



# Mount Litera Zee School

## Ghogali Besa, Nagpur

# Parent Orientation Programme

## Academic Year 2024-25

## Grade VI – VIII

Date: 15<sup>th</sup> June 2024

THINK EDUCATION. THINK ZEE LEARN.



# The Essel Group – A futuristic conglomerate

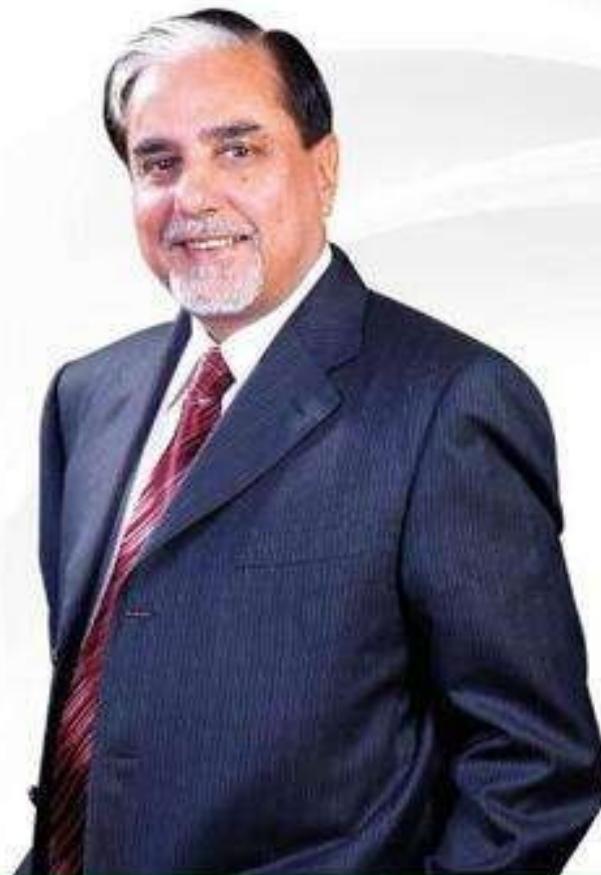
Led by the visionary Mr. Subhash Chandra

Started in 1976 as a **commodity trading and export firm**

Today we are amongst **India's largest conglomerates** with turnover of **Rs. 32,000 Crore and 10,000+ employees**

Presence in **Media, Packaging, Entertainment, Technology-enabled Services, Infrastructure Development and Education**

Capitalized on the **first-mover advantage**



**Media**



**Technology**



**Entertainment**



**Infrastructure**



**Education**



**Precious Metals**



**Packaging**



&

**Healthy Lifestyle & Wellness**



## Pan-India presence





# Our Mentor



**Ms. Neeru Nayyer  
Regional School Director  
West India Zee Learn**

THINK EDUCATION. THINK ZEE LEARN.

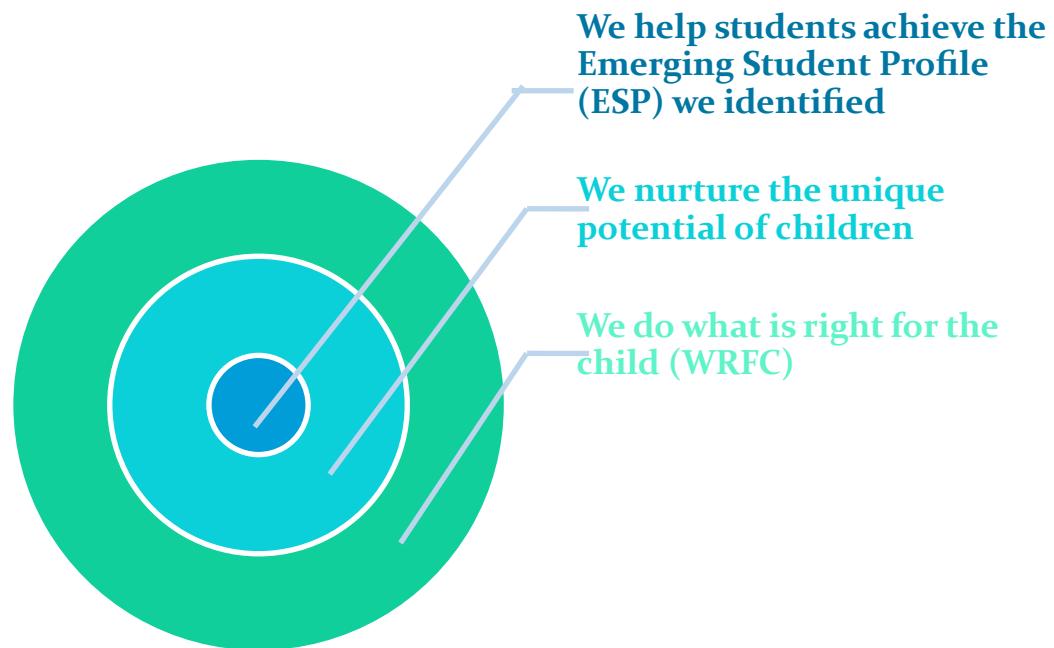


# Our Belief System

- Children are not just roll numbers, they are unique individuals
- Every child is talented. Schools just need to figure where that talent lies
- A school's role is to develop whole individual, not just complete the syllabus
- Holistic development needs partnership between School and Parents
- Schools need an integrated approach centered on the child

# Our Philosophy

**Every aspect, action and decision at Mount Litera Zee School is governed by a single, simple principle – “What’s Right for the Child (WRFC)”.**





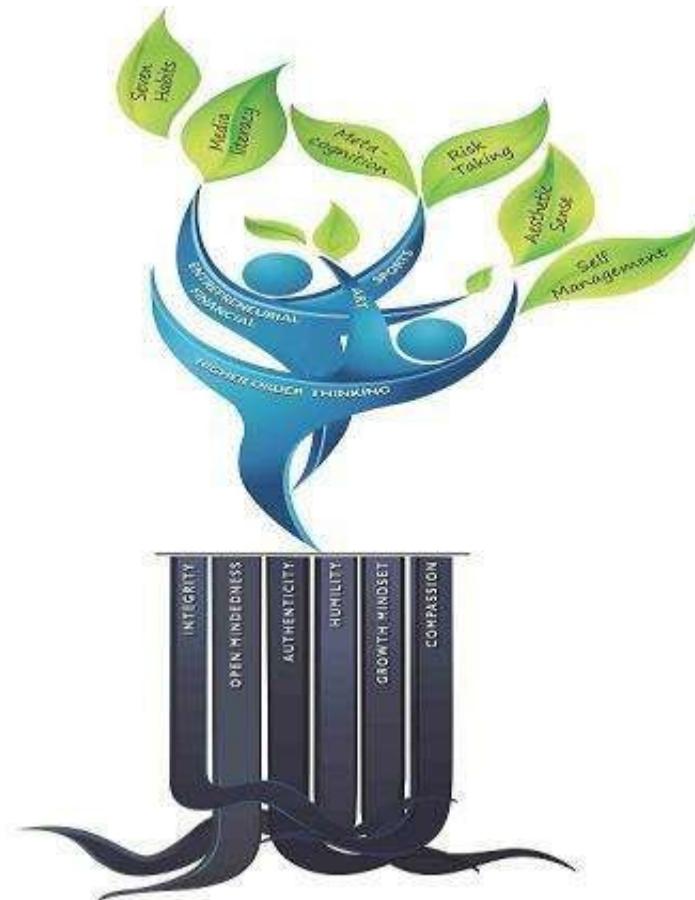
# Our Vision

“ To create an excellent educational institution synthesising the human values with the highest quality of teaching – learning using modern technology-driven tools for preparing a well-rounded personality for our society.”

To shape global minds on the Indian soil. To ensure this, the school will give every student an access to world class infrastructure and innovative curriculum that promotes the all round development of the child imbibing traditional values.



# Emerging Student Profile



THINK EDUCATION. THINK ZEE LEARN.



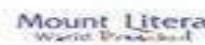


# Litera Octave

## Unique Child – Centric Teaching Process



THINK EDUCATION. THINK ZEE LEARN.



# I CARE



- Child abuse free school.
- School is concerned about the safety of every child.



# LET US INTRODUCE YOU TO OUR MANAGEMENT & ACADEMIC TEAM

# Our Management



**Hon'ble Shri Poonamchand Ji Malu  
CHAIRMAN**



**FCA Mr. Girish Malpani  
DIRECTOR**



**Adv. Nishant Gandhi  
DIRECTOR**



**Mr. Sushil Soni  
DIRECTOR**



**Mr. Sanjay Malu  
DIRECTOR**

THINK EDUCATION. THINK ZEE LEARN.



