

## User Manual for **J.K. Fenner (India) Ltd**

**Tally.ERP 9 Integration with Fenner Tally Central Server (FTCS)**



Presented by:

**M/s. Tiara Consulting Services Pvt Ltd**

Authorized Partner for Tally Sales, Tally Services & Tally Integrator

No. 73, 7<sup>th</sup> Avenue, Ashok Nagar, Chennai - 600 083., India.

Phone: 044- 43457257

Email: [premnath@tiaraconsulting.com](mailto:premnath@tiaraconsulting.com)

© 2012 Tiara Consultancy Services Pvt Ltd.,  
Tally, Tally 9, Tally9, Tally.ERP, Tally.ERP 9, Shoper, Shoper 9, Shoper POS, Shoper HO, Shoper 9 POS,  
Shoper 9 HO, Tally Developer,  
Tally Developer, Tally Developer 9, Tally.NET, Tally Development Environment, Tally Extender, Tally  
Integrator,  
Tally Integrated Network, Tally Service Partner, Tally Academy & Power of Simplicity are either  
registered trademarks or trademarks of Tally Solutions Pvt. Ltd and is duly acknowledged.

**Table of Contents**

<b>Chapter – 1: Login into the FennerTally Central Server .....</b>	<b>5</b>
<b>Chapter – 2: Home page of Fenner Tally Central Server .....</b>	<b>6</b>
<b>Chapter – 3: Basic functionality in all the forms .....</b>	<b>6</b>
3.1 Insert .....	6
3.2 Update .....	8
3.3Delete: .....	9
3.4 Search.....	10
3.5 Reset.....	11
3.6 Export.....	12
<b>Chapter – 4: Master .....</b>	<b>12</b>
4.1Products.....	13
4.1.1ProductGroup .....	14
4.1.2 Product UOM.....	15
4.1.3 Product Master .....	16
4.2Distributor .....	18
4.3Geographical location: .....	21
4.3.1 Country .....	22
4.3.2 Region .....	23
4.3.3 State.....	24
4.3.4 Branch .....	25
<b>Chapter – 5: Reports .....</b>	<b>27</b>
5.1 Data Exchange Status .....	27
5.2 Purchase .....	28
5.2.1 Purchase Report .....	29
5.2.2 Purchase Summary.....	29
5.2.3 Purchase Return Report .....	30
5.3 Sales .....	31
5.3.1 Sales Register.....	32
5.3.2 Sales Report .....	33
5.3.3 Weekly Sales.....	34
5.3.4 Sales Return .....	35
5.3.5 Item Wise Sales Summary .....	36
5.3.6 Super Stock list Wise Product Wise Stock Summary.....	37
5.3.7 Sub-Product wise Stockist Wise Sales.....	38
5.3.8 Zone Wise State Wise Sales Summary .....	39
5.3.9 Division Wise Sales Summary.....	40
5.3.10 Sales with Sales Return.....	41
5.4 Stock Ledger Report .....	42
5.5 Stock Report.....	43
5.5.1 Purchase with Purchase Return.....	43

5.5.2 Location wise Stock Summary .....	44
5.5.3 Division Wise Closing stock.....	45
5.5.4 Consolidated Stock Summary.....	46
5.6 Transaction Report.....	47
5.6.1 Product Wise Category Wise Report .....	47
5.6.2 Stockist Monthly Comparison Report .....	48
5.7 Admin Reports .....	49
5.7.1 Monthly Sync Status Download Report .....	49
5.7.2 Monthly Sync Status Upload Report .....	50
5.7.3 Day wise Synch Status – Transaction Download .....	51
5.7.4 Daywise Synch Status – Master Upload .....	52
5.7.5 File Loaded Status.....	53
5.7.6 Web Log Report.....	54
5.8 GUI Reports .....	55
5.8.1 Purchase Distributor Wise .....	55
5.8.1.1 Purchase Distributor Wise – Column Chart Report.....	56
5.8.1.2 Purchase Distributor Wise – Pie Chart Report .....	57
5.8.1.3 Purchase Distributor Wise – Bar Chart Report.....	58
5.8.1.4 Purchase Distributor Wise – Line Chart Report .....	59
5.8.2 Purchase Product Wise .....	60
5.8.2.1 Purchase Product Wise – Column Chart Report.....	61
5.8.2.2 Purchase Product Wise – Pie Chart Report.....	62
5.8.2.3 Purchase Product Wise – Bar Chart Report .....	63
5.8.2.4 Purchase Product Wise – Line Chart Report .....	63
5.8.3 Sales Distributor Wise .....	64
5.8.3.1 Sales Distributor Wise – Column Chart Report.....	65
5.8.3.2 Sales Distributor Wise – Pie Chart Report .....	66
5.8.3.3 Sales Distributor Wise – Bar Chart Report.....	66
5.8.3.4 Sales Distributor Wise – Line Chart Report .....	67
5.8.4 Sales Product Wise .....	68
5.8.4.1 Sales Product Wise – Column Chart Report.....	69
5.8.4.2 Sales Product Wise – Pie Chart Report.....	69
5.8.4.3 Sales Product Wise – Bar Chart Report .....	70
5.8.4.3 Sales Product Wise – Line Chart Report .....	71
5.8.5 Stock Opening and Closing .....	72
<b>Chapter – 6: Data Exchange .....</b>	<b>73</b>
6.1 Import Masters .....	74
6.1.1. Distributor master: .....	75
6.1.2. Product Group Master:.....	75
6.1.3. Product Details:.....	75
<b>Chapter – 7: Settings.....</b>	<b>75</b>
7.1 Configuration settings.....	76
7.2 User Settings .....	77

7.2.1 Employee Master .....	78
7.2.2 User Creation .....	80
7.2.3 User Rights.....	81
7.2.4 Report Rights .....	83
7.2.5 Password Changes .....	83
7.3 About.....	84

**Chapter – 1: Login into the FennerTally Central Server**

FennerTally Central Server web application is the central component of the FennerTally Central Server. URL should be entered into the web browser to access the Tally Central Server. User Id and password must be entered to log-in (Figure 1). This is provided by the system administrator prior to the use of the system.

