



Declaration Form –Relocation Policy (New Joiners/Repats)

EMP ID 175361 EMPLOYEE NAME Vaibhav Gupta DIVISION AOE - Off Shore

EMPLOYEE FAMILY STATUS Single
(Single / married / married with children)

EFFECTIVE DATE OF RELOCATION: 07/01/2021
DD/MM/YYYY

I have read, understood and agreed to abide by the provisions of the Relocation Policy.

Policy is available on the below link :

<http://presence/sites/India-HR-Portal/Pages/Employee-Benefits.aspx>

I acknowledge that the amount paid/reimbursed to me under relocation basis the above said policy will be recovered by the Firm in case I leave the services of the Firm before completing one (1) year in the new location from the effective date of my relocation.

Employee's Signature: 

Date: 10/03/2021

Place: Pune

* The form is required to be submitted to HRES focal for processing the Relocation Benefits.