Name: Shadrack Katuu Phd
Citizenship   Kenyan
Current address   UNMISS, PO Box 5013, Grand Central Station, New York, NY 10163-
5013, USA
Permanent address: PO Box 89465 Mombasa Kenya
Current mobile phone: +436769053006, +254700328701
Email: skatuu@gmail.com
Social networking: http://www.linkedin.com/in/skatuu
Google Scholar profile http://goo.gl/sJ3qBG with an h-index of 11 and i10-index of 18
ResearchGate profile   https://goo.gl/8vK5Xr with an RG score of 11.76
ORCID profile   http://orcid.org/0000-0002-5526-4770

COMPETENCY SUMMARY

Strategic leadership:
- Played a significant role in conceptualizing process and was pivotal in managing the development of the Mandela Portal (http://www.nelsonmandela.org) at the Nelson Mandela Foundation (NMF). It currently sees almost a million visits annually from more than 230 countries and territories.
- Conceptualised and managed the IT strategic planning process at the Nelson Mandela Foundation including auditing and enterprise architecture development
- Was the key facilitator in the strategic visioning process for the University of Namibia's Library
- Was one of 6 expert advisory members of an international research project (InterPARES) between 2003 and 2006 http://www.interpares.org/ip2/ip2_advisory.cfm
- Was Co-director of the African Team of InterPARES between 2007 and 2012 http://www.interpares.org/ip3/ip3_itl_partners.cfm

Project planning
- Planned and managed the improvement processes at the NMF's IT department
- Supervised more than 25 part time employees involved in a digitization and corporate archives project at a provincial transportation agency in Canada, working on shifts that lasted 15hours a day and 6 days a week.

Partnering and networking
- Played a significant role in coordinating dialogue sessions between the NMF and its Memory Programme partners http://goo.gl/nVWtD2 and http://goo.gl/zEqT5j.
- Founder and current moderator of a professional mailing list of archivists and records managers in East and Southern Africa (ESARBICA mailing list). The list was operational from 2004 and currently has a membership of 221 subscribers. http://groups.yahoo.com/group/esarbica
- Founder of a professional mailing list of information science professionals from Kenya. The list was operational from 2000 and currently has a membership of 228 subscribers averaging more than 450 messages a month http://groups.yahoo.com/group/Infosciences/

Knowledge building/sharing
- Active member of two ISO technical committees in South Africa (TC 46 and TC 171) since 2005
- Editorial reviewer of an international information technology journal since 2007 http://www.igi-global.com/journal/journal-information-technology-research-jitr/1100
- Published more than a dozen peer reviewed and non-peer reviewed articles as well as a chapter of a book. Thus far my articles have been cited more than 160 times in academic publications http://goo.gl/sJ3qBG .

Executive Communication and Cooperation
- Moderated a day-long dialogue session bringing together key stakeholders in Kenya's Truth Commission development with those of South Africa's former Truth Commission in order to exchange

ideas and share experiences in documentation processes around Truth Commissions.
http://tinyurl.com/y9gehqb
o   Managed IT and communications structures required for the running the different programmes in the NMF including software applications, hardware infrastructure, and networks.

Intercultural competence
o   Working at the United Nations Mission to South Sudan, an institution with more than 24,000 civilian and uniformed personnel. This requires navigating between with the centralized rigid top-down decision-making working style in the military and police circles with the consensus and building management styles of the civilian staff
o   Worked at the International Atomic Energy Agency, an institution with staff from more than 120 countries
o   Worked at the International Monetary Fund, an institution that has staff members from more than 140 countries
o   Worked as a court interpreter within the British Columbia Province's court system in Canada
o   Worked, over the course of 4 years, in various institutions in Canada including the Museum of Anthropology and the Xwi7xwa Library (Library for First Nations people located within the University of British Columbia)
o   Worked on assignments in Angola, Australia, Barbados, Botswana, France, Italy, Namibia, New Zealand, Swaziland, Tanzania, Trinidad and Tobago, and the UK.

SELECTED PROFESSIONAL EXPERIENCE

UNITED NATIONS MISSION TO SOUTH SUDAN, SOUTH SUDAN   2018-present
•   Coordinating the compilation of the business continuity plan for the sections in the Mission Support Division including updating business processes, business continuity risk assessment, critical staff lists, critical applications and vital records.
•   Developed a business software applications portfolio for purposes of information governance.

INTERNATIONAL ATOMIC ENERGY AGENCY, AUSTRIA   2013-2018 (April)
•   Managed the work of 17 staff members involved in recordkeeping which is at the core of operational efficiency within the institution. This also included the receipt, classification and distribution of records with security classification in and out of the institution.

