

# Damon Schmitke

Concept Designer

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312.555.0110

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Kelowna, B.C.

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## Dear whom it may concern

You are looking for a Concept Designer with:

- Knowledge of the latest technology in advertising
- A passion to learn and to increase their skills

If so, look no further. You will see from my enclosed resume that I meet all these qualifications and more.

I would very much like to discuss opportunities. To schedule an interview, please call me at the phone number provided. The best time to reach me is between 9:00 am and 3:00 pm. You can leave a voice message at any time and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

Damon Schmitke