

GUIDELINES FOR SUBMISSION OF NOMINEES TO JPCS NBO AY 2021-2022



1.0 JPCS National Officer Positions

- 1.1 The following positions shall compose the JPCS National Board of Officers:
 - 1.1.1 President
 - 1.1.2 Vice President
 - 1.1.3 Secretary
 - 1.1.4 Director for Finance
 - 1.1.5 Director for Membership
 - 1.1.6 Director for Marketing and Publications
 - 1.1.7 Director for Student Development Program
 - 1.1.8 Director for Regional Chapter
 - 1.1.9 Internal Auditor

2.0 Qualifications of Nominees

- 2.1 Must be a bona fide member of an official PCS-Recognized JPCS Chapter for AY 2021-2022.
- 2.2 Must be the current JPCS Chapter President or Vice President of his/her school organization.
- 2.3 Must attend the Leadership Transformation Workshop to be held virtually on 20 November 2021.
- 2.4 Must not have any outstanding account for more than 30 days on the date of JPCS National Board of Officers election/selection.
- 2.5 Must be recommended/endorsed any of the following: Dean of School; Vice President for Academic Affairs; Head of Office of Student Affairs; or JPCS Faculty Adviser where nominee is currently enrolled.

3.0 Nomination Procedures

- 3.1 Any JPCS member of good standing from an official PCS-Recognized JPCS Chapter for AY 2021-2022 may nominate a member to any JPCS National Board of Officer position who meets the prescribed qualifications using the Official Nomination Form distributed by the PCS Selection Board.
- 3.2 The nominee must submit the following:
 - a. comprehensive resume with recent 2"x2" picture;
 - b. copy of school registration for AY 2021-2022;
 - c. letter of recommendation or endorsement from any of the following:
 - i. Dean of School
 - ii. Vice President for Academic Affairs
 - iii. Head, Student Affairs Office
 - iv. JPCS Faculty Adviser
 - d. Nomination Form duly signed by nominator and nominee
- 3.3 The Nomination Form, together with the required documents enumerated on item 3.2 must be submitted via email to PCS-JPCS Secretariat at pcs.secretariat@philippinecomputersociety.org not later than 6 November 2021
- 3.4 Qualified nominees shall be notified not later than 10 November 2021 to submit additional requirements.

NOMINATION FORM

JPCS NBO for AY 2021-2022



To: PCS Selection Board

I hereby nominate the following JPCS Chapter Officer for JPCS National Board of Officer:	
Full name	
Chapter Designation	
Chapter School	
Nominated by	
Signature	
Date submitted	

Initial documents submitted:

- ☐ Nomination Form
- ☐ Comprehensive Resume with 2 x 2 picture
- ☐ Copy of School Registration
- ☐ Recommendation from Authorized School Official

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<i>I humbly accept the abovementioned nomination subject to evaluation of my qualifications and confirm my availability and readiness to serve, if elected/selected.</i>	
Printed name of nominee	
Signature of nominee	

((To be filled out by PCS Secretariat ↓))	
Received by:	Date received: