

# CV

## JAMAL HUWEL

✉ jamal\_huwel26@yahoo.com ☎ +255 717 198 253 in Jamal Huwel



**Sex:** Male  
**Nationality** Tanzanian  
**Marital status** Married  
**Date of birth** 25/09/1987  
**Occupation** Graduate Engineer  
  
**Languages:** Swahili, English

### ATTRIBUTES & HOBBIES

- Dedicated and Punctual
- Team Worker
- Can work under pressure
- Can work under minimum Supervision
- Good at managing and organizing
- Music, reading, swimming, Soccer, travelling

### INTRODUCTION

I am a mineral processing engineer, well experienced in organizational management, well trained in practical and research works.

### EDUCATION

#### University

##### Bachelor's degree

- College
- Location
- Course
- Duration
- Qualification

University of Dar es Salaam  
Dar es Salaam, Tanzania.  
Mineral Processing Engineering  
2011 - 2015  
BSc. Mineral Processing Engineering

#### Advanced level

- School
- Location
- Subjects
- Duration
- Qualification

Tusiime High school  
Dar Es Salaam, Tanzania.  
Physics, Chemistry, Mathematics  
2009 - 2011  
ACSE(Advanced certificate of secondary education)

#### Ordinary Level

- College
- Location
- Subjects
- Duration
- Qualification
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Stanley Secondary School  
Dar Es Salaam, Tanzania.  
Science  
2005 - 2008  
CSEE (certificate of secondary education)

## Work Experience

### TAIFA GAS KENYA LIMITED – DIRECTOR OF OPERATIONS AND TECHNOLOGY/GENERAL MANAGER

- **Location** Nairobi, Kenya
- **Department** Group Management
- **Reporting to** Group Managing Director
- **Duration** December, 2020 - Current

### Job description

- Responsible for setting up LPG business in Kenyan Market;
- Ensure compliance by acquiring all required business permits for setting up the company
- Manage all office administration processes and expenses to deliver the targeted profitability;
- Plan, coordinate and implement the annual operating and capital budget process;
- Oversee preparation of various management reports and timely submission to relevant authorities;
- Oversee the company's financial performance, investments and other business ventures;
- Managing procurement and resource allocation
- Develop, and continually evaluate supply and distribution plans and product availability to meet sales volumes requirements.
- Prepare and implement comprehensive business plans to facilitate achievement by planning cost-effective operations and market development activities;
- Manage business contracts and all operation activities performed by third parties and contractors within the facilities and ensure that terms and condition of contracts are adhered to HSSE standards and quality of work as per group police.
- Responsible for training and development of staff competency
- Ensuring all employees comply with the company's standards, policies and regulations.
- Ensure compliances with governing laws in finances, tax, employment, industrial standards and best practices;
- Ensure adherence to all HSSE policies, legal and government requirements for the receipt, storage, supply and distribution of gas;
- Overseeing client support services

## Work Experience

### TAIFA GAS TANZANIA LIMITED – OPERATIONS MANAGER

- **Location** Dar Es Salaam, Tanzania.
- **Department** Operations
- **Reporting to** Managing Director
- **Duration** June, 2018 – December, 2020

### Job description

- Managing 20 depots from each region in Tanzania of 23Metric Tons (MT) capacity each and the largest storage facility of Liquefied Petroleum Gas (LPG) in Tanzania of 7440MT situated at Kigamboni, Vijibweni industrial area
- Manage over 100 staff directly and indirectly
- Responsible for defining, implementing and revising operational policies and guidelines for the organization
- Responsible for Overseeing employee productivity
- Responsible for preparing, reviewing layout for construction of LPG filling plants
- Manage HSSE matters in relation to operations activities
- Responsible for training staff on HSSE and operations activity
- Responsible for preparation of contracts for different vendors, suppliers and service provider
- Responsible for quality assurance of the products issued to customer
- Innovate and put in proper systems for stock control and inventory management
- Responsible for innovating, developing and preparation of policies and procedures that enhance operations activities.
- Structuring of operations department and staff consolidation
- Provide required trainings to operations staff aiming on improving efficiency, customer care and facilities management
- Prepare and coordinate operations department work schedules
- Responsible for Preparation operations performance indicators to align with company objectives
- Responsible for developing and implementing guidelines for employee evaluations, recruitment and promotion
- Responsible on foreseeing and planning of LPG ordering and deliveries to different upcountry storage facilities
- Responsible for planning of LPG discharge from vessels
- Managing movement of LPG and cylinders of approximately 3,000,000 pieces annually
- Ensure efficient supply and distribution of LPG throughout the country
- Responsible for monthly evaluation of company annual objectives from operations activities
- Managing operations department expenses and ensure accountability
- Responsible for ensuring compliance to all LPG business regulatory bodies (EWURA, GCLA, Fire, OSHA, WMA, and Municipal Council).

