



**AGENDA for REGULAR MEETING
& EXECUTIVE SESSION
Arizona Cotton Research & Protection Council
Tuesday, March 21, 2023, 10:00 a.m.**

Pursuant to A.R.S. §38-431.01(A) and A.R.S. § 38-431.09, notice is hereby given to the members of the Council and to the general public that the Arizona Cotton Research & Protection Council will conduct a Regular Meeting. As required, all meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. At its discretion, the Council may consider and act upon any agenda item out of order. Members of the Council may appear by telephone. At its discretion, the Council may take one or more items by consent if the items are unlikely to generate controversy. Executive session for the purpose of obtaining legal advice pursuant to A.R.S. 38-431.03 (A) (3) on any matter on the agenda.

Time: 10:00 a.m.
On: Tuesday, March 21, 2023
At: Arizona Cotton Research & Protection Council office,
3721 E. Wier Avenue, Phoenix, AZ 85040
Phone: 602/438-0059

AGENDA FOR REGULAR MEETING

Call to Order/ Quorum / Minutes

Pledge of Allegiance	
Call for Quorum / Attendance	T. Bond
Approval of 12/13/22 and 01/31/23 minutes	Council

Introduction and Az legislative report Jadee Rohner, ACGA Executive Vice President

Staff Reports (including Departmental annual Budget Projections) discussion and possible action

- a. Financial Report - Michelle Whitney
- b. AF36 Sales & Marketing - Morgan Klenke
 - Distributor Contract Update, Marketing Material Update, Conference Report, Contact Update, Sales for 2023 Season; and action item: Obtaining outside counsel for CIMMYT (Mexico Customer) Purchase Agreement for 2024
- c. HR Update - Bernetta Johnson
- d. AF36 Production Warehouse - Ruben Arvizu
 - Production report, YTD production, distribution numbers, and progress schedule
- e. Pink Bollworm / BW Program / plow up- Donna Fairchild
- f. Production Lab - Joahna Brengle
 - Sporulation and bacterial contamination quality control results for AF36 Prevail
- g. Evaluation Lab - Brittiny Crowder
 - Status of sample testing analysis and results

Persons with a disability may request a reasonable accommodation by contacting the agency at 602438-0059 x2. Requests should be made as early as possible to allow time to arrange the accommodation.

- h. IT - Veronica Galindo
 - Implementation of ArcGIS for field mapping operations, and action item: Replacement of phone system with VOIP phones

New Business / Action Items – Discussion and possible action

1. Employee personnel discussion

Executive Session Confidentiality Requirements under A.R.S. § 38-431.03(C):

Minutes of and discussions made at an Executive Session are required by law to be kept confidential and shall not be communicated to any person outside the meeting room, except to members of the Council, a person who is the subject of the discussion pursuant to A.R.S. § 38-431.03 (A) (1), the Auditor General in connection with an audit authorized by the law, and the Attorney General.

2. 2023 Operational Budget. Discussion, possible action M. Whitney Council
3. Position Description, ACR&PC Policy & Employee Handbook – Discussion, possible action Bernetta Johnson
Michelle Kunzman
4. Request for 2023 Support, PBW colony, via Zoom, from Bruce Tabashnik, Department of Entomology, University of Arizona \$11,250, Discussion and possible action Council
5. Buckeye field office, cancelation of lease Discussion and possible action Council
6. Af-36 Sales in Arizona, direct sales to grower and distributor Contracts, Discussion and possible action. M. Klenke /council
7. Web Site. Update and request for possible design bid for a new Web page by a Web site designer. Discussion and possible action. Morgan Klenke, council
8. Executive committee, Plower extension, Pinal and Pima Counties, update. Discussion and Ratification. Executive committee/ Council

Ongoing / Unfinished Business – status reports

1. CDFA MOU update (share PBW colony technician cost) P. Ollerton
2. USDA APHIS coop service agreement update (vehicle loaners) P. Ollerton

Reports / Updates – no action required

1. Production facility site update Building Committee
2. Calcot contract - lease update P. Ollerton

Call to the Public

Consideration and discussion of comments from the public. Those members of the public wishing to address the Commission need not request permission in advance and will be given approximately five

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minutes for their comments and requests. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration at a later date to comply with A.R.S. § 38-431.02.

Announcements

Director's Report
Chairman's Remarks

Todd Rovey
Paco Ollerton

Election of Officers

Nominations and Election of Chairman
Nominations and election of Secretary
Nominations and election of Treasurer
Interim/acting Director

Council
Council
Council
Council

Next Meeting Date
Adjournment