

Amy Sullivan, M.Ed.

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Portfolio: amysullivan.info | LinkedIn: linkedin.com/in/amy-sullivan-a9282760

Location: Austin, TX (or Remote)

Professional Summary

Passionate web developer with a background in HTML and Python. Experienced in creative thinking, problem solving, and adaptability in high pressure situations. Seeking an opportunity to contribute technical expertise and creativity to an innovative development team.

Technical Skills

- Programming: HTML5, Python
- Operating Systems: Windows, macOS

Professional Experience

Third Grade Teacher | Rowe Lane Elementary

August 2020 – Present

- Designed and implemented engaging lesson plans tailored to diverse learning styles
- Managed classroom technology, troubleshooting software and hardware issues to ensure seamless digital learning experiences.
- Developed and maintained detailed student performance tracking systems, analyzing data to adjust teaching strategies and improve outcomes.
- Led STEM-based projects, introducing students to problem-solving, computing fundamentals, and logical thinking.

Enrollment Counselor | Western Governors University

September 2018 – August 2020

- Advised prospective students on degree programs, admission requirements, and financial aid, guiding them through the enrollment process.
- Managed a high-volume pipeline of applicants, using CRM software to track student progress and maintain accurate records.
- Conducted virtual consultations via Zoom and phone, providing personalized recommendations to align with student goals.

Senior Copywriter | Status Labs

December 2014 – June 2018

- Developed and executed digital content strategies, including website copy, landing pages, and blog posts, to enhance user engagement and conversion rates.
- Wrote and optimized content using SEO best practices.
- Edited and proofread content for clarity, consistency, and adherence to brand voice and style guidelines.

Additional Experience

Triple A Registrar | Meridian World School | August 2013 - May 2015

Inside Sales Representative | Dell | February 2013 - July 2013

Assistant Store Manager | Leslie's Poolmart, Inc. | April 2011 - Feb 2013

Projects

Portfolio Website

- Designed & built a personal portfolio website using HTML, CSS, and JavaScript.

Education

Master of Education (M.Ed.) | Texas State University | 2021

Bachelor of Arts in Religion | Southwestern University | 2011

Certifications

- Valid Texas Teacher Certification K-6, with ESL