# **OUR Academic TEAM**



**Dr. Vandana Paul  
PRINCIPAL**



**Ms. Jayanti Iyer  
VICE PRINCIPAL**

## **CO-ORDINATORS**



**Ms. Dipti Sohoni  
Academic Coordinator  
(I - III)**



**Ms. Ifrah Ahmed  
Academic Coordinator  
(IV - VII)**



**Ms. Megha Pathak  
Academic Coordinator  
(VIII onwards))**

## **Extended Heads**



**Ms. Amruta Mokhade  
IT Head**



**Ms. Manjiri Chorghade  
Time Table In Charge  
Exam Head**



**Ms. Sarika Thomas  
Time Table In Charge  
Event In Charge**



**Ms. Samta Lakhotia**  
**Relationship Manager**



**Ms. Sharda Kamble**  
**Front Office Executive**



**Ms. Debasmita Mukherjee**  
**Admin**



**Mr. Dharam Sahu**  
**Accountant**



**Mr. Abhishek Lule**  
**Admin**



**Mr. Vishal Gokhale**  
**IT Maintenance In charge**



**Ms. Anthara Gandhi**  
**Front Office Executive**



**Mr. Parmanand Mate**  
**Fleet In-charge**

## **Extended Staff**



**Ms. Anita Balakrishnan**  
**Special Educator**



**Ms. Jayshree Meshram**  
**School Nurse**

# **OUR Subject HODs**

## **GRADE I to III**



**ENGLISH**  
**Ms. Ruchi Shrivastava**



**HINDI**  
**Ms. Kirti Singh**



**EVS**  
**Ms. Archana Thool**



**MATH**  
**Ms. Chaitali Makhe**



**COMPUTER**  
**Ms. Swati Gedam**

## **GRADE IV onwards**



**ENGLISH**  
**Ms. Wanda McDonald**



**HINDI**  
**Ms. Nasreen Hussain**



**EVS/SCIENCE**  
**Ms. Poonam Kurve**



**MATH**  
**Mr. Praveen Pannase**



**COMPUTER**  
**Ms. Amruta Mokhade**

## OUR Gradewise Leaders

### LEADERS (PRIMARY)



**Ms. Ruchi Shrivastava**  
Leader (Grade I)



**Ms. Apeskha Kanojey**  
Leader (Grade II)



**Ms. Archana Thool**  
Leader (Grade III)



**Ms. Priyanka Godghate**  
Leader (Grade IV)



**Ms. Smita Titarmare**  
Leader (Grade V)



**Ms. Manmeet Bhange**  
Leader (VI - VII)



**Ms. Manjiri Chorghade**  
Leader (VIII onwards)

# **OUR Grade Educators**

## **EDUCATORS GRADE VI & VII**



**Ms. Anshuma Khandelwal**  
**Grade Educator VI A**



**Mr. Praful Pimpalkar**  
**Grade Educator VI B**



**Ms. Dhanlaxmi Pillai**  
**Grade Educator VII A**



**Ms. Poonam Kurve**  
**Grade Educator VII B**

# OUR Grade Educators

## SENIOR GRADE EDUCATORs



**Ms. Nasreen Hussain**



**Mr. Sanjay Zade**



**Ms. Wanda McDonald**



**Mr. Siddhant Verma**



**Mr. Praveen Pannase**



**Mr. Nandkishor**

## COSCHOLASTIC TEAM



Ankita Palaskar  
Art Educator



Atul Thakre  
Art Educator



Sneha Dondal  
Dance Educator



Aditya Gandhi  
Dance Educator



Kunal Anandam  
Dance Educator



Umesh Barapatre  
Music Educator



Bakul Meshram  
Librarian



Monika Singh  
Librarian



Smita Makde  
Librarian



Manoj Kohare  
PTI



Akshay Bansod  
PTI



Savita Deshmane  
PTI



Pranay Umate  
PTI

# Our TEAM





# **ACCOMPLISHMENTS BY VISIONARY LEADERS**

# **“STUDENT OUTREACH CHAMPION AWARD”**

**by Litera Verse**

**RECEIVED BY OUR DIRECTOR FCA MR.GIRISH MALPANI**



# AWARDS RECEIVED BY PRINCIPAL MLZS

## Ghogali Besa, Dr. Vandana Paul



Principal receiving **Nachiketa Award** at the hands of Hon'ble Chief Minister Shri Devendra Fadnavis for the most innovative idea to bring out Harmony through Education at the International Principal's Conference.

Received Nachiketa Award for the most innovative idea at the hands of Deputy Chief Minister of Maharashtra Shri Devendra Fadnavis on the Topic “To Bring out Harmony through Education” at Principal’s Conference in 2015



Principal receiving Super Nachiketa Runner up Award for the effective implementation of innovative idea at the hands of Mr. Sonam Wangchuk, an Education Reformist and Architect of Sustainable New Green UT Laddakh at International Principals' Educational Conference.

Received Super Nachiketa Award  
for effective implementation of  
Innovative idea at the hands of  
Mr. Sonam Wangchuk ( An Education Reformist and  
Architect of Sustainable initiatives in Laddakh)  
in Principals' Conference 2019



A Master Trainer of CBSE and has trained more than 200 teachers on the topic “Classroom Management”



**CBSE TEACHERS' TRAINING PROGRAMME**

**CLASSROOM MANAGEMENT**

**CBSE RESOURCE PERSON**

**MS. VANDANA PAUL MS. SYEDA MEBAJ ARSHIA**

PRINCIPAL,  
MOUNT LITERA ZEE SCHOOL  
GHOGALI BESA, NAGPUR

PRINCIPAL  
QUEEN'S SCHOOL  
PARBHANI

Date : July 8 & 9, 2023

The banner is blue and white with text in pink and black. It features the logos of Prabhat Primary School and the Queen's School. The date is listed as July 8 & 9, 2023.



## Principal MLZS Besa, Dr. Vandana Paul, receiving “Best Paper Presentation Award” at IPEC 2023



# MIMAMSA “A Principal’s Conclave & School Awards”



# Principal, Dr. Vandana Paul ma'am guiding young students at MKH Sancheti School on Mental Wellbeing

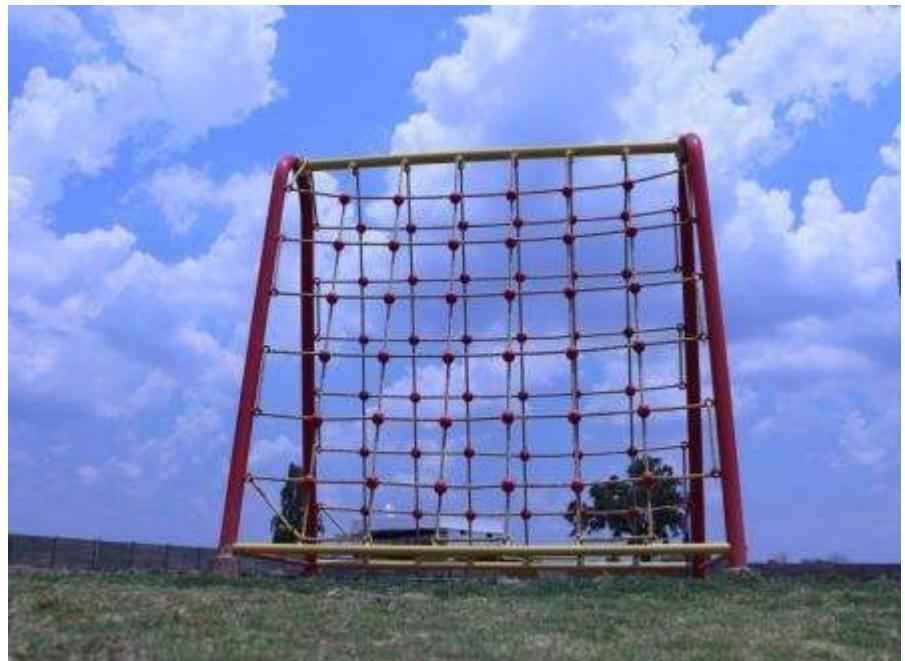


INFRA @  
MOUNT LITERA ZEE SCHOOL,  
GHOGALI BESA NAGPUR

# Our Basketball Court and Cricket Pitch



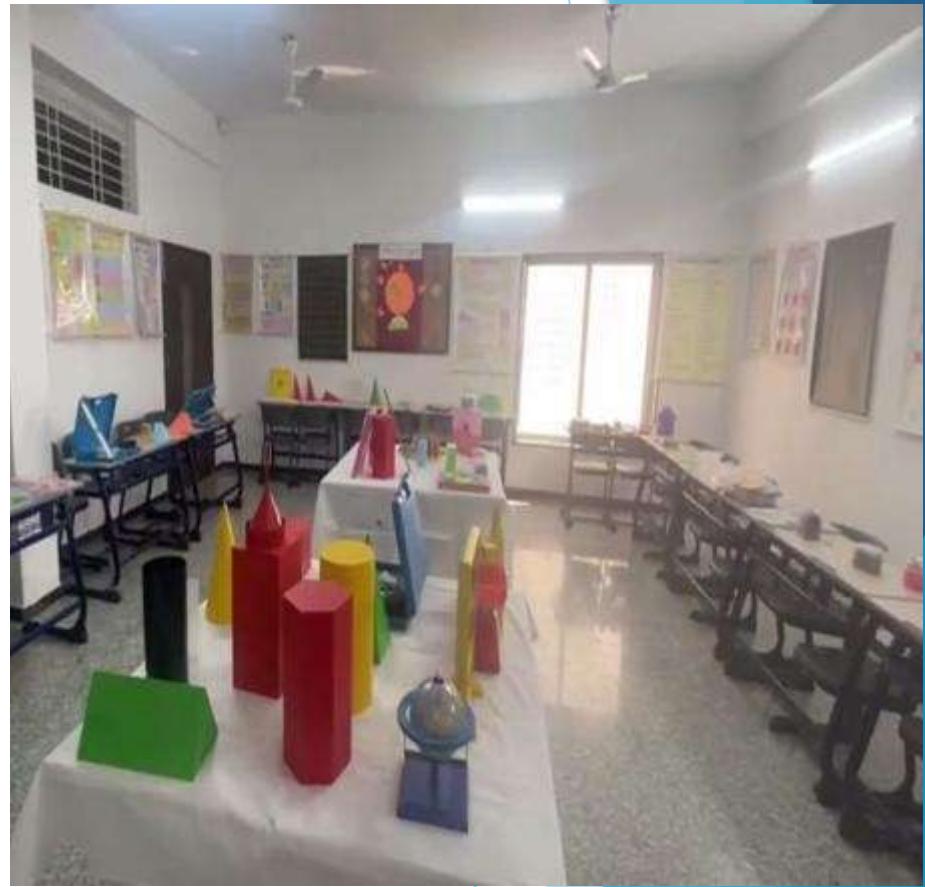
# Play Area



# Science Lab



# MATH Lab



# Computer Lab



# Class Room



# Co- Scholastic Activity Areas (Music Room)



# Co- Scholastic Activity Areas (Dance Room)



# Co-Scholastic Activity Areas (Sports Room)



## TEACHER TRAINING GLIMPSES

2023-2024

# Staff Orientation & Training ( Zee HO)



# Workshops For Teachers



## Teacher's Teaching Aid Exhibition



# EP FUTURE (IT) TRAINING BY HEAD OFFICE



# **Guidance to Teachers by Dr. Kingston D'Souza (Academic HEAD, Zee Learn)**



# TRAININGS AND GUIDANCE SESSIONS FOR STUDENTS

# Theatre and Music Guidance Sessions



# Waste Management Workshop by Ms. Shefali Dudhbade



# Guidance Sessions for Adolescence



# Mindfulness Session For Grade 6 to 8



# A Campaign for Prevention of Child Abuse



# Posture Correction Seminar By CA Sandeep Agarwal



# ADMINISTRATIVE SCHOOL MEETINGS

# TMC (Transport Management Committee)



# EPTA Body Formation



# EPTA (Executive Parent Teacher Association)



# SMC (School Management Committee Meeting)



# POSH (Prevention of Sexual Harassment Policy)



# POCSO Meeting (Protection of Children from Sexual Offenses)



# Grievance Redressal Committee





# Important Committee Meeting

- EPTA formation – 20 July, 2024
- EPTA Meet I – 27 July , 2024
- EPTA Meet II – 19 October , 2024
- SMC Meet I – 31 August , 2024
- SMC Meet II-19 April, 2025
- POSH Meeting – 06 February, 2025
- POCSO Meeting – 20 February, 2025

