

KATHLEEN LIHANDA

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An Executive Leader with impeccable coordination and interpersonal skills.

COMPETENCIES

- Global Mindset
- Strategic thinker
- Creative Problem solving skills
- Proficient with MS Word, Excel, PowerPoint and Outlook

PROFESSIONAL EXPERIENCE

Social Enterprise Society of Kenya (SESOK)



April 2019 - Present

Director of Legal, Policy and Research

- Provide policy, research, evaluation, and program management leadership
- Effectively communicate about policies and research to Tangaza University MBA program Alumni and other members within SESOK
- Inform SESOK members who include the Tangaza University College MBA Program Alumni on financial statements within the society
- Conduct and manage research projects for communications, policy, and strategy development purposes
- Ensure all policy and research elements of SESOK's work are evidence-based by staying current on all national and state trends to pertaining the Social Enterprise Sector priorities
- Prepare issue briefs, testimony and news articles to advance SESOK positions
- Assist in developing legislation and policy proposals and execute strategies for enactment
- Assist in conceptualizing, developing and facilitating the implementation of advocacy projects that involve securing and organizing relationships with state and local business groups and other associations
- Represent SESOK and present at meetings with multiple audiences, including educators, business and community leaders, and policy makers
- Staff the organization's Policy Committee and work closely with members of the Board of Directors
- Work with Communications Director to develop and direct outreach to expand use of site and manage all feedback to website
- Assist with administrative functions and office management as needed

International Coach Federation (ICF)

Kenya Charter Chapter

January 2017 – 2019



Director, Organizing Secretary

- Organize a network to activate, train, and connect Alumni from professional coaching training institutes around the world to further the goals of the International Coach Federation Kenya Charter Chapter to increase member engagement
- Reach out to and provide opportunities for Coaching School's Alumni to become engaged in the Chapter
- Work with the community liaison to lead efforts to build and facilitate ongoing relationships between the Chapter and the community to enhance community impact initiative in the Chapter
- Organize and coordinate global events that actively engage coaching school's Alumni as volunteers for initiatives that strengthen the ICF Kenya's vision and mission.
- Coordinate the content and logistics for meetings, large-scale public events, social media campaigns, as needed to advance the ICF Kenya's agenda within the membership and the community
- Co – develop and actively implement the strategic plan
- Work with the ICF Kenya Executive Board to establish and implement an annual action plan with benchmarks
- Report on progress in writing to ICF Kenya President, Executive Board, and membership
- Handle the members' database with utmost confidentiality and integrity

The Leaders' Guild – Tangaza University College

2014-2018



Operations Manager

- Co-develop overall strategies for alumni relations within the University's list of priorities
- Manage the development of alumni relations
- Coordinate the content and logistics for meetings, large-scale public events, social media campaigns, as needed to advance the Tangaza University College and DePaul University vision
- Assesses the university's involvement in student recruitment, community outreach programs, fundraising programs as well as events and benefit programs
- Oversee the activities of alumni relations staff and volunteers
- Coordinate the contribution of the university to alumni relations and student relations programs
- Monitor the financial standing and performance of alumni relations program
- Make appropriate changes to the alumni relations programs if needed especially when budget constraints are concerned
- Provide strategic support and advice to colleges and other university departments

My Career Identity LTD

2011-2018



Founder and Career Coach

- Advocate for Policy change and implementation within Education sector
- Support high school/universities/colleges alumni through training them in developing effective career plans
- In charge of ensuring My Career Identity's operations are run effectively.
- Coordinate a variety of events and programs (e.g. career and personality assessments, presentations, career fairs, etc.)
- Create internship and employment opportunities for different Universities' Alumni and youth in the community
- Foster good rapport with leaders and organizations for the purpose of building resources and expanding program opportunities for young graduates and youth
- In charge of the Mentor-ship program in My Career Identity

EDUCATION

1. **The Institute for technology and social change**
November 2018 – Present
THE ART OF ADVOCACY
2. **CDI –AFRICA, NAIROBI, KENYA**
MAY 26TH 2017
ICF CERTIFIED ORGANIZATION EFFECTIVENESS COACH
3. **CATHOLIC UNIVERSITY OF MILAN, ITALY**
JANUARY, 2016
MBA in Global Business Sustainability
4. **DEPAUL UNIVERSITY CHICAGO, USA**
MAY, 2013
BA in Liberal Arts with a focus in Leadership & Management
5. **CPPI , NAIROBI, KENYA**
MARCH, 2012
CERTIFICATE IN PSYCHOMETRIC TESTING
6. **AMANI COUNSELLING INSTITUTE**
MARCH, 2011
Diploma in Psychological Counselling

AWARDS

- a. **INFO SENZA E-MENTORSHIP AWARD: 2015**
- b. **ENTREPRENEURSHIP FOR IMPACT AWARD: TANGAZA UNIVERSITY COLLEGE, NAIROBI – 2015**
- c. **STUDENT’S EXCELLENCE AWARD : DEPAUL UNIVERSITY, CHICAGO – 2013**

REFEREES

1. DR. KENYA GROOMS
DEPAUL UNIVERSITY LIAISON
THE LEADERS GUILD ALUMNI
TANGAZA UNIVERSITY COLLEGE

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2. SUSAN NGULA
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CHARTER CHAPTER

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4. FR. SAHAYA G. SELVAM, PHD, SDB
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