

# **CURRICULUM VITAE**

**Mr. JAMES KABUI MUCHIRA**

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## **PROFILE STATEMENT**

I am a resourceful and result oriented Quality Assurance and Control professional. My expertise lies in manufacturing, food safety, research, quality assurance and control. I am knowledgeable in developing and maintaining a system to assure that all products manufactured by the plant meet customer specifications and achieve superior quality and reliability.

## **PERSONAL DETAILS**

**Date of Birth:** 23rd Feb 1992

**Marital status:** Single

**Languages:** English and Kiswahili

## **CAREER OBJECTIVE**

- ✓ To be able to impart knowledge and skills in Food Science, Nutrition and Technology through research and teaching in learning institution, food industries and international research organizations
- ✓ To be able to utilize gained research skills in providing solutions to reduction in food losses, wastage, improvement and utilization of indigenous foods through formal and informal training and contribute significantly towards Food Security in Kenya and internationally.

## **SUMMARY OF QUALIFICATIONS**

- ✓ Pursued Bachelor of Science Food Science and Technology.
- ✓ Excellent computer skills and presentations.
- ✓ Responsible, trustworthy, hardworking, leader, result oriented and ability to work with minimum supervision.
- ✓ Ability to prioritize tasks, quick learner and good communication skills.

## **ACADEMIC QUALIFICATIONS**

<b>Year</b>	<b>Institution</b>	<b>Course/Qualification</b>
20 <sup>th</sup> Sep 2016- 6 <sup>th</sup> Sep 2019	<b>University of Nairobi</b>	<b>MSc. Food Safety &amp; Quality</b>
3 <sup>rd</sup> Sep 2012- 20 <sup>th</sup> May 2016	<b>University of Nairobi</b>	<b>BSc. Food Science and Technology (First Class Honors)</b>
Feb 2006- November 2010	<b>Kianyaga Boys High School</b>	<b>K.C.S.E (A-)</b>

## **KEY PROFESSIONAL SKILLS AND COMPETENCIES**

- Competent in Planning, controlling and managing materials and time resource within FMCG setup;
- Experienced in ensuring production of highest quality products at minimum cost;
- Quality assurance on production of conforming products;
- Well versed with protocol development and implementation against laid out guidelines;
- Competent in Quality management system (QMS) implementation;
- Competent in Good Manufacturing Practice (GMP) and Good Laboratory Practice (GLP);
- Well versed with Hazard Analysis and Critical Control Point verification (HACCP);
- Skilled in systematic approach in problem solving;
- Adept in root cause analysis and continuous process improvement;
- Good communication skills and effective listener;
- Well versed with working in an intense research and production environment;
- Well versed in Computer Packages Word, Excel, Access, Power-point, Internet;
- Competent in concept note writing and proposal development;
- Conversant with research proposal writing, literature search, data collection and management;
- Certified Internal Auditor in IMS (QMS, EMS, OHSAS), by SGS(K) Limited;
- Certified sensory panellist by Coca-Cola Sensory;
- Statistical process control(SPC) and Process capability;
- Proficient in use of Work Force Central System.

## **RESPONSIBILITIES AND CAREER EXPERIENCES**

- **10<sup>th</sup> Oct 18- 31<sup>st</sup> December 18 (And intermittently in absence of my direct boss) currently accumulating to 5 months- Acting Packaging Team Leader – CCBA Nairobi Bottlers Limited.**

### **Responsibilities:**

- ✓ Shift production management;
- ✓ Production plan execution;
- ✓ Operation team development;
- ✓ Tactical and strategic production reporting;

- ✓ Cost optimization of availed resources;
- ✓ Championing TPM implementation;
- ✓ Safety, GMP champion;
- ✓ Driving continuous improvement projects;
- ✓ Operations team management;
- ✓ Enforcing standard operating procedures adherence for production operations;
- ✓ Reconciliation of all availed resources to ensure minimal losses.

