



Parshavnath Charitable Trust's

A. P. SHAH INSTITUTE OF TECHNOLOGY

(Approved by AICTE New Delhi & Govt. of Maharashtra, Affiliated to University of Mumbai)

(Religious Jain Minority Institution)

Programs accredited by NBA: Civil Engg Computer Engg Information Technology Mechanical Engg

New Courses: Computer Science & Engg (Artificial Intelligence & Machine Learning), Computer Science & Engg (Data Science)

REF: APSIT/2025/014

26/06/2025

Office Order

We have reconstituted an **Equal Opportunity Cell (EOC)**. The **Equal Opportunity Cell (EOC)** members for the academic year 2025-26 are tabulated below.


In alignment with UGC regulations, APSIT has established an **Equal Opportunity Cell (EOC)** to foster equity, social inclusion, and non-discrimination for SC, ST, OBC, minority, and PWD students and staff.

Sr. No.	Name of the Faculty	Position	Nature
1	Dr. Uttam D. Kolekar (Principal)	Chairperson	A senior faculty member or administrator (e.g., Dean or Vice Principal)
2	Dr. Sachin Malave	Member	Faculty representatives from key departments
3	Prof. Yogesh Lathkar	Member	Administrative officer/secretary
4	Mr. Omkar Chandangaonkar	Member	Student representative (preferably from reserved or disadvantaged categories)
5	Mr. Rambhau Uchit	Member	Non-teaching staff representative
6	Awaited	Member	(Optional) External expert in inclusion/welfare



Copy to:

1. All HODs
2. All members of EOC
3. Principal's Office
4. System Admin (To display on website)


Principal

A P Shah Institute of Technology

Principal

A.P.SHAH INSTITUTE OF TECHNOLOGY

Survey No. 12, Opp. Hypercity Mall,
Kasarvadavli, G B. Road, Thane (W)

Equal Opportunity Cell – APSIT

1. Introduction

In alignment with UGC regulations, APSIT has established an **Equal Opportunity Cell (EOC)** to foster equity, social inclusion, and non-discrimination for SC, ST, OBC, minority, and PWD students and staff.

2. Constitution of the Cell

Sr. No.	Name of the Faculty	Position	Nature
1	Dr. Uttam D. Kolekar (Principal)	Chairperson	A senior faculty member or administrator (e.g., Dean or Vice Principal)
2	Dr. Sachin Malave	Member	Faculty representatives from key departments
3	Prof. Yogesh Lathkar	Member	Administrative officer/secretary
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6	Awaited	Member	(Optional) External expert in inclusion/welfare

3. Objectives

- Promote equity, inclusion, and equal opportunity for all, especially SC/ST/OBC, minorities, and PWDs
 - Recommend and oversee policies or programs aimed at disadvantaged groups.
 - Monitor diversity of students and staff and maintain relevant data records.
 - Serve as a grievance redressal mechanism for discrimination or harassment complaints.
 - Ensure implementation of Central/State Government and UGC welfare policies.
 - Conduct awareness and sensitization programs at the start of each academic year.
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4. Functions & Activities

- Coordinate with departmental cells (e.g., SC/ST Cell, PWD Units) for effective implementation of welfare schemes.
- Publicize UGC and government orders related to reservation and welfare support
- Investigate and address discrimination or harassment complaints according to UGC norms.

- Compile and maintain data on enrollments and staff representation from marginalized groups.
 - Organize workshops, orientations, and seminars on rights, assistive technologies, and inclusive practices.
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5. Grievance Redressal Mechanism

- **Committee Composition:** A sub-committee under EOC including Chairperson, faculty, admin officer, and student member.
 - **Complaint Channels:** 24/7 helpline, online portal, and in-person reporting.
 - **Resolution Timeline:** Complaints to be resolved confidentially within 15 days.
 - **Recordkeeping:** Maintain records of issues, actions, and resolutions.
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6. Reporting & Documentation

- Maintain documentation of meetings, workshops, complaints, and actions.
 - Generate periodic reports (monthly/quarterly/annual) detailing:
 - Demographic data
 - Grievances handled
 - Activities conducted
 - Policy implementations
 - Submit consolidated reports to APSIT administration and UGC as per prescribed formats
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7. Financial Provisions

- Utilize UGC grants allotted for EOC setup, operations, contingencies, meetings, and staff honorariums .
 - Maintain clear budget records within APSIT's financial disclosure documents
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