## **CLUB ACTIVITIES**

### **1. Fitness Club**



## 2. ECO CLUB



### 3. Reader's Club Activity



## 4. Creative Club



Shot on OnePlus  
Powered by Triple Camera 2023-09-11 13:22

## Sports Activities (Self Defence Strategies)





# **Felicitations for Scholastic and Co-Scholastic Achievements of students.**

## Winners of Super Speakers Competition



## Spell BEE Felicitation



## Winners of Badminton Championship Khasdar Mahotsav



OnePlus

## National Group song Competition @Saoner & Khasdar Antarashtriya Spardha of Music



**Appreciation in Khelo India U-17 Basketball championship at Dharampeth Krida Mandal and  
19<sup>th</sup> Karate Anniversary Cup 2023 organised by Traditional Martial Arts**



## Winners of Dance Competition by Cultural foundation and Prerna school in Suresh Bhattacharya Sabhagruha

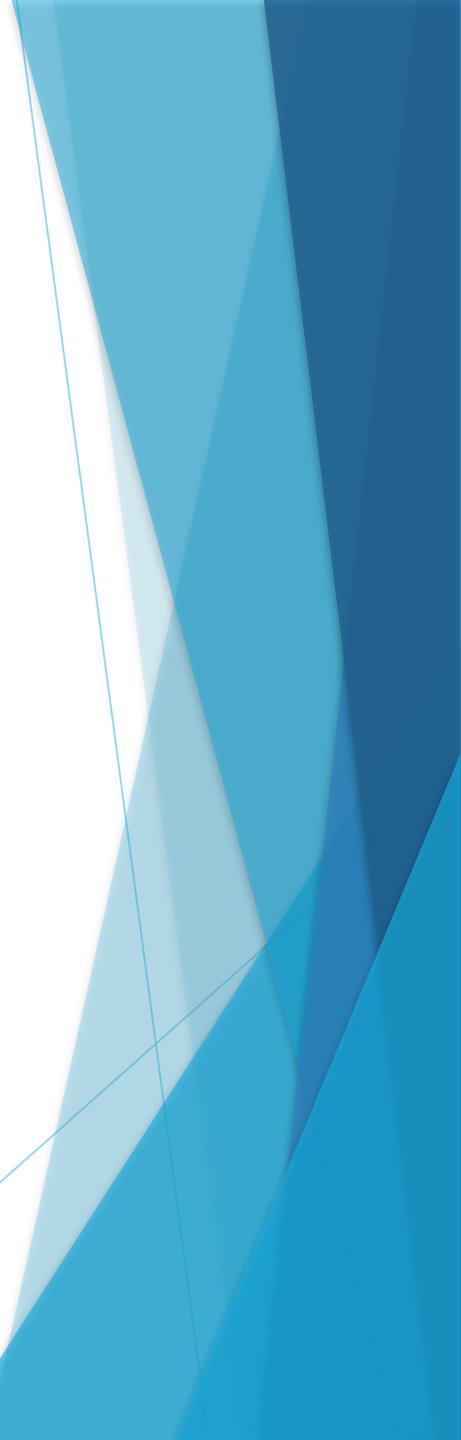


## Winners of Elocution Competition for English, Sanskrit & Hindi languages conducted by Somalwar School Maa Umiya Branch Kapsi



## DSO Basketball under 14 girls – Second Position



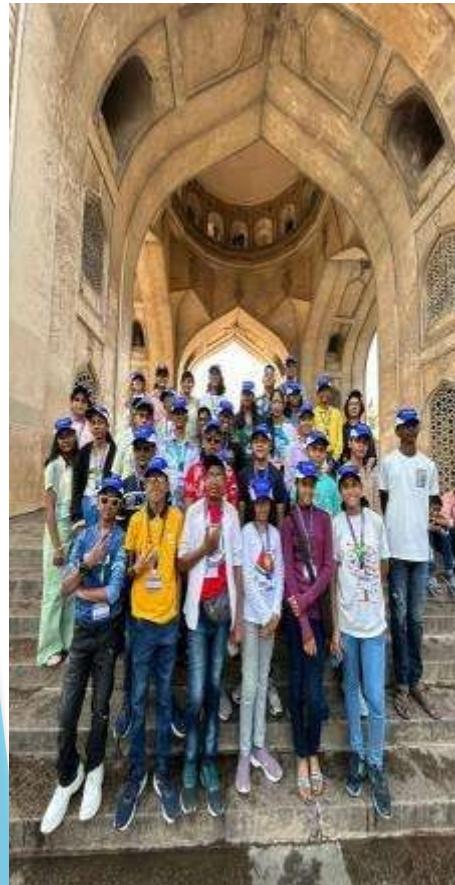


# *Educational School Trip and Informational Visits*

## Educational Trip to Hyderabad (Grade VI onwards)



# Educational Trip to Hyderabad (Grade VI onwards)



## Scout & Guide Camp : Cherry Farm (Grade VI & VII)



## Scout & Guide Camp : Cherry Farm (Grade VI & VII)



## SCOUT AND GUIDE ACTIVITIES





## Scout & Guide Camp : Cherry Farm (Grade VI & VII)





## IT INFORMATION AND GUIDANCE APPS AND SOFTWARE

# DIGITAL SUPPORT

- MLL Student App Content + Structure + Access Rights
- MLL Teacher App+ Structure + Access Rights
- EPFUTURE (LMS) for Academic Content + Evaluation support
- School Server ( Academic Content)
- TAT with MT Educare for Gr 1 to 12
- + SCHOOL SERVER CONTENT

## TAT(Technology Aided Modules)

### Teaching

#### Features:

- ✓ 100% content mapped as per the CBSE G9 to G10 and G11 and G12 science curriculum
- ✓ Content for all the core subjects
- ✓ Supported by sufficient training to teachers on how to deliver the content in the class



## MLL App



#### Features:

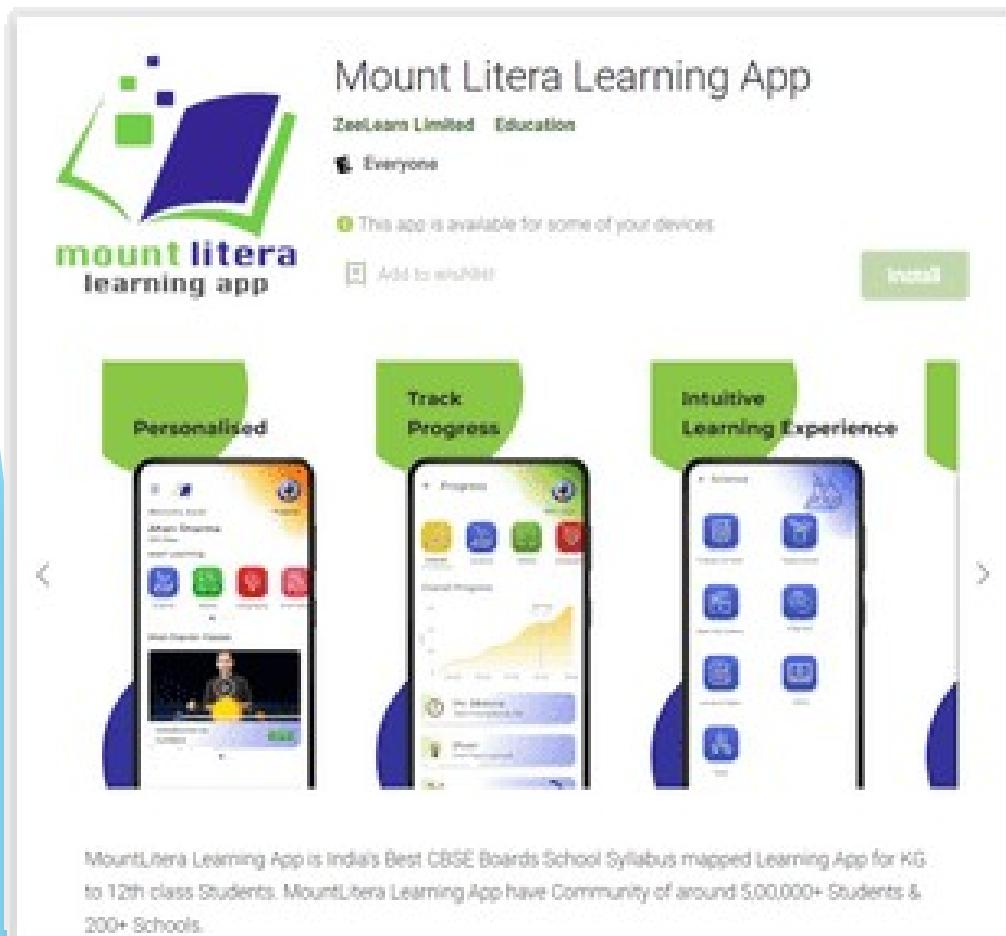
- ✓ 100% content mapped as per the School curriculum
- ✓ Content for all the core subjects
- ✓ India's only App which is bilingual - Hindi and English
- ✓ More than 50,000+ modules, repository of more than 1 Lakh+ questions
- ✓ 300+ GB of Digital content
- ✓ More than 200+ NCERT Books / LRs digitized

## Digital Support



# Mount Litera Learning App – Installation process

Step 1: Install the app from **Play store /Apple store.**  
Link will be provided by school.

