



**Kenya Bureau of
Standards**
Standards for Quality life



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APPLICATION FOR ENGAGEMENT AS A SUBJECT MATTER EXPERT TO DEVELOP AND REVIEW DETAILED SYLLABUSES CONTENT FOR QUALITY PRACTITIONERS

1. INTRODUCTION

The Kenya Bureau of Standards (KEBS) and the Kenya Accountants and Secretaries National Examinations Board (kasneb), both statutory organizations of the Government of Kenya have entered into a collaboration to entrench a culture of quality. This will be attained through the development and implementation of a competency-based certification programme inculcating the requisite knowledge, skills and competencies to mould quality professionals. In this regard, KEBS/kasneb hereby invites applications from qualified persons including professionals from industry and academia to develop and review the detailed syllabuses content aligned with the recently developed competence framework for quality practitioners.

The syllabuses will be developed for each paper under the following core competence areas/subject areas:

No.	Core Competence Area	Subject Area
1.	Quality Management Systems	Quality management and Standardization
		Communication Skills and Customer relations
		Documentation and Records Management
2.	Governance, Leadership and Ethics	Governance and Management
3.	Quality Planning, Risk and Opportunities Management	Quality Planning, Risk and Opportunities Management
4.	Quality Assurance and Control	Quality Assurance and Control
5.	Quality Performance Management	Quality Performance Management
		Quantitative Skills and Data Analytics
		Project Management
6.	Quality Improvement and Innovation	Innovation, Knowledge Management and Quality Improvement
		Research and Industrial Attachment

2. PROCEDURE FOR APPLICATIONS

The minimum requirements for application as a Subject Matter Expert are found in the **Terms of Reference** available on the KEBS website www.kebs.org under the careers page.

Interested and qualified applicants should submit their application online through the KEBS website in soft (electronic), PDF format under the subject **"APPLICATION FOR ENGAGEMENT AS A SUBJECT MATTER EXPERT"** as guided by the online application form. The application should comprise a forwarding letter addressed to the undersigned, detailed curriculum vitae including names and contacts of three (3) referees, copies of academic and professional certificates and national identification card/passport to be received on or before **Tuesday, 9th November 2021**.

IMPORTANT NOTICE:

- Upon successful upload and submission of the application, the applicant will receive a system-generated email notification that the application details have been successfully submitted.
- Only shortlisted candidates will be contacted. Canvassing will lead to automatic disqualification.
- This engagement is on a temporary basis and specific to the assignment.
- KEBS implements an Anti-Bribery Policy accessible from the website.
- KEBS **DOES NOT** charge any fee in the recruitment process.
- KEBS is an equal opportunity employer.

MANAGING DIRECTOR

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