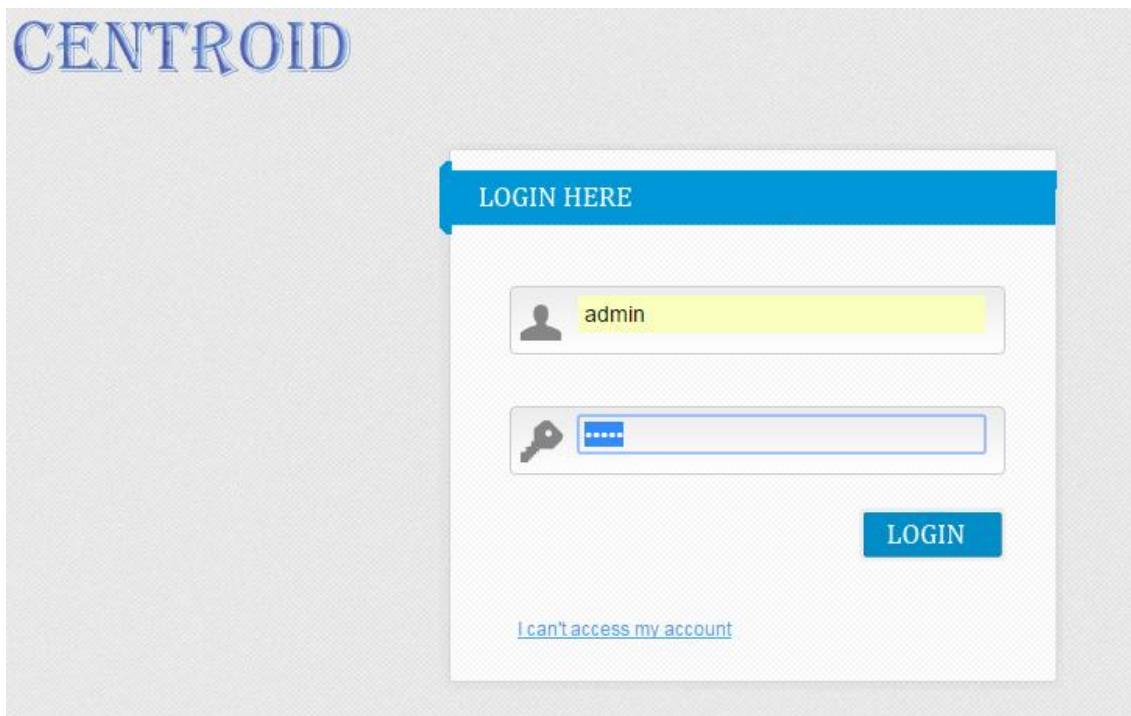


Figure 1: Login page of FennerTally Central Server

After entering the User Id and Password then click on login button to enter into the application. The landing page will be the home page.

**Chapter – 2: Home page of FennerTally Central Server**

In the top right you can view the current log-in User ID & User name, below that Logout link is provided which redirects you to login page. We have six header menu's named Home, Master, Reports, Data Exchange and Settings.



Figure2: Home page of Tally Central Server

**Chapter – 3: Basic functionality in all the forms**

There are some basic functionality in all the form like Insert, Update, Delete, Search, Reset and Export.

**3.1 Insert**

It is a process of insert or tries to save a new entry for the corresponding form. While saving each and every form have their own conditions like

- ❖ The field which have \* symbol should be referred as Mandatory fields.
- ❖ The fields may have unique values and some fields are read-only those fields will auto fetch the values.

The screenshot shows a 'Product Group Master' form. It contains three input fields: 'Product Group Code \*' with value 'PG001', 'Product Group \*' with value 'PG', and 'Parent \*' with value 'BEARINGS'. Below the fields are two buttons: 'Save' and 'Reset'.

Figure3: Save the Record

**Not able to save:**

If you missed to fill any mandatory fields and press the save button, it shows an error message “**Enter Mandatory Fields!**”



Figure4: Mandatory Error Message

If you enter a duplicate value in the unique field then it will show you messages “**Duplicate entry!**”



Figure5: Duplicate Error Message

**Able to save:**

Once you enter the value in required fields and click on the save button to insert the values. If the values are saved successfully then you have confirmation message “**Created Successfully!**”

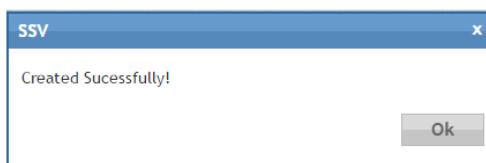


Figure6: Saved Confirmation Message

After the confirmation message received it displays the saved entry in the below grid. Newly saved line item should be on the top grid.

Action	Product Group Code	Product Group	Parent
<a href="#">Edit</a>	PG001	PG	RB

Figure7: Data Grid

### 3.2 Update

It is a process of editing the existing entry in corresponding form. Each form has their own conditions. In the grid each line item has a 'Edit' link under the heading Action.

Action	Product Group Code	Product Group	Parent
<a href="#">Edit</a>	PG001	PG	RB
<a href="#">Edit</a>	01	ENGINE MOUNTING	PRIMARY
<a href="#">Edit</a>	RB	BEARINGS	PRIMARY
<a href="#">Edit</a>	OS	OILSEAL	PRIMARY

Figure8: Edit link in Data Grid

By clicking the Edit link the corresponding values should fill their respective fields. At the same time update button will appear.

The screenshot shows a modal dialog titled 'Product Group Master'. It contains three input fields: 'Product Group Code \*' with value 'PG001', 'Product Group \*' with value 'PRDGP', and 'Parent \*' with value 'BEARINGS'. Below the fields is a button bar with 'Save' and 'Reset' buttons. A cursor arrow points towards the 'Save' button.

Figure9: After clicking Edit link

While updating except code all the other values can be modified, code should display in read-only. After modifying the values press the update button.

Product Group Master

Product Group Code *	PG001
Product Group *	PRDGP
Parent *	BEARINGS

**Update**    **Reset**

Figure10: Update the Record

If the values are updated successfully then you have confirmation message “**Updated successfully!**”

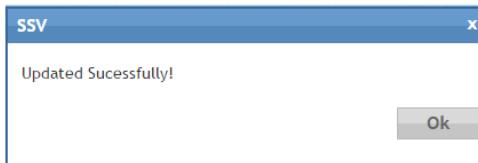


Figure11: Update Confirmation Message

After the confirmation message you can view the update entry in the grid.

Action	Product Group Code	Product Group	Parent
<a href="#">Edit</a>	PG001	PRDGP	BEARINGS
<a href="#">Edit</a>	01	ENGINE MOUNTING	PRIMARY
<a href="#">Edit</a>	RB	BEARINGS	PRIMARY

Figure12: Grid after update

### 3.3Delete:

It is a process of removing the existing entry in corresponding form. Each form may have some conditions based on the dependency with other forms and download of record to Distributors. In the grid each line item has a ‘check box’.

