

GTTES 2025

Rules and Regulations

3RD GLOBAL TEXTILE TECHNOLOGY & ENGINEERING SHOW 2025

21st to 23rd February 2025.

VENUE

BOMBAY EXHIBITION CENTER, MUMBAI

*Off Western Express Highway,
Goregaon East,
Mumbai – 400063,
Maharashtra, India*

Note: The exhibitor must verify the rules and regulations using their user ID and password as they are subject to change.

Dear Exhibitors,

Greetings and good wishes from India ITME Society!

GTTES 2025 rules & regulations have been prepared for the guidance of the exhibitors to discover many tasks that need to be completed to ensure the successful participation in the event. It contains very useful information on each aspect of the exhibition.

Exhibitors are requested to read the guidelines of the rules & regulations carefully for hassle-free and peaceful participation. All the applicable forms are online, you are required to fill up and submit the same before the deadline indicated therein.

For any further assistance, the personnel of India ITME Society Secretariat are available at your service.

Yours sincerely,

Team India ITME Society

GTTES 2025 – SCHEDULE

21st to 23rd February 2025

Bombay Exhibition Center, Mumbai

TIMELINES	DESCRIPTION
06.05.2024 (Monday)	GTTES 2025 bookings open
30.08.2024 Friday	Cut-off date for submitting online application form for space. The advance space rent payable (25%) plus 100% Security Deposit to be paid to confirm participation before 30.08.2024. However, stall allotment shall be done on the first-come-first-served basis subject to receipt of 100% payment.
30.10.2024 Wednesday	Balance space rent payable (75%)
Proforma Invoice for the space booked will be received by exhibitors via email on submission of application form.	
29.11.2024 Friday	Confirmation of stall allocation to exhibitors, submission of 100% space payment
29.11.2024	Bonafide Certificate of participation issued to exhibitors.
20.12.2024 Friday	Submission of stall plans, design and machinery layouts by the exhibitors.
24.12.2024 Tuesday	Stall plans, design and machinery layouts approved and return to exhibitors.
19.02.2025 Wednesday	Starts move in of certified heavy / large exhibits from the 00.01 hours (Official freight forwarders only)
19.02.2025 Wednesday	Starts possession of space only exhibitors & special design booth contractors – 8.00 hours
19.02.2025 Wednesday	Starts possession of shell scheme booth exhibitors & contractors – 15.00 hours
20.02.2025 Thursday	Starts trial of exhibits
20.02.2025 Thursday	Ends construction of stall -14.00 hours
20.02.2025 Thursday	Final hall stall cleaning – 16:00 hours onwards
20.02.2025 Thursday	Laying of carpet in aisles -17.00 hours onwards
21.02.2025 Friday	Inauguration
21.02.2025 to 23.02.2025	GTTES 2025 Exhibition duration Access for Exhibitors to Halls: 08.00 hours to 18.00 hours Exhibition Time: 09.00 hours to 17.00 hours
23.02.2025 Sunday	Starts dismantling and removal of stalls 20.00 hours
23.02.2025 Sunday	Ends dismantling of stalls 23.59 hours
24.02.2025 Monday	Hand over to Bombay Exhibition Center.

*** Dates are subject to change without prior notice.**

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1. EXHIBITION AUTHORITY

The Exhibition organizer/Exhibition authority India ITME Society referred to for brevity as the “Exhibition Authority”. The Exhibition Authority will carry out its responsibilities and obligations through its Chief Executive Officer viz. Executive Director and Office-Bearers with the support of the Steering Committee and Sub-Committees and other authorized representatives.

The Exhibition Authority is vested with full authority to enforce all regulations pertaining to the Exhibition. Its decision will be final and binding in all respects and for all concerned.

All communications regarding GTTES – 2025 should be sent at the following address:

The Executive Director

India ITME Society
1210/1211 Dalamal Tower,
'A' Wing, 12th Floor,
Plot No.211, Nariman Point,
Mumbai - 400 021, (INDIA)
Tel: +91-22- 2285 1579 / 4972 4603
M: +91 9820507570, 8010823774
E-mail: itme@india-itme.com, gttes@india-itme.com
Website : <http://gttes.india-itme.com>

GTTES 2025 is supported by:

India ITME Society and its achieves are supported by

1. Textile Machinery Manufacturers' Association (India) **[TMMA(I)]**
2. Indian Textile Accessories & Machinery Manufacturers' Association **(ITAMMA)**
3. Confederation of Indian Textile Industry **(CITI)**
4. Textile Association (India) **(TAI)**
5. Bureau of Indian Standards **(BIS)** (Government of India)

2. OBJECTIVES

2.1 The 3rd Global Textile Technology and Engineering Show 2025 of Spare part of spinning, Weaving, Knitting, Hosiery, Embroidery, Braiding, Washing, Bleaching, Dyeing, Drying, Finishing & Makeup Machinery, Printing, Digital Printing, Garment, Nonwovens, Home textile and products, Technical Textiles, Dyestuff & Chemicals products, Spare parts & Components, related above categories Lab Equipment's. Textile Parks aims at bringing face to face under one roof buyers and sellers in a creative platform for mutual advantage and commercial interaction. The Exhibition is a vehicle to put on show the most up-to-date products and services to a specialized and invited audience to benefit the order books of the exhibitors. Thus, in GTTES - 2025 the exhibitors will endeavour:

2.2 To exhibit and give live demonstration of **state-of-the-art and new machinery**, ancillary and auxiliary equipment and accessories required by textile mills, power looms, knitting, hosiery, embroidery, braiding and garment units for the manufacture or processing of yarn and/or fibres up to the fabric forming processes, for the weaving of fabrics, for the manufacture of nonwovens, for fabricating garments etc.

2.3 To display **new technology machinery, equipment, supplies and services** required by Textile Mills, spinning machinery, Power looms, Knitting, Hosiery, Embroidery, Home textile, Technical Textile, Braiding and Garment units / Digital Printing/Finishing processes, spare parts & Technical textiles.

2.4 To promote and stimulate general awareness and demand for **new machinery, equipment and processes** designed for more efficient textile operations.

2.5 To demonstrate high speed, high productivity machinery and equipment which improves quality of products and finishes for broadening consumer demand at home and abroad.

2.6 To illustrate to mill executives, technicians, textile professionals and students the progress of research and development in the field of textile manufacture.

2.7 To project the expertise, capabilities, and achievements of the Indian and International machinery manufacturers to the Weaving, Knitting, Hosiery, Embroidery, Braiding, Washing, Bleaching, Dyeing, Drying, Finishing & Makeup Machinery, Garment, Printing, Digital Printing, Nonwovens, Home Textile & products, Technical Textiles, information on Dyestuff & Chemicals products, Spares part & Components, accessories, related above categories Lab Equipment's, Textile Parks etc.

2.8 To highlight the vast market in India and overseas countries for advanced Weaving, Knitting, Hosiery, Embroidery, Braiding and Garment units Printing, Digital Printing, Finishing Processes, Spinning Spare parts & Components, related above categories, Lab Equipment's Textile Parks.

2.9 To explore the vast business opportunities arising from India's liberalized economic policy aimed at global integration.

