

WANJIRA STEPHEN MURAGE

PERSONAL INFORMATION

Date of Birth : 01/10/1985
Gender : Male
ID No : 24065127
Address : P. O. Box 18131 – 00100 Nairobi, Kenya.
Day Contact No. : +254- 728 – 854669, +254- 100806269
E-mail Address : wanjirasm@gmail.com
Languages : English, Swahili.

PROFILE

A proactive and results- oriented professional personnel with a versatile outlook to challenges, agility to learn and a self-supervised, reliable, team player and industrious person.

WORK EXPERIENCE

July 2019 - To date **FRESHA DAIRY BRANDS**

[Githunguri Dairy Farmers Co-op Society.]

Position: Production Supervisor

Responsibilities:

- Duty allocation; staff induction training and evaluation
- Staff supervision and ensuring proper utilization of resources and utilities.
- Ensuring General Manufacturing Practises are adhered to.
- Co- ordinate with other departments across the chain where a service is required.
- Ensuring compliance to OSH/EMS and Standard Operating Procedures.
- Preparation of the water plant reports and enforcement of standards.
- Implementing control systems and checking on processed water chlorine levels and PH.
- Accountability of products and packaging materials.

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- Preparing daily reconciliation reports in liaison with the production clerks.
- Following up on CIPs and milk allocation to various sections.
- Consulting regularly with QA on milk quality standards before projection for processing.

December 2015- June 2019 FARMERS CHOICE LIMITED

Position Quality Assurance Inspector

Responsibilities:

- Monitoring QA operations and QA process control
- Beef Grading based on fat cover, ossification and muscle conformation.
- Processed products recipes monitoring and keeping proper and accurate records.
- Enhancement of General Manufacturing practices and Food Safety Management System.
- Maintenance of high hygiene standards and supervising routine pest control in the factory.
- Ensuring product stock code rotation compliance, proper handling procedures and temperatures monitoring.

**July 2011 – November 2015 Tropical Farm Management Kenya (TFMK)
[Neumann KaffeeGruppe(NKG) East Africa]**

Leading provider of Farm Management services in Coffee and Tea.

The most sustainable marketing agency in provision of Agronomy services and Certification Support to Partners like : Rainforest Alliance, UTZ Certified, FLO Fairtrade and 4C along the whole value chain

Position: Quality Control Assistant, Coffee Quality Laboratory

Responsibilities:

- Coffee roasting and grinding
- Coffee quality control and analysis
- Moisture analysis and hand bulk preparation for cupping
- Collection and recording of Coffee samples
- Screening of various Coffee grades for auction purposes
- Stock control and Coffee catalogue database management

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- Handling arrivals from the Warehouse and Redraws requisition

June 2011 - July 2011 **Ministry of Youth Affairs and Sports (MOYAS)**
Department: Youth Training
Position: Instructor in Food Technology

Responsibilities:

- Conducting training to Youth Polytechnic students on Technical and Practical skills in Food Technology
- Teaching on various methods of Food Processing for Self-reliance through instilling Practical skills
- Co-ordinating Field tours to Food processing firms to demonstrate the operations involved and to give an understanding of theoretical skills taught in class

October 2008 - December 2008 **Brookside Dairies Ltd.**
Position: Food Technologist student attaché

Responsibilities:

- Milk Grading
- Process Control
- Hygienic handling of Milk and Milk Products
- Fermentation processes and Butter-fat analysis
- Milk storage in the Cold store and preservation

EDUCATION BACKGROUND

September 2015- December 2018.

Technical University of Kenya

Bachelor of technology in Food science and technology

May 2012 – April 2013

Technical University of Kenya

- Advanced Diploma in Quality Control,
Quality assurance and Total Quality Management

May 2007- November 2009

Kenya Polytechnic & University

- Diploma in Food Technology

Jan 2000- Nov. 2003

Kagumo High School (Kenya)

- Kenya Certificate of Secondary Education

[KCSE]

Jan 1992- Nov. 1999

Gathu-ini Primary School

- Kenya Certificate of Primary Education

[KCPE]

COMPUTER LITERACY

- Ms Project
- MS office Suite; Ms Word, Ms Excel, MsPowerpoint, Ms Windows.
- **SQL Software (Structured Query Language)**
For relational database Management system, encompasses the following commands;
DDL: Data definition Language
DML: Data Manipulation Language
DCL: Data Control Language
TCL: Transaction Control Language
 - **Microsoft Dynamics Nav (Navision) ERP**
For automation of Small and Medium-Sized business transactions from CRM.
Customer portal that provides support for
 - Financial and Logistics Management
 - Manufacturing

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- Distribution
 - Sales and Marketing
 - HRM, Project Resource Management and Warehouse Management.
- **SYSPRO ERP** : Integrated business Software that links all aspects of business to enhance manufacturing transactions from raw materials, production, purchasing and Supply and Invoicing.

EXTRA CURRICULAR ACTIVITIES

- Athletics and soccer
- Environmental Conservation.

REFEREES:

- Ms. Mercy Gatai
Human Resource Manager
Githunguri Dairy Farmers Coop Society
P.O. Box 3 Githunguri
Kenya.

- Ms. Nelly Kimani
Human Resource Manager
Farmers Choice Limited
P.O. Box 47791 – 00100
Nairobi, Kenya.

- Ms. Grace Kabogo
Tropical Farm Management
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