

**AGENDA  
REGULAR MEETING  
Arizona Cotton Research and Protection Council  
March 22<sup>nd</sup>, 2022, 9:30 am**

Pursuant to A.R.S. §38-431.01(A) and A.R.S. § 38-431.09, notice is hereby given to the members of the Council and to the general public that the Arizona Cotton Research and Protection Council will conduct a Regular Meeting. As required, all meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. At its discretion, the Council may consider and act upon any agenda item out of order. Members of the Council may appear by telephone. At its discretion, the Council may take one or more items by consent if the items are unlikely to generate controversy. Executive session for the purpose of obtaining legal advice pursuant to A.R.S. 38-431.03(A) (3) on any matter on the agenda.

**Date/Time: March 22<sup>nd</sup>, 2021 9:30 am**  
**At: Arizona Cotton Research & Protection Council office**  
**3721 E. Wier Avenue Phoenix, AZ 85040**  
**Phone: 602/438-0059**

**AGENDA FOR REGULAR MEETING**

**Call to Order**

Pledge of Allegiance  
Call for Quorum / Attendance  
Approval of Minutes for February 8<sup>th</sup>, 2022

**New Business/ Action Items**

- |    |   |                                  |
|----|---|----------------------------------|
| 1. | Election of Officers – Chairman (done annually)   | Council                          |
| 2. | UA 2022 PBW research colonies maintenance support request (\$11,250) Discussion, possible action  | L. Liesner                       |
| 3. | Request for one-time bonus expenditure, USDA grant employees Discussion possible action   | L. Liesner                       |
| 4. | Update, Investigation of HR complaint<br>This discussion may require an executive session under A.R.S. §§ 38-431.03(A)(1) and or (3) Executive Session for the purpose of obtaining legal advice pursuant to A.R.S. 38-431.03(A)(3) | Council / Attorney General staff |
| 5. | AF36 Warehouse Production budget Discussion, possible action  | R. Arvizu                        |
| 6. | Financial Report  | M. Whitney                       |

Persons with a disability may request a reasonable accommodation by contacting the agency at 602/438-0059. Requests should be made as early as possible to allow time to arrange the accommodation.

- |     |   |                     |
|-----|---|---------------------|
| 7.  | 2022 Operational Budget. Discussion, possible action                                | M. Whitney          |
| 8.  | 2022 Operational Eastern Az. Budget (above 2,700')<br>Discussion, possible action   |                     |
| 9.  | PROPOSED 2022 Bale Assessment (below & above 2,700')<br>Discussion, possible action | Council             |
| 10. | Director's Job Description, Discussion, possible action                             | Executive Committee |

### **Call to the Public**

Consideration and discussion of comments from the public. Those members of the public wishing to address the Commission need not request permission in advance and will be given approximately five minutes for their comments and requests. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date to comply with A.R.S. § 38-431.02.

### **Ongoing / Unfinished Business – status reports**

- |     |  |            |
|-----|--|------------|
| 11. | CDFA MOU update (share PBW colony technician cost)   | L. Liesner |
| 12. | CDFA Phoenix lease update  | L. Liesner |
| 13. | Double CT contract and 6H Resources (expired 11/30/21)<br>- Discussion and possible action<br>- Possible sale of truckload to Double CT without a contract | L. Liesner |
| 14. | newer incubators from ARS Tucson Hillary   | L. Liesner |
| 15. | Potential new hire to replace Jerry Kerr and Luis Valdez<br>Discussion and possible action   | Council    |
| 16. | Job Descriptions/Duties/Flow of Command<br>Executive committee Discussion, possible action   | L. Liesner |

### **Reports / Updates – no action required**

- |     |   |                          |
|-----|---|--------------------------|
| 17. | Legislative Update                                | Kevin Rogers             |
| 18. | ACRPC HR Employee Handbook                        | L. Liesner / P. Ollerton |
| 19. | Trademark / Venjuris update                       | L. Liesner               |
| 20. | National Buffer & International BW program update | L. Liesner               |
| 21. | Production facility site update                   | Building Committee       |
| 22. | Staff Reports                                     |                          |
| a.  | Information Technology / IT update                | V. Galindo               |
| b.  | Pink Bollworm / BW Program                        | D. Fairchild             |
| c.  | Plow down report                                  | D. Fairchild             |
| d.  | AF36 Production                                   | R. Arvizu                |
| e.  | Production Lab                                    | J. Brengle               |
| f.  | Evaluation Lab                                    | B. Crowder               |
| g.  | AF36 Sales / Marketing                            | M. Klenke                |

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**Announcements**

Director's Report  
Chairman's Remarks  
Next Meeting Date

L. Liesner  
Paco Ollerton

**Adjournment**

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