

**Kennedy Ochieng**  
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### Profile

Quality, Energy ,Data & Environmental Systems Officer with 7+ years of ISO 9001 2015 QMS,ISO 50001 2011 EnMS, ISO 14001 EMS , Data Management and Paper Production work experience of 8years. Knowledge of quality assurance activities including audits recommending and implementing corrective actions, providing accurate documentation of statistical reports and ensuring overall compliance. Demonstrated excellence in data and trend analysis, communication skills with various levels of management, regulators and other stakeholders.

Ensures timely tracking of performance management system's key performance indicators and companywide targets as agreed upon and in line with the company's vision and mission and the daily achievements of these is captured, analysis done and variances investigated in details to get the root causes for corrective action.

### Core Qualifications

Data Management	Data analysis, trend analysis (operational performance trending).
Internal Auditor	QMS and EnMS Systems audits.
ISO 9001 2015	QMS requirements/SOPs/Statutory & regulatory compliance
Goal Setting	KPI thresholds/Key result areas/Departmental Quality Objectives
QA requirements	Process/product quality.
Quality & Energy reviews	Facilitate Monthly reviews and Quarterly Strategic Review Meetings.
Risk Management	Risk identification, analysis and reviews, HACCP, S.W.O.T analysis.
Performance management	Operational performance tracking using Balanced Score Card.
Kaizen	Standardization & sustenance
Circular Economy Concept	Production optimization, Resource Efficiency, Cleaner Production and Industrial Symbiosis.

### PROFESSIONAL TRAININGS:

### CERTIFICATE.

Organizational Performance Index (COYA Awards)	COYA-OPI Champion Certificate.
Energy Efficiency Solutions	F& S Scientific/TESTO Germany
Performance evaluation training	KAT Systems Consultants.
Occupational Health & Safety Training	KAT Systems Consultants.
ISO 9001 2015 QMS Internal Quality Auditor Training.	KAT Systems Consultants
ISO 50001 2011 EnMS Internal Quality Auditor Training.	KAT Systems Consultants
ACK Computer College	Certificate in Computer Proficiency
AA Driving School	Valid Driving License Class BCE.
Circular Economy and cluster Development.	

### Key appointments.

Gemba Kaizen Steering Committee	Committee Secretary (Transafrica & East African Paper)
Energy Management Committee	Energy management representative & Lead Systems auditor.
OSH Committee	Member of Committee.
Risk Management Committee	Risk Coordinator (Operational and strategic risks)
Gemba Kaizen Pillar Head	Standardization Pillar Head.
Organizational Performance Index-OPI	Committee Coordinator for OPI-COYA Awards.

## **Experience      AUGUST 2017 –TO DATE.**

### **QMS, ENERGY, ENVIRONMENT & DATA MANAGEMENT OFFICER.**

The overall purpose of the job is to enhance, monitor, sustain, upgrade, the QMS set up in the company. Further, he/she must ensure programmed audits to be conducted to capture any non-conformity with a view of corrective action. Must upgrade the QMS system with any changes to the internal systems, procedure and data capture as and when they occur. Must identify other international standards that can be adopted to give added value to the operations and staff and lead implementation on approval by Management.

He /she must lead the performance management system in timely tracking of all key performance indicators and companywide targets as agreed upon and in line with the company's vision and mission. Must ensure that daily achievements of these is captured, analysis done and variances investigated in details to get the root causes for corrective action. Circulate the data management reports daily to the agreed circulation list within agreed time frames.

#### **B2: Duties of the job:**

- Ensure maintenance of the ISO 9001:2015 certifications and implementation of ISO 50001 2011 Energy Management System.
- Identify various other standards that can be implemented to add value and lead when being implemented
- Ensure adherence to all statutory regulation such as but not limited to the Energy regulatory Commission regulations on energy consumption and reduction.
- Collect all data from all departments and collate in to agreed formats for comparison against targets and investigation of any non-conformance.
- Daily circulate the data management tool to the agreed circulation, analysis thereof, non-conformance root cause analysis and with detailed gap analysis.
- Collate all gaps from the TPM check lists, Daily Market meetings, data analysis into one report, monitor closure of gaps within agreed time frames and to highlight any challenges immediately for corrective action
- Update graphical presentation as per the agreed formats.
- Monitor each team performance daily and compute the OEE achieved against the target and identify the best team in the month as per policy for an incentive.
- Carry any other duties as directed by the management from time to time.

