



NAME : Ian Kimani

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DATE OF BIRTH: 22 December 1995

NATIONALITY: Kenyan

MARITAL STATUS: Single

OVERVIEW:

I am a former International Hotel and Tourism Institute (IHTI) student with a successful academic tracking Awarded (Higher National Diploma of MERIT for an outstanding performance in HND Hospitality management “QCF” Pearson BTEC level 5) and work track record. I am self-driven, tenacious along with a first-class customer service ethic. I am a team player and able to maximize revenue generation through successful business initiatives. I am an articulate and a numerate individual with excellent communication skills currently looking for an opportunity to exercise my knowledge, advance, and grow as an individual using my ability to handle different responsibilities at my disposal with minimum supervision.

CAREER OBJECTIVE:

I aim to achieve and maintain high standards of professionalism, accountability, integrity, ethics, planning and organization in my profession or any other area of work to enhance its practice in all relevant positions I am responsible for and on tasks allocated to me. In addition, I aim to develop a career in any prevailing conditions including a challenging environment, learn, and grow as an individual with the ability to handle different responsibilities at my disposal under minimal supervision.

WORK EXPERIENCE:

11th December 2020– 17th December: Enumerator- Ministry of Agriculture, Livestock & Fisheries
(State department of fisheries) Kiambu.

Duties and Responsibilities:

- Data collection for the aquaculture blue book
- Enquiring about Fish farming and fish markets and informing fish farmers and sellers on the opportunities the government of Kenya had for them.

September 2017– November 2018: Old Kings Resort- Kajiado

Duties and Responsibilities: Housekeeping, Food & beverage supervisor

- Responsible for the house keeping team that ensured cleanliness, maintenance, aesthetic upkeep of rooms, public area, back area and surroundings.
- Making sure that guest's food and beverage expectations are being met or exceeded.
- Supervised all the issues related to a patrons dining experience, like quality control, staff management, health and safety regulations.

December 2016 – March 2017: Intern Leopard Beach Spa & Resort- Kwale

Duties and Responsibilities:

- **Food production department-** chef receiving food items, storing food properly, operating food processing equipment, maintaining supplies, mixing ingredients, assessing food items quality and cleaning of kitchen equipment as a steward.
- **Bar section** -mixing drinks, entertaining and educating Guests, designing new beverage menu items, cleaning and organizing bar, maintaining alcohol inventory, following alcohol laws, making drink suggestions, preparing garnishes.
- **Food and beverage controls department-**calculating costs of food and beverage items and responsible for the short and long-term planning of the F & B controlling and pricing aspects.
- **Purchasing and stores-** procuring goods and services designed to meet operational needs while providing the highest possible value. We established procurement policies and procedures to ensure the hotel operated with integrity and the marketplace. Receiving, storing, and issuing supplies and equipment for the day to day hotel operations.

August 2015 – October 2015: Intern Crowne Plaza- Nairobi.

Duties and Responsibilities: -Saucier, Banquets, Fine dining, Butchers, Garde manger, Pastry, Club lounge

- **Saucier section-** preparing sauces, stews, hot hors d'œuvres, and sautés food to order and mise en place.
- **Banquets section-** assisting in mise en place, food preparation, cooking, and distribution of meals for banquets
- **Fine dining kitchen-**preparing mise en place, food production, presentation, and service.
- **Garde manger-**preparing chilled soups, fruit, salads, paste, caviars, some cold desserts, smoked meats, and cheeses for service.
- **Pastry section** -baking various desserts
- **Club lounge section-**preparing mise en place, making breakfast and serving members of the club lounge.

EDUCATION BACKGROUND

United States International University, Nairobi:- Ongoing student

BSc Hotel & Restaurant Management with GPA. 3.1

International Hotel & Tourism Institute, Nairobi: Pearson BTEC level 5 HND Diploma in Hospitality Management-Merit

Kahuho Uhuru High school, Kiambu

Attained Kenya Certificate of Secondary Education

Languages:

Fluent in English & Kiswahili.

Spanish limited working proficiency

ADDITIONAL SKILLS:

I am computer literate skilled in word, excel, power point, adobe Photoshop, adobe premiere pro and online collaboration.

REFERENCES:

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