

## **CURRICULUM VITAE**

**VINCENT KIPKOECH ROTICH**

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### **PROFILE**

I am a Master of Science (Msc-Analytical Chemistry) candidate and Bachelor of Science (BSC) –Chemistry graduate who can work in a complex, dynamic multi-cultural challenging environment with multi-functional teams. I am a consistent, hardworking, highly motivated person. I possess well-honed leadership, strategic and operational skills, and enjoy working with a variety of people. I feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

### **CAREER OBJECTIVE**

To be part of a highly dedicated and motivated team preferably in a competitive, dynamic and challenging environment and have a high aptitude in product development and promotion in relation to scientific research that leverages my skills, achievements, energy, performance, talent and all aspects of my professional facets to enable me consistently achieve my goals and desires, while allowing me to contribute to the continued growth and success of the organization.

### **WORK AND PROFESSIONAL EXPERIENCE**

1<sup>st</sup> May 2019 to date

Company: **Rivatex East Africa Ltd**

Job title: **Assistant Manager (Quality Control & Continuous Improvement)**

Location: **Eldoret, Kenya**

#### **Key Responsibilities**

- Completing Quality Assurance Audits
- Implementing change and improvement in performance and quality.
- Establishing product specifications and quality attributes.
- Measuring production and documenting evidence.
- Determining operational and performance qualification.
- Creating Analytical Reports for management and clients as needed.
- Maintain and Update Company or departmental Procedures and Policies.
- Implementation of ISO 19000, TQM principles, Good Manufacturing Practices (GMP) and Good Laboratory Practices, ISO 17025, (GLP).

15<sup>th</sup> June 2012 to 30<sup>th</sup> April 2019

Company: **Rivatex East Africa Ltd**

Job title: **Production Assistant (Processing Department)**

Location: **Eldoret, Kenya**

#### **Key Responsibilities**

- Assist in preparing production budget and maintain/improve budget limitations to meet plant's annual objectives and standards according to sales projections.
- Establish production scheduling and recording system that will ensure accurate recording of production figures and stoppage analysis to make timely and precise reports for company management and future planning.
- Establish safe working procedures for all areas of operation in coordination with the safety department.
- Coordinate with Quality Control regarding product condition, dye-stuffs and chemical formulation as well as quality of production to ensure timely and appropriate solutions are adopted avoiding customer's complaint.
- Assist in management and implementation of ISO 9000, ISO 17025, TQM principles, Good Manufacturing Practices (GMP) and Good Laboratory Practices (GLP).
- Coordinates with Sales Managers to: Plan production capacities according to yearly sales projections, monitor production vs. sales to review production schedule accordingly, ensure enough replenishments of finished goods supply.
- Establishes production standards of efficiency, minimum wastages and maximum utilization of resources (machines, raw material and manpower).
- Developing and implementing testing strategies; batch formulation and chemical formulation.

10<sup>th</sup> Nov 2010 – 15<sup>th</sup> June 2012

Company: **Rivatex East Africa Ltd**

Job title: **Production Supervisor**

Location: **Eldoret, Kenya**

**Key Responsibilities**

- Monitoring the quality of all finished products (pure cotton fabrics and poly/cotton fabrics to maintain the company's high standard and meet the market requirements and inspection of incoming new materials.
- Maintaining and developing product quality, batch formulation, chemical formulation for textile material wet processes, dyeing, printing and finishing as well as process audit.
- Supervising of production processes to ensure implementation of company and quality standards procedures.
- Ensure ISO 9000, ISO 17025 and TQM principles/tools implementations to solve the management problems and help them to improve the company strategically.

8<sup>th</sup> Nov 2009 - 10<sup>th</sup> Nov 2010

Company: **Rivatex East Africa Ltd**

Job title: **Graduate Management Trainee**

Location: **Eldoret, Kenya**

**Key Responsibilities**

- Planning and scheduling the production work and ensuring it's carried out appropriately.
- Supervising of production processes to ensure implementation of company standards and procedures.
- Process monitoring and control to ensure required quality of product is achieved.
- Implementing testing strategies; batch and chemical formulation for textile wet processes, dyeing, printing and finishing.
- Record all the test data related to chemical additions, purifications and dump cycles.
- GMP (Good Manufacturing Practices), GLP (Good Laboratory Practices) systems, ISO 17025 and ISO 9000 adherence.
- Attending training classes to gain basic information on all sectors of the company such as finance, management, banking, etc.
- Making and keeping daily, weekly and monthly reports/records on production/stock levels in the department.

3<sup>rd</sup> July 2006 - 29<sup>th</sup> Aug 2006

Company: **James Finlay Tea (K) Ltd**

Job title: **Production Attachee**

Location: **Kericho, Kenya**

**Key Responsibilities**

- Raw material handling, inspection, processing and storage.
- ISO 19000-22000 (Food and safety management systems), ISO 9001-2000 (Quality Assurance Management systems), GLP (Good Laboratory Practice) and GMP (Good Manufacturing Practices) are adherence.
- Water treatment process.
- Making and keeping daily, weekly and monthly reports/records on production in the department.

3<sup>rd</sup> Sept 2007- 8<sup>th</sup> Aug 2008 - Chemistry and Biology teacher –Secondary School.

