

GRAD/PROF PETITION for POSTHUMOUS DEGREE

gradschool@uh.edu

"State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the university collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the university correct information about you that is incorrect."

Name: Last First Middle			Current Student Information		Career Program		Petition Effective Term Year		
myUH ID: Contact Phone Number:			Plan Code		NOTE: Unless otherwise stated and approved, all petitions are effective at the start of the next academic term. All administrative actions become effective the day they are processed, unless otherwise stipulated and approved via petition. All petitions should be submitted to the advising office in the department of their degree objective to begin the approval process.				
UH EMAIL: @UH.EDU Students are required to maintain a valid destination email address in their myUH account									
PURPOSE OF PETITION									
1. Update program status/action (defer, term activate, discontinue, etc)			2. Admissions status change (ex: conditional to unconditional)			3. Add new concurrent degree objective (career/program/plan)		4. Change current degree objective (program/plan)	
5. Degree requirement exception (provide explanation below)			6. Leave of Absence (provide explanation) (Attach supporting documentation)			7. Reinstatement to discontinued career (provide attached explanation)		8. Request to apply to graduate after the late filing period deadline	
9. Transfer Credit <div style="display: flex; justify-content: space-between;"> [One Institution per petition] <div> Institution Name City/State/Zip </div> </div> Description of Credit			<div style="display: flex; justify-content: space-between;"> <div> Start Term: Year: End Term: Year: </div> <div> Hours Previously Transferred: <input style="width: 80px;" type="text"/> Requested Transfer Hours: <input style="width: 80px;" type="text"/> </div> </div>			10. Other:			
EXPLANATION OF REQUEST									
STUDENT SIGNATURE _____ Date ____/____/20____									
REQUIRED APPROVALS						ACADEMIC OFFICE USE ONLY			
Thesis Advisor or Department Chair APPROVED DISAPPROVED Signature _____ Print Name _____ Date ____/____/____						COMMENTS 			
Dean of the College APPROVED DISAPPROVED Signature _____ Print Name _____ Date ____/____/____									
Vice Provost/Dean of the Graduate School APPROVED DISAPPROVED Signature _____ Print Name _____ Date ____/____/____									
Senior Vice President/Provost APPROVED DISAPPROVED Signature _____ Print Name _____ Date ____/____/____									
President APPROVED DISAPPROVED Signature _____ Print Name _____ Date ____/____/____									