# RACI MATRIX

| Project Deliverable | Developers | Team Leader | Client | Project Manager | Support Team | Testing Team | Restaurant Owners |
|---|---|---|---|---|---|---|---|
| **Initiation Phase Activity** | | | | | | | |
| Create Project Charter | C | C | C | R/A | | | |
| **Planning Phase Activities** | | | | | | | |
| Requirement Gathering / Necessary approvals / Certified trainings | C | A/C | C/I | R/A | C | | |
| Scope creation | I | A | R | R/A | I | I | |
| Basic design of website and mobile application | I | C | C | R/A | I | | C/I |
| Budget | I | I | R/A | R/A | I | | A/C |
| **Building/Execution Phase Activities** | | | | | | | |
| Website and mobile application layout design | I | C | C | R/A | I | | C/I |
| Functionality creation | I | C | C | R/A | I | | |
| Unit Testing | I | I | C | R/A | I | A/C | |
| Integration | I | A/C | I | R/A | I | | |
| Query Testing Optimization | I | I | C/I | R/A | I | A/C | |
| Risk response | I | R | R | R/A | I | | |
| User Acceptance Testing / Buffer Time | | | | | | | C/I |
| **Monitoring/Controlling Phase Activities** | | | | | | | |
| Final Client Testing / Information transfer to monitoring team | | | | | | | R/A |
| Going live | I | C/I | A/C | R/A | I | | C/I |
| Search Engine Optimization | I | I | C/I | R/A | I | I | |
| Reviewing Budget and costs | I | I | R/A | R/A | I | | |
| Monitoring Team handling over to next phase | I | I | C/I | R/A | I | | |
| **Closing Phase Activities** | | | | | | | |
| Review Meeting | C/I | C/I | R/A | R/A | C/I | C/I | |

| Responsible | Accountable | Consulted | Informed |
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