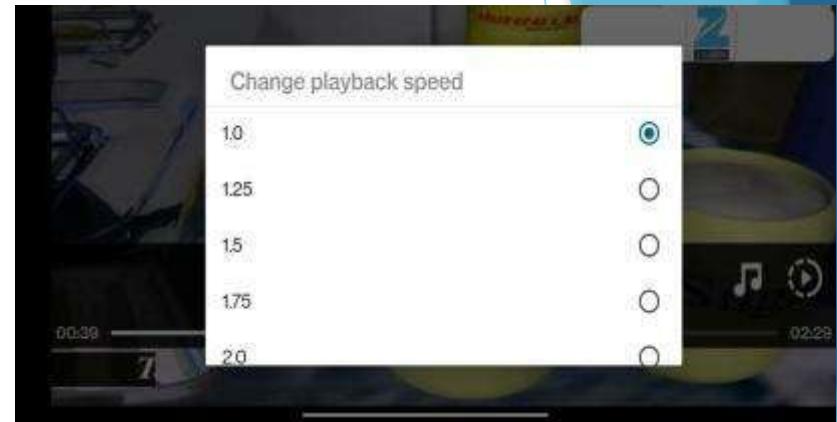


Step 2: After installing the App Fill the Username and Password of your child. ex. SZGN1111.Click Log In.



# Mount Litera Learning App – Features

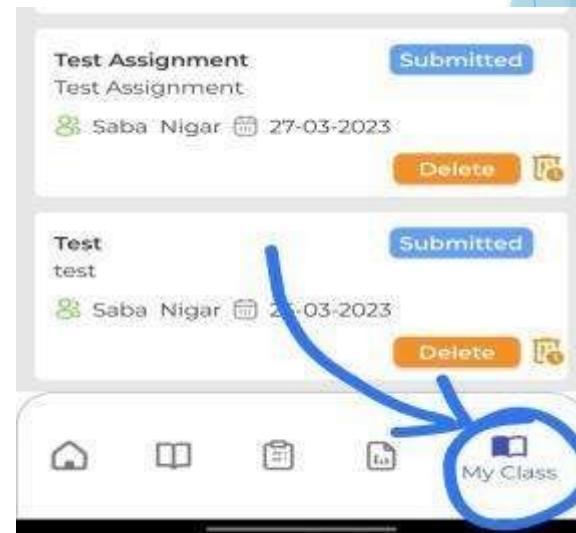
- ✓ Change Play Back speed option on videos



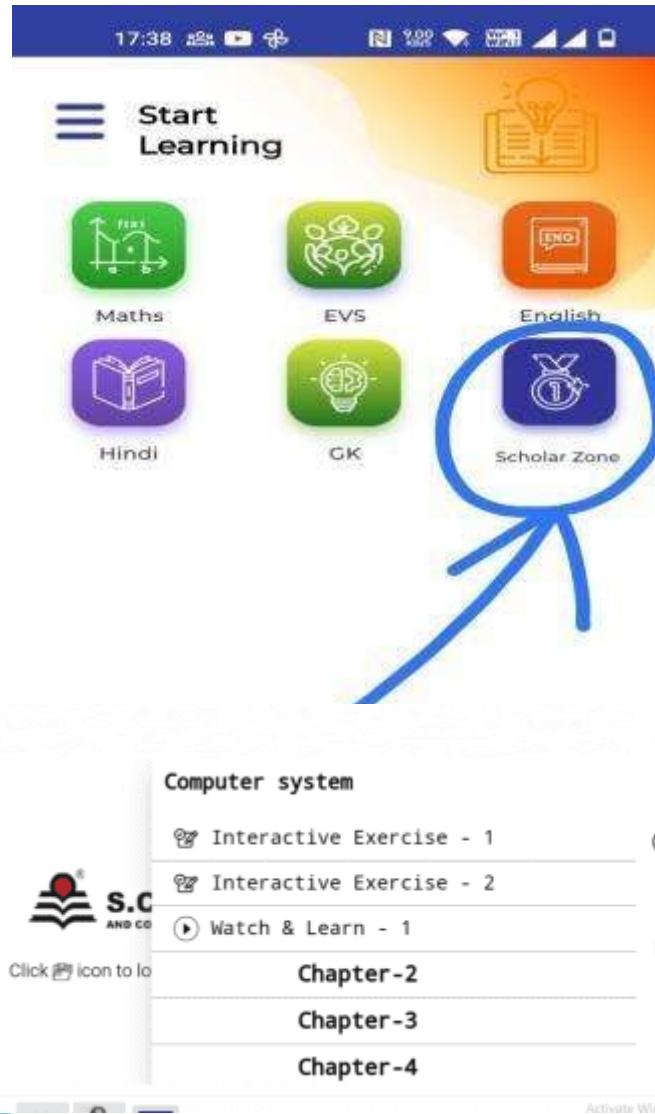
- ✓ Bookmark option in front of videos



- ✓ My Class Section added for Students



# Mount Litera Learning App – New Features



GK Subject added for classes 1<sup>st</sup> to 5<sup>th</sup>

✓ Scholar Zone added for classes 1<sup>st</sup> to 3<sup>rd</sup> (To prepare students for Aptitude & Reasoning, videos along with interactive quizzes are available in “Brain Gym”)

✓ S. Chand Computer Books content is also available under Cloud Manual

# My Class Board

Apps    Movies & TV    Books    Children

## MyClassBoard Parent Portal

Myclassboard Educational Solutions Pvt Ltd

3.2★  
45.7T reviews

10L+  
Downloads

E  
Everyone

Install

Add to wishlist

This app is available for your device

Transaction ID

: 221220BD7168162059

Name of the student

:

Father Name

:

Mother Name

: -----

Unique ID / Enrollment Code

: 23MLZ0077

\* My Class board is a communication app for parents using which they can download school announcements, Class Diary, Class assignments, Events.

\* MCB app will be used to pay School Fees.

\* The app is available for both Android and iPhones.

# ASSESSMENT/ EVALUATION

# ASSESSMENT STRUCTURE GRADE VI - VIII

<b>Grades VI - VIII</b>								
	<b>Term 1 (Marks:100)</b>				<b>Term 2 (Marks:100)</b>			
	<b>Internal Assessment (20)</b>			<b>Half Yearly Examination (80)</b>	<b>Internal Assessment (20)</b>			<b>Yearly Examination (80)</b>
Assessment	SEA 1	PT 1	Note book	Half Yearly Examination	SEA 2	PT 2	Note book	Yearly Examination
Maximum Marks	20	40	10	80	20	40	10	80
Scale to	5	10	5	80	5	10	5	80
Total Marks	20			80	20			80

**Note: School takes utmost care of students' academic performance and does not encourage for private tuitions of any subject.**

# SEA (Subject Enrichment Activities)



# SOF Exams – Grade II to VIII



## SOF Exam Dates:

**IEO- 8 October, 2024**

**NSO- 12 November, 2024**

**IMO- 19 November, 2024**

For collecting registration amount of Olympiad exam,  
One date will be given from school.

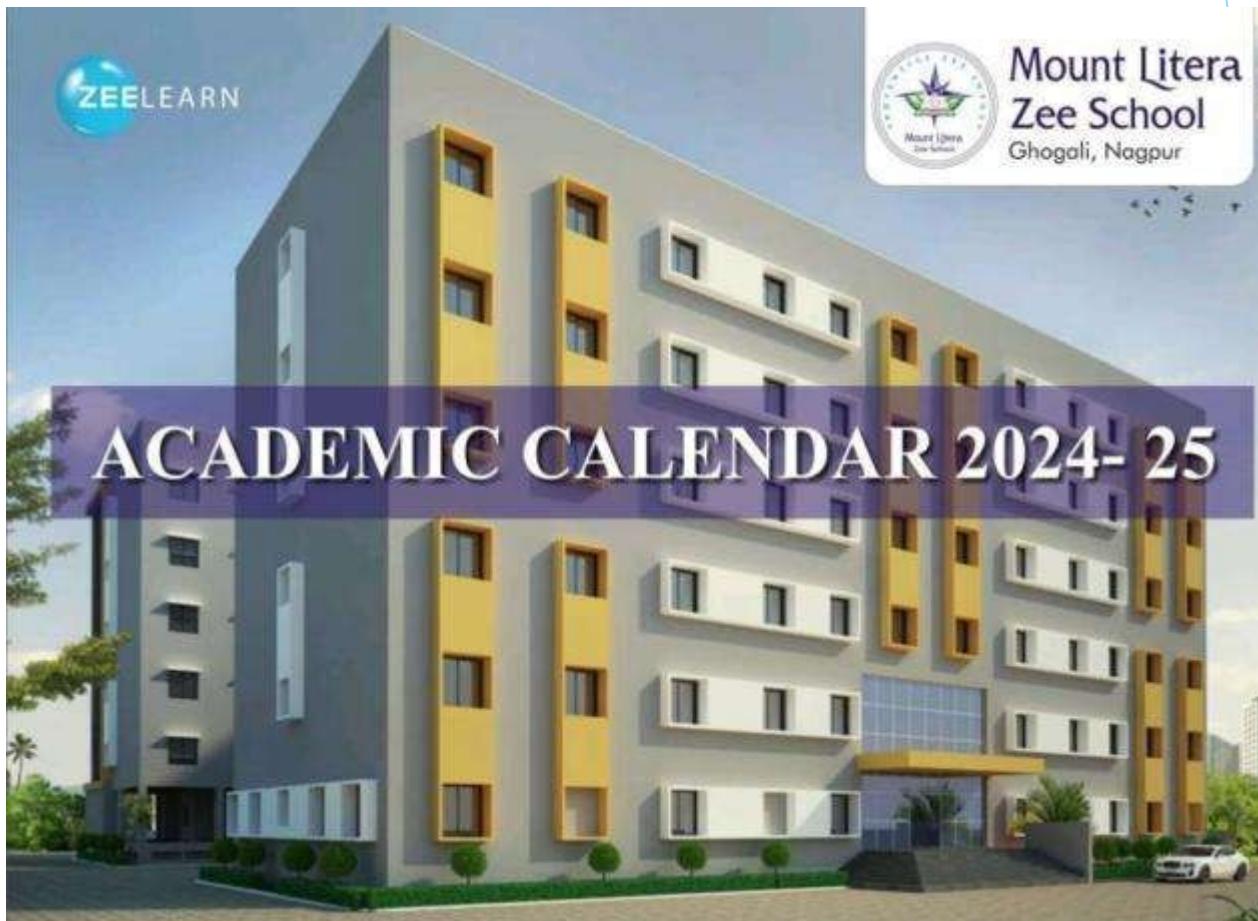
Kindly send the amount on that particular day only as it is difficult to keep a record of the same if not given on that specific day.  
96

