

# SHADRACK OTIENO

## ACCOUNTING AND FINANCE

### CURRICULUM VITAE

#### BIO DATA

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Date of Birth : 22nd Aug 1991

Nationality: Kenyan

Identity Number: 29124678

Languages: Fluent in both English and Swahili

#### OBJECTIVES

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-Achieve from my superiors the satisfaction of a job well done

-Uphold professionalism and moral integrity framed within Organizational Codes of Conduct

-Work smart in line with Organization's set objectives to achieve the Organization's daily targets and overall goals

#### REACH ME AT

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P.O BOX. 90106 - 80100

MOMBASA - KENYA

MOBILE: +254715183131

EMAIL: shadrackliz@ymail.com

#### WORK EXPERIENCE

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##### Dr.Rishad's Clinic

*Mombasa Hospital- June 2017 - Present*

- Handling all inpatient and outpatient claims
- Follow-up of corporate clients
- Vital medical Check-ups
- Banking and general accounting
- Creation of Invoices for over ten insurance companies we work with.
- Follow-up corporate payments.(Working hand in hand with the major hospitals around) (considering the fact that it is the busiest clinic in Mombasa, being a physician's medical facility)

##### Mombasa Dialysis Centre

*Kizingo | 2011 - 2017*

- Self and corporate patient claims
- Follow-up of payments
- General internal accounting
- Daily and monthly accounts reports
- Stock keeping

#### ACADEMIC BACKGROUND

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##### Kenyatta University

*Mombasa Campus - 2013-2018*

Bachelor of Commerce - Finance Option (4 years)

##### Changamwe Secondary School

*Years 2007 - 2010*

O-Level /High School

K.C.S.E RESULTS. B- (54 Points)

#### SKILLS

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Proficient in computer package usage including;

- Microsoft Office Word
- Microsoft Office Excel
- Microsoft Office Publisher
- Microsoft Office PowerPoint and
- Good Keyboard typing skills

# REFEREES

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Mr.Samson Kaplelach

*COORDINATOR, SCHOOL OF BUSINESS*

Kenyatta University Mombasa Campus.  
P.O. Box 16778-80100,  
Mombasa, Kenya.  
**Tel: 041-2318973, 041-2318975**

Mr.Salim Mwahaga

*FINANCE DEPARTMENT {ACCOUNTANT}*

Finance Department {Accountant},  
Kencont Container Freight Station Limited.  
P.O. Box 99603-80107,  
Mombasa, Kenya.  
Tel: 2314150  
**PhoneL+2547)716203944**

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ATTACHMENTS BELOW..

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# KENYATTA UNIVERSITY

*This is to certify that*

***Shadrack Otieno Ogonda***

*having satisfied all the requirements was  
awarded the Degree of*

**BACHELOR OF COMMERCE  
(FINANCE OPTION)  
SECOND CLASS (LOWER DIVISION)**

*at a congregation held at this University  
on the Twenty Sixth Day of July  
in the Year  
Two Thousand and Nineteen*

Vice-Chancellor



Ag. Registrar (Academic)

Certificate Number

201913301290

# The Kenya National Examinations Council



## KENYA CERTIFICATE OF SECONDARY EDUCATION

This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects named below.



Ooonda Shadrack Otieno



THE CANDIDATE ATTAINED THE GRADE SHOWN IN THE SUBJECTS NAMED

NAME: Ooonda Shadrack Otieno

MI\* 120105003

SCHOOL: CHANGAMWE SECONDARY SCHOOL

		GRADE
101	ENGLISH	C+ (PLUS)
102	KISWAHILI	C- (MINUS)
121	MATHEMATICS	A- (MINUS)
231	BIOLOGY	B- (MINUS)
232	PHYSICS	B (PLAIN)
233	CHEMISTRY	C+ (PLUS)
312	GEOGRAPHY	C+ (PLUS)
505	BUSINESS STUDIES	B (PLAIN)

SUBJECTS NAMED EIGHT

MEAN GRADE B- (MINUS)

EXAMINATION OF NOVEMBER/DECEMBER 2010

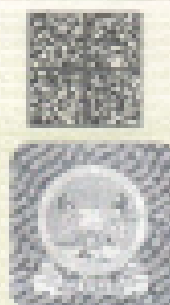
PRINTED : 110812 - 131622

Secretary

Kenya National Examinations Council

This is a secure document using special paper and ink.  
Please hold it up to the light to verify that the word  
'KNEC' and the 'KNEC 2010' watermark thread can  
be seen through the paper. Not valid without a hologram.

