

Curriculum Vitae

NANCY NJOKI MWANGI

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Personal Data

Gender	Female
Date Of Birth	1 st July, 1993
Marital Status	Single
Religion	Christian
Nationality	Kenyan
Mobile no.	0723 081 591
Languages	English and Kiswahili (fluent- oral and written)

Personal Profile and Motivation

I am an energetic and enthusiastic person who enjoys and loves a challenge and achieving personal goals. I am a good team Player and a Business Leader and an excellent Fresh Food manager. I am mature and have qualities to bring to work place such as Professionalism, team work, Honesty, Hard work, organizational skills, efficiency and company Loyalty. I am very meticulous and I show pride in all the work I do, and work well under pressure or no pressure. I possess excellent verbal and written communication skills and am able to relate to a wide range of people , customers and employers. All these skills have been enhanced during all the work experiences I have gained and training.

Academic Qualification

2013 – 2016 : JKUAT (Jomo Kenyatta University of Agriculture and Technology)

- *Bachelor of Science in INDUSTRIAL BIOTECHNOLOGY (2ND Class Honors Lower division).*

2015 - 2017: Institute of Advanced Technology (IAT)

- DIPLOMA IN INFORMATION TECHNOLOGY.
Grade: **Distinction**

2014: - Certificate I.T User Support Professional and Project Management .

- JKUAT ENTERPRISES

Work Experience

JAN-FEB 2012:

SAMFRITECH COMPUTER COLLAGE
(8 COMPUTER PACKAGES)

- Microsoft Word
- Microsoft Excel
- Microsoft Publisher
- Microsoft PowerPoint
- Adobe PageMaker
- Programming

2008– 2013 : KAHUHIA GIRLS' HIGH SCHOOL,

- KCSE (Kenya Certificate of Secondary Education)
MEAN GRADE B +

1998-2007:

ST. THOMAS CATHOLIC ACADEMY.

KCPE (Kenya Certificate of Primary Education)

- **(Grade B+)**

DEC 2016 TO DATE: SANLAM KENYA.

- Business Development and Financial Advisor.

2014 – 2016: Jomo Kenyatta University of Agriculture and Technology

- Food Science and Technology Department.

ROLES:

- Food production, Fresh Food management , Value Addition and Distribution.
- Product marketing and promotion.
- Food safety and food maintenance.
- Quality management – Raw materials Examination, Testing for quality and storage.
- Providing quality products and services to the competitive local and global marketplace.

JULY TO SEPTEMBER 2016: EAST AFRICA BREWERIES LIMITED.

EXPERIENCES:

- Quality management – Raw materials Laboratory
- Analytical techniques - Analytical Laboratory
- Equipment verifications - Analytical Laboratory

- Food safety and food maintenance
- Product marketing and promotion.
- Providing quality products and services to the competitive local and global marketplace.
- Standard operating procedures.
- Being in the world of work.

**JUNE- SEPT. 2015: DIRECT SALES MAXIMUM MARKETING LIMITED
(DSMAX. LTD.)**

- Sales Executive.
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ROLES AND EXPERIENCES:

- Organizing sales visits.
- Demonstrating and presenting goods.
- Establishing new businesses.
- Selling the company's products and services.

**AUGUST 2014: KENYA AGRICULTURE AND LIVESTOCK RESEARCH
ORGANIZATION (KARLO).**

Attachee: Food and Horticulture Laboratory.

ROLES AND EXPERIENCES:

- Microbiological propagation of plantlets.
- Fresh food lab and stores management.
- Analysis of research samples such as soils, plants and water.
- Capacity building through mentorship sessions.

JUNE-JULY 2013: NAKUMATT HIGHRIDGE, WESTLANDS NAIROBI

- Sales Marketer and Products Promoter,

EXPERIENCES.

- Business development , sales and marketing management
- Fresh food management.
- Managing customer orders and deliveries.
- Convincing the customers that my product is the best and convincing them to buy.

FEB-AUG. 2012: GICHAGI-INI SECONDARY SCHOOL

- Teacher and Mentor (Mathematics, Physics, Chemistry, Geography & Kiswahili)

VOLUNTARY WORK

- ROTARACT CLUB OF JKUAT in children homes, society clean-ups among others. Gained skills such as problem solving.
- The KENYA REDCROSS SOCIETY
- National Environmental management Authority (NEMA).
- GOK (Government of Kenya)- Youth Enterprise Development fund Training and Mentorship officer.

AWARDS:

1. WINNER, KENYA FOOD EXPO 2016
2. JKUAT / JKUSO INNOVATION AND ENTREPRENEUR OF THE YEAR 2015.
3. NOMINEE - YOUNG INNOVATORS IN AGRIBUSINESS AWARD .
4. LIONS OF SCIENCE AWARD
5. NETFUND GREEN INNOVATIONS AWARD 2016

Other Training, conferences and workshops Attended

1. Business Leadership and Management (YALI) – Young African Leadership Initiative
2. JKUAT Scientific Conference 2015.
3. Leadership Training - (African Leadership Ministries / JKUAT)
4. Training of Trainers (T.O.T) Training on Peer Education, Guidance and Counseling Psychology. (Ministry of Health, NASCOP / JKUAT).
5. JEMA (JKUAT Environmental Management Authority) Training on Waste Management (Including Electronic waste Management).

Special Skills Acquired

- Strong communication, analytical and presentation skills.
- Business strategy and Entrepreneurship.
- Customer psychology and Business Development
- Excellent Knowledge, exposure and experience in ICT.
- Good Scientific research skills, Project management and writing skills
- Self-motivation, creativity, and ability to work with a variety of people, singly or as part of a team.
- Professional Food Handling, Management and Value Addition.
- Ability to work without supervision.
- Software and Applications Development
- Project management and leadership skills.

Extra-curricular activities

- Playing Handball, hockey and athletics.
- Swimming and team building.

HOBIES

- Travelling.
- Reading novels.
- Socializing.
- carrying out community empowerment activities

REFFEREES

1	Dr. Mose Peter Ogoti	Director, Biochemistry and Food Technology Department, Jomo Kenyatta university of Agriculture and Technology - JKUAT +254728957828
2	Rev. Fr Prof. Lawrence Njoroge. P.O Box 62000 – 00200, Nairobi. Phone no. .06752711	CHAPLAIN , LECTURER AND FATHER IN CHARGE, JKUAT CHAPLAINCY
3	Ms. Jane Waithera	Manager, Quality Department Kenya Breweries Limited. +254722745397