

**Instructions to Students attending Examinations**  
**(to prevent the spread of COVID-19 pandemic)**

**Guidelines to students:**

- Students shall report to the college one hour before the commencement of examination.
- The administration reserves the right to change the schedule based on the prevailing conditions.
- For Regular B.Tech. examinations, students can download the hall tickets from GVPCE(A) Information Management System (GVPIMS) (<http://125.62.214.206>).
- For B.Tech. Supplementary examinations, students will be issued hall tickets on the first day of examination.
- For Regular and Supplementary examinations of M.Tech./MCA, students will be issued hall tickets on the first day of examination.
- Students shall maintain a physical distance of six-feet at all times, and should not cause any disturbance to others in maintaining COVID-19 pandemic guidelines.
- Students shall carry drinking water in a transparent bottle and have to make their own arrangements for food.
- Students shall cooperate with the staff for temperature check.
- Students shall wear a three-layered Facemask big enough to cover nose and mouth, Hand gloves and a transparent bottle of 50 ml hand Sanitizer. A face shield is also desirable.
- Students shall sanitize their hands before entering the room; before & after signing attendance; and before & after submission of answer script.
- Every student shall install and use Aarogya Setu app.
- All the students should submit a declaration about their health status. (Declaration form is available on the college website).
- If any student is suffering from any illness during the examination, they have to report immediately to staff available.
- The students who are tested COVID-19 positive and desirous of appearing for examinations should take prior permission to facilitate necessary arrangements. These students can attend examinations, with all precautionary measures from their end such as wearing PPE Kit etc., ONLY after receiving permission from the college.
- In case any student is unable to write the examinations due to COVID-19 hospitalization / quarantine / travel restrictions, he / she shall send a mail to the Principal mentioning the reason for inability to write the examination along with the supporting evidence(s).