

SUPPLY, DELIVERY, INSTALLATION AND USER TRAINING OF TESTING LABORATORY EQUIPMENT

MANDATORY REQUIREMENTS

(Required to proceed to the Technical Evaluation Stage):

No	KEBS MINIMUM REQUIREMENTS	Indicate page submitted in the tender document
MR 1	Submit 1 (one) Original and 1 (one) copy of the tender document and be addressed as stated in the invitation to tender	
MR 2	Bidding documents must be paginated. All bidders are required to submit their documents paginated in a continuous ascending order from the first page to the last in this format; (i.e. 1,2,3. . n) w h e r e n is the last page	
MR 3	Submit a copy of company's Valid Certificate of Registration Incorporation/Business name	
MR 4	Provide copy of the company's current KRA Tax Compliance Certificate (To be verified on the KRA TCC Checker)	
MR 5	Submit Valid CR 12 Form	
MR 6	Submit valid County Government Business Permit	
MR 7	Original Bid Bond of 2% of the Total tender sum and valid for 182 days from date of tender opening	
MR 8	Provide current proof of authorization & Support by the manufacturers to sell/service the product (To be Verified)	
MR 9	Provide copies of audited accounts for the company for the last three years 2018 & 2019 & 2020	
MR 10	Submit with tender a valid Manufacturer authorization/ Partnership letter.	
MR 11	Duly completed certificate of independent tender determination form filled, signed and Stamped	
MR 12	Duly completed self-declaration that the person/tenderer is not debarred in the matter of the public procurement and asset disposal Act 2015 form filled, signed and Stamped (FORM SD1)	
MR 13	Duly completed Self Declaration that the person/tenderer will not engage in any corrupt or fraudulent practice form filled, signed and Stamped (FORM SD2)	
MR 14	Duly completed Declaration and commitment to the code of ethics form filled, signed and Stamped	
MR 15	Duly completed Tenderer information form filled, signed and Stamped	
MR 16	Duly filled, signed and stamped Tenderer Eligibility Confidential Business Questionnaire Form	
MR 17	Price schedule duly filled, signed and stamped by the tenderer.	
MR 18	Bidder Must Provide brochures/catalogues for the items	
MR 19	Single business permit/Trade license	

NOTE: Failure to provide any of the above-mentioned documents will lead to automatic disqualification of the firm at the mandatory evaluation stage. The bidders that will meet the mandatory requirements above will qualify to proceed to mandatory technical compliance evaluation stage.