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September 23, 2013

RMEI, LLC
Human Resources Department
Laurel Office Plaza
101 Laurel Road, Suite 200
Voorhees, NJ 08043

RE: Web Developer/Programmer

To Whom It May Concern:

I am applying for the Junior Web Developer/ Programmer Entry Level position now available with Robert Michael Communications and I know that I am the best applicant for this job.

I have a bachelor's degree in graphic and web design and from Rutgers University, centered on software design, practice and theory. I have a basic proficiency in several scripting languages, structured programming languages and knowledge of HTML & CSS. I also have experience using Adobe Cloud, Microsoft Office 2013 and QuarkXPress.

Plus, I am self-motivated and have the ability to manage my time wisely to meet deadlines. I am very flexible, able to work whenever necessary and can adapt easily to different types of work environments. I have a pleasant and friendly personality with no preference to working independently or with a team.

I stay updated on all the latest trends and developments associated with this industry, adhering to all necessary coding standards and rules with the knowledge to apply new information where appropriate.

My contact number is (856)-536-2394 and I hope to meet with you soon to discuss the particulars of this position in more detail.

Respectfully,

Grace M. Laphan

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