➤ **1<sup>st</sup> Feb 2018- Present: - Process Quality Controller- Coca Cola Beverages Africa- Nairobi Bottlers Limited.**

**Key Responsibilities**

- ✓ Product and Package quality testing and ensure compliance to specifications;
- ✓ Monitoring of CCPs and production processes and ensure compliance to Standard Operating procedures (SOPs);
- ✓ Maintain and calibrate all equipment required for quality control testing;
- ✓ Data management; Maintaining clean Quality Control/assurance records;
- ✓ Assist in problem solving, root causes analysis and corrective action identification and related integrated aspects;
- ✓ Ensure that high standards of hygiene are maintained in the production area in accordance with Good Manufacturing Practices;
- ✓ Conduct internal audits on systems and processes;
- ✓ Enforce practices that ensure safety and healthy working environment;

➤ **8<sup>th</sup> Aug 2016- 31<sup>st</sup> Jan 2018- Syrup Room Quality Controller- Coca Cola Beverages Africa – Nairobi Bottlers Limited.**

**Key Responsibilities:**

- ✓ Making of high quality and standard syrups according to Coca Cola requirements;
- ✓ Plan, control and manage usage of materials (sugar, water and concentrate) to ensure production within scheduled plan;
- ✓ Managing production machines operatives and efficiencies;
- ✓ Ensuring GMP in area of operations to produce hazard free products;
- ✓ Preparation of informative reports and records to ensure traceability of products;
- ✓ Calibration and conducting routine tests on analysis equipment;

- ✓ Supporting TPM and 5s in syrup room operations.
- **5<sup>th</sup> May 2015-20<sup>th</sup> Sep 2015: Industrial internship at Coca-Cola Sabco Nairobi Bottlers Limited.**  
**Responsibilities:**
  - ✓ Processing monitoring and final product analysis.
  - ✓ Water treatment- Water analysis, trouble shooting and documentation of results.
  - ✓ Operation of PET lines, analysis and targeting of results.
  - ✓ Syrup room operations, analysis and syrup preparation.
  - ✓ Washer management- Caustic concentration analysis and trouble shooting
  - ✓ Preform quality control.
  - ✓ Incoming Raw materials quality inspection.
  - ✓ Development of Standard Operating Procedures (SOP) for lab equipment.
  - ✓ Project- Waste management strategies.
  - ✓ Safety Inspection, Hazard Identification and reporting.
  - ✓ Documentation and record keeping.
- **1<sup>st</sup> June 2013-31<sup>st</sup> Aug 2013: Industrial internship at K.T.D.A Kimunye Tea Factory.**  
**Responsibilities:**
  - ✓ Factory logistics and operations.
  - ✓ Regulatory and statutory requirements ISO QMS and Food Safety.
  - ✓ Stores and accounting.
  - ✓ HR-Recruitment, appraisals, motivation, labor laws, and employment Act.
  - ✓ Introduction to K.T.D.A operations- Vision, Mission, Strategic plan and Departmental KPI's.
  - ✓ Field extension- Green leaf collection, Farmers Field schools, rain forest certification, IT in leaf collection.(EWS)
- **01/2011-08/2012-** Peer teacher in Mugumo Girls High School.
- **01/2008-11/2010-** Excellent laboratory captain Kianyaga High School.

### **CONFERENCES, TRAININGS, WORKSHOPS AND SEMINARS** **ATTENDED**

**9<sup>th</sup> Feb 2019-** Attended and successfully completed the **Food Safety and Hygiene** Training in line with **PAS 96** standards at Metro Hotel Nairobi.

**13<sup>th</sup> July 2018-** East African Business Council (EABC) Sensitization Workshop on Food Additives and Safety in Nairobi Kenya Intercontinental Hotel.

**29<sup>th</sup> March to 1<sup>st</sup> April 2016-** First East African Food Safety, Nutrition Agro processing and Innovation conference held by Food Science and Technology Platform of Kenya (FoSTeP-K) at KEFRI headquarters in Muguga.

### **REFEREES**

- UNIVERSITY OF NAIROBI,  
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- NORAH M NYAGA,  
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