

APPENDIX BB ADOPTION PROPOSAL FORM

CPR183/F15

KENYA BUREAU OF STANDARDS

Document Type:	Adoption proposal	
Dates:	Circulation date	Closing date
	13-04-2020	13-05-2020
TC Secretary	This form shall be filled, signed and returned to Kenya Bureau of Standards for the attention of Micah Rachuonyo. Click to submit: rachuonyom@kebs.org	

The Kenya Bureau of Standards intends to adopt the International Standards as detailed here below

Number: ISO/TR 21946:2018

Title: Information and documentation – Appraisal for managing records

Scope: This standard provides guidance on how to carry out appraisal for managing records. It describes some of the products and outcomes that can be delivered using the results of appraisal.
This standard can be used by all organizations regardless of size, nature of their business activities, or the complexity of their functions and structure.

We are therefore seeking views from potential users in respect of the same. The Standard is available at the Kenya Bureau of Standards Information Centre. Please tick and fill your preference of the listed option. (If the spaces provided are not enough, please attach a separate sheet of paper).

Adoption acceptable as presented

Adoption proposal not acceptable because of the reason(s) below

Our Recommendations are as follows

Name and Signature (of respondent):

Position (of respondent):

On behalf of

(Name of organization)

Date:

NOTE: Absence of any reply or comments shall be deemed to be an acceptance of the proposal for adoption and **shall constitute an approval vote.**