# PTMs - Primary

- ❖ **PTM 1: 13 July, 2024 (I to VII)**
- ❖ **Paper Showing: 3 August 2024 (Grade VIII)**
- ❖ **PTM 2 – 14 September 2024 ( Grade III to VII)**
- ❖ **Paper Showing – (Gr VIII) :19 October 2024**
- ❖ **Paper Showing PTM (Gr III to VII): 16 November 2024**
- ❖ **Open Day (Gr I to VIII): 30 November 2024**
- ❖ **Paper Showing (Gr VIII) : 21 December 2024**
- ❖ **Paper showing – PTM 3 ( Gr III Onwards): 15 February 2025**
- ❖ **Open Day (Gr VIII): 22 February 2025**
- ❖ **Paper showing – PTM 4 ( Gr III to VII): 19 April 2025**
- ❖ **Open Day (Gr I & II): 25 April 2025**
- ❖ **Open Day (Gr III to V): 26 April 2025**
- ❖ **Open Day (Gr VI): 28 April 2025**

COMMENCEMENT OF NEW ACADEMIC YEAR

IMPORTANT POINTS TO NOTE FOR SMOOTH FUNCTIONING OF THE SCHOOL



## PRE-PRIMARY

First Week	<b>9:00 am to 11:00 am</b>
Second Week Onwards	9:00 am to 12.30 pm
SATURDAY	All Saturdays HOLIDAY

## GRADE I

First Week	<b>9:00 am to 11:00 am</b>
Second Week Onwards	9:00 am to 3:10 pm
SATURDAY	<b>All Saturdays</b> <b>9:00 am to 1:00 pm</b> Except for PTMs or any school activities.

## GRADE II Onwards

From first day of school	9:00 am to 3:10 pm
SATURDAY	<b>All Saturdays</b> <b>9:00 am to 1:00 pm</b> Except for PTMs or any school activities.

## **Parent –Teacher/Admin Staff Meeting Time**

<b>Designation</b>	<b>Working Time</b>
<b>SCHOOL OFFICE TIMING</b>	<b>9:00 am to 4:00 p.m.</b>
<b>Teaching Staff</b>	<b>All PTMs</b>  <b>All working days 3:30 p.m. to 4:00 p.m.</b>  <b>Pre-primary Only Saturday 9 to 11</b>
<b>Co-ordinators</b>	<b>Monday – Friday</b> <b>3:30 p.m. to 4:00 p.m.</b>  <b>All working Saturdays between 9 a.m. to 11 a.m.</b>
<b>PRINCIPAL &amp; VICE PRINCIPAL</b>	<b>2:30 p.m. to 3:30 p.m.</b>

**Note: Please take a prior appointment for any sort of meeting.**

# Parent to School Communication

- ▶ For any **Admin/Transport** related queries, suggestions, feedbacks call on below mentioned school numbers. 0712-4067294 & 0712-2956469
- ▶ **Pre-primary calling hours for teachers 2:00 to 3:00 pm**

Please feel free to **call** Our Co-ordinators between **10:00 am to 11:00 am** on numbers mentioned below. After 11:00 am, you may drop **a message on whats app**. All your messages will be answered within 24 working hours.

## Co-Ordinators :

- ▶ **Grade 8th onwards - Ms. Megha Pathak - 7888018189**
- ▶ **Grade 4 to 7 – Ms. Ifrah Ahmed - 7888018187**
- ▶ **Grade 1, 2 & 3 - Ms. Dipti Sohoni - 7888018183**

## **School to Parent Communication**

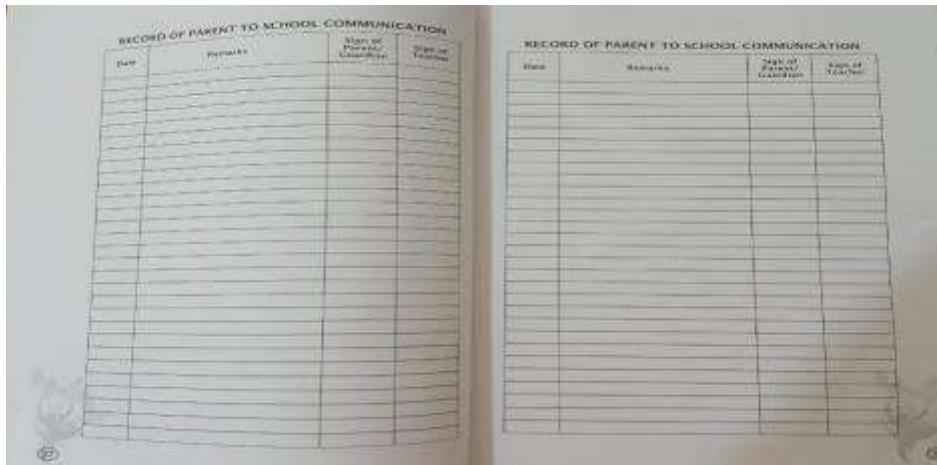
All school related communication will be done through school portal **MCB ONLY.**

All circulars and announcements will be posted in MCB daily. Parents are requested to check the MCB app daily.

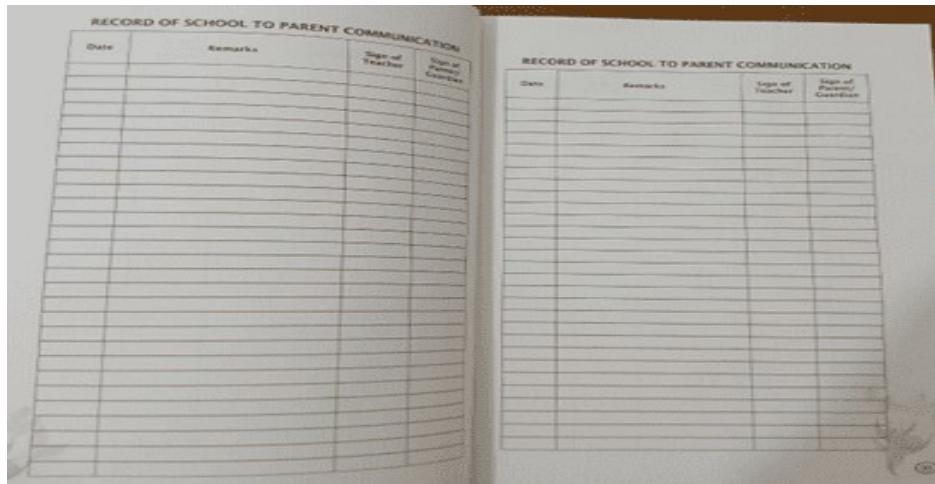
**Grade wise Whatsapp community group will be used ONLY in case of emergency only.**

# Communication through ALMANAC

For Parent – Teacher communication, please write to Grade Educator through Almanac on page no. 32 & 33.



Grade Educator/ Subject Education to Parent communication, teacher will send the message through Almanac which has to check and signed daily by the parents. (Almanac pg. no. 34 & 35)



# ANNUAL CALENDAR

## July 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 School Reopening Pre-Primary NB Stamping & Revision begins for Gr VIII to X HRP begins	2	3 Voting For Council Members	4	5 NB Stamping & Revision Ends for Gr VIII to X Van Mahotsav PP	6 CCA L1 & L2 TMC - 1 Exam Orientation (Gr VIII to X) HRP ends
7	8 PHASE-1 of Academics begins PT1 Begins (Grade VIII to X)	9	10 Club Orientation L3 & L4	11	12	13
14	15	16 PT1 Ends (Gr VIII to X) PTM -1 (PP & Gr I to VI)	17 Muhamarr	18 Evacuation Drill 1 SEA-1 Begins (Grade VIII to X)	19 Investiture Ceremony (IV - X)	20 EPTA (Body formation)
21	22	23	24	25 SEA-1 Ends (Grade VIII to X) CCA L1 & L2	26 Kargil Vijay Diwas	27 CCA L1 & L2  1 <sup>st</sup> EPTA Meeting
28	29 International Tiger Day	30	31			

# Book Distribution schedule

Sr.	Date of Books Distribution	Grade	Time
1	14th June 2024	I	10 am to 2 pm
2	15 <sup>th</sup> June 2024	II	10 am to 2 pm
3	18 <sup>th</sup> June 2024	III	10 am to 2 pm
4	19 <sup>th</sup> June 2024	IV	10 am to 2 pm
5	21 <sup>st</sup> June 2024	V to VII	10 am to 2 pm
6	22nd June 2024	NUR to SrKg	10 am to 2 pm

Uniforms will be available at D>J> Sales , Shop no12, Pyramid City,  
Opposite Mount Litera Zee School,Besa.

Note: We request you to follow the time slot given to avoid any inconvenience.  
Also carry a big cloth/jute bag for the kit.