Action	Product Group Code	Product Group	Parent
<input checked="" type="checkbox"/>	<a href="#">Edit</a> PG001	PRDGP	BEARINGS
<input checked="" type="checkbox"/>	<a href="#">Edit</a> 01	ENGINE MOUNTING	PRIMARY
<input type="checkbox"/>	<a href="#">Edit</a> RB	BEARINGS	PRIMARY

Figure13: Grid after selecting check box

To select all the records displayed in the grid select the header check box. By selecting the check box delete button will appear on the screen.



Figure14: Delete the record

After clicking the delete button it displays an message “**Are you sure want to delete record!**”



Figure15: Confirmation message to delete the record

If you click on the cancel button cursor will retain to the previous screen or by clicking on the ok button record will be removed.

**Not able to delete:**

If the record is linked to any other form then it is not allowed to delete that record and shows an error message like “**you can't delete already used in other masters!**”

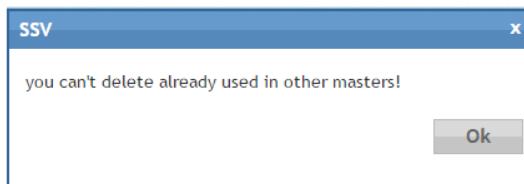


Figure16: Record is used in other master

**Able to delete:**

If the record is not used in other masters and it is not send to distributor then it deletes the record and show the confirmation message as “**Deleted successfully!**”



Figure17: Delete Confirmation Message

### 3.4 Search

It is a process of searching for a particular item using a code or a name.

The screenshot shows the 'Country Master' search interface. It includes fields for 'Country Code' and 'Country Name', each with a required asterisk. Below these are 'Save' and 'Reset' buttons. To the right, there are two search input fields ('CountryCode' and 'CountryName') and a 'Search' button. At the bottom, there's a table with columns 'Action', 'Country Code', and 'Country Name'. The first row shows 'Edit' for IN and INDIA. The footer contains copyright information and links.

Figure 18: Search location

If both the fields (code and name) are left blank or entered value is not available and the searched button is clicked then an error message will be popped up.



Figure 19: Pop up error message

A particular line item can be searched either by code, name or both.

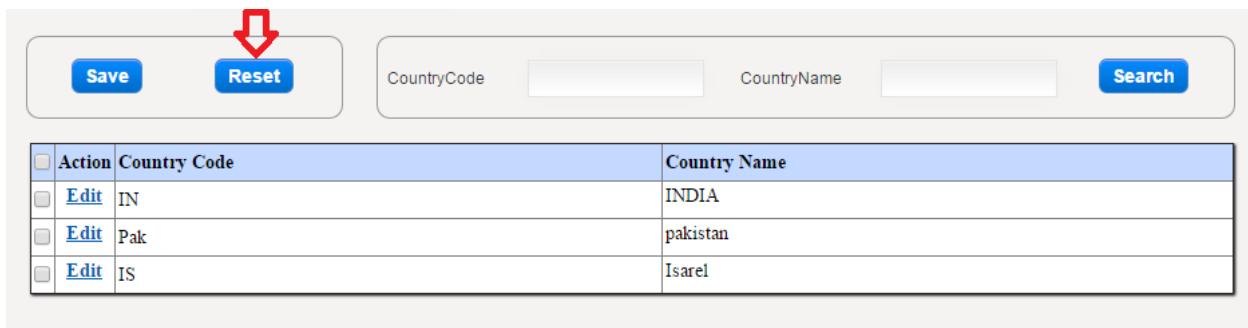
The screenshot shows the search results table with one visible row. The columns are 'Action', 'Country Code', and 'Country Name'. The row shows 'Edit' for 'IN' and 'INDIA'.

Figure 20: Search Result

The above figures 19 and 20 shows the search result when the data entered in the name field is available in the database.

### 3.5 Reset

Reset is nothing but to clear or reload a page.



Action	Country Code	Country Name
<a href="#">Edit</a>	IN	INDIA
<a href="#">Edit</a>	Pak	pakistan
<a href="#">Edit</a>	IS	Isarel

Figure21: Reset Location

### 3.6 Export

As shown in the figure below the data displayed in the grid view can be exported to a specified document selected from the drop down field of “**Export As**”



Action	Product UOM Code	Product UOM
<a href="#">Edit</a>	NOS	NUMBERS

Figure22: Export

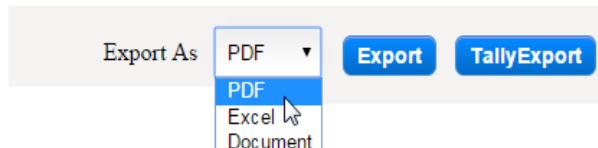


Figure23: Available Export formats

### Chapter – 4: Master

The master details are centrally controlled by Fenner Tally Central Server. Master information will flow from Fenner Tally Central Server to respective Distributors (Tally ERP9). In future business scenario, any changes pertaining to product and other information will flow from Tally Central Server.



Figure24: Master sub-menus in Tally Central Server

There are three sub menus under master like Products, Distributor and Geographical Location.

#### 4.1Products

Path: **Go to** Master >Products

Products have several sub forms named Product Group, Product, Product UOM and Product, it will not accept duplicate entries, and all the code and name in these forms should be unique.



Figure25: Products

#### 4.1.1 Product Group

Path: **Go to Master >Product >Product Group**

This form is used to create the product group master data.

A brief description of fields in the screen is mentioned below:

##### **Product Group Code:**

- ❖ Product Group Code should be unique for each product group in product group master and product master.
- ❖ It is a mandatory field.
- ❖ Not allowed to provide space.

##### **Product Group:**

- ❖ Product Group name should be unique for each Product group Code.
- ❖ It is a mandatory field.

##### **Parent:**

- ❖ Parent should be selected from the drop down list for the product group
- ❖ It is a mandatory field.

**Delete Controls:**

If Product Group is linked to any of the master or that particular product group is downloaded by any distributor then that particular line item is not allowed to delete.

**Product Group Master**

Action	Product Group Code	Product Group	Parent

Export As: PDF ▾

Export TallyExport

Figure26: Product Group Master

**4.1.2 Product UOM**

Path: **Go to Master > Product > Product UOM**

This form is used to create the Product UOM Master data. It should be linked with respective product in product master.

