



February 5, 2016

PRIVATE and CONFIDENTIAL

Dr. Morteza Shirkhanzadeh
18 Westview Road
Kingston, ON K7M 2C3

Dear Dr. Shirkhanzadeh:

Re: L05 16-06 [REDACTED]

Professional Engineers Ontario (PEO) acknowledges receipt of your signed Complaint Form and material regarding the conduct or actions of the above noted party. Please be advised that we have assigned the file number L05 16-06 to this matter. Please refer to this file number in any future correspondence.

In accordance with the provisions of section 24 of the *Professional Engineers Act* (Act), excerpt attached, the Complaints Committee must consider and investigate every complaint and section 24(2) sets out the actions the Committee may take.

The investigation of this complaint has been assigned to me. I will review your complaint form including any attached documents and be in contact with you as required over the course of the investigation. In the event that additional records or documents relating to the complaint become available, please forward at the earliest opportunity.

Under section 24 of the Act, the practitioner and/or Certificate of Authorization holder has at least two weeks in which to respond in writing to the complaint. Depending on the nature of the complaint and the complexity of the investigation, a complaint may be considered by the Committee as early as the next available meeting (in approximately 6-12 weeks). However, in some cases, the complaint investigation may take much longer to complete. If this complaint requires investigation beyond the initial 6-12 week timeframe, you will be notified prior to this complaint being considered by the Committee.

If you have any questions regarding the status of this matter, or about the complaints process in general, you may contact me at 1-800-339-3716, ext. 1071 or 416-840-1071 (direct line) or by email at adominski@peo.on.ca.

Yours very truly,

Andrzej (Andy) Dominski, P.Eng.
Investigator, Regulatory Compliance

ASD:agf

Association of Professional Engineers of Ontario

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