# LEARNING RESOURCES

**MATHEMATICS - I**

Mount Litera Zee School  
Guru Nanak Dev Public School

LEARNING RESOURCE

**SKILLS**

- Problem solving
- Conceptual understanding
- Data Analysis
- Estimation and Approximation
- Use of Mathematical tools
- Critical thinking

2 | Name: \_\_\_\_\_  
Division: \_\_\_\_\_ Roll No: \_\_\_\_\_

2

**ENGLISH**

Mount Litera Zee School  
Guru Nanak Dev Public School

LEARNING RESOURCE

**SKILLS**

- Listening
- Speaking
- Reading
- Writing
- Vocabulary
- Grammar

4 | Name: \_\_\_\_\_  
Division: \_\_\_\_\_ Roll No: \_\_\_\_\_

4

**ENVIRONMENTAL STUDIES - II**

Mount Litera Zee School  
Guru Nanak Dev Public School

LEARNING RESOURCE

**SKILLS**

- Communicating
- Comparing and contrasting
- Observing
  - Environmental sensitivity
  - Experimentation
  - Logical Reasoning

5 | Name: \_\_\_\_\_  
Division: \_\_\_\_\_ Roll No: \_\_\_\_\_

5

**CHEMISTRY**

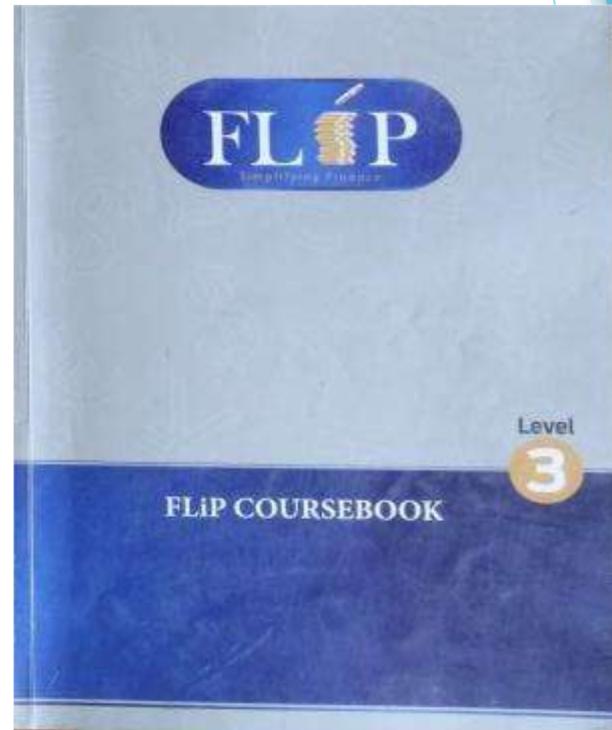
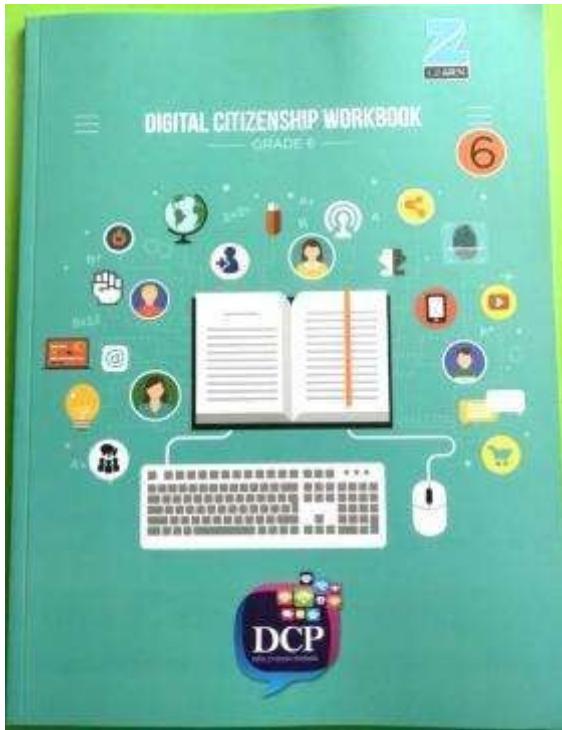
Mount Litera Zee School  
Guru Nanak Dev Public School

LEARNING RESOURCE

9 | Name: \_\_\_\_\_  
Division: \_\_\_\_\_ Roll No: \_\_\_\_\_

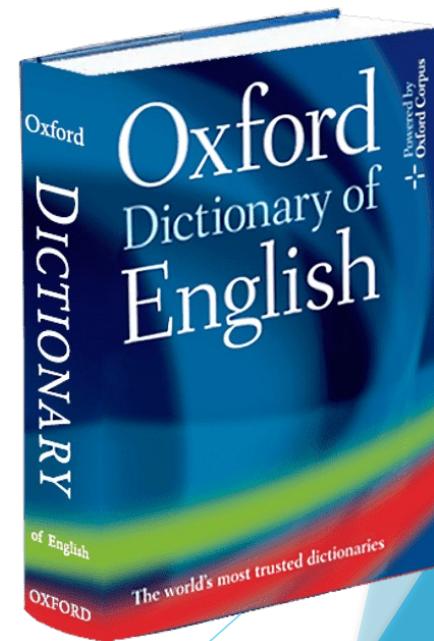
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# MLZS Enrichment Programs DCP and FLiP – Grade IV onwards

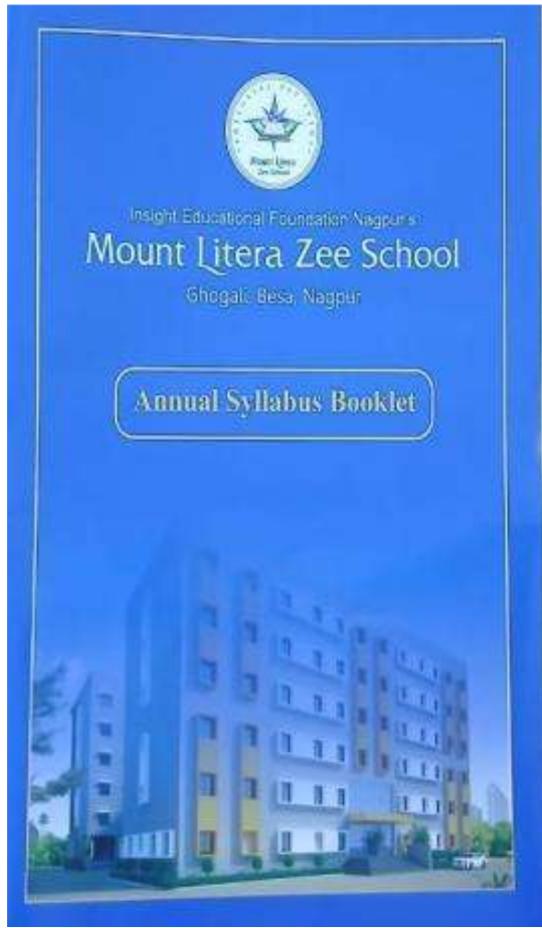


# Dictionary Usage

- We encourage the use of Dictionary Grade 3 onwards.
- Each child should carry it daily to school.
- It is not included in the Book Set, can be purchased from any stationery.
- **Need to be purchased only once.**



# Syllabus Booklet

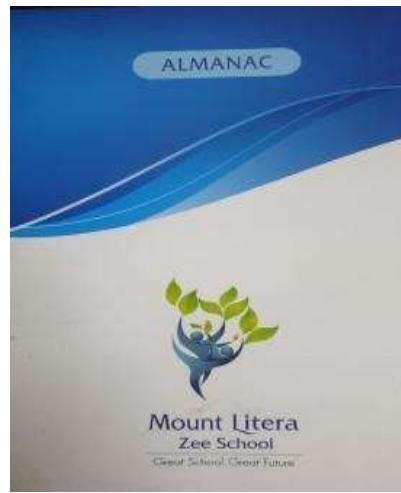


PHASE 1			
SUBJECT	PORTION	TEACHING DURATION	
ENGLISH	<p>Literature: Mridang Chapter 1 - Greetings Poem 1 - Two Little Hands Grammar: New Enjoying Grammar (Orient Black Swan)</p> <p>Chapter 1 - Names of Things (Nouns) Chapter 2 - Names of Birds and Animals (Nouns) Chapter 3 - Names of Peoples and Places (Nouns) Chapter 4 - Special Names (Proper Nouns) Chapter 5 - One and More than One (Singular and Plural Nouns)</p>	1 <sup>st</sup> July 2024 to 17 <sup>th</sup> August 2024	<ul style="list-style-type: none"> <li>आओ, बात करे</li> <li>प-ए -परिवय व अभ्यास</li> <li>आओ, बात करे</li> <li>य-न -परिवय व अभ्यास</li> <li>पांसे कौए</li> <li>आओ, बात करे</li> <li>ह-ए -परिवय व अभ्यास</li> <li>जो और कुहिय</li> <li>आओ, बात करे</li> <li>संपुष्टि क्षमता</li> <li>संपूर्ण व्यञ्जन</li> <li>दिव व्यञ्जन</li> <li>उ के शब्द</li> <li>अमलिक शब्द</li> <li>मार्ग और शब्द रखना -जो से ओ</li> <li>म-ग का शब्द</li> <li>बालवानी</li> <li>कल और रचनाएँ</li> <li>पांस भी चढ़ी</li> <li>दूत और श</li> <li>अकाव</li> <li>हमार खेलाद</li> <li>दिन भी मठीने</li> <li>गिनती</li> </ul>
HINDI	<p>1. रेष्ट्री प्रभास 2. सरमाला 3. अ-ई -परिवय व अभ्यास • आओ, गुनगुनाई • आओ, बात करे</p> <p>4. उ-ऊ -परिवय व अभ्यास • आओ, बात करे</p> <p>5. ए-ए -परिवय व अभ्यास</p> <p>6. सरमाला</p> <p>7. क-ड़ -परिवय व अभ्यास • पूर्व रिक्षाएँ -कविता</p> <p>8. च-च -परिवय व अभ्यास • आओ, बात करे</p> <p>9. ट-ट -परिवय व अभ्यास • आओ, बात करे</p> <p>10. विशेष व्यञ्जन -ह, व</p> <p>11. उ-न -परिवय व अभ्यास • बाली के गुल</p>	1 <sup>st</sup> July 2024 to 17 <sup>th</sup> August 2024	<ul style="list-style-type: none"> <li>प्रेष्ट्री प्रभास</li> <li>सरमाला</li> <li>अ-ई -परिवय व अभ्यास</li> <li>आओ, गुनगुनाई</li> <li>ए-ए -परिवय व अभ्यास</li> <li>उ-ऊ -परिवय व अभ्यास</li> <li>च-च -परिवय व अभ्यास</li> <li>ट-ट -परिवय व अभ्यास</li> <li>विशेष व्यञ्जन -ह, व</li> <li>उ-न -परिवय व अभ्यास</li> </ul>

Any change in portion will be informed prior.

Portion of G.K. Art and Music will be shared in advance before Term 1 and Term 2.