INTERNATIONAL MONETARY FUND, USA   2010-2012
•   Completed the appraisal of the records from the Africa Department for the period 1989 to 1992 that are currently in the custody of the IMF Archives.
•   Working on the arrangement and description and contributing to the declassification processes of the records of the Africa Department.
•   Contributed to the ongoing testing project of Archivematica, an open-source digital curation system.

NELSON MANDELA FOUNDATION, SOUTH AFRICA   2005-2009
Manager – Information Systems   2007-2009
o   Provided strategic as well as operation leadership in managing the IT infrastructure for NMF including service level agreements with ICT service providers, IT accounting and budgeting purposes and managing process implementing IT policies and processes.
o   Managed the development of an integrated document and records management system into a fully fledged enterprise content management system.
o   Managed the development of the NMF website into a sophisticated portal platform.

Project Officer   2006-2007
o   Managed the effective implementation of the integrated document and records management system for both paper and electronic records.

- o Managed the acquisition and processing of archival collections and resource centre material
- o Managed the institution of IT infrastructure required for the running of the Memory programme including various databases.
- o Manage the processes of routine research requests.

UNIVERSITY OF BOTSWANA, BOTSWANA   **2001-2003**
Lecturer
- o Taught courses to certificate, diploma, undergraduate and masters students in courses ranging from records management, information marketing, and sociology of information.
- o Successfully supervised a graduate student writing a masters dissertation to completion.

RAPID TRANSIT, CANADA   **2000**
Corporate archivist
- o Designed policies and procedures for the transfer of official records (paper and electronic) to the as well processes for running the corporate archives
- o Analyzed corporate business processed, mapped digitisation processes and provided a conceptual design of the InMagic database purchased for use in the corporate archive.
- o Provided leadership in records transfer processes for an outsourced offsite storage facility (Iron Mountain)
- o Developed a data migration process importing data from the document management to the corporate archive system.

EDUCATION/TRAINING

Phd, Department of Information Science, University of South Africa   2015
Certificate in IT Law, School of Law, University of Witwatersrand South Africa   2005
Masters of Archival Studies, School of Library and Information Studies, University of British Columbia, Canada   2000
Masters of Library and Information Studies, School of Library and Information Studies, University of British Columbia, Canada   2000
BSc in Information Science, Faculty of Information Science, Moi University, Kenya   1996

SELECTED PAPERS AND PRESENTATIONS

1. Katuu, S. (2019). Health Information Systems, eHealth Strategy, and the Management of Health Records: The Quest to Transform South Africa's Public Health Sector. In **Healthcare Policy and Reform: Concepts, Methodologies, Tools, and Applications** (pp. 493-517). IGI Global. https://www.igi-global.com/chapter/health-information-systems-ehealth-strategy-and-the-management-of-health-records/209143
2. Katuu, S., 2018. Healthcare systems: typologies, framework models, and South Africa's health sector. International Journal of Health Governance, 23(2), pp.134-148 https://www.emeraldinsight.com/doi/pdfplus/10.1108/IJHG-10-2017-0054
3. Ngoepe, M., and KATUU, S. (2017). "Provision of Records Created in Networked Environments in the Curricula of Institutions of Higher Learning in Africa". **New Review of Information Networking**, Vol 22 Issue 1, pg. 1-12. http://www.tandfonline.com/doi/abs/10.1080/13614576.2017.1297731 ISSN 1361-4576
4. Maseh, E and KATUU, S (2017) "The Kenyan judiciary's open government initiative: prospects and challenges" **Journal of Science and Technology Policy Management** Vol. 8 Issue http://www.emeraldinsight.com/doi/abs/10.1108/JSTPM-04-2016-0007
5. KATUU, S (2016) "The Mandela Portal – an assessment of global visitors using web analytics" **Digital Library Perspectives** Vol. 32 Issue 4 http://www.emeraldinsight.com/doi/abs/10.1108/DLP-01-2016-0002

