Issue Log

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Issue	How to Prevent	How to Correct
COVID-19	-Stay indoors -Follow social distancing guidelines -Wear a mask -Get the vaccine	-Self-isolation -Visit the doctor for a treatment plan and medication -Rest
Technical Difficulties (Internet Connection)	Make sure the laptop is connected to the correct Wi-Fi source and close to the router	-Use a different device to connect -Restart/ troubleshoot current device
Team members missing from group meetings	Schedule the meetings based on the timing suitable for all the team members	-Rescheduling the meetings