**Learning Resources, Books, notebooks, Book list, Temporary I-card, Escort Card, Van Declaration form, Syllabus booklet will be given along with the Book Kit.**

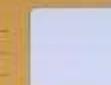


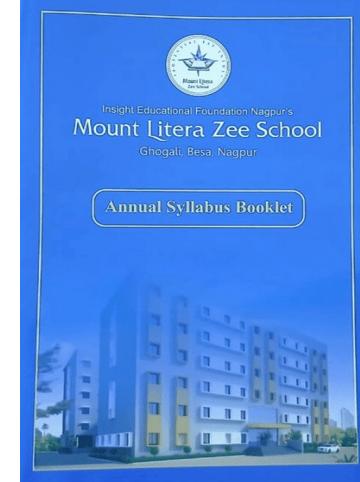
**Enrollment of Vehicle for Driver's License**

Date for the Session 2024-25  
Munirul Aziz School, Dhaka, Bangladesh

---

Name of Student _____	Class & Section _____	1013 _____
Residential Address _____		_____
Name of Vehicle Under The Previous Owner _____	Vehicle Reg. No. _____	_____
Owner's Driving License No. _____	Driver's Name (Hindi) _____	_____
_____	_____	_____
Name of Previous Owner _____	Contact No. _____	_____
Name of Father _____	Contact No. _____	_____
Father's Residential Address _____		
 <b>ENROLLMENT</b>  		
<b>As a responsible Parent, I've to Ensure that:</b>		
1. The Vehicle is driving according to all the rules and regulations are the ETO Norms.		
2. The Vehicle Owner and Vehicle Driver are following all the rules and regulations as per the ETO Norms.		
3. The parent is aware of number of vehicles owned per Vehicle as per the ETO Norms.		
4. Indian Visa Holder must Check in the driver in India.		
5. Regular Service of the Vehicle Under Driver is received, physical condition of the Vehicle before and after the Owner is present.		
6. My child is not allowed to Smoking, Consumption of Alcohol, Tobacco or any prohibited substances while carrying the students in the vehicle as per the School Policies.		
  <b>Signature of Parent _____</b> <b>Date _____</b>		
  <b>Signature of Teacher _____</b> <b>Date _____</b>		
  <b>Signature of Headmaster _____</b> <b>Date _____</b>		
  <b>Signature of Principal _____</b> <b>Date _____</b>		

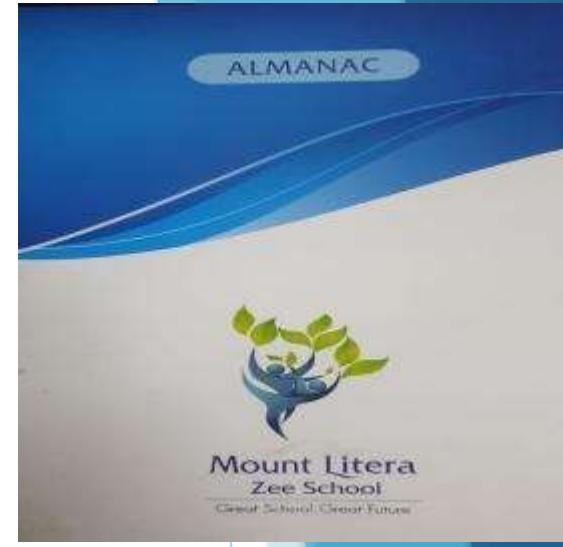
Name of the Student:			
Grade _____			
Section _____			
Father's Name: _____		Mother's Name: _____	
Guardian Name 01: _____		Guardian Name 02: _____	
			
Residential Address: _____ _____ _____			
Phone: _____ / _____ Mode of Transport: _____			
Class Teacher _____		President _____	School-Deaf _____



Permanent I-card will  
be provided soon

# MLZS ALMANAC

Parents are request to fill the Declaration pages (Student copy, Teachers copy & Admin copy pg. No. 3 to 8 ) thoroughly and send the duly filled Almanac on the very first day of school.



**DECLARATION FORM (OFFICE COPY)**  
**PARTICULARS OF THE STUDENT**  
(To be filled by the Parent/Guardian)

Name: \_\_\_\_\_  
Class and Division: \_\_\_\_\_  
Roll No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
School House: \_\_\_\_\_  
Residential Address: \_\_\_\_\_

**About Parents:**  
Mother's Name: \_\_\_\_\_  
Email ID: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Father's Name: \_\_\_\_\_  
Email ID: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**Mode of Transport: Parental Drop /School Transport:**  
School Bus Stop: \_\_\_\_\_  
Timings in Summer: Pick up: \_\_\_\_ a.m. Drop: \_\_\_\_ p.m.  
Timings in Winter: Pick up: \_\_\_\_ a.m. Drop: \_\_\_\_ p.m.  
Personal Vehicle No.: \_\_\_\_\_

**Medical Record**  
Blood Group: \_\_\_\_\_  
Any exceptional medical conditions/ allergies: \_\_\_\_\_  
Family Doctor's name and contact number: \_\_\_\_\_

**Person to contact in case of Emergency**  
Name: \_\_\_\_\_  
Relation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No.: \_\_\_\_\_

(3)

**DECLARATION FORM (TEACHER'S COPY)**  
**PARTICULARS OF THE STUDENT**  
(To be filled by the Parent/Guardian)

Name: \_\_\_\_\_  
Class and Division: \_\_\_\_\_  
Roll No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
School House: \_\_\_\_\_  
Residential Address: \_\_\_\_\_

**About Parents:**  
Mother's Name: \_\_\_\_\_  
Email ID: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Father's Name: \_\_\_\_\_  
Email ID: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**Mode of Transport: Parental Drop /School Transport**  
School Bus Stop: \_\_\_\_\_  
Timings in Summer: Pick up: \_\_\_\_ a.m. Drop: \_\_\_\_ p.m.  
Timings in Winter: Pick up: \_\_\_\_ a.m. Drop: \_\_\_\_ p.m.  
Personal Vehicle No.: \_\_\_\_\_

**Medical Record**  
Blood Group: \_\_\_\_\_  
Any exceptional medical conditions/ allergies: \_\_\_\_\_  
Family Doctor's name and contact number: \_\_\_\_\_

**Person to contact in case of Emergency**  
Name: \_\_\_\_\_  
Relation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No.: \_\_\_\_\_

(5)

**DECLARATION FORM (STUDENT COPY)**  
**PARTICULARS OF THE STUDENT**  
(To be filled by the Parent/Guardian)

Name: \_\_\_\_\_  
Class and Division: \_\_\_\_\_  
Roll No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
School House: \_\_\_\_\_  
Residential Address: \_\_\_\_\_

**About Parents**  
Mother's Name: \_\_\_\_\_  
Email ID: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Father's Name: \_\_\_\_\_  
Email ID: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**Mode of Transport: Parental Drop /School Transport**  
School Bus Stop: \_\_\_\_\_  
Timings in Summer: Pick up: \_\_\_\_ a.m. Drop: \_\_\_\_ p.m.  
Timings in Winter: Pick up: \_\_\_\_ a.m. Drop: \_\_\_\_ p.m.  
Personal Vehicle No.: \_\_\_\_\_

**Medical Record**  
Blood Group: \_\_\_\_\_  
Any exceptional medical conditions/ allergies: \_\_\_\_\_  
Family Doctor's name and contact number: \_\_\_\_\_

**Person to contact in case of Emergency**  
Name: \_\_\_\_\_  
Relation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No.: \_\_\_\_\_

(7)

**Period Distribution and Timing (Monday to Friday) Gr III to VIII**

<b>Title</b>	<b>Timing</b>	<b>Duration</b>
<b>Assembly</b>	9:00- 9:20	20 min
<b>Fruit Break</b>	9:20- 9:25	5 min
<b>Support Period</b>	9:25- 9:45	20 min
<b>1<sup>st</sup> period</b>	9:45-10:25	40min
<b>2<sup>nd</sup> period</b>	10:25- 11:00	35min
<b>3<sup>rd</sup> period</b>	11:00- 11:35	35min
<b>4<sup>th</sup> period</b>	11:35- 12:10	35min
<b>Lunch Break</b>	12:10- 12:45	35min
<b>5<sup>th</sup> period</b>	12:45- 1:20	35min
<b>6<sup>th</sup> period</b>	1:20-1:55	35min
<b>Short break</b>	1:55- 2:00	05min
<b>7<sup>th</sup> period</b>	2:00- 2:35	35min
<b>8<sup>th</sup> period</b>	2:35- 3:10	35min
	Total duration	6 hr. 10 min.

# School's Daily Schedule

- ❖ **Reporting Time for Students: 8.45 a.m.**
- ❖ **School Assembly: 9:00 am to 9:20 am**
- ❖ **Fruit Break**
- ❖ **DSP – Day Specific Program and Supporting Period**
- ❖ **Three Periods (35 mins each) Grade I & II**
- ❖ **Four Periods (35 mins each) Grade III onwards**
- ❖ **Lunch Break for Grade I & II – 11:35 am to 12:10 pm**
- ❖ **Lunch Break for Grade III onwards – 12:10 pm to 12:45 pm**
- ❖ **Three Periods (35 min each) Grade I & II**
- ❖ **Two Periods (35 min each) Grade III onwards**
- ❖ **Short Break**
- ❖ **Two Periods Grade I & II, Grade III onwards**
- ❖ **Parents to send one full meal for long break, fruits for fruit break and dry snacks for short break respectively. Parents to please send sufficient water, spoon and napkin with the tiffin.**
- ❖ **Parents are requested to send healthy meal from Monday to Friday.**
- ❖ **Saturday is a choice day for students.**

# Subjects Taught

## Subjects for VI onwards-

1. English Language / Literature
2. Hindi
3. Mathematics
4. Science
5. Computer
6. Marathi
7. Sanskrit
8. SST
  
9. GK and Life Skill
10. Art and craft
11. Sports
12. Dance
13. Music
14. Library

(Grade 4 onwards DCP & Flip)

# Regular School Uniform

## Boys

Olive Green Shirt and Navy Blue Shorts or Trouzers,  
Black Velcro shoes, Navy blue socks, Tie and Belt.



Shirt

I – IV  
Shorts

V – VIII  
Trousers



School cap  
For all

## Girls

Olive Green Shirt and Navy Blue Tunic / Skirt and tights/shorts.  
Black Velcro shoes, Navy blue socks, Tie and Belt, Black hairbands/ clips.



Tie

Shirt



Skirt – I to IV



V to VIII  
Tunic

Cycling  
shorts

Regular Uniform	House Uniform
Monday, Tuesday, Thursday, Friday	Wednesday & Saturday

**Note:** \*Make sure your child wears the ID card everyday.  
\*\*On the day of PTM students should come in school uniform .

