

PRESENTATION GUIDELINE

Kindly note that you are required to deliver a presentation lasting approximately 10 - 15 minutes as part of your industrial training. Please prepare a PowerPoint slide for the presentation. The contents of the slides can be aligned with the contents of the report (Please refer to the report's guideline). The general contents of the presentation should be:

1. Brief introduction of the company
2. The summary of the works/tasks/projects done during the training
3. Training analysis, skills developed and other knowledges gained
4. Problems encountered and ways to improve.
5. Conclusion

Please make the arrangement for the presentation with your company supervisor and faculty supervisor before the end of your training. Your presentation will be evaluated by the faculty supervisor and company supervisor.