2.10 To explore the futuristic potential for growth of the textile engineering industry at the current millennium.

3. PROFILE OF THE EVENT

Name of the Exhibition:

GLOBAL TEXTILE TECHNOLOGY AND ENGINEERING SHOW – 2025 (GTTES 2025)

will be held from Friday, 21st to 23rd February 2025.

Venue:

Bombay Exhibition Centre, Off Western Express Highway, Goregaon East,
Mumbai – 400063, Maharashtra, India

3.1 Timings: Exhibition will remain open from 09.00 to 17.00 hours on 1st, & 2nd. Day & from 09.00 am to 16.00 hours on the 3rd day. Exhibitors will be allowed to enter the exhibition halls at 08.00 hours and leave the exhibition halls at 18.00 hours during the First 2 days to service their stalls. Exhibitors who want to stay beyond closing time must obtain permission in advance from the organizer for security reasons. For the last day they can enter the exhibition halls at 08.00 hours & carry out the work of dismantling after the exhibition hours till 16.00 hours on 23rd February 2025.

3.2 Trade and industry visitors, technologist, technical students, mill executives, workmen, government representatives, representatives of financial sector and other visitors are allowed entry on identity issued by the Exhibition Authority from 09.00 hours to 17.00 hours. Registration Shall close at 16.00 hours.

3.3 Children/students below 18 years of age will not be permitted entry to the exhibition halls or exhibition area during setup days, show days & dismantling days under any circumstances, even if they are accompanied by exhibitor/parents/guardian.

4. PRODUCTS ADMITTED

Only the following newly manufactured products (not second-hand machines) of textile machinery, components, accessories, parts and product groups listed in GTTES 2025 “Index of Products” and pertaining to the exhibitors themselves are allowed to be displayed by the exhibitors Information stands are permitted only for chapters 8th of the “Index of Products”.

INDEX OF PRODUCTS

Chapter 1	SPARE PARTS FOR SPINNING MACHINERY
Chapter 2	WEAVING PREPARATORY, WEAVING, TUFTING MACHINERY, RELATED AUXILIARY MACHINERY & ACCESSORIES, LAB EQUIPMENT
Chapter 3	WASHING, BLEACHING, DYEING, DRYING, PRINTING, FINISHING, RELATED AUXILIARY MACHINERY & ACCESSORIES, LAB EQUIPMENT
Chapter 4	DIGITAL PRINTING AND RELATED AUXILIARY MACHINERY & ACCESSORIES
Chapter 5	GARMENT MACHINERY & OTHER MACHINERY FOR MADE UP INDUSTRY , RELATED AUXILIARY MACHINERY & ACCESSORIES, LAB EQUIPMENT
Chapter 6	KNITTING AND HOSIERY MACHINERY, EMBROIDERY MACHINERY , BRAIDING MACHINERY, RELATED AUXILIARY MACHINERY & ACCESSORIES, LAB EQUIPMENT
Chapter 7	MACHINERY RELATED TO NONWOVEN, RELATED AUXILIARY MACHINERY & ACCESSORIES, LAB EQUIPMENT
Chapter 8	DYESTUFFS AND CHEMICAL PRODUCTS FOR THE TEXTILE INDUSTRY
Chapter 9	MACHINERY RELATED TO ENGINEERING PRODUCTS, RELATED AUXILIARY MACHINERY AND ACCESSORIES
Chapter 10	SOFTWARE FOR DESIGN, DATA MONITORING AND PROCESSING (CAD / CAM / CIM) AND INTEGRATED PRODUCTION
Chapter 11	TECHNICAL INFORMATION SERVICES, EDUCATIONAL & RESEARCH INSTITUTES.
Chapter 12	ASSOCIATED GOODS AND SERVICES FOR THE TEXTILE INDUSTRY
Chapter 13	FABRIC AND APPARELS
Chapter 14	HOME TEXTILES AND PRODUCTS
Chapter 15	TECHNICAL TEXTILE
Chapter 16	INTEGRATED TEXTILE PARKS

For details of exhibits visit website: www.gttes.india-itme.com

5. ELIGIBILITY FOR PARTICIPATION

5.1 For display of indigenous products

5.1 a. Manufacturers of Textile Machinery, Spare parts & components, accessories, etc.

5.1 b. Manufacturers of Spare part of Spinning, Weaving, Knitting, Hosiery, Embroidery, Braiding Washing, Bleaching, Dyeing, Drying, Finishing & Makeup Machinery, Printing, Digital Printing, Garment, Home textile, Machinery and Accessories.

5.1 c. Manufacturers of woollen, silk, and jute machinery.

5.1 d. Manufacturers of textile stores, ancillary and auxiliary equipment's.

5.1 e. Research and Technical institutions and consultancy firms pertaining to textiles.

5.1 f. Textile Parks

5.1 g. Technical textiles.

5.1 h. Authorized agents and distributors of new textile machinery, allied supplies and services.

5.1 i. Associations and organizations representing/relating to the textile machinery and allied industries.

5.1 j. Government and semi-government organizations pertaining to textile engineering industry.

5.2 For display of products made outside India

5.2 a. Direct by Textile Machinery Manufacturers.

5.2 b. Through Indian agents and collaborators

5.2 c. Through representative textile machinery associations and/or Embassies and Trade Offices representing their countries in India.

6. EXHIBITION TARIFF

The Exhibition Authority reserves the rights to limit/alter the space booking request.

The basic rent payable for stall space in Exhibition is as under :

- Option 1 – **Bare Space (18 sq. mtrs. or above)**
- Indian Exhibitors **Rs. 10,000/-** per sq. mtr.
- Foreign Exhibitors **US \$ 280 /-** per sq. mtr.

- Option 2 – **Shell Scheme (9 sq. mtrs. or above)**
- Indian Exhibitors **Rs. 11,000/-** per sq. mtr.
- Foreign Exhibitors **US \$ 310/-** per sq. mtr.

GST Tax (as per Government Rule) @ 18.00% is payable with all the payments and will not be refunded

6.1 Security deposit

Beside the charges mentioned above, exhibitors need to pay a refundable security deposit to the organizers as per the table given below. These charges are payable with the application.

Area	Indian Exhibitor	Foreign Exhibitor
9 - 27 sq. mtr	Rs.3000.00	US \$ 50
28 - 54 sq. mtr	Rs. 6000.00	US \$ 100
55 - 108 sq. mtr	Rs. 9000.00	US \$ 150
109 - 180 sq. mtr	Rs. 15000.00	US \$ 250

6.2 Please note that the organizer will not confirm participation of the exhibitor, if 100% deposit not paid with the advance space rent of 25% on or before 30.08.2024.

6.3 Security deposit would be refunded to exhibitors approximately 60 working days after the end of the exhibition, provided all dues payable by the exhibitor to the organisers (including cost of damages caused by the exhibitor/ authorized representatives of exhibitors, or damages/losses suffered by the organisers due to any act/omission of the exhibitor/agent) are cleared, and the exhibits have been removed from the exhibition grounds as per schedule. Exhibitors must submit the TDS (Income Tax) certificate (Only India Exhibitors) in original to claim the security deposit.