## **Winter Uniform COMMON for Boys and Girls**



**Winter Uniform  
grade I to IV**

**Winter Uniform  
grade V onwards**

## **Scout and Guide Uniform :Thursday**



**GIRLS:**

**VI to VIII**



**BOYS:**

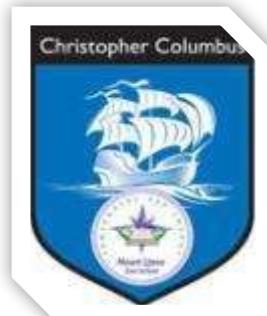
**VI to VIII**

# House System & Uniform (Primary)

➤ House colour T - Shirt and Blue Track Pants + Black shoes, Navy blue socks.

## Blue House

Christopher  
Columbus



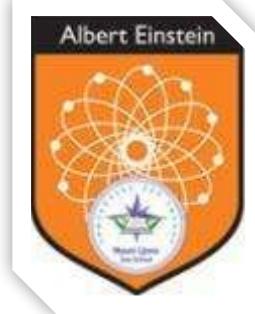
## Red House

Leonardo  
Da Vinci



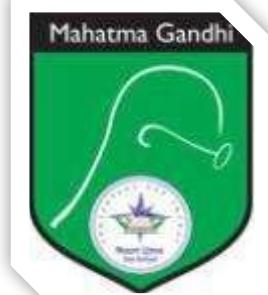
## Yellow House

Albert  
Einstein



## Green House

Mahatma  
Gandhi



Wednesday and Saturday :- House Uniform 117

## **House Uniform : Wednesday and Saturday**



Christopher  
Columbus

Leonardo  
da Vinci

Albert  
Einstein

Mahatma  
Gandhi

# Birthday Policy

- If the students want to celebrate their birthday in school, they may bring any small chocolate of value Rs. 2 or Rs. 5 . In case if it is found having more value, the entire packet will be returned.
- Parents are requested not to give any fancy/gold/silver gift or token of gratitude to the educators.
- No birthday parties will be held in school.
- No birthday gifts or return gifts will be exchanged with students.
- Private birthday invitations should not be sent in school.
- Send your child in decent dress along with I-card.
- Long gowns/frocks and fancy items are not allowed.

# Innovation of Session 2024-25

# DSP

## Day Specific Plan- (Grade 1 onwards)

<b>MORAL MONDAY</b> <i>To inculcate Sanskar or values in children.</i>	<b>TRAVEL TALE TUESDAY</b> <i>Students will share their travelling experience(in or out of town).</i>	<b>WISDOM WEDNESDAY</b> <i>Students will talk about great leaders. Their struggles and achievements.</i>
<b>THOUGHTFUL THURSDAY</b> <i>Debate and discussion on current topics by students.</i>	<b>FEEL GOOD FRIDAY</b> <i>Students to practice stretching and breathing exercises to unwind and relax.</i>	<b>SPORTY SATURDAY</b> <i>Mass PT &amp; meditation will be conducted.</i>

# Expectations from Parents

- Show respect and support for your child, the educators, and the school.
- Do not talk ill about any educator or school authority in front of the students.
- Have positive attitude towards the school and cooperate with the teachers towards the betterment of the student.
- Develop reading habit in your child by example.
- Support the school's discipline policy.
- Encourage the child to be regular and punctual in attending the school.
- Requests for half days should not be made once the child has reached school until it is an emergency situation.

# Pledge by Mount Literans

- 1. I will trim my hair every month.**
- 2. I will cut my nails on Sundays.**
- 3. I will wash my school bag, tiffin bag, tie & I-card lanyard every fortnight.**
- 4. I will organize my bag everyday.**
- 5. I will wear Clean & Ironed Clothes daily.**
- 6. I will never be late to school.**
- 7. I will always respect my parents and teachers and obey them.**

# Transport Facility



# MODES OF TRANSPORT

1. School Transport Facility is available in school.

Fleet In-charge – Mr.Parmanand Mate and Mr.Umeshwar Barapatre

2. Parents availing private van for their ward are requested to fill the **Van Declaration Form** (to be given with the book set) and submit it compulsorily on the first day of school.

3. Parents/Van drivers coming to collect their ward to please carry **Escort card**.

4. To keep a track of students coming to school by van, on the First day of school, please send the students at **9.30 am**. School will take photograph of van students with their respective van and van drivers on the first day itself (For safety purpose).

# Transport Facilities provided by school-

**All the buses are approved by RTO as per the Motor Vehicle Act specially made for school buses.**

- > **Drivers and Lady Conductors wear Uniform and follow safety rules.**
  - > **GPRS system with camera & panic button are installed in each buses.**
  - > **Seat adjacent to jack knife door are rear facing to prevent the children from falling through the door.**
  - > **A fully equipped First-Aid Box is there in the bus.**
- All the buses have Speed Governor approved by RTO as per the Motor Vehicle Act specially made for school buses.**
- > **Special training is provided to the drivers and conductors and review would be taken after every quarter.**
  - > **GPRS tracking app access is provided to the parents.**
  - > **We provide Messaging Notification on Pick-up and Drop point to the Parents.**

# GPRS tracking application access

The screenshot shows a web-based vehicle tracking application. On the left, a sidebar lists various reports and functions: Driver Log, Fleet Analysis, Route Report, Geofences, Reports, Notification Logs, Journey Reports, Route Deviations, Stop Time Report, Vehicle Reports, Geofence Reports, Ignition Reports, Vehicle Performance, Tracking Report, Create, and Routing. The main area displays a map of Nagpur, India, with several routes plotted as yellow lines. Each route entry in the sidebar includes a route number, name, date, time, signal strength, battery level, and ignition status. The map also shows numerous location markers, roads, and landmarks.

The screenshot shows the home screen of the MCB My Classroom app. At the top, there's a circular logo with the letters 'MCB' in white, with 'MY CLASSBOARD' written below it. Below the logo, a large, bold title reads 'UNIQUE & NEXT-GEN LEARNING'. Underneath this, a sub-section says 'We are bringing learning to people instead people to learning.' A 'Get Started' button is prominently displayed. The main content area features several categories: 'EDUCATION' (with sub-options like 'classmate', 'classmate', 'classmate'), 'FINANCE' (with 'Prudential' and 'Axis Bank'), 'TRANSPORT' (with 'Mahindra'), and 'COMMUNICATIONS' (with 'Airtel'). Each category has a small circular icon representing its sub-option. At the bottom, there are navigation icons for 'Home', 'Classmate', 'Prudential', 'Axis Bank', 'Mahindra', 'Airtel', and 'Logout'.

# Sample Bus Route Planning

ROUTE NO 1 TRIMURTI NAGAR	ROUTE NO 2 MANISH NAGAR	ROUTE NO 3 GANESHPETH	ROUTE NO 4 DIGHORI	ROUTE NO 5 NANDANWAN
Ghatampeth Mahila Bank	Gupta House, Chatrapati Nagar	Dr. Rathi Hospital, Congress Nagar	Dighori Square	Jamuna Maruti
Trimurti Nagar	Narendra Nagar	Rajat Sankal, Ganeshpeth Bus Stop	Bhonde Electronics	Katan Nagar
Sneh Nagar Bus Stop	Durga Mandir, Suyog Nagar	Ganeshpeth Bus Stop	Bharat Gas Godown	Camgar Nagar Chowk
Nagoba Mandir Square	Budhwar Market, Narendra Nagar	VR Mall, Medical Square	Neel Vihar Society	Shital Mata Mandir, Nirmal Nagar
Rache Mangal Hall	8 Rasta Square, Laxmi Nagar	Sushila Shahu Bhawan, Rambag Road	Dhamshree Appartment	Nandanwan Square
8 Rasta Square, Laxmi Nagar	Vithal Rakhmuni Mandir	Royal Restaurant, Hanuman Nagar	Chaitanya Hardware, Tedarshan Nagar	Akashay Bhavan, Nehru Nagar Chowk
SBI, Jayprakash Nagar	Khau Galli, Manish Nagar	Ajni Police Station	Process Sabhagni	Gillurkar Hospital, Reshimbag
Purushottam Sevar Bazar	Raj Street, Manish Nagar	Chandramani Nagar Garden	Gajanjan Mandir, Mhalgi Nagar Road	Mahakulkar Hall, New Subedar Layout
Pawarbhumi, Somahwada	Iayanti Mansion 9	Panchshil Night School	Bharat Ledar, Ashirwad nagar	New Bidipeth Chowk
Hotel Center Point Airport	KDC Square	Jeevan Medical, Bhagwan Nagar	Mhalgi Nagar Square	Banoveshwar Putla, Dattatray Nagar
Chinchbhawan Bus Stop	Shri Krishna Super Bazar	Dr Ambedkar Social Work College	Rajapeth Bus Stop	Ayodhya Nagar Post Office
Punarvasan, Khapri	Mahajan Atta Chakki	Apollo Pharmacy, Omkar Nagar	Pride Bar & Restaurant, Mhalgi Nagar	Apelsha Electronic, Ayodhya Nagar
New Khapri Square	Petrol Pump, New Manish Nagar	Central Bank, Omkar Nagar	Maitri Katta Restro, Hudkeshwar	Kamble Hospital, Sharda Square
Shiv Elite, Shankarpur	Seven Star School	Manewada Square	Gayatri Photo Studio	Chankhoje Nagar
Dream Auras, Shankarpur	HDFC Bank, Manish Nagar	Sahyadri Lawn	Sakshi Medical, Pipla Road	New Dhaneshwar Nagar
Raj Residency, Gotal Panjari	Karole Jewellers	Kala Maroti Mandir, Omkar Nagar	Sanjay gandhi Square	Fadole Medical, Manewada Road
Green City Old, Gotal Panjari	Puri Super Bazar	Himalaya Empire	MIA Sudhakar Kohle House	Durga Nagar
Chaspik, Beta Road	Reliance Police Station	Jai Laxmi Darshan Anantmandir	New Era English School	Chachitaranjan Nagar



# Know more about us

**School Website :**

[www.mountliteraghogali.com](http://www.mountliteraghogali.com)

**Facebook Page:**

<https://www.facebook.com/mountliterabesa/>

**You Tube Channel :**

<https://www.youtube.com/channel/UCAR4GcspgghrllvzTncGgmg>

**Instagram handle**

[https://instagram.com/mlzs\\_besa?igshid=MzRlODBiNWFIZA](https://instagram.com/mlzs_besa?igshid=MzRlODBiNWFIZA)

*Teachers and Parents together  
give children  
Roots to grow  
and  
Wings to fly high.*

*Thank you !!*