

CURRICULUM VITAE

PERSONAL DETAILS

Name: Ronald Chamwada Ndalo
Postal Address: P.O. Box 6 UTHIRU 00605
Mobile: 0722-291067
E-mail: rhamwada@yahoo.com,
Date of Birth: 25th April 1971
Sex: Male
Marital Status: Married with 3 children.
Nationality: Kenyan
Languages: English – Very Good, Kiswahili – Very Good

PROFESSIONAL TRAINING

- **Senior Management Course (SMC) (August, 2011)** – GTI Mombasa
- **Cisco Networking Management (CCNA) – (March, 2011)** – New Horizons, Nairobi.
- **Project Evaluation & Monitoring (June, 2010)** – Kenyatta University, Nairobi
- **Cyber Crime (May, 2010)** – Crownways Institute, Nairobi
- **Email, Systems Administration & Networking Administration (June, 2006)** - Institute of Computer Science and Information (Jomo Kenyatta University of Agriculture and Technology) - Juja
- **Oracle 9i Certified Database Administrator (DBA) (June, 2005)** – Institute of Software Technologies (Nairobi)
- **Oracle 9i Developer (March, 2005)** – Institute of Software Technologies (Nairobi)
- **Oracle 9i Designer 1st Class (March, 2005)** - Institute of Software Technologies (Nairobi)

PROFESSIONAL CERTIFICATION

- Oracle Certified Professional (OCP) – Oracle University
- Oracle Certified Associate (OCA) – Oracle University

EDUCATIONAL BACKGROUND

20 th Sept 2008 – 15 th Feb 2011	University of Sunderland (UK) Master of Science in Information Technology Management Degree Obtained: MSc ITM
Mar 1992 – Jul 1996	University of Nairobi

Bachelor's degree in **Mathematics (Computer Science)**
& **Geography**.
Degree Awarded: **Second Class Honours (Upper Division)**

1987 – 1996 **Koibarak Secondary School**
Kenya Certificate of Secondary Education (KCSE)
Results: Aggregate C+ (Plus) – Ten Subjects

COMPUTER SKILLS

- Operating Systems: Ms Dos, Windows, Linux
- Word Processors: Ms Word, WordPerfect
- Spreadsheets: Ms Excel, Quattro Pro, Lotus
- Statistical Analysis: SPSS
- Databases: Ms Access, Oracle, DB2, dBase IV
- Graphics Presentations: Ms PowerPoint
- Programming: Clarion, SQL, PL/SQL, Pascal
- GIS: IDRIS
- MS Exchange Server

OTHER TRAININGS

July 2012	Database Management & Security	Thales Security Systems , Paris, France
June 2009	Database Management & Security	Thales Security Systems , Paris, France
Dec 2007	Database Management & Security	Thales Security Systems , Paris, France
June 2001	Convenience Retailing Management Course	– Exxon Mobil

WORK EXPERIENCE

November 2012 to Present **Assistant Manager ICT/Database Administrator**
Independent Electoral & Boundaries Commission (IEBC)

Main Responsibilities

- Management of the Commission's databases
- Systems Administration
- Training

May 2010 to Present **Technical Committee Member (TC 100)** - Cards and Personal
Identification Technical Committee – **Kenya Bureau of Standards**
(KEBS)

Main Responsibilities

- Participation in national, regional and international standardization activities
- Developing and maintaining Kenta standards within the scope of the
Technical Committee

- Ascertaining that product standards do not constitute any form of technical barrier to trade

1st Dec 2009 to 11th Nov 2012

Senior ICT Officer

National Registration Bureau – Ministry of Immigration & Registration of Persons.

29th Jul 2009 to 30th Nov 2009

-Senior ICT Officer

Ministry of Finance - GoK

Main Responsibilities

- Database Administration
- Systems Administration
- Network Administration
- Training

28th Jul 06 – 26th June 2009

ICT Officer I

Ministry of Finance – Government of Kenya

Main Responsibilities

- Member - IPPD system implementation Technical Team
- Making sure that we have monthly backups for all Ministries/Departments
- Database Administration

24th Jan 2004 – 25th Jul 06:

Information Communication Technology Officer (ICTO) II

Ministry of Finance – Government of Kenya

Main Responsibilities

- Implementation of Information Management Systems
- Maintenance of Support Systems and User Training
- Networks/Internet Configurations
- General Troubleshooting

Special Assignment (2004 - 200)

Member – Integrated Personnel and Payroll Database (IPPD) system Implementation Technical Team. This is a team of five people bestowed with the main responsibility of implementing a new personnel and payroll database system within the Kenyan civil service.

Sept 2000 – Jan 2004: **Supervisor/Procurement**

Olympic Mobil Mart (On The Run) – D.T. Dobie (K) Ltd.

Main Responsibilities

- Staff Supervision
- Procurement Issues
- Overseeing of stock takes every end month

- Managing of stocks in the computer system
- Supervision of Stock Merchandising
- Assistant to the Stores Manager

Sept 1999 – Aug 2000: **Computer Tutor**

State House Girls High School - Nairobi

Main Responsibilities

- Teaching of Computer Studies (Form I – Form IV)
- Setting and marking of exams in the said subject
- Co-ordinating Computer Lab activities

August 1999: **Supervisor** - The Kenya Population and Housing Census
Westlands Division Nairobi

Main Responsibilities

- Training of the Enumerators
- Supervision of the Enumerators
- Collecting, editing and handing over of the questionnaires

Oct 1997 – July 1999: **Sales Representative**

Amedo Centres Kenya Ltd – Eldoret

Main Responsibilities

- Getting clients for the company
- Collection of money owed to the company by the clients
- After sales service

PERTINENT ISSUES

- Values Christian virtues
- Dedicated
- Strong Leadership Qualities
- Team Player

HOBBIES

- Watching Soccer
- Reading
- Listening to Music

REFEREES

Mr. James Muhati,
ICT Director,
Independent Electoral and Boundaries Commission,
Mobile: 0722 742543
Email: jmuhati@iebc.or.ke

Mr. Andrew K. Mwariri,
Principal ICT Officer/Head, IPPD Implementation Technical Core Team,
Ministry of State for Public Service.
Tel: 227411 ext 22174
Email: mak@dpm.go.ke

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