6.4 INR Tariff- Eligibility:

6.4 a. Company/ firm of Indian origin registered & incorporated in India displaying products manufacture in India.

6.4 b. Company/ firm of foreign origin & their Indian Subsidiaries but having manufacturing facility in India. For this documentary evidence (GST Registration / Factory License) needs to be sent to ITME office.

6.5 USD Tariff- Eligibility:

6.5 a. Foreign firm/ Organization- those company not registered or incorporated in India.

6.5 b. Indian agent/ distributor of foreign companies displaying products not manufactured in India.

If the Indian agent/ distributor of the foreign companies desire to pay on behalf of their principal, INR should pay based on the USD tariff. For Rupee conversion the exchanges rate will be considered to be the previous working day closing exchange rate as announced by Reserve bank of India (RBI) in their website.

The link to RBI website is given for ready.

reference <https://rbi.org.in/scripts/referenceratearchive.aspx>

6.6 The space rental does not include charges for electricity and compressed air connection, water connection, internet connection etc. for which separate tariffs are prescribed.

6.7 The shell scheme package for a stall of 9 sq. mtrs. will include side and rear wall panels, synthetic carpet, fascia with company name, 1 reception counter, 2 chairs, 3 spotlights, 1 plug point 5A/230V, 1 wastepaper basket. The shell scheme exhibitors are not required to pay electricity charges provided their electrical consumption is less than 1 kw for general lighting. They should order only their additional requirements, if any.

List of furniture and fitting provided on the basis of the stall are under shell scheme						
AREA IN SQM	DESK TABLE	ROUND TABLE	CHAIRS	SPOTLIGHTS	PLUG POINTS	DUSTBINS
9	1	0	2	3	1	1
12	1	0	3	3	1	1
15	1	0	3	4	1	1
18	2	0	4	6	1	1

27	3	0	6	9	2	1
36	4	2	8	12	3	1
45	5	2	10	15	3	1
54	6	3	12	18	4	2
72	6	3	12	21	4	2

Note: Additional furniture will be charged, kindly refer exhibitor manual. *The shell scheme exhibitors are not required to pay electricity charges provided their electrical consumption is less than 1 kw for general lighting. They should order only their additional requirements, if any.*

6.7 a. The exhibitors will either opt for raw space and arrange for their own interior work or opt for the shell scheme offered by Exhibition Authority.

6.7 b. Goods & Service Tax (as per Government Rule) @ 18% is payable with all the payments and will not be refunded.

6.7 c. Any other taxes / levis no explicitly, specified in this document but as and when applied by the Government / appropriate authorities, shall be payable by the exhibitors. Such taxes/levies shall not be a reason for withdrawal by the exhibitors. Even if the exhibitor withdraws from exhibition citing such conditions, cancellations charges shall be applicable as per rules and regulation.

6.7d. Bank details:

6.7e. India ITME Society Pan Number : **AAATI2855B**

6.7 f. India ITME Society GST Tax Number : **27AAATI2855B1ZY**

7. OPEN SIDE CHARGES

7.1 Open sides charges shall be confirmed & payable by exhibitor immediately after the final allocation. Availability of two & three sides open for shell scheme booth/ bare space are limited & are allotted on the first - come - first –serve basis, to all exhibitors. Therefore, the organizer does not guarantee such facility to all exhibitors.

The following additional charges will be applied for stands with more than one side (subject to availability):

Space in Square Meters	Open Sides	
	2	3
First 1-50 Square meters	20%	30%
Next 51-100 Square meters	10%	15%
Above 100 Square Meters upto 180 Square Metres	0%	0%

A stand of 180 square meters with 3 sides under bare space will be charged as follows: example.

First 1-50	Square meters x Rs. 8,500/- + 30%	Rs 5,52,500/-
Next 51-100	Square meters x Rs. 8,500/- + 15%	Rs 4,88,750/-
Over 101-180	Square meters x Rs. 8,500/-	Rs.6,80,000/-
Total amount due:		Rs.17,21,250/-

Note:

- If open sides are not allocated as per request of the exhibitors, then the additional charges paid by the exhibitors will be refunded as per actual allotment of the stall after deducting of GST.**
- To suit the overall layout of the exhibition, if more open sides than requested for in the application form allocated, exhibitors would have to pay the cost of additional open sides allotted.
- Separate Performa invoice will be generated for side open charges

7.2 Double Storey Stalls

Double Storey Stalls are allowed for exhibitors with a minimum ground floor area of 54 sq. mtrs onwards. The upper storey of the space will be invoiced at 50% of the basic rental charge (i.e. Rs.5000 - /- or US \$ 140 /- per sq. mtr.) plus GST tax as per Government Rule @ 18% is applicable. The upper storey is not subject to open side restrictions. The area of upper storey should not exceed 25% of the area booked. The upper storey can be used only as a visitor hospitality lounge. Exhibit/display will not be permitted on the upper storey. Design for the double storey stall will be approved by ITME architect as per Do's and Don'ts, failure to do so, the area offered for double storey stalls will be cancelled and the amount paid for it will be refunded after deducting GST to exhibitors or will be adjusted against any other facilities.

8. SSI Concession

SSI Concession - Micro and Small Scale units which are members of either Textile Machinery Manufacturers' Association (TMMA) (India) or Indian Textile Accessories & Machinery Manufacturer Association (ITAMMA) are eligible for a concession of 10% on the space rental charges for upto 36sqmtr. only The applicants are required to submit/upload a membership certificate of TMMA /ITAMMA as well as their SSI registration certificate to avail the concession.

Note:

- a. SSI discount is not applicable for mixed exhibitor category.
- b. Exhibitor booking through Agents can not avail SSI discounts.
- c. Discounts shall be reflected in the 2nd installment proforma invoice.
- d. In case of discrepancy is found in the exhibit details, the difference in space rentals shall be recovered with 18% penalty from the date of application & we shall forfeit the security deposit.

9. APPLICATION FOR SPACE BOOKING

9.1 Application for booking of space at the Exhibition should be made in the prescribed form by Online Booking.

9.2 The deadline for application forms of Indian & foreign exhibitors must be received by the Exhibition Authority on or before the deadline. Booking shall be confirmed once first Instalment is received and allocation is on first come basis on 100% payment only.

9.3 Applications which are completed and accompanied by the appropriate remittance will be considered.

9.4 There is no legal right of participation accruing to anybody. The Exhibition Authority in its sole discretion may deny participation to any applicant without disclosing any reason thereof.

9.5 The advance amount paid will be refunded if the application is rejected by the Exhibition Authority. However, cancellation by the exhibitor would be subject to Rule & Regulation. the advance amount / refundable amount will be paid after deducting GST, which may be noted please.

9.6 Subletting or transferring of stall space to a third party is forbidden. Exhibitors will not be allowed to display products which are not included in the application forms submitted to the Exhibition Authority. Permission of the Exhibition Authority must be obtained to alter or make additions to the exhibits list.

10 MINIMUM SPACE BOOKING

10.1 The minimum area to be booked for a bare space is 18 sq. mtrs stall (6m X 3m) and Shell Scheme is 9 sq. mtrs (3mx3m) upto 180 sq.mtr. (For Individual Exhibitor) This is applicable to all exhibitors/co-exhibitors who are participating through their Indian agents/distributors. Larger stalls will be allocated in additional of 3 mtrs. in both ways as per requirements of exhibitors.

