

Project Team: Vaibhavi Mukadam, Parina Patel, Navdeep Saini, Aishwarya Sridhar, Chinmayee Thakur

<b>Project Title:</b> Creating Mind Haven	
<b>Start Date:</b> 01/27/2021	<b>Finish Date:</b> 04/28/2021
<b>Budget:</b> \$5,647.50	
<b>Project Manager:</b> Name: Navdeep Saini  Responsibilities: <ul style="list-style-type: none"><li>- Activity and resource planning</li><li>- Organizing and motivating the team</li><li>- Controlling time management</li><li>- Cost estimating and developing the budget planning</li><li>- Analyzing and managing project risk</li><li>- Monitoring progress</li><li>- Managing reports and necessary documentation</li><li>- Overseeing project for completion</li><li>- Aligning expectations of all stakeholders</li><li>- Improving efficiency</li><li>- Defining success</li></ul> Authority: <ul style="list-style-type: none"><li>- Direct the team in the attainment of the project objective</li><li>- Establishes goals and gives the team sufficient authority to complete the work</li><li>- Reporting progress to stakeholders</li><li>- Delegate team members with appropriate tasks/assignments to further project progress</li></ul>	
<b>Project Objectives:</b> (Define SMART objectives) <ul style="list-style-type: none"><li>- Connect NJ residents to mental health experts via online services</li><li>- Giving NJ residents a way to schedule and manage initial appointment and screening with a mental health provider</li><li>- Partner with organizations to offer mental health awareness and links to services to their employees</li><li>- Design a website with resources to provide awareness about mental health, allow the customer/ patient to complete online mental health screening, view catalog with therapist and psychiatrist information and scheduling system to create an initial appointment with mental health experts</li><li>- Organize fundraisers for non-profit funding</li></ul>	
<b>Deliverables:</b> Describe the main deliverables and final product/service/result <ul style="list-style-type: none"><li>- The non-profit organization idea is pitched on April 28th, 2021</li><li>- PowerPoint presentation for a non-profit project pitch</li><li>- Complete 12 Documents following requirements</li></ul>	

**Success Criteria:** (How to measure if the project was successful)

- Angel Investors selecting the PM Docs as the winning team to create non-profit
- Completing 12 deliverables as per the specifications outlined by Professor Herszon
- Submitting all documents & PowerPoint deck by the deadline of April 28th

**Risks:** Describe the main risks already known at this stage

- Not enough time to complete each phase/ document
- Not enough beneficiaries/lack of financial liquidity (Cost)
- Server outage/unable to access the website
- Language barrier to customers
- Ability to adapt to change in government policy/economic environment

Sponsor's name and signature, date

John Smith 1/18/21