

Telefax: 011-25717521 / 25823723  
Telephone: 011-25733192 / 25729905

Email ID: [admn.dghrd@nic.in](mailto:admn.dghrd@nic.in)



Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Indirect Taxes & Customs  
Directorate General of Human Resource Development  
507/8, Deep Shikha, Rajendra Place  
New Delhi - 110008

File No. 516/1/2022-DGHRD / 5186 TO 5248

Dated: 04<sup>th</sup> April, 2022

To

**All Pr. Chief Commissioners/Chief Commissioners of CGST & CX/Customs;**  
**All Pr. Directors General/ Directors General;**  
**All Pr. Commissioners/Commissioners of CGST & CX /Customs;**  
**All Pr. Commissioners/Commissioners (in-charge of Directorates);**  
**Narcotics Commissioner, Gwalior;**

Madam/Sir,

**Subject: Willingness for the post of Superintendents/Inspectors/EAs/TAs on loan basis in DGHRD (HRM I, HRM II, IW & EMC), New Delhi - reg.**

Applications of willing officers are invited to fill up the vacant posts of Superintendents, Inspectors, Executive Assistants and Tax Assistants in DGHRD (HRM I, HRM II, IW & EMC), New Delhi on loan from amongst the officers holding analogous posts in Customs & CGST formations/Directorates under the CBIC.

2. The period of loan is initially for a period of two years and can be further extended for one year at the discretion of the competent authority with the concurrence of the cadre controlling authority concerned. Further, as per Board F. No. A-11013/12/2019-Ad.IV dated 27.05.2020, in exceptional circumstances, for justifiable reasons, Board may extend the tenure of the officers beyond 3 years.

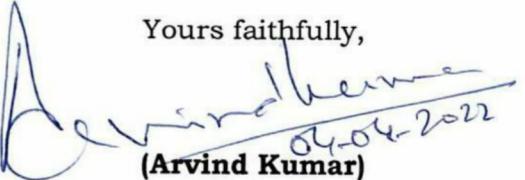
3. Applications of interested and eligible officers may kindly be forwarded to this Directorate in the proforma at Annexure-I along with History of Posting, APAR/ACR grading extending up to the previous 3 years, Vigilance Clearance Certificate and "No Objection Certificate" from the concerned Commissionerate **latest by 30.04.2022**. All the applicants are required to apply through proper channel only. **The application is to be addressed to ADG (HRM-II), Room No. 407, 4th Floor, Deepshikha Building, Rajendra Place, New Delhi-110008.**

4. The candidates shall be selected on the basis of right aptitude, APAR grading and the work experience. It may also be brought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their candidature. Further, in case, while working in this Directorate, the work and conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent Commissionerate before completion of the loan period.

This issues with the approval of Director General (DGHRD).

Encl. Annexure- I

Yours faithfully,

  
Arvind Kumar  
04-04-2022  
**Arvind Kumar**  
**Assistant Director**

Copy to:-

1. PS to DG HRD
2. PS to Pr. ADG (EMC)
3. PS to ADG, HRM-II
4. PS to ADG, HRM-I
5. PS to ADG (I&W)
6. The Webmaster, CBIC website, Directorate of Systems, New Delhi with the request to upload on CBIC website ([www.cbic.gov.in](http://www.cbic.gov.in)) at the earliest.
7. Website Manager to upload on DGHRD's website.

डी०जी०एच०आर०डी०  
प्रेषक.....  
क्रम सं. ५१८६ तो ५२४८  
दिनांक..... ०४।०४।२०२२

पंचित

## **ANNEXURE-I**

### **Format of the Application**

1.	NAME	
2.	DESIGNATION	
3.	GENDER	
4.	DATE OF BIRTH	
5.	COMMISSIONERATE/ ZONE/DIRECTORATE	
6.	EDUCATIONAL QUALIFICATION	
7.	DATE OF JOINING IN THE DEPARTMENT	
8.	PLACE OF POSTING	
9.	HISTORY OF POSTING (HOP)	
10.	MOBILE NO.	
11.	EMAIL ID	
12.	NAME, DESIGNATION AND CONTACT DETAILS OF CONTROLLING OFFICER	
13.	DETAILS OF WORK HANDLED	

Place..

Signature of the applicant

Date..

Name of the applicant