6. KATUU, S (2016) "Managing digital records in a global environment – an assessment of the landscape of international standards and good practice guidelines" **The Electronic Library** Vol 34 Issue 5 http://www.emeraldinsight.com/doi/abs/10.1108/EL-04-2015-0064
7. KATUU, S (2016) "Assessing the functionality of the Enterprise Content Management Maturity Model" **Records Management Journal** Vol. 26 Issue 2 http://www.emeraldinsight.com/doi/abs/10.1108/RMJ-08-2015-0030
8. Kastenhoffer, J and KATUU, S (2016) "Declassification: A clouded environment" **Journal of the Archives and Records Association** Vol. 37 Issue 1 http://www.tandfonline.com/doi/full/10.1080/23257962.2016.1194814
9. KATUU, S and Van Der Walt, T (2016) "Assessing the legislative and regulatory framework supporting the management of records in South Africa's public health sector" **South African Journal of Information Management** Vol. 18 Issue 1 http://www.sajim.co.za/index.php/SAJIM/article/view/686/
10. KATUU, S (2015) "User Studies and User Education Programmes in Archival Institutions" **ASLIB Journal of Information Management** Vol. 67 No. 4 pg. 442-457 www.emeraldinsight.com/doi/abs/10.1108/AJIM-01-2015-0005
11. KATUU, S (2015) "The Development of Archives and Records Management Education and Training in Africa – Challenges and Opportunities" **Archives and Manuscripts** Vol. 43 Issue no. 2 pg. 1-24 http://dx.doi.org/10.1080/01576895.2015.1050677
12. KATUU, S (2012) **Enterprise Content Management applications and Digital Curation applications – maturity model connections** paper to presented at the UNESCO conference titled Memory of the World in the Digital Age between the 26th and 28th September http://tinyurl.com/c9d5kso
13. KATUU, S (2012) "Enterprise Content Management (ECM) implementation in South Africa" **Records Management Journal** Vol. 22 Issue no. 1 pg. 37 – 56 http://tinyurl.com/cn2vzah
14. Makondo, F and KATUU, S (2004), *An Assessment of the Sustainability of Information Technology at the University of Zambia Library* **African Journal of Library, Archives and Information Science,** Vol. 14, No. 2 (October) http://ajol.info/index.php/ajlais/article/view/26148
15. KATUU, S (2002), The Kenyan Resources Database – a preliminary review, **Information Development***,* Vol. 18 No. 2. Pg 107-110 http://idv.sagepub.com/cgi/content/abstract/18/2/107

LANGUAGES

English	written (excellent)	oral (excellent)
Kiswahili	written (excellent)	oral (excellent)

PROFESSIONAL MEMBERSHIP/SERIVCE

Membership

2013 – present	International Council on Archives – member http://www.ica.org/
2011 – present	Journal of the South African Society of Archivists –Editorial board http://www.ajol.info/index.php/jsasa/about/
2011 – present	ARMA International http://arma.org/ – member
2010 - present	Archives and Manuscripts Journal – Editorial board http://www.archivists.org.au/learning-publications/archives-and-manuscripts/editorial-board
2009 - present	Archival Science: International Journal of Recorded Information – ad hoc reviewer http://tinyurl.com/ybn8c52
2007 – present	Journal of Information Technology Research – reviewer for the International Editorial Review Board http://goo.gl/TVc8zC

PROFESSIONAL CERTIFICATION

SCOR-P (Supply Chain Operations Reference-Professional)
Granted by APICS https://www.apics.org
Effective date: July 2018
Expiry date: N/A

PRINCE2 (PRojects IN Controlled Environments) Foundation Certificate in Project Management
Granted by AXELOS https://www.axelos.com
PRINCE2 2017 version
Certificate no. GR656005049SK
Effective date: 12 Dec 2017
Expiry date: N/A

PRINCE2 (PRojects IN Controlled Environments) Practitioner Certificate in Project Management
Granted by AXELOS https://www.axelos.com
PRINCE2 2017 version
Certificate no. GR657002835SK
Effective date: 15 Dec 2017
Expiry date: 15 Dec 2020

Peace Operations Specialized Training Certificate in Civilian Service
Granted by Peace Operations Training Institute http://www.peaceopstraining.org/
Effective date: 10 June 2017
Expiry date: N/A

Peace Operations Specialized Training Certificate in Military Service
Granted by Peace Operations Training Institute http://www.peaceopstraining.org/
Effective date: 10 June 2017
Expiry date: N/A

COBIT 5 (Control Objectives for Information and Related Technology 5) Foundation
Granted by QA Ltd https://www.qa.com/
Effective date: 30 June 2016
Expiry date: N/A

Qualified Workplace Mediator
Granted by Institute of Leadership and Management https://www.institutelm.com/
Effective date: September 2015
Expiry date: N/A

Management Development Programme
Granted by International Atomic Energy Agency https://www.iaea.org/
Effective date: 2014
Expiry date: N/A

Writing Effective Technical Specifications
Granted by Learning Tree International https://www.learningtree.com/
Effective date: 25 September 2013
Expiry date: N/A