A brief description of fields in the screen is mentioned below:

**Product UOM Code:**

- ❖ Product UOM Code should be unique for each Product UOM.
- ❖ It is a mandatory field.
- ❖ Not allowed to provide space.

**Product UOM:**

- ❖ Product UOM should be unique for each Product UOM Code.
- ❖ It is a mandatory field.
- ❖ It should be editable.

**Delete Controls:**

If Product UOM is linked to any of the product in product master or that particular product UOM is downloaded by any distributor then that particular line item is not allowed to delete.

The screenshot shows the CENTROID software interface. At the top, there is a header with the CENTROID logo, user information (User :admin [Tiara]), and a Logout link. Below the header is a navigation menu with links for Home, Master, Reports, Data Exchange, and Settings. The main content area is titled "Product UOM Master". It contains two input fields: "Product UOM Code \*" and "Product UOM \*". Below these fields are "Save" and "Reset" buttons. To the right, there is a search bar with "Product UOM Code" and "Product UOM" fields, and a "Search" button. A table displays a single record:

Action	Product UOM Code	Product UOM
<a href="#">Edit</a>	NOS	NUMBERS

At the bottom right, there are "Export As" dropdown menus and "PDF" and "Export" buttons.

Figure 27: Product UOM Master

#### 4.1.3 Product Master

Path: **Go to Master > Product > Product**

This form is used to create the Product Details.

A brief description of fields is mentioned below

##### Product Code:

- ❖ Product Code must be unique.
- ❖ It is a mandatory field.
- ❖ Not allowed to provide space.

##### Product Description:

- ❖ Product Description must be unique.
- ❖ It is a mandatory field.
- ❖ It should be editable.

##### Product Group Code:

- ❖ It's a drop down field. The product Group name available in the product Group master.

- ❖ It should be editable.
- ❖ It is a mandatory field.

Figure 28: Product Master

#### 4.1.4 Product Group Mapping Master

Path: **Go to** Master > Product > Product Group Mapping

This form is used to map the product group for the respective distributor. Once the product group is mapped then those product groups product can be uploaded to distributor tally system.

**CENTROID**

User :admin [Tiara]  
[Logout](#)

Home    Master    Reports    Data Exchange    Settings

**Product Group Mapping Master**

Distributor Code:

Product Group Code	Product Group Name	Select All
01	ENGINE MOUNTING	<input type="checkbox"/>
03	WRAPPED BELT	<input type="checkbox"/>
08	ECO WRAPPED BELT	<input type="checkbox"/>
23	HOSES	<input type="checkbox"/>
51	COGGED BELT	<input type="checkbox"/>
71	TIMING BELT	<input type="checkbox"/>
81	POLY V BELT	<input type="checkbox"/>
OS	OILSEAL	<input type="checkbox"/>
RB	BEARINGS	<input type="checkbox"/>
VK	VALVE KIT	<input type="checkbox"/>

**Action Distributor Code Distributor Name**

<a href="#">Edit</a>	430418	M/S.SRI SRINIVASA AGENCIES
<a href="#">Edit</a>	430419	M/S.SRI SRINIVASA AGENCIES-1

[Update](#) [Reset](#)    Distributor Code:  Distributor Name:  [Search](#)

© 2012 Tiara Consulting Services India Private Ltd.    All Rights Reserved | Privacy Policy

Figure 29 :Product Group Mapping Master

#### 4.2Distributor

Path: **Go to Master >Franchisee**

This form is used to create the Franchisee Details.

A brief description of fields in the screen is as follows:

##### **Distributor Code:**

- ❖ Distributor Code must be unique.
- ❖ It is a mandatory field.
- ❖ It should not be editable in future.
- ❖ Not allowed to provide space.

##### **Distributor Name:**

- ❖ Distributor Name must be unique.
- ❖ It is a mandatory field.

- ❖ It should be editable.

**Contact Person Name:**

- ❖ Provide the Distributor contact person name.
- ❖ It is a mandatory field.

**Designation:**

- ❖ Provide the Designation of the contact person.
- ❖ It is a mandatory field.

**Address:**

- ❖ Provide the Address of the Distributor.
- ❖ It is a mandatory field.

**Pin code:**

- ❖ Provide the Pin code for the Distributor
- ❖ It accepts only six numeric values.
- ❖ It is a mandatory field.

**Telephone No:**

- ❖ Provide the Telephone number of the Distributor.
- ❖ It is a mandatory field.
- ❖ It accepts 20 characters (Numbers and Hyphens only).

**Mobile No:**

- ❖ Provide the Mobile number of the Distributor.
- ❖ It is a mandatory field.
- ❖ It accepts 20 characters (Numbers and Hyphens only).

**Email:**

- ❖ Provide the Email address of the Distributor.
- ❖ It is a mandatory field.
- ❖ It accepts only a valid email id.

**Branch:**

- ❖ It should be a drop down field. The Branch Name available in the Branch Master is loaded in this field.

- ❖ It should be editable.
- ❖ It is a mandatory field.

**State:**

- ❖ It should be a drop down field. The State Name available in the State Master is loaded in this field.
- ❖ It should be editable.
- ❖ It is a mandatory field.

**Region:**

- ❖ It is a read-only field.
- ❖ Based on the selected Branch, the value will be auto fetched.
- ❖ It is a mandatory field.

**Country:**

- ❖ It is a read-only field.
- ❖ Based on the selected Branch, the value will be auto fetched.
- ❖ It is a mandatory field.

**City:**

- ❖ Provide the City name
- ❖ It should be editable.

**TIN No:**

- ❖ Provide the TIN Number of the Distributor
- ❖ It should be editable.

**CST No:**

- ❖ Provide the CST Number of the Distributor.
- ❖ It should be editable.

**Delete Controls:**

If Distributor code is used in any of the master then that particular line item is not allowed to delete.

**CENTROID**

User :admin [Tiara]  
[Logout](#)

[Home](#) [Master](#) [Reports](#) [Data Exchange](#) [Settings](#)

**Distributor Master**

Distributor Code *	Telephone No *	Country *
Distributor Name *	Mobile No *	City
Contact Person Name *	Email *	TIN No
Designation *	Branch *	CST No
Address *	State *	Region *
Pincode *		

**Save** **Reset** **Search** **Export As PDF Export**

© 2012 Tiara Consulting Services India Private Ltd. All Rights Reserved | [Privacy Policy](#)

Figure 29: Distributor Master

#### 4.3Geographical location:

Path: **Go to Master >Geographical location**

Geographical location has four sub forms named Country, Region, State and Branch.

