Phase 4 – Process Automation

Step 1: Updating training statuses

Auto-Update Completion Status

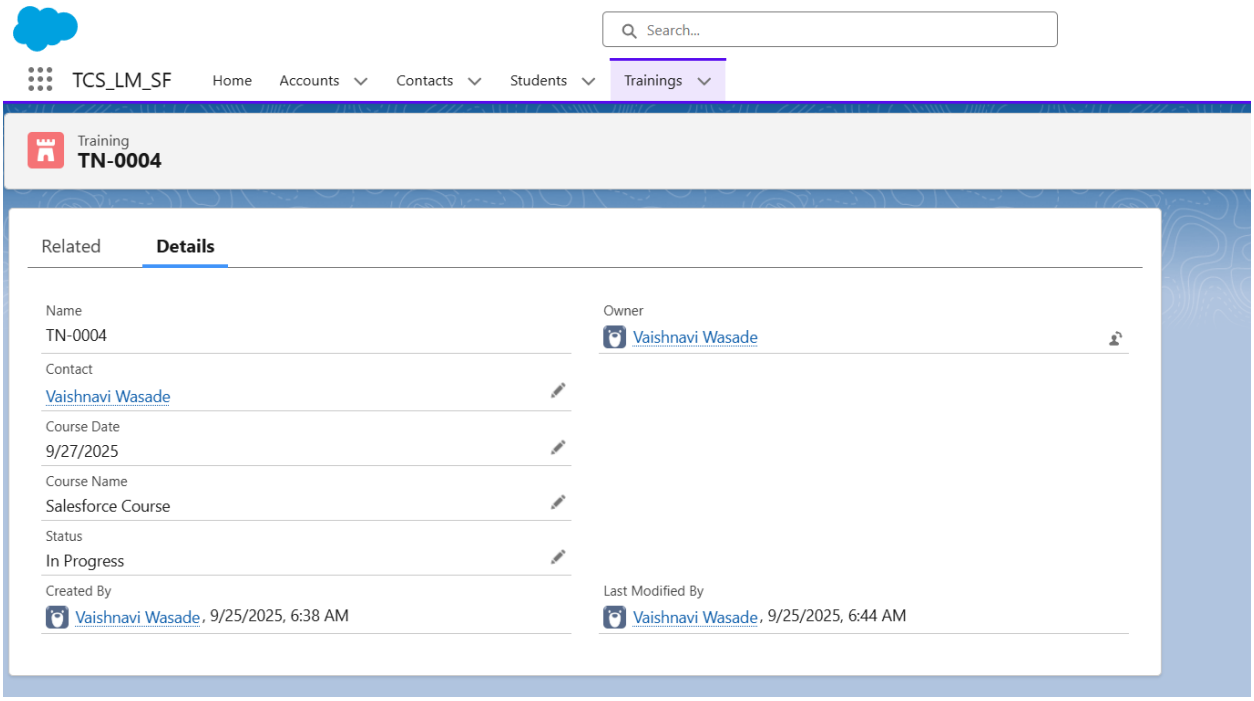
Use: Record-Triggered Flow

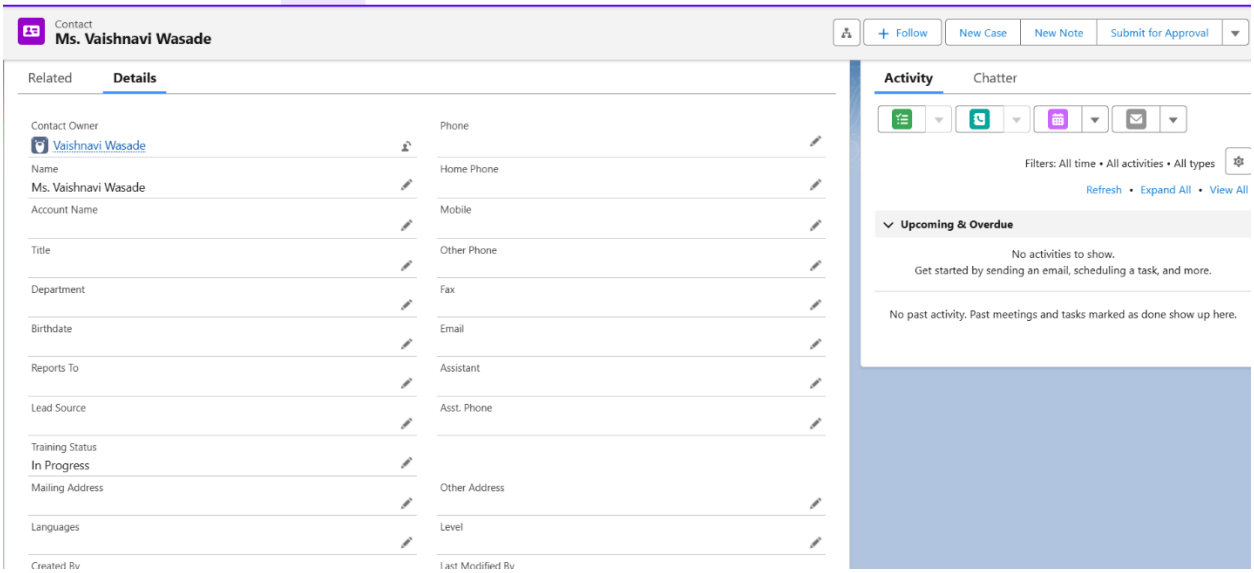
Trigger: When a Contact_Training__c record is updated

Condition: Score__c is entered AND status is not already "Completed"

Action:

- Set Completion_Status__c = Completed
- Set Completion_Date__c = Today()



Use: Record-Triggered Flow

Trigger: Contact_Training__c is updated