(See website for conditions of issue)



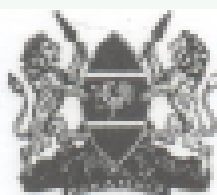
Chairman

Kenya National Examinations Council

KCSE /10 0016154



40021



ED/B 100 (Rev.)

REPUBLIC OF KENYA

MINISTRY OF EDUCATION SCIENCE AND TECHNOLOGY

**KENYA SECONDARY SCHOOL LEAVING  
CERTIFICATE**

Chengamwe Secondary SCHOOL

93396-80100

Admission/Serial No. 4160

THIS IS TO CERTIFY THAT Ogonda Shadrack Oloo

entered this school on 10/03/2007 and was enrolled in

Form 1 and left on 14/11/2010 from

Form 4 having satisfactorily completed the approved

course for Form 1-4

Date of Birth (in Admission Register) 22/08/1991

Headteacher's report on the pupil's ability, industry and conduct.

A hard working and responsible student. He is motivated and a member of the christian union

club.

Pupil's Signature

Date of Issue 27/03/2013

Signature

Headteacher

PRINCIPAL  
CHENGAMWE SECONDARY SCHOOL  
P. O. Box 93396  
Nairobi

This certificate was issued without any errors or alteration whatsoever

QPK (L)

# CITY OF GLORY JUNIOR SCHOOL



## Certificate

*This is to certify that*  
*Ogonda Shadrack Oieno*

*Has satisfactorily completed the approved*  
*primary course for class*

*8* ..... *obtained position* ..... *9*

*with aggregate marks of* ..... *354 in K.C.P.E. 2006* .....