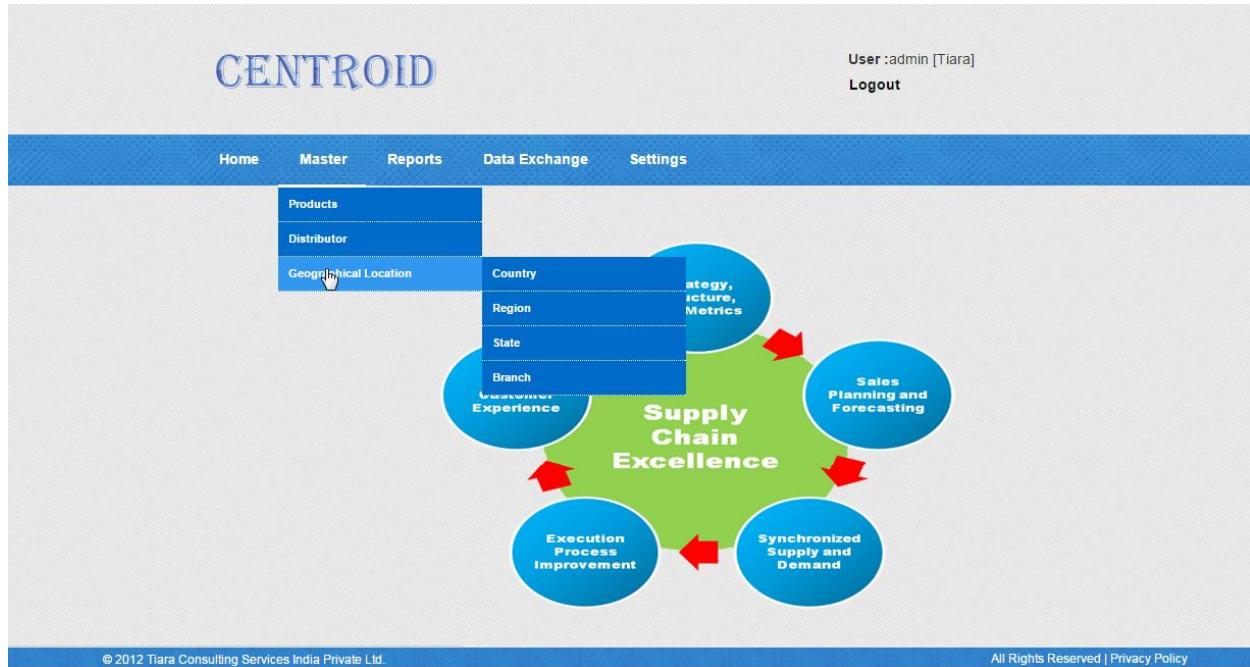


Figure 30: Geographical Location

#### 4.3.1 Country

Path: **Go to Master > Geographical Location > Country**

This form is used to create the Country Master data.

A brief description of fields in the screen is as follows:

##### **Country Code:**

- ❖ Country Code should be unique.
- ❖ It is a mandatory field.
- ❖ It should not be editable in future.
- ❖ Not allowed to provide space.

##### **Country Name:**

- ❖ Country Name should be unique.
- ❖ It is a mandatory field.

##### **Delete Control:**

If Country is used in Region Master and Pricelist Linking Master then that particular line item is not allowed to delete.

User :admin [Tiara]  
Logout

Home    Master    Reports    Data Exchange    Settings

**Country Master**

Country Code \*

Country Name \*

**Action** **Country Code** **Country Name**

© 2012 Tiara Consulting Services India Private Ltd. All Rights Reserved | Privacy Policy

Figure 31: Country Master

#### 4.3.2 Region

Path: **Go to Master > Geographical Location > Region**

This form is used to create the Region Master data.

A brief description of fields in the screen is as follows:

##### Region Code:

- ❖ Region Code should be unique.
- ❖ It is a mandatory field.
- ❖ It should not be editable in future.
- ❖ Not allowed to provide space.

##### Region Name:

- ❖ Region Name should be unique.
- ❖ It is a mandatory field.

##### Country Name:

- ❖ It should be a drop down field. The Country Name available in the Country Master is loaded in this field.
- ❖ It is a mandatory field.

##### Delete Control:

If Region is used in Branch Master then that particular line item is not allowed to delete.

User :admin [Tiara]  
Logout

Home    Master    Reports    Data Exchange    Settings

Region Master

Region Code \*

Region Name \*

Country Name \* ---Select---

Save    Reset    Region Code    Region Name    Search

Action    Region Code    Region Name    Country

© 2012 Tiara Consulting Services India Private Ltd.    All Rights Reserved | Privacy Policy

Figure 32: Region Master

#### 4.3.3 State

Path: **Go to Master > Geographical Location > State**

This form is used to create the State Master data.

A brief description of fields in the screen is as follows:

**State Code:**

- ❖ State Code should be unique.
- ❖ It is a mandatory field.
- ❖ It should not be editable in future.
- ❖ Not allowed to provide space.

**State Name:**

- ❖ State Name should be unique.
- ❖ It is a mandatory field.

**Delete Control:**

If State is used in Distributor Master, Employee Master then that particular line item is not allowed to delete.

CENTROID

User :admin [Tiara]  
Logout

Home    Master    Reports    Data Exchange    Settings

**State Master**

State Code \*

State Name \*

**Action** State Code State Name

Save    Reset    StateCode  StateName  Search

© 2012 Tiara Consulting Services India Private Ltd. All Rights Reserved | Privacy Policy

Figure 33: State Master

#### 4.3.4 Branch

Path: **Go to Master > Geographical Location >Branch**

This form is used to create the Branch Master data.

A brief description of fields in the screen is as follows:

**Branch Code:**

- ❖ Branch Code should be unique.
- ❖ It is a mandatory field.
- ❖ It should not be editable in future.
- ❖ Not allowed to provide space.
- ❖

**Branch Name:**

- ❖ Branch Name should be unique.
- ❖ It is a mandatory field.
- ❖

**Region:**

- ❖ It should be a drop down field. The Region Name available in the Region Master is loaded in this field.
- ❖ It is a mandatory field.

