

Linda Nguyen
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Education

Drexel University
Bachelor of Science in Biological Sciences
Minor: Marketing

Philadelphia, PA
September 2008 - June 2011

Delaware County Community College
Pursued Associate of Science in Health Science

Media, PA
August 2005 - May 2008

Coursework

Sales Management	Calculus I, II	Advertising and Advertising Management
Services Marketing	Physics I, II, III	Professional Personal Selling
BioChemistry Lab	Consumer Behavior	Organic Chemistry Lab I, II
Human Physiology I, II	Molecular Biology	Biotechnology
Biology of Cancer	Statistical Data Analysis I, II	Genetics
Vertebrate Form, Function, & Evolution		

Language Skills

- Fluent in Vietnamese

Skills

Computer Software: MATLAB, Microsoft Office (Excel, Powerpoint, Word), R-Excel
Operating Systems: Macintosh OS, Microsoft Windows

Experience

Five Star Staffing
Server

Philadelphia, PA
November 2010- Present

- Prepared tables for customers in an etiquette manner
- Addressed customer needs and complaints to satisfy customers and resolve conflict
- Attended to wants and needs and provided fast customer attention
- Waited on clients and took food and drink orders
- Maintained clean tables before, during, and after the customers' experience
- Informed clients of dishes served, along with ingredients used to avoid food allergies
- Aided in cleaning up after an event was finished

Lannett Company, Inc.
Chemist Coop

Philadelphia, PA
March - September 2010

- Prepared solutions to perform cleaning validations
- Performed HPLC testing and analysis
- Set up blend vials for chemists to validate drug products
- Assisted in labeling and initiating pharmaceutical drugs for Analytical Services studies
- Created and updated trend reports from chemists' lab reports
- Helped write pre/post protocols
- Made excel files to keep track of chemical products and equipment inventory

Activities

- Drexel Women in Business - 2010-Present
- Filipino Intercultural Society of Drexel University- General Body Club Member - 2008-2009
- Student Government for Delaware County Community College - Club Member, ran for Vice President - 2006-2008

Honors

Delaware County Community College Dean's List, Spring 2008
Delaware County Community College Dean's List, Spring 2006