*[Signature]*

*Signature / Headmaster*

*[Signature]*

*Signature / Manager*

*[Signature]*

*D.A.O. Chagumwe*

*Education for a bright future ..*

**JAMHURI YA KENYA**  **REPUBLIC OF KENYA**

SERIAL NUMBER: 227397076 ID NUMBER: 29124678

FULL NAMES  
**SHADRACK OTIENO OGONDA**

DATE OF BIRTH  
22.08.1991


SEX  
MALE

DISTRICT OF BIRTH  
MOHABASA

PLACE OF ISSUE  
CHANGAMWE

DATE OF ISSUE  
24.09.2010

HOLDER'S SIGN  
*[Signature]*



DISTRICT  
KARACHUONYO

DIVISION  
KARACHUONYO WEST

LOCATION  
KANYIPIR

SUB-LOCATION  
KANYIPIR

N. B029124678F

PRINCIPAL REGISTRAR'S SIGN *[Signature]* 0081237316

IDKYA2273970769<<6A3<<<<<<<242  
9108220M1009240<B029124678F<<7  
SHADRACK<OTIENO<OGONDA<<<<<<<<



Date: 07/03/19

## Kenyatta University

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## Unofficial Transcript

P.O. Box 16778  
Mombasa, 80100

Student: OGONDA S OTIENO

DOB: 1/1

Original Start Date : 1/6/2014

Student GPA: 59.18

Course Code	Course Description	Credits Attempted	Credits Earned	Grade	Quality Points	Course Code	Course Description	Credits Attempted	Credits Earned	Grade	Quality Points
<b>Program: Bachelor of Commerce</b> <b>Enrollment #: 000198037</b> <b>Start Date: 01/06/14</b> <b>Status: Active</b>						<b>Pass</b>					
<b>Term: N/A</b> ♦ BAC100 FUNDAMENTALS OF ACCOUNTING 1 1.00 1.00 B ♦ BAC101 FUNDAMENTALS OF ACCOUNTING II 1.00 1.00 C ♦ BBA100 BUSINESS STUDIES 1.00 1.00 A ♦ BBA101 BUSINESS LAW I 1.00 1.00 B ♦ BBA102 PRINCIPLES OF MANAGEMENT 1.00 1.00 A ♦ BMS100 MANAGEMENT MATHEMATICS I 1.00 1.00 B ♦ BMS101 INTRODUCTION TO INSURANCE 1.00 1.00 B ♦ BMS102 MANAGEMENT MATHEMATICS II 1.00 1.00 D ♦ EET100 MICROECONOMIC THEORY I 1.00 1.00 B ♦ EET101 MACROECONOMIC THEORY I 1.00 0.00 E ♦ UCU100 COMMUNICATION SKILLS 1.00 1.00 D ♦ UCU101 DEVELOPMENT STUDIES 1.00 1.00 C ♦ UCU103 INTRODUCTION TO CRITICAL AND CREATIVE THINKING 1.00 1.00 C						<b>Term: 2015/16/ODEL2 2015-2016 Open Learning 2</b> BAC201 ACCOUNTING FOR LIABILITIES AND EQUITIES 1.00 1.00 D BAC202 COST ACCOUNTING I 1.00 1.00 B BAC204 BUSINESS FINANCE II 1.00 1.00 C BBA201 PRINCIPLES OF MARKETING 1.00 1.00 C BMS202 RISK MANAGEMENT 1.00 1.00 B EET201 MACROECONOMIC THEORY II 1.00 1.00 D <b>Term GPA: 55.00 Cum GPA: 58.63</b> <b>Pass</b>					
<b>Term: 2015/16/ODEL1 2015-2016 Open Learning 1</b> BAC200 ACCOUNTING FOR ASSETS 1.00 1.00 D BAC203 BUSINESS FINANCE I 1.00 1.00 C BBA200 ORGANISATIONAL BEHAVIOUR 1.00 1.00 B BMS200 BUSINESS STATISTICS I 1.00 1.00 A BMS201 COMPUTER PROGRAMMING 1.00 1.00 B EET200 MICROECONOMIC THEORY II 1.00 1.00 C <b>Term GPA: 57.67 Cum GPA: 59.83</b>						<b>Term: 2016/17/ODEL3 2016-2017 Open Learning 3</b> BAC406 INTERNATIONAL FINANCIAL MANAGEMENT 1.00 1.00 C BAC407 FINANCIAL STATEMENT ANALYSIS 1.00 1.00 C BAC412 ENTREPRENEURIAL FINANCE 1.00 1.00 B BBA400 BUSINESS POLICY AND DECISION 1.00 1.00 C BBA401 COMPANY LAW 1.00 1.00 B BMS404 ECONOMETRIC MODELS AND METHODS 1.00 1.00 D <b>Term GPA: 54.67 Cum GPA: 59.07</b> <b>Pass</b>					
<b>Term: 2016/17/ODEL1 2016-2017 Open Learning 1</b> BAC310 MANAGEMENT FINANCIAL INSTITUTION 1.00 1.00 B BAC314 FINANCIAL ETHICS 1.00 1.00 A BBA302 BUSINESS LAW II 1.00 1.00 A BSU305 RESEARCH METHODS 1.00 1.00 A EAE310 ECONOMICS OF MONEY AND BANKING 1.00 1.00 C EAE313 PUBLIC FINANCE 1.00 1.00 A <b>Term GPA: 68.83 Cum GPA: 59.81</b> <b>Pass</b>						<b>Term: 2017/18/ODEL1 2017-2018 Open Learning 1</b> BAC408 APPLIED INVESTMENT 1.00 1.00 C BAC413 MARKETING OF FINANCIAL SERVICES 1.00 1.00 C BAC414 REAL ESTATE FINANCE 1.00 1.00 B BBA402 MANAGEMENT OF INTERNATIONAL BUSINESS AND ORGANIZATION 1.00 1.00 A BMS400 MANAGEMENT INFORMATION SYSTEMS 1.00 1.00 B EAE401 MONETARY THEORY AND POLICY 1.00 1.00 C <b>Term GPA: 60.67 Cum GPA: 59.27</b> <b>Pass</b>					