**ACADEMIC QUALIFICATION**

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1<sup>ST</sup> July 2018 – In progress - **Moi University, Kenya / African Centre of Excellence (ACE) and PTRE**  
**Master of Science (MSC) - Analytical Chemistry.**

1<sup>ST</sup> July – 13<sup>th</sup> Sept 2013 - **Ludwig-Maximilians Universitat Munchen(LMU),Germany** – (Coursera, Online)  
Certificate of Accomplishment: **Competitive Strategy**

14<sup>th</sup> May -21<sup>st</sup> Aug 2013 - **Harvard University, USA** – (Edx, Harvardx Online)  
Certificate of Accomplishment: **PH278X: Human Health and Global Environmental Change**

20<sup>th</sup> May – 12<sup>th</sup> Aug 2013 - **University of Minnesota, USA** – (Coursera, Online)  
Certificate of Accomplishment: **Interprofessional Healthcare Informatics**

- 19<sup>th</sup> April – 09<sup>th</sup> Aug 2013 - **University of California, San Diego, USA** – (Coursera, Online)  
Certificate of Accomplishment: **Drug Discovery, Development and Commercialization**
- 01<sup>st</sup> July – 30<sup>th</sup> July 2013 - **International College of Management (ICMS)**, (Online Open Universities Australia), **Australia**  
Certificate of Accomplishment: **Management for Competitive Edge**
- 01<sup>st</sup> March-13<sup>th</sup> June 2013 - **University of Massachusetts, Boston, USA** – (Synaptic Global Learning(SGL), Online)  
Certificate of Accomplishment: **Molecular Dynamics for Computational Discoveries in Science.**
- 27<sup>th</sup> May – 21<sup>st</sup> June 2013 - **Sydney Institute**, (Online Open Universities of Australia), **Australia**  
Certificate of Accomplishment: **Financial Planning**
- 15<sup>th</sup> April – 19<sup>th</sup> June 2013 - **Duke University, USA** – (Coursera, Online)  
Certificate of Accomplishment: **Healthcare Innovation and Entrepreneurship**
- 13<sup>th</sup> May – 31<sup>st</sup> May 2013 - **Dublin Institute of Technology, Ireland**-(PharmMOOC Online)  
Certificate of Accomplishment: **Intro. To Pharmaceutical Manufacturing**
- 12<sup>th</sup> Feb – 20<sup>th</sup> May 2013 - **Massachusetts Institute of Technology, USA**-(Edx, MITx Online)  
Certificate of Accomplishment: **14.73X: The Challenges of Global Poverty**
- 22<sup>nd</sup> April -19<sup>th</sup> May 2013 - **Open Universities, Australia** – (Open 2 Study, Online)  
Certificate of Accomplishment: **Strategic Management**
- 05<sup>th</sup> March-30<sup>th</sup> April 2013 - **Vanderbilt University, USA** – (Coursera, Online)  
Certificate of Accomplishment: **Leading Strategic Innovations in Organizations**
- 15<sup>th</sup> Oct 2012-21<sup>st</sup> Jan 2013 - **Harvard University, USA** – (Edx, Harvardx Online)  
Certificate of Accomplishment: **PH207X: Health in Numbers: Quantitative Methods In Clinical Public Health Research**
- 2003-2007 - **Moi University, Kenya**  
**Bachelor of Science (BSC) –Chemistry**, Second class honors, upper division
- 1998-2001 - **Moi High School – Kabarak, Kenya**  
Kenya certificate of secondary Education (K.C.S.E) - B (plain)
- 1989-1997 - **Mlimani Grammar School, Kenya**  
Kenya certificate of primary Education (K.C.P.E) –Distinction (545/700 Marks)

## **COMPUTER SKILLS**

- 15<sup>th</sup> Oct 2012-21<sup>st</sup> Jan 2013 - **Edx, Harvardx Online**- Stata software
- 1<sup>st</sup> July-30<sup>th</sup> Sept 2011 - **Intelbiz Africa ICT Centre** – Computer Packages  
Introduction to computers, Windows, MS Word, MS Access, MS Excel, Ms PowerPoint, Ms Publisher, Email and Internet, Adobe PageMaker

## **HONOURS AND AWARDS**

- 24<sup>th</sup> -26<sup>th</sup> March 2007 - Actively participated in a workshop the theme Current (Green) chemistry and career Prospects, awarded certificate of participation.
- 1<sup>st</sup> June 2003 - Engaged in environmental cleaning day and awarded performance Certificate.
- 2003-2007 - Keen member of Career association (Chemical Association of Moi University-CAMU) and Awarded membership certificate

## **HOBBIES AND INTERESTS**

Reading, soccer, research work, networking, environmental cleaning and community development

## **LANGUAGE**

English and Kiswahili

## **REFEREES**

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1. Dr Billy Makumba,  
School of Biological & Physical Science, Moi University,  
P.O. BOX 3900-30100, Eldoret, Kenya  
Cell: 0720670935
2. Prof. Samwel Lutta,  
Associate professor, School Of Science, University of Eldoret,  
P.O. BOX 1125-30100, Eldoret, Kenya  
Cell: 0727447519
3. Mr. Geoffrey Tonui,  
Senior Assistant Administrator, Moi University,  
P.O. BOX 3900-30100, Eldoret., Kenya  
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