
Languages: Fluent in Vietnamese

HONORS AND AWARDS

TIP Scholars Award for Academic Achievement	Fall 2018
<ul style="list-style-type: none">• GPA of 3.5 or higher	