

## ProTec code system & certification

### CODES

ProTec Codes are credit voucher to pay any certification or licence fees.

Don't mix up codes with ID's! ID's are Identification 'codes', temporary ID or original ProTec member ID #, all named ID's.

Codes are automatic generated, all looks like the same type, but every code is strictly linked for just one specific use/type, which is defined on invoice.

There are two main types of codes

- For student **certification** to pay certification process fee or
- For **annual renewal** of membership licence

### Renewal codes

Every member, trainers and centres as well, could directly buy and use an annual renewal codes at member's area to renew their OWN membership prompt. After login, go annual renewal. Check if you logged in with the centre ID# if you want to renewal your centre membership. If you already have a valid renewal code (it must be paid, not used AND the right type for your status level) then input the code and push "renewal now" button. If you don't have a renewal code, you must buy one first. Select one and push "buy renewal now" button. You will receive an invoice with code and all data for payment. Please note the code will set valid and ready for use only after payment received. If you pay online by credit card / PayPal the code will be used instantly & automatically for your annual renewal– no further action needed..

### Certification codes

As we like to have the logistics of a real dive centre or dive school behind every ProTec trainer, for every certification the dive centre ID is needed to provide.

Only dive centres (& schools) may buy all kind of certification codes to support their trainer staff, handling the commercial path of it. Centres advised to hand over only paid=valid codes to a trainer, otherwise code will be shown as invalid for online use.

Centre logon with their company ID and go "Buy codes"

In case of demand, if a trainer could not get certification code from a ProTec dive centre; please contact your local PCP or the Headquarters for help.

### CERTIFICATION

More details about certification circle please find at

ProTec course circle for new divers.pdf

ProTec course circle for new instructors.pdf

ProTec course circle for new centres.pdf

And at ProTec Standards, administration & organisation chapter.

If you have any more questions about this, please contact your ProTec PCP or HQ.  
Thank you very much.