



Parshavnath Charitable Trust's

# A. P. SHAH INSTITUTE OF TECHNOLOGY

(Approved by AICTE New Delhi & Govt. of Maharashtra, Affiliated to University of Mumbai)

(Religious Jain Minority Institution)

Programs accredited by NBA: Civil Engg Computer Engg Information Technology Mechanical Engg  
New Courses: Computer Science & Engg (Artificial Intelligence & Machine Learning), Computer Science & Engg (Data Science)

REF: APSIT/2025/015

26/06/2025

## Office Order

We have reconstituted a Socio-Economically Disadvantaged Groups (SEDG) Cell. The Socio-Economically Disadvantaged Groups (SEDG) Cell members for the academic year 2025-26 are tabulated below.

APSIT hereby establishes a Socio-Economically Disadvantaged Groups (SEDG) Cell, in accordance with the UGC mandate, to uphold constitutional equity and facilitate inclusive access to higher education for students from socially and economically disadvantaged backgrounds.

Sr. No.	Name of the Faculty	Position	Nature
1	Dr. Uttam D. Kolekar (Principal)	Chairperson	A senior faculty member or administrator (e.g., Vice-Principal or Professor)
2	Prof. Rushikesh Nikam & Prof. Selvin Furtado	Member	Faculty representatives from multiple departments
3	Mr. Rambhau Uchit	Member	Nominee from Equal Opportunity / OBC / SC-ST Cell
4	Mr. Mithilesh Deore	Member	Student representative (s)
5	Dr. Dipali Rajguru	Member	Non-teaching staff representative (administrative)
6	Awaited	Member	External expert (optional)

Copy to:

1. All HODs
2. All members of SEDG
3. Principal's Office
4. System Admin (To display on website)



  
Principal

A P Shah Institute of Technology

Principal

**A.P.SHAH INSTITUTE OF TECHNOLOGY**

Survey No. 12, Opp. Hypercity Mall,  
Kasarvadavli, G.B. Road, Thane (W)

## **Socio-Economically Disadvantaged Groups (SEDG) Cell - APSIT**

### **1. Introduction**

APSIT hereby establishes a **Socio-Economically Disadvantaged Groups (SEDG) Cell**, in accordance with the UGC mandate, to uphold constitutional equity and facilitate inclusive access to higher education for students from socially and economically disadvantaged backgrounds.

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### **2. Constitution of the Cell**

<b>Sr. No.</b>	<b>Name of the Faculty</b>	<b>Position</b>	<b>Nature</b>
1	Dr. Uttam D. Kolekar (Principal)	<b>Chairperson</b>	A senior faculty member or administrator (e.g., Vice-Principal or Professor)
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6	Awaited	<b>Member</b>	External expert (optional)

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### **3. Objectives**

- Safeguard constitutional rights, dignity, and safety of SEDG students
- Promote inclusivity through socio-emotional counseling and academic mentoring
- Conduct orientation and bridge courses for effective integration
- Monitor academic & co-curricular participation
- Implement reservation policies and welfare schemes
- Organize outreach for educational access
- Prevent, address, and take action against discrimination
- Disseminate and comply with UGC and government guidelines
- Redress grievances confidentially within 15 days via a Grievance Redressal Committee

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### **4. Functions & Activities**

- Publicize UGC/government directives and facilitate their implementation

- Track the progress of SEDG students across academic, extracurricular, and innovative activities
  - Organize sensitization workshops, seminars, and awareness campaigns for students and staff
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## 5. Grievance Redressal

- **Mechanism:** Convene a sub-committee to handle complaints
  - **Timeline:** Resolution within 15 days, maintaining privacy and dignity
  - Document issues and resolutions thoroughly
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## 6. Reporting & Documentation

- Maintain digital and physical records of meetings, events, beneficiaries, and grievance cases
  - Prepare periodical reports (e.g., quarterly/annual) for submission to UGC and internal authorities per prescribed formats
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## 7. Implementation Status

- Provide updates on:
    - Orientation and bridge courses conducted
    - Counseling and mentoring sessions held
    - Welfare schemes and reservation policies implemented
    - Outreach and awareness initiatives completed
    - Grievances received and resolved
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## 8. Reporting Schedule

- **Quarterly report format** covering objectives, activities, beneficiary data, and outcomes
  - **Annual summary report** approved by APSIT's governing body and forwarded to UGC
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## 9. Grievance Redressal Committee (GRC) Composition

- Headed by a senior faculty or administrator
  - Includes at least one student member and a non-teaching staff representative
  - Ensures confidentiality, timely resolution ( $\leq 15$  days), and dignity for complainants
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