



**Kenya Bureau of  
Standards**

Standards for quality life

**KEBS/T021/2019/2020**

**19<sup>TH</sup> MAY, 2020**

**TO: ALL INTERESTED BIDDERS**

**REF: ADDENDUM –NO. 2: TENDER NO. KEBS/T021/2019/2020: PROVISION OF FACILITIES TO PERFORM LOCAL INSPECTION OF IMPORTED GOODS FOR ISSUANCE OF CERTIFICATE OF CONFORMITY(COC)**

The Kenya Bureau of standards wishes to respond to below clarifications from tenderers as follows:

**Item 2.9: Tender Prices**

The clause pertaining to tender prices is not clear on the nature of the offers tenderers are supposed to make. Are we supposed to offer:

- a. Leasing fees proposal for our facilities, or
- b. Handling charges proposal for services we will render to KEBS clients, or
- c. Both?

**Answer:** The tender is both for lease of the KEBS Inspection facility and provision of services (material Handling and all utility facilities e.g water, power will be catered for ) by the facility operator. The tenderer should offer a peppercorn lease rate for leasing of the Inspection Facility

There are several references to KPA tariff in the tender document but it is not clear how KEBS envisages the use of this tariff in this tender. Please advise.

**Answer:** KEBS expects the Importers/cargo owners not to pay above KPA approved port handling charge rates meaning they should use the KPA tariff rates for provision of the services at the KEBS Inspection facility.

**Item 2.10: Tender Currencies**

KPA tariff is denominated in USD. If indeed the services are to be offered in accordance with KPA tariff, then we can only quote in USD, which will be converted to Kenya Shillings at the prevailing exchange rate when the service is rendered.

Answer: Use the KPA tariff currency denomination which will be at prevailing USD/KES exchange rate.

**Item 2.21: Conversion to Single Currency**

As explained above

**Item 2.22: Evaluation and Comparison of Tenders**

The tender document proposes to evaluate tender based on (b) deviation in payment schedule from that specified in the Special Conditions of the Contract. No payment terms have been specified in the section provided. Please advise.

Answer: No payment terms have been specified because the financial quotation will be based on KPA tariffs.

**Item 2.24.3: Award Criteria**

Clause proposes awarding to the lowest evaluated tender. Is this in relation to leasing price of the facility or to the handling services to be provided at the facility?

Answer: Bidder with the highest technical score and quote KPA Handling charges will be awarded the tender.

**Section III – General Conditions of the Contract**

**Item 3.7: Inspection and Test**

Not clear when the inspection and tests for services will happen. Is this before or after award of contract?

Answer: Capacity will be assessed during tender evaluation and due diligence.

**Section IV – Schedule of Requirements**

**Item 11:** Requires tenderer to provide Lease Agreement between the Facility and KPA. As per our understanding, such lease agreements are only granted upon gazettelement by KRA. The notes on Evaluation of Tender “Preliminary/Mandatory Requirements” allude to the alternative of tenderer meeting eligibility for or gazettelement as a PSF based on KRA requirements. Please clarify which requirement will prevail in the evaluation.

Answer: Either will prevail

**Item 17:** Tenderer to provide computer software compatible with KEBS software – no details of KEBS software are provided. How will this be determined?

Answer:

The Bidder shall describe information communications technology resources and demonstrate by:

- 1) Evidence of database capable of storage of import records and documents for consignment designated for local inspection by Kenya Revenue Authority, Kenya Railways Corporation, Kenya Port Authority and KEBS. (Tenderer to provide graphical representation of the system architecture and the name of the database management system).
- 2) Evidence of ability to retrieve and transmit data (Tenderer to provide workflow diagram/s, instructions with screenshots for application for, inspection, processing of inspection and generating data in text, Excel, JSON and XML format for system integration) and enable the KEBS designated personnel to put on hold on the consignments identified for inspection so that the consignment cannot be removed from the inspection centre.
- 3) The facility should have provision necessary for installation of network/telecommunication infrastructure by KEBS/KEBS service providers.

Question: Are we submitting the Contract form at this stage or upon tender award?

ANSWER. KEBS will enter into contract by the successful bidder after award of the contract

Question: Since we are required to provide a facility to Perform Local Inspection of Imported Goods for Issuance of Certificate of Conformity(COC) for a period of three(3) years at ICDN, does our price schedule comprise of rent rates offered for these facilities?

Answer: Rent rates will be paid by the facility owner and not Kobs therefore will not be quoted on the price schedule.

#### EXTENSION OF TENDER OPENING DATE

Please note the tender will be opened on Wednesday 27<sup>th</sup> May, 2020 at 10.00 a.m KEBS Conference Centre Room 1A, Adm. Block, Ground Floor.

**NOTE THIS ADDENDUM SHALL BE CONSTRUED TO FORM PART OF THE TENDER DOCUMENT**

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**

**MANAGING DIRECTOR**