10.2 Fraction of sq. meter, if any will be rounded off to the nearest higher full sq. meter for the purpose of calculating rent. If the area allotted by the Exhibition Authority varies from the area applied for, to suit the requirements of overall layout of the Exhibition, the exhibitors will be liable to pay rent for the area actually allotted.

10.3 Taking into account the large number of visitors for GTTES 2025, exhibitors should leave a minimum of 30 per cent of the area of the stall, free for the movement of visitors to avoid congestion. Exhibitors are advised to bear this factor in mind while booking the space requirement.

11 PAYMENT SCHEDULE

11.1 Payments are to be made either in demand drafts or cheques drawn on any bank payable in Mumbai in favour of **India ITME Society – GTTES or through RTGS (Real Time Gross Settlement)/ NEFT (National Electronic Funds Transfer)** as per details given under in Application Form.

The foreign participants can remit by Swift Transfer as per details given under in Application Form

Bank charges will be borne by the Exhibitors

11.2 The payment schedule for space booking will be as follows:

For Indian and Overseas Exhibitors

11.2 a. The advance space rent payable @ 25% of the total rental cost at the prescribed rate per sq. mtr. plus 100% security deposit as applicable under Regulations to confirm participation with the application form on or before the deadline since the allocation of the stalls will be **on the basis of first - come first - serve basis.**

11.2 b. Full & Final space rent payable (75%) by before the deadline.

11.2 c. No exhibitor will be allowed to bring in the exhibits into the exhibition ground if there is any balance payment due to the Exhibition Authority either towards space rentals/ Power / compressed air/ water connection/or in any other nature. The receipt date of the payment will be considered of the date of actual realization /credit of amount in GTTES A/c.

12 LATE APPLICATIONS

Subject to availability of rental space, late applications from exhibitors, Indian and foreign, will be entertained by the Exhibition Authority. The Exhibitors are sending the late applications are required to apply in the prescribed forms on before the deadline. Together with the prescribed full rate of space rental and additional surcharge @ 25% of the space rental. The exhibitors in that case have to pay 100% space rentals along with the security deposit with the application forms. Allotment of space or rejection of such late applications will be at the absolute discretion of the Exhibition Authority.

13 STALL ALLOCATION

13.1 Allocation of the position and dimensions of the stalls will be decided by the Exhibition Authority.

13.2 Stall allotment will be done on the first-come-first-served basis subject to receipt of 100% advance payment. It is to be appreciated that the exhibition authority will try their best to allocate the stalls. Stall allocation will be done by Exhibition authority.

13.3 The Exhibition Authority reserves the right to re-allocate the space allotted to the exhibitor at any time prior to the commencement of the Exhibition, should exceptional circumstances warrant such change to the location, size and dimensions of the stall.

13.4 Wait listed exhibitor shall be confirmed against any cancelation or extra area opening up. The confirmation / allocation shall be done only after completing the allocation for confirmed exhibitor.

13.5 The Exhibition Authority further reserves the right to transfer or close entrances and exits of the exhibition stalls and/or removes any of the proposed amenities and undertake any structural alterations. Such re-allocations will be at the absolute discretion of the Exhibition Authority and the exhibitors shall have no claim for compensation as a result of the re-allocation as above.

13.6 There are pillars/electric panels etc. in the Exhibition Halls. The space occupied by them forms an integral part of the stall space allocated and sold. However, if the total pillar/electric panel area exceeds 1 sqm charges for space occupied will be refunded to exhibitors. **Note: If exhibitor cover the pillar with their branding than they will not be eligible for refund.**

13.7 Please note that India ITME Society or its staff members shall not entertain any kind of favors or demands which may be viewed as bribes from its Associates, Service partners or any other co-ordinates directly or indirectly or through any third party. All entries pertaining to participation shall proper channel, system & on record. The participation shall be strictly of first-cum-first served basis.

13.8 Change in the area to the extent of $\pm 10\%$ (maximum) will be permitted from the area originally booked by the exhibitors. The final permission will be given by Exhibition Authority.

14 ENCROACHMENT

The exhibitor must confine their exhibits within the area allocated to them. No encroachment on corridors, free space or other facilities provided by organizer will be permitted. Each exhibitor shall follow the center of the markings on the floor for the common sides and outside age for open sides.

15 STAGGERING OF LIVE DEMONSTRATION

To control excessive noise in the halls, exhibitors are requested to adhere the timing in live demonstration of the machines in their stalls, in the interest of conservation of energy, orderliness & uniformity. The schedule for live demonstration is given below.

09.00 a.m. to 9.20 a.m.	1 st Demonstration
10.00 a.m. to 10.20 a.m.	2 nd Demonstration
11.00 noon to 11.20 noon	3 rd Demonstration
12.00 hours to 12.20 hours	4 th Demonstration
13.00 hours to 13.20 hours	5 th Demonstration
14.00 hours to 14.20 hours	6 th Demonstration
15.00 hours to 15.20 hours	7 th Demonstration
16.00 hours to 16.20 hours	8 th Demonstration

Note: The timing on the last date will be considered up to 6th demonstration.

16 USE OF STALL SPACE

The exhibitor is required to exhibit the approved goods and to man the stall with competent personnel during the hours of the Exhibition. The exhibitor will be liable for any damage to walls, floors, columns or any other part of the building structures in which the exhibits are housed.

17 UTILITIES BY EXHIBITION ORGANIZER

The space rental includes the cost of supply of water. It does NOT include charges for electricity as also compressed air connection, water connection, etc. for which, separate tariffs will be prescribed in the online exhibitor manual.

17.1 Water inlet and outlet connection (Note: Water supply is not for drinking)

The exhibitor may indicate their requirement in the online manual form which will be opened for confirmed exhibitor only.

17.2 Compressed Air: The exhibitor may indicate their requirement in the online manual form which will be opened for confirmed exhibitor only.

17.3 Access to Internet: The exhibitor may indicate their requirement in the online manual form which will be opened for confirmed exhibitor only.

17.4 Power Tariffs & electrical guideline.: The exhibitor may indicate their power requirement and electrical guideline in the online exhibitor manual form which will be opened for confirmed exhibitor only.

18 POSSESSION OF STALLS

18.1 For bare spaces stall holders, possession will be given from the midnight of 18.02.2025. Possession of the stall would be given only after obtaining No Dues Certificate from ITME Exhibition Authority.

18.2 For Shell stall holders, possession will be given from 20.02.2025 (10.00 am) only after obtaining No Dues Certificate from ITME Exhibition Authority.

18.3 No Dues Certificate to all exhibitors will be handed over after as per deadline, subject to the receipt of all dues to the Exhibition Authority, including space rentals , security deposit, utility charges, & the submission of TDS Certificate in form.16.A, in lieu of deduction of tax from the payments made to ITME.