## Work Experience

### MIHAN GAS COMPANY LIMITED – LPG TERMINAL MANAGER

- **Location** Dar es Salaam
- **Department** Operations
- **Reporting to** Operations Manager
- **Duration** October 2017 – June 2018

### Job description

- Managing the largest storage depot of Liquefied Petroleum Gas (LPG) in Tanzania of 7440MT
- Responsible for quality assurance of the product issued to customer
- Responsible for ensuring proper customer care
- Ensure implementation of company policies
- Responsible for innovating, developing and putting a systematic change of culture and process in which the staff within the depot feel and retain ownership of the process and feel it as a positive contribution to their work.
- Responsible on foreseeing and planning of LPG ordering
- Responsible for LPG discharge from vessels to the terminal and follow up of vessels documentation and signing of NOR (notice of readiness) prior to LPG discharge
- Plan, implement and coordinate depot work schedules
- Managing depot expenses and ensure proper record keeping and Accountability
- Preparing daily, Weekly, monthly and yearly reports and record
- Ensure availability of all required licences and permits for LPG depot (EWURA, GCLA, Fire, OSHA, WMA, business license).
- Manage fleet operations of bulk trucks, equipment and machineries and ensure regular service and maintenance for smooth operations

## Work Experience

### MIHAN GAS COMPANY LIMITED – TECHNICAL DEPOT SUPERVISOR

- **Location** Dar es Salaam
- **Department** Technical
- **Reporting to** Technical Manager
- **Duration** October 2015 – October 2017

### Job description

- Act as an interface between project team, Support, Network Operation Centre, Accounts, Sales and logistic on matters needing their attention.
- Responsible for acquisition of permits from regulatory authority in relation to LPG filling plants construction
- Preparation of contracts for LPG filling plants construction
- Supervising engineers on sites technically and administratively (project related issues / clients queries)
- Plan, implement and coordinate visits for site repairs and new installation in LPG filling plants
- Evaluate and manage costs for LPG filling plant construction
- Preparing Weekly, monthly reports on on-going LPG filling plants construction activities
- Handling expenses and impress retirements for technical and operation department staff
- Ensure all equipment needed for installations in the LPG filling plants are meeting standards and requirements before procurement
- Conduct tools, equipment and machineries inventory check-up on quarterly basis, and take appropriate action where required.

## Other Experience:

### Part Time Job

SPECIALIZED HAULIERS – OPERATION OFFICER

- **Duration** June 2015 – October 2015

### Job description

The company deals with supply and distributions of aggregates

- Manage supply and distribution of aggregates
- Coordinate order and efficient deliveries to customer

### Practical Trainings

- -Practical Trainings Acacia Gold Mining, North-Mara Mine July – October 2014
- -Practical Trainings Acacia Gold Mining, Bulyanhuru Mine July – October 2013
- -Practical Trainings Small Scale Mining, Nyarugusu – Geita July – October 2012

### Certifications

- **Advance Certificate – Supply Chain Management**  
Issued by Metropolitan School of Business and Management  
Issued 2021 – Present
- **Graduate Engineer – GR252897**  
Issued by Engineer registration Board  
Issued 2019 – No expiration Date
- **Oil and Gas Fire Fighting Techniques**  
Issued by Ministry of Home Affairs, Tanzania  
Issued 2018 – No Expiration Date

**REFEREE****Mr. Mellitus Njeama,**

Head of Accounts and administration,

Tanroads Coast Region,

P.O.Box 30150,

KIBAHA

**Phones:** +255754297597/ +255688297597**Email:** meritus.njeama@gmail.com**Dr. Eng. Oras J. Mkinga**

Lecturer,

University of Dar es Salaam

College of Engineering and Technology

Department of Chemical and Mining Engineering

P.O.Box 35131

Dar-Es-Salaam-Tanzania

**Phone:** +255762761465**Email:** orasjm@udsm.ac.tz**DECLARATION**

I hereby declare that above written information are true to the best of my knowledge and belief. I also understand that giving false will obstruct the opportunity of the employment.

**NAME: Jamal S. Huwel**