



HOTEL BOOKING AGREEMENT

Between **e-bookings.ng** and

Whereas

The Agency:

A Hotel Booking company registered in Nigeria whose corporate office is located at No. 25 Ogbunabali Road, off Garrison Junction, Port Harcourt, Rivers State, Nigeria.

And you,

The Accommodation:

Property Name:.....

Company Name (Business Name:).....

Address.....

Whereas:

The Agency is a private limited company established for hotels booking and reservations.

- A. The hotel is up to standard and registered with a corporate address.
- B. The agreement describes the responsibilities and benefits of the both parties who have signed to it.
- C. The parties are under an obligation to carry out responsibilities set under the terms of this agreement.

Upon execution of this agreement, **The Agency** will do the following:

1. Market and promote the hotel online and offline in a responsible manner.
2. Offer room reservation services to the general public on behalf of the hotel.
3. Revert to the Accommodation the agreed rates after deduction of commission in events where guests prepay for their bookings.
4. Invoice the Accommodation monthly for agreed rates of commission in events where guests pay on arrival at the hotel for their bookings.

Whereas **Hotels** agrees to do the following:

1. To accurately inform the e-booking.ng when rooms are not free and cannot be paid for.
2. Provide the guests with room when the reservation for the room is made.
3. Offer the same rates, as made available to us the agency.
4. Revert to The Agency the agreed discounted if any as soon as possible.
5. Informs the Agency about any change in Rates and name of the hotel.
6. To pay **10% commission** per night for each room booked from the hotels at the end of the month.

CONDITIONS:

1. Except agreed otherwise, this Agreement shall commence on the date hereof for indefinite period of time.
2. The Agency may choose to terminate the Agreement for the following reasons:
 - a. The Accommodation fails to pay commission as at when due.
 - b. Cancellation of guest booking after the guest has check-in.

- c. In the event of a “change of owner” of the property, and the hotel fail to inform us (the agency) on change, the Accommodation shall remain responsible and liable for all obligations, claims and liabilities related to the period, or accrued prior to the change of ownership.

SIGNED & SEALED BY THE PARTIES ON THE _____ DAY OF _____

For: e-booking	For: Hotel
NAME:	NAME:
Designation:	Designation: Hotel Manager
Signature:	Signature:
Phone:	Phone:
Email:	Email:
Witness:	Witness:
Name:	Name:
Signature:	Signature:
	Contact: for commissions (Phone & Email):

How it works

Ensure all hotel information is with you as well as a functional email.

Sign in with an active email. Once you sign up, the system would automatically sign you in, click on your account and select DASHBOARD. Complete your Hotel Listing registration and remember to **download the agreement form** fill it, sign and scan it back to us for approval.

Send all correspondences to [**ebookingtechnologies@gmail.com**](mailto:ebookingtechnologies@gmail.com)