**Country:**

- ❖ It is a read-only field.
- ❖ Based on the selected Region, the value will be auto fetched.
- ❖ It is a mandatory field.

**Delete Control:**

If Branch is used in Distributor Master and Employee Master then that particular line item is not allowed to delete.

The screenshot shows the CENTROID application interface. At the top, there is a header bar with the CENTROID logo on the left and user information ('User :admin [Tiara]' and 'Logout') on the right. Below the header is a navigation menu with links for Home, Master, Reports, Data Exchange, and Settings. The main content area is titled 'Branch Master'. It contains form fields for 'Branch Code \*' (with a placeholder '1'), 'Branch Name \*' (with a placeholder 'Branch Name'), 'Region \*' (a dropdown menu showing '---Select---'), and 'country \*' (a placeholder 'Country'). Below the form are two buttons: 'Save' and 'Reset'. To the right of the form are search fields for 'Branch Code' and 'Branch Name' with a 'Search' button. At the bottom of the page is a footer with copyright information ('© 2012 Tiara Consulting Services India Private Ltd.') and links for 'All Rights Reserved | Privacy Policy'.

Figure 34: Branch Master

## Chapter – 5: Reports

The Reports are generated in FennerTally Central Server. Under Reports there are eight sub menus named Data Exchange Status Report, Purchase, Sales, Stock Ledger, Stock Report, Transaction Report, Admin Reports and GUI Reports.

Based on the filters reports are generated. Commonly all reports have multi selection for a drop down fields and dates are mandatory.



Figure 35: Reports sub-menus in Tally Central Server

### 5.1 Data Exchange Status

Path: **Go to** Reports >Data Exchange Status Reports

Here we can able to view the “**Data Exchange Status Reports**”. This report provides complete details on the “**Master Download Date**” and “**Transaction Upload Date**” with the Distributor Code, Distributor Name, Region Name and Branch Name. This enables to know the Download and upload details of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name and Branch, also it can be sorted on the same format.

Data Exchange status Reports																																					
Region	All Regions. Ahmedabad Bangalore Bengal																																				
Branch	All Branches. Ahmedabad Bangalore Bhubaneswar																																				
Distributor Name	All Distributor FENNER TEST FENNER TESTING M/S.SRI SRINIVASA AGENCIES																																				
Order By	<input type="radio"/> Distributor Name <input type="radio"/> Ascending <input type="radio"/> Region <input type="radio"/> Descending <input type="radio"/> Branch <input type="radio"/> Download Date <input type="radio"/> Upload Date																																				
<a href="#">Get Report</a> <a href="#">Cancel</a>																																					
<table border="1"> <thead> <tr> <th>Distributor Code</th><th>Distributor Name</th><th>Region Name</th><th>Branch Name</th><th>Master Download date</th><th>Transaction Upload date</th></tr> </thead> <tbody> <tr> <td>430418</td><td>M/S.SRI SRINIVASA AGENCIES</td><td>Bangalore</td><td>Bangalore</td><td>04/06/2015</td><td>04/06/2015</td></tr> <tr> <td>4304181</td><td>FENNER TEST</td><td>Chennai</td><td>Chennai</td><td>03/06/2015</td><td>03/06/2015</td></tr> <tr> <td>430419</td><td>M/S.SRI SRINIVASA AGENCIES-1</td><td>Bangalore</td><td>Bangalore</td><td>03/06/2015</td><td>NULL</td></tr> <tr> <td>5555555</td><td>FENNER TESTING</td><td>Chennai</td><td>Chennai</td><td>02/06/2015</td><td>NULL</td></tr> <tr> <td>6000028</td><td>TIARACHENNAI</td><td>Ahmedabad</td><td>Ahmedabad</td><td>03/06/2015</td><td>03/06/2015</td></tr> </tbody> </table>		Distributor Code	Distributor Name	Region Name	Branch Name	Master Download date	Transaction Upload date	430418	M/S.SRI SRINIVASA AGENCIES	Bangalore	Bangalore	04/06/2015	04/06/2015	4304181	FENNER TEST	Chennai	Chennai	03/06/2015	03/06/2015	430419	M/S.SRI SRINIVASA AGENCIES-1	Bangalore	Bangalore	03/06/2015	NULL	5555555	FENNER TESTING	Chennai	Chennai	02/06/2015	NULL	6000028	TIARACHENNAI	Ahmedabad	Ahmedabad	03/06/2015	03/06/2015
Distributor Code	Distributor Name	Region Name	Branch Name	Master Download date	Transaction Upload date																																
430418	M/S.SRI SRINIVASA AGENCIES	Bangalore	Bangalore	04/06/2015	04/06/2015																																
4304181	FENNER TEST	Chennai	Chennai	03/06/2015	03/06/2015																																
430419	M/S.SRI SRINIVASA AGENCIES-1	Bangalore	Bangalore	03/06/2015	NULL																																
5555555	FENNER TESTING	Chennai	Chennai	02/06/2015	NULL																																
6000028	TIARACHENNAI	Ahmedabad	Ahmedabad	03/06/2015	03/06/2015																																

Figure 35: Data Exchange Status

## 5.2 Purchase

Path: **Go to Reports > Purchase**

Under Purchase there are three sub menus named Purchase, Purchase Summary and Purchase Returns.



Figure 36: Purchase Report Menu

### 5.2.1 Purchase Report

Path: **Go to** Reports > Purchase >Purchase Report

Here we can able to view the “**PurchaseReport**”. This report provides complete details on the “**Purchase Process**” with the Distributor Code, Distributor Name, Region Name, Branch Name, GRN Number, GRN Date, Product Group, Product Code, Purchase Voucher Type, Quantity, Net Amount, Tax Amount and Gross Amount. This enables to know the entire purchase process of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name, Branch, Product Group, Product Code. The Generated report can be exported to CSV.