19 STALL DESIGN & CONSTRUCTION

19.1 All the exhibitors must submit and get approved from the Architect appointed by Exhibition Authority. A layout plan including design as per Dos' and Don'ts laid by the Exhibition Authority showing the positions of machines/exhibits, fittings, furniture and office cubicles etc. with their dimensions in mtr. to be submitted by deadline. Modification/alterations suggested by the ITME Architect will be binding on the exhibitors. The approved layout plan including design of the stalls should be submitted to the Exhibition Authority before taking the possession of the stall.

19.2 Exhibitors can begin the work of installing machines and exhibits in their stalls from midnight of 18.02.2025 onwards and this work must be completed before deadline.

19.3 It is proposed to hold the Inaugural Function on 21.02.2025. The Exhibitors should, therefore, ensure that the stalls are completed in every aspect by the deadline.

Note: Considering that a period of 2 days has been provided in the pre exhibition period for bringing in and installing exhibits and taking trial of exhibits, it is highly desirable on the part of the exhibitors to plan arrival

of exhibit cases well in advance at the Bombay Exhibition Center, Mumbai, Maharashtra, India immediately on commencement of the entry period viz from 19.02.2025. The exhibitors are also advised to discuss and plan their schedules of bringing in exhibits with the approved clearing and forwarding agents to ensure timely arrival of exhibits.

20 DAMAGE TO FLOORING

20.1 Exhibitors will not be permitted to fasten machines or any part of display to walls, columns or floor. Foundations, anchorage, bolt holes and holes of any type shall not be drilled in the exhibition hall, columns or walls without the specific written permission of the Venue Authority. Requests for drilling should be made in writing to the Venue Authority for their approval.

20.2 Exhibitors are responsible for restoring the exhibition hall flooring to its original condition. Foundations and holes drilled in floor must be repaired to the specifications outlined by the Venue Authority. In case the Exhibition space is restored to specifications, the security deposit will be refunded in full. If the foundation or the holes are not repaired to the satisfaction of the Venue Authority, the security deposit will be adjusted against the damage to the floor/cost of repairs by the Venue Authority.

21 CANCELLATIONS

Once the Exhibition Authority receives the applications for space booking, cancellation of participation or reduction in space requirements by exhibitors will be subject to the following charges to be paid/adjusted against advance amounts received from the exhibitors.

21.1 Exhibitors can cancel their bookings before 06.09.2024.

21.2 Cancellation after 06.09.2024 shall forfeit the advance amount in full.

21.3 Administration charges is applicable while refunding the payment.

21.4 The date on which written communication conveying cancellation or reduction of stall space is received by the Exhibition Authority will be considered as the effective date for determining the cancellation charges.

21.5 Cancellation or reduction in area by the exhibitor after submission and acceptance of the application, subsequent refund would be subject to rules and regulations.

21.6 The advance amount and security deposit paid will be refunded in full if the application is rejected by the Exhibition Authority.

21.7 "Security deposit and any other exhibition refund will be as per actual INR Value received without any interest approximately 60 days after the end of the exhibition."

21.8 Any refund will be valued at Current Exchange rate as prescribed by Reserve Bank of India.

22 IDENTIFICATIONS

Exhibitors' staff should wear proper identification on their person and shall produce whenever demanded by the authorised security personnel or representative of the ITME Secretariat any time during the construction, exhibition or dismantling periods. Anybody found to be without proper identification or of dubious character or behaving in a drunken or disorderly manner, or committing an offence, trespass or rude behaviour shall be removed forthwith from the exhibition area.

23 DEPUTATIONS OF TECHNICIANS

All participants should depute their technicians, well in advance so as to complete the erection of machinery and take trial demonstrations from 20.02.2025. Names of technical person/persons should be sent to the ITME Office latest by 15.11.2024.

24 HANDLING FACILITIES

Unloading of exhibit cases and their handling at the exhibition site is to be arranged by the exhibitors themselves through their agency. It will be the responsibility of the exhibitors to see that the exhibit cases are brought as per the schedule to be given and ensure that the work of installing and dismantling the exhibits/stalls is carried out within the stipulated time.

25 CLEARING & FORWARDING / SHIPMENT OF EXHIBITS

25.1 The Exhibition Authority will appoint a panel of official freight forwarders and on-site handling agents for handling local and imported exhibits. The services of such agencies will include assistance in carrying out formalities for the pick-up of exhibits from country of origin, transportation by sea or air, customs clearance after arrival at Indian sea port / airport, formalities of goods clearance, transport from port to the show site and materials handling of exhibits including offloading, unpacking, empty storage, repacking and reloading. Further details regarding the name of the agencies and services offered will be informed to the exhibitors separately.

25.2 The exhibitors may write either to their own clearing agents or the authorised clearing agents of the Exhibition Authority for clearance of their imported exhibits at the port and settle the charges directly with the clearing agents concerned. Site handling of the exhibits should be done through only the authorized clearing agents of the Exhibition Authority as per the rates fixed by Exhibition Authority.

25.3 Crates and packages for the exhibition should be marked "GTTE 2025" at the top together with the names of the clearing agents of the exhibitors.

Global Textile Technology & Engineering Show 2025

Name of exhibitor:

Name of Official Clearing & Forwarding Agent:

Hall No. ____ Stand No. ____

Case Numbers / Gross weight / net weight Dimensions

25.4 The following documents are to be prepared and submitted along with the consignment:

25.5 Three original or Surrender Copies with a message of Original Surrendered at the Port of Origin should be sent to the Official Freight Forwarder as per the Consignee details instructed by the Forwarder.

25.5 a. Authority letter addressed to Shipping line / airlines to issue delivery order in favour of clearing agent.

25.5 b. 3 Sets of commercial invoices showing CIF values, detailed description of goods, quantity in pieces, numbers with the Unit Price Per Piece have to be specified with the HSN Code for each item.

25.5 c. 3 Sets of the packing lists giving quantity of items contained in each package, net/gross weight and sizes of the packages.

25.5 d. Certificate of Origin in duplicate.

25.5 e. Insurance cover in original plus one copy.

25.5 f. Certificate of Fumigation.

25.5 g. Re-export bond with bank guarantee and covering letter from the bank (details will be furnished on request by official freight forwarding agents with proper format).

25.5 h. Importer's declaration on exhibitor's letterhead (details will be furnished on request by official freight forwarding agents).

25.5 i. Product catalogue/working manual of exhibits.

25.6 DISPATCH OF EXHIBITS

On every exhibit sent for display at the Exhibition, a label should be attached to show the following :

- Manufacturer's/ Exhibitor's name
- Names of each exhibit with Certificate of Origin.
- Manufacturer's mark, if any.

All packages should be secure and sturdy.

25.7 PACKING INSTRUCTION

Exhibits for shipment by sea should be packed in strong wooden boxes capable of withstanding rough handling both at the ports and in transit and marked:

Port to Discharge –

Place of Delivery – Mumbai

Each box/crate should have one copy of the packing list prepared in accordance with the requirements indicated above.

In case the packages contain any easily breakable or damageable exhibits, the same may be indicated on the crate/package with the mark FRAGILE - HANDLE WITH CARE.