## **EAST AFRICAN PAPER MILLS & TRANSAFRICA PAPER MILLS LIMITED.**

**1<sup>st</sup> July, 2016 – August, 2017.**

### **Quality Management System Coordinator. (ISO 9001 2015).**

As the ISO Quality Management System Coordinator, I monitor quality control systems throughout the company in accordance with a standard of quality. I assist in and/or manage the quality systems databases for SOPs, conduct audits, training, change controls, CAPAs, validations, data analysis, trend analysis etc., and provide support in the creation of process flow mapping.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Maintain documentation related to a compliant ISO 9001:2015 quality systems.
- Support quality system through data collection and analysis in process improvement.
- Perform any and all tasks deemed appropriate by the Coordinator of ISO Compliance & Customer Quality. Establishing, implementing, and maintaining all quality management system processes;
- Presenting the program's performance metrics and recommendations for improvement to executive management on a regular basis;
- Promoting awareness of customer requirements throughout the organization.
- Evaluate, monitor, audit and improve Company quality system(s)
- Maintain process mapping in support of department functions/roles.
- Establishing, implementing, and maintaining all quality management system processes;
- Presenting the program's performance metrics and recommendations for improvement to top management on a regular basis;
- Promoting awareness of customer requirements throughout the organization.
- Convert quality data into trend analysis and informational reports.
- Create clear and concise written documents, reports, and training presentations/materials
- Manage training Quality Management system.
- Serve as the lead internal auditor
- Perform internal audits and pre-assessment's audits per schedule
- Monitor and measure the effectiveness of the QMS through the timely reporting of internal/external quality metrics/objectives.
- Plan and execute multiple tasks to ensure controlled documents are managed per procedures.
- Providing coaching to personnel on Quality systems (QS) to include document control and training.
- Developing and analyzing statistical data and product specifications to determine present standards and establish proposed quality and reliability expectancy of finished product.
- Assisting in the development of quality plans for all quality.
- Applying data management and approaches to analytical and reporting processes within each department.

## **CHANDARIA GROUP OF COMPANIES.**

**July, 2010 – 1<sup>st</sup> July, 2017.**

### **Shift Production – In charge (Paper mill).**

#### **OVERALL PURPOSE OF THE JOB.**

As a Production Supervisor I was in charge of all production teams in the factory in a shift .I coordinated, facilitated, and guided the teams in production and related issues and challenges in a shift. I was the overall person in charge to ensure that shift production is as per the set targets and met the customer's standards and quality.

#### **DUTIES OF THE JOB.**

- Plan raw material required for the shift and ensures it has been issued.
- On line analysis of the product quality and specifications by ensuring standard operating procedures (SOPs) are observed and maintained through process layout implementation and ISO 9001:2008.
- Co-ordinate, plan and ensure any mechanical, electrical, process repairs are done within agreed time frames.
- Co-ordinate and ensure all support activities to production are working and producing as per set parameters to continue: Boilers, Fuel oil 1300litres per day, Biomass boiler steam production to be 5.5tonnes/hour. Compressor 8.5 bars at all times, Transport drivers are in place.
- Find out bottlenecks affecting production teams in production, teamwork and resolve or escalate to senior staff.
- Monitor performance of everyone in the teams and take appropriate disciplinary as recommended by management.
- Implement all safety measures as recommended by the OH & Safety committee and management.
- Report any equipment that needs repair or additional safety measures needed to the production to the Mill manager for facilitation.
- Implement any recommendations given by management for continuous improvement.
- Always look and recommend ways for continuous improvement in terms of efficiency, reducing production losses, and improving quality.
- Developing and maintaining of standardized and safe working procedures for new equipment installed in the process through training of the operators and one point lessons (OPLs)
- Developing and implementation of Kaizen projects i.e. through continuous improvement projects
- Ensuring improved production efficiencies through Overall Equipment Effectiveness (Availability X Performance X Quality).
- Ensure reduction of Muda, Muri and Mura in production by reducing re-works, re-processing and unplanned downtime by observing pull production system

## **PAN AFRICAN PAPER MILLS LTD. (2005)**

### **STUDENT INTERN.**

**I was exposed to the following:** Chemical/Soda recovery plant, Evaporators, Condensers, Furnace, Digestors, Pulp bleaching processes, Liquor charging and entrainment, Lime kiln process, Ion exchange and regeneration processes, Paper machines 1, 2, 3 & 4, Drying operations, Calendering and winding operations, Electrolysis of brine. etc

### **PROFESSIONAL QUALIFICATIONS.**

2018- To date     **Mount Kenya University** – Bachelor of Business Management

2004-2008,     **Technical University of Mombasa - Diploma in Chemical and Process Engineering.**

### **EDUCATIONAL BACKGROUND**

Barding High School (1999-2002)

Kenya Certificate of Secondary Education  
Grade: C+

Kirongo Primary School (1990-1998)  
Grade 412 Marks.

### **REFEREES:**

**JOHN JUMA**  
Electrical Engineer  
Kenya Ports Authority.  
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**STEPHEN ASUNA**  
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