The screenshot shows the 'Purchase Report' dialog box. It has fields for 'From Date \*' (01-04-2015) and 'To Date \*' (04-06-2015). Below these are dropdown menus for 'Region', 'Distributor Name', and 'Product Code', each listing various options like 'All Regions', 'All Distributor', etc. At the bottom are 'Get Report' and 'Cancel' buttons. Below the dialog is a table of purchase data:

Region	Branch	Distributor Code	Distributor Name	GRN Number	GRN Date	Product Group	Product Code	Pur
Bangalore	Bangalore	430418	M/S.SRI SRINIVASA AGENCIES	PI/15-16/6-RP-430418	01-04-2015	WRAPPED BELT	A3003-FE240	Pur
Bangalore	Bangalore	430418	M/S.SRI SRINIVASA AGENCIES	PI/15-16/7-RP-430418	01-04-2015	WRAPPED BELT	A3003-FE240	Pur
Bangalore	Bangalore	430418	M/S.SRI SRINIVASA AGENCIES	PI/15-16/6-RP-430418	01-04-2015	WRAPPED BELT	A3003-FE252	Pur

Figure37: Purchase Report

### 5.2.2 Purchase Summary

Path: **Go to** Reports > Purchase > Purchase Summary

Here we can able to view the “**PurchaseSummary**”. This report provides complete details on the “**Purchase Process**” with the Distributor Code, Distributor Name, Region, Branch, Product Group,

Product Code, Purchase Voucher Type, Quantity, Net Amount, Tax Amount and Gross Amount. This enables to know the entire purchase process of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name, Branch, Product Group, Product Code. The Generated report can be exported to CSV.

**Purchase Summary**

From Date *	01-04-2015	To Date *	04-06-2015
Region	.All Regions. Ahmedabad Bangalore Bengal		
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG		
Product Code	A3003-FE552 A3003-FE562 A3003-FE572 A3003-FE582 A3003-FE592		
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Region	Branch	Distributor Code	Distributor Name	Product Group	Product Code	Purchase Voucher Type	Quantity	Net Amount	Tax Am
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	WRAPPED BELT	A3003-FE240	Purchase	60	3000	435
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	WRAPPED BELT	A3003-FE252	Purchase	25	625	91
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	WRAPPED BELT	A3003-FE272	Purchase	50	2500	362
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	WRAPPED BELT	A3003-FE282	Purchase	25	625	91

Figure38: Purchase Summary Report

### 5.2.3 Purchase Return Report

Path: **Go to Reports > Purchase > Purchase Return Report**

Here we can able to view the “**PurchaseReturn Report**”. This report provides complete details on the “**Purchase Return Process**” with the Distributor Code, Distributor Name, Region, Branch, Product Group, Product Code, Purchase Voucher Type, Quantity, Net Amount, Tax Amount and Gross Amount. This enables to know the entire purchase Return process of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name, Branch, Product Group, Product Code. The Generated report can be exported to CSV.

**Purchase Returns**

From Date *	01-04-2015	To Date *	04-06-2015
Region	All Regions. Ahmedabad Bangalore Bengal Chennai Delhi Gujarat Karnataka Kerala Madras Mumbai Nagpur Pune Rajasthan Sikkim Tamil Nadu West Bengal	Branch	.All Branches. Ahmedabad Bangalore Bhubaneswar Chennai Delhi Gujarat Karnataka Kerala Madras Mumbai Nagpur Pune Rajasthan Sikkim Tamil Nadu West Bengal
Distributor Name	All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG M/S. SRI SRINIVASA AG	Productgroup	.All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT ENGINE MOUNTING
Product Code	All Products. A3003-FE240 A3003-FE252 A3003-FE272 A3003-FE280		

**Get Report**      **Cancel**

Region	Branch	Distributor Code	Distributor Name	Purchase Return Number	Purchase Return Date	Product Group	Product Code	Vouc
Chennai	Chennai	4304181	FENNER TEST	DN/15-16/1-PR-4304181	01-04-2015	OILSEAL	A3NKOS-10001	Debit
Chennai	Chennai	4304181	FENNER TEST	DN/15-16/1-PR-4304181	01-04-2015	OILSEAL	A3PKOS-10000	Debit
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	1-PR-6000028	01-04-2015	WRAPPED BELT	A3003-FE240	Debit

Figure 39: Purchase Return Report

### 5.3 Sales

Path: **Go to Reports > Sales**

Under Sales there are ten sub menus named Sales Register, Sales Report, Weekly Report, Sales Return, Item Wise Sales Summary, Super Stockist wise Product wise Stock Summary, Sub-Product Wise Stockist Wise Sales, Zone Wise State Wise Sales Summary, Division Wise Sales Summary, Sales with Sales Return Report.

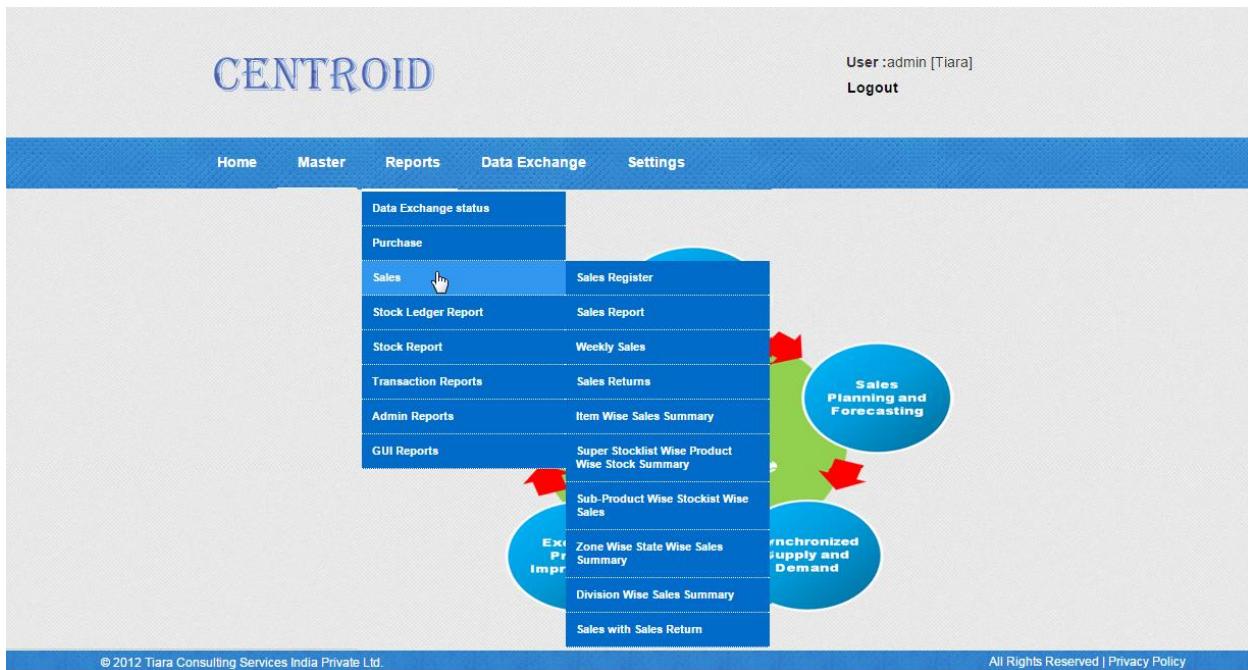


Figure40: Sales Report Menu

### 5.3.1 Sales Register

Path: **Go to** Reports > Sales >Sales Register

Here we can able to view the “**Sales Register**”. This report provides complete details on the “**Sales Process**” with the Distributor Code, Distributor Name, Region, Branch, Product Group, Product Code, Sales Voucher Type, Quantity, Net Amount, Tax Amount and Gross Amount. This enables to know the entire Sales process of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name, Branch, Product Group, Product Code. The Generated report can be exported to CSV.

