

VAIBHAV PATIL

CRM, SALES AND
OPERATIONS



PROFILE

✉ vaibhavpatilviv@gmail.com

📍 Mahim, Mumbai - 16

Date of Birth - 23/6/2002

With over a year of experience in the CRM team, I have developed a robust understanding of customer relationship management systems. My role likely involves managing customer interactions, analyzing data to improve customer experience, and collaborating with other departments to ensure a seamless service. This experience has equipped me with valuable skills in communication, problem-solving, and technical proficiency in CRM software, making me an asset to my team.

SKILLS

- Front end web development
- Troubleshooting
- Good communication
- Front End Coding
- Problem-Solving
- Computer Literacy
- Team work
- Strong Communication

EXPERIENCE

OFFICE ASSISTANT

Lawyer at High Court and City Civil Courts, Mumbai
2019-2020

- Assisting senior and junior lawyers in day to day work.
- Managing day to day office activities.
- Handling customers relationship.

CRM, SALES, OPERATIONS AND FINANCE

Logas Technologies, Mumbai branch.
2023-Current

- CRM - Handling day to day CRM work includes sales, customer support and more
- Operations - handling day to day operations work which includes order management, supplier relationships and delivery management
- Finance - Handling accounts work on casual basis. Which includes invoice management, GRN matching and more.
- Product listing - listed products on Amazon, preparing product list for companies own application, supplier pricing management and updating.

EDUCATION

HSC

Dr. Ambedkar Collge of Commerce
2017-2019

BCOM

Mumbai University
2019-2022

VAIBHAV PATIL

CRM, SALES AND
OPERATIONS



CERTIFICATIONS

- MS-CIT
- Advance Excel
- Tally ERP 9

LANGUAGES KNOWN

- Marathi
- Hindi
- English

HOBBIES

- Listening to music
- Gaming on computers
- Coding
- Like to travel
- Bike riding