

CURRICULUM VITAE

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BIOGRAPHY: BRIEF MY OF MY PERSONA, MY QUALIFICATION, MY BACKGROUND AND DOCUMENTS.

Name: Adelaide M. Manyenze

Gender/Religion: Female/Christian

Nationality/ Tribe: Kenya / Kamba

National Language: English and Kiswahili (spoken & written)

My Hobbies Include:

Sports, Movies (Family, Cartoon), Music (gospel- r&b, country music), general Reading, farming, motivating and encouraging, meditating especially the word of God.

Key Qualification: B.Tech: In Food Science and Technology

Currently (with): Kenya Bureau of Standards

Position in the Organization: Laboratory Analyst

Job role:

Receiving, Handling and Testing of samples in the food and agriculture laboratory in line with TES quality policy and ISO/IEC 17025 Specification.

Key Responsibility:

- Perform physical and chemical tests on a variety of samples, using standard operating Procedures; Preparation of samples, Standard solutions and various indicators as defined in the procedure and test methods.
- Operate, Adjust and maintain equipment as defined by the manufacturer and the equipment work instruction; carrying out preventive and corrective maintenance of laboratory equipments, ensuring safety precautions in the lab including cleanness; carrying out Internal audits of equipments and QMS inline with ISO 17025; requisitioning for laboratory equipments and other utilities.
- Results entry and validation in to the LIMS to produce draft certificates and ensuring confidentiality of test results.
- Verifying, identifying and receiving all in coming samples from Sample Control Centre and a custodian of the sample allocated to me.
- Participating in development of work instructions, test methods and other procedures; maintaining laboratory records and other testing tools; implementing Quality Management System.
- Training Staff in the Laboratory- Technicians on first appointment and students on attachment.
- Assist in Sub-Contracting services not within capability of the laboratory.
- Monitoring of chemical, reagent and other materials re-order levels and initiating requisitions of the same.

Other Duties:

- Disposal/return of tested samples to sample control centre.
- Participating in technical committees when called upon.
- Managing training tour/visits into the laboratory.
- Marketing testing services to industry.

Certificate of Workshop and Seminar Attended

- **ISO 17025 COURSE**

- EAC PT 6TH ROUND EVALUATION WORKSHOP
- ESTIMATION OF UNCERTAINTIES IN CHEMICAL MEASUREMENTS
- WHEAT AND MAIZE GRADING COURSE
- DETECTION TECHNIQUES FOR MYCOTOXINS IN THE FOOD CHAIN
- MYCOTOXIN ANALYSIS
- FERTILIZER QUALITY STANDARDS AND ANALYSIS
- SAMPLE PREPARATION;HOMOGENITY;AND STABILITY UNDER THE COMESA MUTUAL RECOGNITION FRAMEWORK(C-MRF)
- QUALITY ASSURANCE IN LABORATORY TESTING

Academic background

2013-2015—B-tech in Food science and Tecnology at Technical University of Kenya

2003-2005 – Diploma in food science and Technology at Kenya polytechnic University Collage

2003 –Certificate in introduction to micro computer operations at Emmanex Computer College

2001-2002- Certificate in Food Science and Technology at Kenya Polytechnic University College

1994-1998 – Obtained the Kenya certificate of secondary education at Makueni girls' secondary school

1986-1994 – Obtained the Kenya certificate of primary education at St Patrick Kyamatheka primary school

Declaration:

I, Adelaide M. Manyenze, do certify that these data correctly describe me, my qualifications and my experience.

References

1. Dr. Mercy Mwaniki

Head Of Department

Technical University Of Kenya

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2. Antony Irungu

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3. Geoffrey Musumbi

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