MODULES - SEEKERSPOT

## MODULE 1 - User Authentication & Profile

**Week 1**

1. **User Signup** – Users can create an account using email, phone number, or social login.
2. **User Login** – Users log in using their credentials.
3. **Forgot Password** – Users can reset passwords using email/OTP verification.
4. **Profile Management**

Job Seekers: Edit profile picture, summary, experience, salary details, resume, certifications, and education.

Job Providers: Edit company name, logo, industry, website, description, and location.



## MODULE 2 - Home & Explore

**Week 1**

1. **Home Feed** – Displays recent job posts, community updates, and personalized job recommendations.
2. **Find Job Page** – Shows trending job posts, suggested employers, and filters by location, industry, or experience.
3. **Search Functionality**

Search jobs by title, company, location, or keywords.

Search communities by name or category.



## MODULE 3 - Job Posts & Applications

**Week 2**

1. **Create Job Post** – Job providers can post jobs with title, description, requirements, salary range, and deadline.
2. **Edit Job Post** – Update existing job posts with new details or status (e.g., Open, Closed).
3. **Job Interactions**

Apply to jobs directly with resume and profile details.

Save jobs to a personal list for later review.

1. **Remove Saved Jobs**

Job seekers can remove jobs from their saved list.

1. **View Applicants (Job Providers)**

List of applicants with profile details and resumes.



## MODULE 4 - Job Seeker Profile

**Week 2**

1. **Add/Edit Work Experience** – Job seekers can add or update past work experience (company, title, dates, etc.).
2. **Add/Edit Certifications** –Add or modify certifications with name, issuer, and issue date.
3. **Add/Edit Education** – Add or update education details



## MODULE 5 - Interviews & Communication

**Week 3**

1. **Schedule Interview** – Job providers can schedule video interviews with applicants, including time and notes.
2. **View Interview Details**– Job seekers can see scheduled interview times and statuses.
3. **Video Calls-** Real-time video calls integrated into the platform for interviews.
4. **Interview Logs**  – Both parties can view past interview records and outcomes.



## MODULE 6 - Community Features

**Week 3**

1. **Create Community**
2. **Join Community** – Job seekers can join existing communities to network.
3. **Community Messaging** – Real-time text messaging within communities with optional attachments.
4. **View Community Activity** – See posts, messages, and member lists in communities.



## MODULE 7 - Notifications

**Week 4**

1. **Job Notifications** – Alerts for new job matches, application statuses, or interview schedules.
2. **Community Notifications** – Updates when someone posts or messages in a joined community.
3. **Missed Call Notifications** – Users get alerts for missed calls.



## MODULE 8 - Admin Panel

**Week 4**

1. **User Management**  – View, block, unblock, or delete job seekers and job providers.
2. **Analytics Dashboard** – Track daily active users, job applications.
3. **Admin Login/Logout** – Secure authentication for admin access.



## MODULE 9 - Reports & Moderation

**Week 4**

1. **User Reporting** – Users can report inappropriate job posts, profiles, or community messages.
2. **Admin Review System** – Admins review reported content and take action.
3. **User blocking -** Admin can block users.



## MODULE 10 - Sales Report (For Admin)

**Week 4**

1. **User Growth Report** – Tracks signups, active users, and job seeker/provider ratios.
2. **Download Reports** – Export analytics in PDF or Excel formats for admin review.
3. **Job Post Report-** Shows job posting trends, applications, and success rates.