

**Ganesh Malleboyina**  
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### Career Objective:

Interested in challenging role as a Human Resource in a leading organization where I can Utilize my 3 Years of experience in End-to-End IT Recruitment and contribute to the organization growth while enhancing my knowledge and skills.

### Professional Synopsis:

A competent, result-oriented professional with 3+ years of experience in IT Recruitment, including sourcing candidates to finalizing their on boarding formalities. Adept in the IT Recruitment life cycle, including Requirement gathering, Researching, Sourcing, Pre-technical and soft skill screening, technical interviews, closing candidates. Proficient in handling differentiated IT Skills with good hiring experience in permanent staffing.

### Work Experience:



**Employer** – Vipany Global Solutions Pvt. Ltd..

**Company Locations:** Hyderabad, Bangalore, Pune, Singapore, USA

**Designation** – Talent Acquisition Executive (Dec 2021 - May 2024)

Team Lead - Talent Acquisition (May 2024 – Present)

RPO – Client – Feuji (Nov 2024 – Jan 2025)

**Work Location:** Hyderabad.

**Tenure of Service:** Dec 2021 – Present.

#### Role and Responsibilities:

- Client Handling
- Connecting with clients to understand role requirements in order to source the most suitable candidates.
- Coordinating with clients for schedules and feedback.
- Worked with clients across various domains, including healthcare, finance, IT consulting and travel.
- Sourcing candidates through various job portals (Naukri, LinkedIn, X-Ray)
- Employee recruiting methods to attract candidates (e.g. job advertising)
- Strong Experience in ATS tool like(Ciepal,DarwinBox,HirePlus).
- Scheduled & coordinating regular interviews, walk-in, conducting drives with technical panel & solely responsible for getting feedback from the technical panel
- Evaluate resumes and applications.
- Source candidates using databases, social media,etc.
- Assume responsibility of pre-interview screening.
- Match the most suitable candidates to different positions
- Sending Interview invites and making sure that the Candidates attend the interviews.
- Taking the feedback from the Candidate regarding the Interview
- Keep in close contact with both clients and candidates in order to provide relevant, adequate, and timely feedback to both sides and Maintaining Trackers

#### Clients Handled:



### IT Skills worked:

- Worked on sourcing and screening Programming Languages, Database, Devops, Testing, Cloud , Networking ,ETC.
- Java (Full stack, frontend, backend)
- Testing (Manual, Automation)
- .Net (.Net core, Web API, Asp.net, C#.net)
- DevSecOps
- Cloud (Azure, AWS, Google)
- Network engineer, System engineer
- Power BI, MSBI
- RPA (Blueprism, UI Path, Automation Anywhere)
- SFDC
- Project, scrum, product manager, agile, program manager, Business Analyst
- ETL tools,



**Employer** – Covenant India Pvt. Ltd..

**Company Locations:** Chennai, Hyderabad

**Designation** – Talent Acquisition Executive

**Work Location:** Hyderabad.

**Tenure of Service:** Oct 2019 – Mar 2020.

### Role and Responsibilities:

- Understanding client requirements, sourcing profiles from Naukri.com and Social Networking sites like LinkedIn.
- Scheduling Interviews for various profiles, tracking the records & timely follow up with the candidates.
- Managing the overall interview, selection, and closing process
- Ensuring smooth functioning of all processes.
- Having good experience on ATS.

### Certifications:

- Naukri Maestro Recruiter
- Excel with LinkedIn Recruiter Professional Services & Talent Insights Assessments.

### **My Strengths:**

- Quick Learner
- Perfect in achieving targets.
- Positive Attitude

### **Educational Qualification:**

- MBA from VSU University -2019
- B.Sc from Acharya Nagarjuna University -2017

### **Declaration**

I hereby declare that all information provided above is true to the best of my knowledge and belief.

(Ganesh.M)