

## Communication Plan

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Stakeholder	What	When	How	Who	Where
Public	N/A	N/A	N/A	N/A	N/A
Project Manager	Progress on all deliverables for project plan	Weekly	Communication Networks: google docs and google meet	PM Docs Team	Internet
Corporate Sponsors	Updates on the Advertisements for fundraising events	Weekly starting from the fundraising kick-off meeting to event day	Virtual meetings on Google Meet	PMDOCs Team	Internet
Angel Investors	The non-profit pitch and project plan in 40 minutes	April 28th 2021	Virtual meeting on WebEx	PMDOCs Team	Internet
Local Therapist	N/A	N/A	N/A	N/A	N/A
Local Psychiatrist	N/A	N/A	N/A	N/A	N/A
PM Docs Team	Any changes in requirements	Any time during project duration	Email or WebEx	Professor Herszon	Internet
Sponsor	Progress of Deliverables	Weekly	Virtual meeting on Google Meet	Project Manager	Internet
Employee	N/A	N/A	N/A	N/A	N/A
Volunteers	N/A	N/A	N/A	N/A	N/A
Competitors	N/A	N/A	N/A	N/A	N/A
Regulatory Agencies	Registration information	A month before launch	Agency Website	A member from PM Docs Team	Internet

<b>IT Support</b>	Any changes on website design	Weekly from handoff of design template	Email and Google meet	PM Docs Team	Internet
<b>Professor Herszon</b>	Any questions/clarifications on requirements	Any time during project duration	Email or Webex	PM Docs Team	Internet
<b>Organization Partnerships</b>	Mental health resources and awareness for their employees	Any time after the contract with the non-profit organization is created	Non-profit website	Non-profit Organization	Internet