25.8 PACKING LIST

Packing list with 3 copies should be sent to the clearing agents concerned. The packing list should indicate the following :

- a. Quantity case-wise, in pieces wherever required.
- b. Description of item with model and serial number.
- c. Nett/gross weight of each exhibit.
- d. Size of each package and total number of packages

25.9 INVOICE FOR EXHIBITS

The invoice should be marked as

Name of the Exhibitor

For Global Textile Technology & Engineering Show 2022

Hall number :

Stand Number:

Bombay Exhibition Centre,

Off Western Express Highway

Goregaon East

Mumbai – 400063

Maharashtra, India

- a. Quantity item-wise
- b. CIF value in International Currency such as US\$, Euro, Singapore Dollar, Hong Kong Dollar, Japanese Yen, Norwegian Kroner, Pounds Sterling, etc.
- c. Insurance policy for comprehensive risk together with the total value for insurance purposes.
- d. Detailed description of goods, model serial number and identification marks for each item. List of spare parts should be shown separately with individual values and not clubbed with the value of the machines.
- e. Total number of packages.
- f. Gross and net weight of each case containing exhibits and other materials.

25.10 EXCISE DUTY ON EXHIBITS AND DISPLAY MATERIAL

25.10 a. By issuance of Central Excise Notification No. 21/2006 CE dated 1st March 2006, The Government of India has rescinded the Central Excise Notification No. 215/84-CE dated 9th November 1984, which gave the facility of clearance of goods from the factory without payment of excise duty for display in an exhibition in India. As result, there is no exemption for the excise duty on exhibits now. Exhibitors are therefore required to pay excise duty and bring the exhibits to the exhibition venue.

25.10 b. Import of Exhibits : Goods imported into India for GTTES 2025 are allowed without import license (Under OGL) on the condition that the same are re-exported within a period of six months of the closure of Exhibition and a bond to that effect, supported by a bank guarantee or surety of the respective Embassy/High Commission or Trade Commission or ATA Carnet guaranteed by the Federation of Indian Chamber of Commerce & Industry, New Delhi is furnished to the customs authorities at the time of clearance of goods. In the event of failure to re-export as aforesaid, the duty and Import Trade Control fine will be levied thereon.

Further information will be furnished by the clearing & forwarding agents on request.

- a. Gems, jewellery, gift articles of higher value, alcoholic drinks and drugs are NOT allowed.
- b. Consumables and goods meant for distribution or sale are NOT covered under ATA Carnet facility.

26 EXHIBITION E-CATALOGUE

26.1 An official E-catalogue of exhibitors and exhibits will be published in English for use by exhibitors and visitors of GTTES 2025 The directory will contain the following information:

26.1 a. Services available with their locations at the exhibition centre

26.1 b. Exhibition floor plan.

26.1 c. Alphabetical list of exhibitors

26.1 d. Index of products included in the Exhibition

26.1 Exhibitors should list in the product index only those products which are actually on display within the booth of the exhibitor.

26.2 No changes will be entertained in the details of display exhibits given in Form as per "Index of Products" (should be match for B2B meetings) after the deadline.

27 Name Boards, Stall Display, Indian Map Display (Do's & don't).

Read Instructions

27.1 The exhibitor is responsible for safety at the stand and for ensuring that industrial safety and accident prevention regulations are complied with. The exhibitor is liable for any damage that results from the construction or running of his stand, or the exhibits displayed on it. Conditions inside and outside the halls as well as on the open-air site are similar to those on a building site throughout the construction and dismantling periods. The personnel working in this environment must be made aware of the dangers that exist.

27.2 To achieve uniformity in display and appearance of the entire exhibition and to ensure proper presentation of all exhibits, Exhibitors are advised to strictly follow the guidelines for stand construction, decoration and display specified by the Organizers.

27.3 There would be general lighting within the hall. Temporary electrical connection (1kw) would be provided to carry on the construction work only from 0900 hrs to 1900 hrs, which will be disconnected at 1900 hrs till 0900 hrs next morning.

27.4 Aisles in the halls must always be kept clear, even during the construction and dismantling periods since they are required as rescue and escape routes. Construction material, empty packaging and exhibits are not allowed to be stored in the aisles.

27.5 Digging or grouting or cutting of floor is not permitted in any Hall.

27.6 To ensure safety of stall personnel and visitors, there should be no loose wiring or hanging wires. No exposed cable joints are permitted.

27.7 All wiring must be carried out in PVC, Elastomeric or other plastic sheathed cables.

27.8 Sides, which are open to the aisles, should not be blocked by any opaque panels more than 30% of the length of such side.

27.9 Any structure, publicity material, photographs, TV, Video Walls, Visuals, charts etc should not have height exceeding 3.0 meters (bare space) and 2.5 meters (Shell stall). However, height of products on display can be more than 2.5 meters.

27.10 The panels adjacent to other stand areas and the ceilings of the stand areas that are visible from above must be properly finished in neutral colour without any

branding towards the adjacent stands. Electric wires must be covered by proper casing. If this is not done, the Organizer will carry out the necessary work and charge all expenses to the defaulting exhibitor's account.

27.11 The main supply points and electrical installations in the stand should be easily accessible and should not be concealed / covered by the panels / partitions or even by the exhibits. Access needs to be provided for electrical/ Fire panels falling within or behind any stand area.

27.12 Wall, if any, along the aisles, and conforming to Clause 8, should not carry any projections, texts, other than name of the exhibitor and his logo on the side facing the aisles.

27.13 Logos can be displayed up to a height of 5.0 meters (for bare space) and 3.5 meters for shell stall exhibitors, provided they are away from adjacent stalls by a minimum distance of 1 meter for stands with area up to 36 Sq. Mts and 2 meters for stands with area above 36 Sq. Mts.

27.14 Enclosures for office, conference or pantry can be set up in the stalls provided the height and area covered by such enclosures is not more than 3.0 meters and 30% of the stall area respectively. Such enclosures should be located along the building wall of the exhibition hall, if any, or at the rear of the stall. Enclosures should be at least 2 meters away from the aisles.

27.15 For stands with 3 / 4 open sides, there shall be no partitions more than 30% on the open sides and the inside partitions should also be such that they do not obstruct the view or aesthetics of the adjoining stand/s. In case they are found to be obstructive, such partitions shall have to be provided with clear glass / acrylic above 1.2 meters height.

27.16 Use of suitable floor covering inside the stall, without damaging the floor is recommended.

27.17 Use of loudspeakers, musical instruments etc. in the stalls is prohibited. Films, multimedia presentations, video or slide shows on products, systems and services may however be conducted within the stalls provided the sound level is kept sufficiently low to avoid causing disturbance to others. Information headphones are allowed, provided these are set up inside the stall at least 1 meter away from the aisles. Noisy demonstrations that may annoy other exhibitors are forbidden. The noise level should not be more than 60 decibels, measured at the stand limits.

27.18 Cellulose paints should not be sprayed on any type of object within the Exhibition Halls. Use of exhibit materials that are dangerous, inflammable, explosive, unhealthy, foul-smelling or which may, in general, annoy other Exhibitors or visitors is not permitted. Use of spray painting for stall decoration is not permitted within any hall. Organizers advise exhibitors to bring in prefabricated stand to avoid delay in completion of stands as well as inconvenience to other exhibitors.