\*\* Indicates Retaken Course  
R\* Indicates Retaken Override

Unofficial Transcript

# Indicates Pass/Fail Course  
♦ Indicates Associated Course

Date: 07/03/19

## Kenyatta University

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<b>Term: 2015/16/ODEL3 2015-2016 Open Learning 3</b> BAC300 MANAGEMENT ACCOUNTING I 1.00 1.00 C BAC305 FINANCIAL MARKETS AND INSTITUTIONS 1.00 1.00 C BAC308 CORPORATE FINANCE 1.00 1.00 B BAC309 FINANCIAL DERIVATIVES 1.00 1.00 D BBA300 ORGANISATION THEORY 1.00 1.00 C BBA301 HUMAN RESOURCE MANAGEMENT I 1.00 1.00 B <b>Term GPA: 55.50 Cum GPA: 58.00</b> <b>Pass</b>						<b>Term: 2016/17/ODEL3 2016-2017 Open Learning 3</b> BAC406 INTERNATIONAL FINANCIAL MANAGEMENT 1.00 1.00 C BAC407 FINANCIAL STATEMENT ANALYSIS 1.00 1.00 C BAC412 ENTREPRENEURIAL FINANCE 1.00 1.00 B BBA400 BUSINESS POLICY AND DECISION 1.00 1.00 C BBA401 COMPANY LAW 1.00 1.00 B BMS404 ECONOMETRIC MODELS AND METHODS 1.00 1.00 D <b>Term GPA: 54.67 Cum GPA: 59.07</b> <b>Pass</b>					
<b>Term: 2016/17/ODEL1 2016-2017 Open Learning 1</b> BAC310 MANAGEMENT FINANCIAL INSTITUTION 1.00 1.00 B BAC314 FINANCIAL ETHICS 1.00 1.00 A BBA302 BUSINESS LAW II 1.00 1.00 A BSU305 RESEARCH METHODS 1.00 1.00 A EAE310 ECONOMICS OF MONEY AND BANKING 1.00 1.00 C EAE313 PUBLIC FINANCE 1.00 1.00 A <b>Term GPA: 68.83 Cum GPA: 59.81</b> <b>Pass</b>						<b>Term: 2017/18/ODEL1 2017-2018 Open Learning 1</b> BAC408 APPLIED INVESTMENT 1.00 1.00 C BAC413 MARKETING OF FINANCIAL SERVICES 1.00 1.00 C BAC414 REAL ESTATE FINANCE 1.00 1.00 B BBA402 MANAGEMENT OF INTERNATIONAL BUSINESS AND ORGANIZATION 1.00 1.00 A BMS400 MANAGEMENT INFORMATION SYSTEMS 1.00 1.00 B EAE401 MONETARY THEORY AND POLICY 1.00 1.00 C <b>Term GPA: 60.67 Cum GPA: 59.27</b> <b>Pass</b>					

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Course Code	Course Description	Credits Attempted	Credits Earned	Grade	Quality Points	Course Code	Course Description	Credits Attempted	Credits Earned	Grade	Quality Points
Term: 2018/19/ODEL1		2018-2019 Open Learning 1		09/04/18	12/22/18						
EET101	MACROECONOMIC THEORY I	1.00	1.00		C						
		1.00	1.00		55.00						
Term GPA: 55.00		Cum GPA: 59.18									
Discontinuation											
Bachelor of Commerce		GPA: 59.18	50.00	49.00							
*** End of Transcript ***											

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R\* Indicates Retaken Override

Unofficial Transcript

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◆ Indicates Associated Course