



Polytechnic University of the Philippines  
Quezon City Branch  
Cashier's Office  
**REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS**



Month of July 1-17, 2021

| Accountable Forms | Beginning Balance     |          |          | Receipt               |      |    | Issuance              |          |          | Ending Balance        |        |          |
|-------------------|-----------------------|----------|----------|-----------------------|------|----|-----------------------|----------|----------|-----------------------|--------|----------|
|                   | Inclusive Serial Nos. |          |          | Inclusive Serial Nos. |      |    | Inclusive Serial Nos. |          |          | Inclusive Serial Nos. |        |          |
| Face Value        | Qty                   | From     | To       | Qty                   | From | To | Qty                   | From     | To       | Qty                   | From   | To       |
| WITH FACE VALUE   | 58                    | 00882553 | 00882610 |                       |      |    | 18                    | 00882553 | 00882570 | 40                    | 882571 | 00882610 |

|                        |           |
|------------------------|-----------|
| Beginning Balance:     | 58        |
| Quantity Issued:       | 18        |
| <b>Ending Balance:</b> | <b>40</b> |

I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.

**Prepared & certified correct:**

**Merly B. Gonzalbo**  
Collecting Officer