27.19 Use of bright and/or colored lights, neon signs of any size, shape or colour or any other electrical decorative material is forbidden. Depicting exhibitors name or logo in non-flickering/non off-on type light is however permitted. Use of cloth banner inside and outside the stall is strictly not allowed.

27.20 Use of all types of publicity materials such as posters, banners, hanging decorations made of any material is not allowed outside the stall area of the exhibitors. Suspending of display items from the Hall ceiling or any other structure falling within the stands is also not permitted.

27.21 Posters, banners, hangings and advertisement boards will be put up by the Organizers and will be available as sponsorship opportunities for the exhibitors.

27.22 Use of potted plants is allowed only inside the allocated stall area of the exhibitor.

27.23 An exhibitor whose design has been approved by the fair architect, can commence construction after taking official possession of the stall area. No exhibitor shall be allowed to start work on their stands without prior approval of the layout plan. The decision of the fair architect as regards the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawing only.

27.24 Exhibitors are requested to note that it is the responsibility of their appointed stall-fitting contractors to clean the stalls upon completion of construction, before handing over to the Exhibitor. Thereafter, the official cleaning contractor will clean the aisles.

27.25 The guidelines for bare space stalls (as stated above) are also applicable to the contractors/ exhibitors carrying out interior decoration for the stalls under shell scheme.

27.26 Exhibitors are advised to take insurance policy covering their machinery/exhibit, transit and loading and unloading of machines, their exhibition personnel, and third parties (visitors).

27.27 All participants shall take care not to use any geographical maps, phrases, pictures which are sensitive or offensive to political or religion sentiment of any nationality. Approved map of India is available at <https://surveyofindia.gov.in/pages/political-map-of-india> for exhibitor use.

27.28 CATALOGUE AND SALES PAMP

27.28 a. All business activities of an exhibitor must be conducted within the exhibitor's leased exhibit area. Catalogues, pamphlets and publications pertaining to an exhibitor's products, samples or souvenirs may be distributed by the exhibitor only from within his own exhibit area.

27.28 b. No exhibitor shall distribute literature pertaining to articles or machines not included in the Exhibition except machines or products manufactured by an exhibitor.

27.28 c. No Suitcasing - Soliciting business by those who are not registered as exhibitors distributing pamphlets/ brochures / any printing material in the aisles / public area / another company's booth is strictly prohibited and shall be removed from the premises. Legal action to be taken. Misusing parking lots / outside area etc also are liable for strict action.

28 OTHER SERVICES

28.1 Furniture

The exhibitors will make their own arrangements for hiring of furniture. The Exhibition Authority will make available a list of approved contractors from whom the furniture can be hired at exhibitor's own responsibility.

28.2 Storage, Removal of Waste & Cleaning

Facilities for packing cases, surplus materials or other properties of the exhibitors at Bombay Exhibition Center is limited. Arrangement of safe – keeping of such items must be made with the freight forwarders or should be shifted to your go-down during the constriction & dismantling period, aisles in the exhibition halls must not be obstructed with packing materials, construction materials or debris. Exhibitor's contactors will be responsible for removing their own off-cuts & waste each day of buildup & break down period . While the Organizer will make arrangements for clearing the passages during the show, it's the responsibility of the exhibitors to get their stands cleaned & their equipment dusted in the evening after the exhibition hours by 1900hrs.

The following facilities will be provided by the Exhibition Authority :

- 1. Bank and foreign exchange facility**
- 2. Business Centre**
- 3. CCTV**
- 4. Drinking water**

5. Florist counter
6. Fire Tenders
7. Food court
8. House keeping
9. Information counter
10. Left Baggage counter
11. Media lounge
12. Medical assistance
13. Meeting rooms
14. Parking area
15. Police Help Desk
16. Postal/courier services
17. Protocol lounge
18. Product Launch
19. Public address system
20. Registration area
21. Sale of publications
22. Venue security
23. Seminar Hall / meeting rooms
24. Toilet and provision for waste disposal
25. Travel counter

Note: Some services are free of cost while some are chargeable.

28.3 MEETING ROOM/SEMINAR HALL

Meeting rooms/seminar hall will be available for seminars, trade meets or for screening of films and slides. The charges per hour for booking of the meeting rooms/seminar hall will be intimated to exhibitors in due course. Prior booking of the meeting rooms/seminar hall by exhibitors will facilitate firm allocations of date and time.

29 PHOTOGRAPHS/FILMS

The Exhibition Authority shall have exclusive right to take photographs and films of the Exhibition Stalls. Prior permission of the Exhibition Authority will be essential for taking photographs and films by exhibitors and others.

30 SECURITY, INSURANCE & SAFETY

30.1 Security

30.1 a. The Exhibition Authority provides a day and night security service for the general surveillance of the Halls.

30.1 b. The respective exhibitor is responsible for the custody and surveillance of the stall for the duration of exhibition timings including build-up and dismantling periods. However, the exhibitors are advised to hire their own security personnel for their stall during that period.

30.1 c. Exhibitor should be careful to pack light, portable exhibits. Exhibitors displaying easily removable objects are required to guard the stall from the opening time and till the very last minute of the evening closure.

30.1 d. Easily removable exhibits or valuables must be locked in the evening in drawers or cupboards.

30.1 e. Specific requests for a security service at the tariffs in force can be submitted to the Exhibition Authority for assistance.

30.2 Insurance & Safety

30.2 a. Exhibitors must arrange their own statutory medical insurance, to cover all stages of the event.

30.2 b. Insurance cover will be taken by the Exhibition Authority for the Exhibition halls in general. Exhibitors will have to make arrangements for insuring their individual stalls/machines/any other material.

30.2 c. Third party insurance, accident insurance of exhibitor's personnel, handling damage insurance, other statutory insurance etc. should be covered by the exhibitors.

30.2 d. All the foreign exhibitor should have medical insurance, organizer shall not take of any medical responsibility expenses for foreign exhibitors other than first aid at venue.

30.2 e. The generally accepted safety rules relating to technology, labour safety and accident prevention should be observed in all the display arrangements. Proper safety guards must be provided on machines for protection from flying chips, sparks, heat etc.

30.2 f. The Exhibition Authority reserves the right to prohibit the operation of machines or equipment, if in their opinion, these pose danger and annoyance to visitors and other exhibitors.

30.2 g. Exhibitor shall ensure the safety of all his workmen, materials and their belongings.

30.2 h. Exhibitor shall not be entitled to claim for any damages or compensation from INDIA ITME SOCIETY for lapses by self at their booth by contractors, staff employed by them.

30.2 i. Exhibitors appointing contractors / sub-contractors / any agency should have government approved licenses and complete all the statutory requirements for their staff members. Exhibitors will have to make their own arrangements for insuring their individual stalls / exhibits / any other materials.

30.2 j. Third party insurance, accident insurance of exhibitors personnel as well as insurance of their contractors / sub-contractors / any agency staff, handling damage insurance should be covered by exhibitors or their contractors / sub- contractors / any agency, will be mandatory. Organisers are not responsible for any kind of losses, claims, damages and causes of legal action arises out of due to negligence and poor performance from their activities at the venue.

