

KEVIN OMONDI AJOWI

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PERSONAL INFORMATION	SEX: MALE MARITAL STATUS: SINGLE
PERSONAL STATEMENT	Responsibility, accountability, creativity and productivity in an organization and in management are my priority concern motivated by acquiring new skills, knowledge and ideas.
CAREER OBJECTIVE	<p>An enthusiastic professional individual who is seeking a challenging tasks/opportunities in the field of project planning and management through sound policy formulation and implementation. I am a hardworking individual who strives to achieve the best in all areas, and I am always eager to learn new skills and advance my career in order to offer solutions to specialized problems with a view to meet client's needs and organization's goals.</p> <p>As a self-motivated individual, I am keen to advance my career within this company as being part of dream team of scaling the company into higher heights.</p>
STRENGTH	I am dedicated, enthusiastic, adaptable, organized, hardworking, team player, confident & self-motivated person and always ready to work best even under minimum supervision to achieve my performance targets and meet deadlines

PROFESSIONAL EXPERIENCE

JAN 2020 to date	KISUMU SOUTH WEST WARD Volunteer Community Project Manager <i>Key Functions</i> <ul style="list-style-type: none">• Developing Terms of reference for monitoring of ward based projects and processes• Designing monitoring and evaluation plans for projects, programs and processes against performance indicators• Assist in carrying out comparative analysis and report on actual achievements against implementation plans, identifying potential deviations from plan and risk factors.• Liaise with relevant implementation sections on the acquisition of data and information.
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INTERESTS/ HOBBIES	Reading, partaking in community works and project assignments, Traveling, social networking and making friends, exploring new environments.
LANGUAGES	English, Kiswahili
SKILLS	<ul style="list-style-type: none"> • COMPUTER LITERACY; Good working knowledge of MS Word, Excel, Access, PowerPoint, PMS, Data analysis tools (SPSS), Internet. • COMMUNICATION; able to express myself both in writing as well as speech • TEAM BUILDING; able to collaborate with project team members to form a goal oriented team
REFERENCES	1 Mr Fred Cherotwo Senior Lecturer Moi University P.O Box 2730-30100 Eldoret. E-mail mcherotwo@gmail.com Cell phone 0711387783
	2 Mrs Nancy Odhiambo Principal Entanda Secondary School P.O Box 3869-40200 Kisii. E-mail; achiengn1974@gmail.com Cell Phone; 0710738772
	3 Mr Oyaya Stephens Pharmacist Busia P.O Box 5-40602 Ndori E-mail; oyavasteve@gmail.com Cell PHONE; 0728054091