Valeri Natole

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Skills

User experience research · Data analysis · Tableau · Project management · Asana · Survey design · Microsoft Office products · Google suite · Quip · Lucidchart · Mural · Time management · Written communication and expression · Search Engine Optimization · Strategic planning · Adobe Illustrator · Premiere Pro · Quality assurance · Teamwork and communication

Relevant Experience

<u>Insight Global</u>

Data Technician II at Meta   *August 2020 – Present*

- Manage dataset creation projects with both internal teams and remote international vendor teams, ensuring deliverables meet all quality expectations on reasonable timelines.
- Conduct user experience research into internal tools and procedures using surveys, data from Tableau, and direct user feedback sessions to improve tooling and process efficiency
- Train new users on internal tools and define success criteria
- Plan and manage projects requiring quick turnarounds in a fast-paced, constantly changing environment.
- Create, improve, and distribute documentation, quality assurance procedures, and presentations for vendor teams and stakeholders.

<u>End Coronavirus Project of New England Complex Systems Institute</u>

Volunteer Project Lead: Outreach to Impact Girls   *April 2020 – December 2020*

- Designed public-facing materials and informational campaigns to improve understanding of the impact of the COVID-19 pandemic on women.
- Worked with experts to design internationally-focused informational materials.
- Scheduled, conducted, and distributed interviews with subject matter experts.

Volunteer Project Contributor: PPE Hotline   *April 2020 – December 2020*

- Managed input from multiple scientists and researchers to provide the most accurate possible information to the public
- Designed public-facing materials condensing information on types of PPE during the COVID-19 pandemic
- Scheduled and ran meetings with team members and stakeholders

<u>Expii, Inc.</u>

Biology Content Writing Intern   *August 2018 – May 2020 / January 2018 – April 2018*
Biology Content Writer   *May 2020 – August 2020*

- Wrote content about basic biological concepts tailored to the intended audiences.
- Designed info-graphics and visuals to creatively communicate scientific concepts.
- Used Search Engine Optimization practices to promote site usage.
- Managed content creation timelines using Asana.

<u>Pittsburgh Supercomputing Center</u>

Undergraduate Student Researcher   *August 2018 – May 2020*

- Handled intake and analysis of data with little direct supervision
- Communicated with Primary Investigator to ensure alignment on deliverables

Education

<u>University of Pittsburgh – Dietrich School of Arts and Sciences</u>

B.S. Degree, Mathematical Biology, minor in Neuroscience   *Magna cum laude, 2020*

<u>MIT Media Lab/GetSmarter</u>

Certificate in emerging design and technology of "smart cities"   *April 2021*