31 FIRE PREVENTATION

31.1 The Exhibition Authority will make necessary arrangements for fire prevention equipment's within the Exhibition Hall.

31.2 The exhibitors are expected to acquaint themselves with the positions of the nearest fire hydrants.

31.3 Exhibitors are, however, advised to take due precautions & arrange necessary equipment in their own stalls. Exhibitors should also install Guards or protector on machines/exhibits during demonstration to avoid injury to visitors. Fire Tenders with fireman will be on duty near the exhibition halls during Setup, Exhibition & dismantling period.

31.4 All exit/entry areas and exit aisles must be kept clear and unobstructed.

31.5 Compressed gas cylinders are prohibited in the exhibition area.

31.6 All temporary wiring must be accessible and free from debris and storage material.

31.7 No Storage materials of any kind is allowed behind booths or near electrical services.

31.8 All empty cartons and crates must be labeled and removed for storage.

31.9 Helium balloons are not allowed inside the halls.

31.9 Consumption & serving of Alcohol/alcoholic beverages are prohibited inside the exhibition venue.

Note:- Smoking/ Tobacco consumption (Pan, Gutka etc.) is strictly prohibited inside the Exhibition venue during set-up, show days and dismantling periods.

32 HOTEL ACCOMMODATION

Arrangements will be made with luxury hotels, deluxe hotels, first class hotels, service apartments and budget hotels to offer accommodation at concessional rates to exhibitors, visitors and guests to the exhibition for the duration of their stay. Accommodation is also available at other hotels in the city. Official Travel Agents will be appointed to provide required services for convenience of participants. All information will be updated on website.

33 EXIT PASSES

33.1 The Exhibitors will be issued exit passes to facilitate the movement of their exhibits out of the exhibition centre at the end of the exhibition.

33.2 Exit passes will be issued only after verification that all charges due have been fully paid by the exhibitor to the Exhibition Authority. The pass should be shown at the gate at the time of exit of the exhibitors and their exhibits from the exhibition grounds.

34 MOVING OUT PERIOD

34.1 The Exhibition will close officially on the evening of 23.02.2025 and all exhibits should be dismantled and moved out of the Exhibition Centre positively by 24.02.2025 to enable handing over of exhibition centre to the Bombay Exhibition Center Authorities.

34.2 Exhibitors must positively adhere to this schedule. The Exhibition Authority will not be responsible for payment of any penalty for delays in removal of the exhibits.

34.3 The removal of machines and materials from the exhibition grounds may take place starting from 23.02.2023 hours on 20.00 hours for all those exhibitors who have settled all accounts and have obtained the “exit pass” from the Exhibition Authority. For each removal of materials, an “exit pass” must be filled in and submitted to the Exhibition Authority for endorsement showing at the same time the “exit pass” for each single operation.

34.4 The “exit pass” filled and endorsed must be given to the personnel in charge of the exit doors of the Exhibition Centre, who, after checking the material to be removed, will hold the pass.

34.5 Small, Portable, costly and attractive exhibit items are most at risk of theft, usually after the closing time of the exhibition each day. Exhibitions are therefore advised to keep such items under lock each day before leaving the exhibition halls. While adequate security arrangements will be made, organizers cannot be held responsible for misplacement/ loss of exhibits.

34.6 Only small and portable items can be removed on 23.02.2025 between 19.00 to 20.00 hours.

34.7 Removal of non- portable and heavy exhibits will be permitted only after 20.00 hours. 23.02.2025. Further, Repacking/ removing exhibits and material may be continued on to the next day, i.e. 24.02.2025. All Stalls must be dismantled, and all material must be removed before 16.00 hours on 24.02.2023.

35 SAFETY REGULATION

The generally accepted safety rules relating to technology, labour safety and accident prevention should be observed in all the display arrangements. Proper safety guards must be provided on machines for protection from flying chips, sparks, heat etc. The Exhibition Authority reserves the right to prohibit the operation of machines or equipment, if in their opinion, these pose danger and annoyance to visitors and other exhibitors.

36 FORCE MAJEURE

Under the conditions of force majeure, which also includes strike, lock-out, bandh or riot, natural calamities and terrorist attack etc., the Exhibition Authority reserves the right to alter the opening dates and durations or even cancellation of the entire Exhibition. In case of change in dates and duration of the exhibition, the rules and regulation and the agreement between the exhibitors and the Organizers will remain unaffected. In case of total cancellation of the Exhibition, the stall rental will be refunded to the exhibitors after deducting the proportionate non – recoverable costs already incurred by the Exhibition Authority

37 PROTECTION OF IMMATERIAL RIGHTS

All exhibitors must respect and are liable for ensuring protection for the immaterial rights of other exhibitors and of third parties such as e.g. Intellectual properties, patents, trademarks, copyrights etc. for the products they display at GTTES 2025 in accordance with current provisions of law. All necessary measures shall be taken by the exhibitor before displaying his products. The Exhibition Authority is exempt from any liability in connection with the violation of immaterial rights by an exhibitor.

38 SUPPLEMENTARY CLAUSES

Whenever necessary, the Exhibition Authority shall have the right to issue supplementary regulations in addition to these regulations and guidelines to ensure the smooth management of the exhibition. Any additional written regulations or instructions shall form part of the terms and regulations for participation and shall be binding on the exhibitor.

39 DOMICILE AND JURISDICTION

The implementation of these regulations or supplementary stipulations laid down by the Exhibition Authority relating to the Exhibition shall be deemed to be domiciled at the office of the Mumbai Courts. All disputes arising from the exhibitor's participation and from the enforcement of the regulations laid down by the Exhibition Authority shall be judged according to Indian laws and subject to Mumbai Courts jurisdiction.

39.1 Settlement of Disputes

39.1 a. The Parties shall use their best efforts to amicably settle any dispute, controversy, or claim arising out of the rules & regulations or the breach, termination, or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the Conciliation Rules according to such other procedure as may be agreed between the Parties in writing.

39.1 b. Any dispute, controversy, or claim between the Parties arising out of the rules & regulations or the breach, termination, or invalidity thereof, unless settled amicably, within thirty (30) days after receipt by one Party of the other Party's written request for such amicable settlement, shall be referred by either Party to arbitration of a sole arbitrator ("the Arbitral Tribunal") in accordance with the Arbitration Rules then obtaining. The decisions of the Arbitral Tribunal shall be based on general principles of commercial law.

40 AGREEMENTS TO CONFORM TO REGULATIONS

The exhibitor agrees to comply with all the regulations contained herein and to such other regulations as may be notified by the Exhibition Authority from time to time relating to the participation of exhibitors in GTTES 2025. Applicants should read all regulations carefully and conform to them fully. Exhibitors must agree abide by the local & site regulations with respect to law and order, safety etc.

41 INDEMNIFICATIONS

The exhibitor agrees to indemnify the Exhibition Authority and its Office-Bearers, Steering Committee Members, Executive Director, officers, employees and members and hold them and each of them harmless from and against any and all claims arising out of the acts of the exhibitor, his agents, representatives and employees, and all contractors, erectors, delivery persons,

suppliers and material persons, furnishing services, delivery work or materials at the instance of the exhibitor.

ORGANISED BY

INDIA ITME SOCIETY

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