



QUOTATION NO: KEBS/RE-QUOT/238/2018/2019
PROVISION FOR SANITARY AND HYGIENE SERVICES

Kenya Bureau of Standards
Head office
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NAIROBI

NOVEMBER 2018.

1. You are invited to submit a quotation on the item listed.
2. This quotation should be deposited in the quotation box provided in the main reception on or before **10.00AM. On 18th December, 2018.**
3. Your quotation should include all government taxes

1. QUOTATION PRICE

Kenya shillings (in words).....

In figures

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2. VALIDITY PERIOD

- Ø The bid shall remain valid for a period of 120 (One Hundred and twenty) days from the date of submission.

3. TECHNICAL REQUIREMENTS

TECHNICAL SPECIFICATIONS FOR PROVISION FOR SANITARY AND HYGIENE SERVICES

SPECIFICATION FOR SANITARY BINS COLLECTION

No.	SPECIFICATION	WEIGHT
1	Must have a minimum of five (2) years' experience providing similar services of approximate contract value by producing letters of reference from at least five (2) public and private clients	5
2	A Certified declaration from labour office that the service provider complies with minimum wage regulations. Evidence deposit slip/bank statement stamped by bank.	15
3	Proof of provision of sanitary bins collection (attach contract/LSO	14
4	Must also provide a list of vehicle(s) to be used in sanitary bins collection (provide proof of ownership), log books	14
5	Must also provide type of bin to be used	14
6	Proof of current insurance cover -WIBA, provide certificate from WIBA.	12
7	Proof of existing office by providing lease/Tenancy agreement/ certificate of ownership	13
8	. Must provide evidence of being registered with NHIF and submit Valid compliance certificate	3
9	Copy of site visit certificate	10
1	TOTAL MARKS	100

MINIMUM OF **85POINTS** IS REQUIRED FOR THE BIDDER TO PROCEED TO FINANCIAL EVALUATION

VISIT AN SURVEY

The bidder must visit the site for ascertaining the location of the bins on 17th December 2018

DUE DILLIGENCE:

Due diligence will only be done to the successful bidder i.e. lowest responsive bidder and thereafter recommendation will be made for a further possible award. The committee will set put the due diligence criteria to be used for the most responsive bidder to ascertain the accuracy of the information give in the documents, capacity and capability or the tenderers and confirm whether the quotation conform to the contract specifications.

Specifications of the bins

Practical features of sanitary bins should include; -

- Stylish, slim and free standing for easy fit into any toilet cubicle.
- Attractive colour scheme that blends with KEBS colours.
- Durable plastic construction.
- Bi-fold lid secures contents and ensures maximum discretion.
- Requires no power, has no mechanical parts to break down and will not malfunction.
- Large 22 litres capacity.
- Fully sterilized and chemically charged with a non-toxic anti-microbial agent effective against HTLV III (AIDS), Herpes Simplex Type II, Mycobacterium Tuberculosis and other harmful organism.
- Pedal operation to limits direct contact
- Sanitary disposal bin range be designed for ultimate ease of use, featuring a side opening flap, convenient pedal location and internal masking flaps to conceal the contents of the bin
- Smooth contoured shape that does not harbor dirt or germs and easy to clean
- Provide a brochure indicating the bin to be supplied

MANDATORY REQUIREMENTS

All bidders are required to attach copies of the following mandatory requirements:

1. Certificate of registration and /or incorporation Valid Business Registration Certificate
2. Valid KRA TAX Compliance Certificate
3. A copy of NEMA current certificate
4. Duly filled confidential business questionnaire (must be filled, signed and stamped by authorized signatory).

NOTE;

Kindly note this contract shall run for a period of (1) year from the day of commencement

7.0 CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form.

Part 1 General

Business Name
Location of Business Premises
Plot No, Street/Road
Postal address Tel No. Fax Email
Nature of Business
Registration Certificate No.
Maximum value of business which you can handle at any one time –
Kshs.....
Name of your bankers
Branch

	<p style="text-align: center;">Part 2 (a) – Sole Proprietor</p> <p>Your name in full.....Age..... Nationality.....Country of Origin..... Citizenship details.....</p> <p>Date.....Signature of Tenderer.....</p>
	<p style="text-align: center;">Part 2 (b) – Partnership</p> <p>Given details of partners as follows Name Nationality Citizenship details Shares</p> <p>1. 2. 3. 4.</p> <p>Date.....Signature of Tenderer.....</p>
	<p style="text-align: center;">Part 2 (c) – Registered Company</p> <p>Private or Public State the nominal and issued capital of company Nominal Kshs. Issued Kshs. Given details of all directors as follows Name Nationality Citizenship details Shares</p> <p>1. 2. 3. 4.</p> <p>Date..... Signature of Tenderer.....</p>

Signature and Stamp of Bidder

Name of Bidder (in CAPITALS)

Address.....

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Date