



# Internship Offer Letter

Dear Candidate,

We are pleased to extend an offer for the position of **Frontend Developer Intern** at **Appverse Technologies** under the following terms and conditions. Your skills and enthusiasm for **web development and user interface design** have impressed us, and we believe you will make a valuable contribution to our team.

This internship will provide you with an excellent opportunity to apply your knowledge, gain **practical experience**, and enhance your skills in **frontend development, responsive design, and web performance optimization**.

## Internship Details

- **Position:** Frontend Developer Intern
- **Department:** Development
- **Duration:** Two months
- **Mode:** Remote
- **Compensation:** This is an unpaid Internship

## Your Responsibilities

As a **Frontend Developer Intern**, your key responsibilities will include:

- Assisting in the **development and optimization** of interactive and responsive web applications.
- Writing **clean, efficient, and maintainable code** using **HTML, CSS, JavaScript, and modern frameworks like React, Vue, or Angular**.
- Implementing **UI/UX designs** and ensuring pixel-perfect web interfaces.
- Collaborating with backend developers to integrate **APIs and dynamic functionalities**.
- Debugging and troubleshooting **frontend issues** for optimal user experience.
- Staying updated with the latest **web development trends, tools, and best practices**.

During your **remote internship**, you will have the opportunity to work on **real projects** and gain **hands-on experience** in software quality assurance. You will receive **guidance and support** from experienced professionals, ensuring a productive learning experience. At **Appverse Technologies**, we value **collaboration and open communication**, encouraging you to actively contribute to our quality assurance processes.

## Remote Work Policy

Since this is a remote internship, you are required to:

- Check in online daily when starting work.
- Stay actively engaged during working hours.
- Ensure timely completion of assigned tasks.

Failure to comply with attendance requirements (e.g., missing four consecutive days without approval) may result in internship termination as per company policy.

## Evaluation & Performance Criteria

Your performance will be evaluated based on:

1. Feedback from your Reporting Manager.
2. Timely completion of assignments.
3. Quality of work in demo projects.

Exceptional performance may lead to a strong Letter of Recommendation (LOR) or further opportunities.

## Additional Terms & Policies

- **Reporting Manager:** You will report directly to Ms. Amir.
- **Leaves:** You will be entitled to **3 sick leaves and 3 casual leaves** per month.
- **Non-Disclosure Agreement (NDA):** You are required to sign and comply with the NDA before starting the internship.

- **Confidentiality:** During and after your internship, you are required to maintain the confidentiality of any proprietary information related to Appverse Technologies, its contractors, and suppliers.
- **Professional Conduct:** You are expected to perform your duties efficiently and diligently, aligning with the company's interests.
- **Company Property & Information:** Any company-issued assets must be returned after completion or termination of your internship.

## Completion & Certification

Upon **successful completion**, you will receive:

- **Internship Completion Certificate (ICC)** (Processing fee: PKR 1,000).
- **Letter of Recommendation (LOR)**. (if performance meets expectations)

## Acceptance & Next Steps

To accept this internship offer:

1. **Review this letter and the attached NDA in full.**
2. **Sign and return both the Offer Letter and NDA via email to [hr@appverse-technologies.com](mailto:hr@appverse-technologies.com) within one week of receiving this offer.**
3. **On your first day, submit a valid ID/CNIC to complete your profile.**

If you have any questions, feel free to reach out at [hr@appverse-technologies.com](mailto:hr@appverse-technologies.com).

We are excited to welcome you to Appverse Technologies!

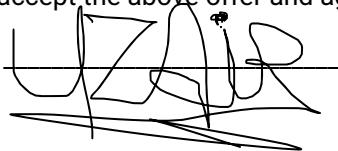
**Sincerely,**

Alizay Ali  
HR Manager  
Appverse Technologies

## Candidate's Acceptance

I sincerely accept the above offer and agree to begin the internship on the mentioned date.

Signature:

A handwritten signature in black ink, appearing to read "Alizay Ali". It is written in a cursive style with some loops and variations in thickness.

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