**Sales Register**

From Date *	01-04-2015	To Date *	04-06-2015
Region	.All Regions. Ahmedabad Bangalore Bengal	Branch	.All Branches. Ahmedabad Bangalore Bhubaneswar
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S SRI SRINIVASA AG	Productgroup	.All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT ENGINE MOUNTING
Product Code	.All Products. A3003-FE240 A3003-FE252 A3003-FE272		

**Get Report**      **Cancel**

Region	Branch	Distributor Code	Distributor Name	Product Group	Product Code	Sales Voucher Type	Quantity	Net Amount	Tax Amou
Chennai	Chennai	4304181	FENNER TEST	OILSEAL	A3PKOS-10000	Sales	10	1000	0
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	WRAPPED BELT	A3003-FE240	Sales	24	480	70
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	WRAPPED BELT	A3003-FE252	Sales	10	100	14
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	WRAPPED BELT	A3003-FE272	Sales	20	400	58

Figure 41: Sales Register Report

### 5.3.2 Sales Report

Path: **Go to Reports > Sales > Sales Report**

Here we can able to view the “**Sales Report**”. This report provides complete details on the “**Sales Process**” with the Distributor Code, Distributor Name, Region, Branch, Product Group, Product Code, Invoice No, Invoice Date, Customer Name, Product Group, Sales Voucher Type, Quantity, Net Amount, Tax Amount and Gross Amount. This enables to know the entire Sales process of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name, Branch, Product Group, Product Code. The Generated report can be exported to CSV.

**Sales Report**

From Date *	01-04-2015	To Date *	04-06-2015
Region	.All Regions. Ahmedabad Bangalore Bengal	Branch	.All Branches. Ahmedabad Bangalore Bhubaneswar
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG	Productgroup	.All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT
Product Code	A3003-FE302 A3003-FE312 A3003-FE322 A3003-FE332 A3003-FF342		

**Get Report**      **Cancel**

Region	Branch	Distributor Code	Distributor Name	Invoice No	Invoice Date	Customer Name	Product Group	Product Code	P
Chennai	Chennai	4304181	FENNER TEST	SI/15-16/1-RS-4304181	01-04-2015	Customer	OILSEAL	A3PKOS-10000	I
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	1-RS-6000028	01-04-2015	Murugan	WRAPPED BELT	A3003-FE240	F
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	1-RS-6000028	01-04-2015	Murugan	WRAPPED BELT	A3003-FE252	F

Figure 42: Sales Report

### 5.3.3 Weekly Sales

Path: **Go to Reports > Sales >Weekly Sales**

Here we can able to view the “**Weekly Sales Report**”. This report provides complete details on the “**Weekly Sales Process**” with the Distributor Code, Distributor Name, Region, Branch, Product Group, Product Code, Weekly Counter Sales, Monthly Counter Sales, Weekly Retailer Sales, Monthly Retailer Sales, Total Weekly Sales and Total Monthly Sales Invoice No. This enables to know the entire Weekly and Monthly Sales details of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name, Branch, Product Group, Product Code. The Generated report can be exported to CSV.

**Weekly Sales Report**

From Date \*

Region .All Regions.  
Ahmedabad  
Bangalore  
Bengal

Distributor Name .All Distributor.  
FENNER TEST  
FENNER TESTING  
M/S. SRI SRINIVASA AG

Product Code .All Products.  
A3003-FE240  
A3003-FE252  
A3003-FE272

Branch .All Branches.  
Ahmedabad  
Bangalore  
Bhubaneswar

Productgroup .All Productgroup.  
BEARINGS  
COGGED BELT  
ECO WRAPPED BELT

**Get Report** **Cancel**

Region	Branch	Distributor Code	Distributor Name	Product Group	Product Code	Weekly Counter Sales	Monthly Counter Sales	Weekly Retailer Sales
--------	--------	------------------	------------------	---------------	--------------	----------------------	-----------------------	-----------------------

Figure 43: Weekly Report

### 5.3.4 Sales Return

Path: **Go to Reports > Sales >Sales Return Report**

Here we can able to view the “**Sales Return Report**”. This report provides complete details on the “**Sales Return Process**” with the Region, Branch, Distributor Code, Distributor Name, Sales Return No, Sales Return Date, Product Group, Product Code, Product Description, Voucher Type, Quantity, Net Amount, Tax Amount and Gross Amount. This enables to know the entire Sales Return details of all the distributors at a click. This report can be filtered by selecting From Date, To Date, Region, Distributor Name, Branch, Product Group, Product Code. The Generated report can be exported to CSV.

**Sales Returns**

From Date *	01-04-2015	To Date *	04-06-2015
Region	.All Regions. Ahmedabad Bangalore Bengal Chennai Delhi Gujarat Karnataka Kerala Madras Mumbai Nagpur Pune Rajkot Salem Silvassa Vadodara	Branch	.All Branches. Ahmedabad Bangalore Bhubaneswar Chennai Delhi Gujarat Karnataka Kerala Madras Mumbai Nagpur Pune Rajkot Salem Silvassa Vadodara
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG M/S. SRI SRINIVASA AG	Productgroup	.All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT ENGINE MOUNTING
Product Code	.All Products. A3003-FE240 A3003-FE252 A3003-FE272 A3003-FE282		
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Region	Branch	Distributor Code	Distributor Name	Sales Return No	Sales Return Date	Customer Name	Product Group	Product C
Chennai	Chennai	4304181	FENNER TEST	CN/15-16/1-SR-4304181	01-04-2015	Customer	OILSEAL	A3PKOS-1
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	1-SR-6000028	01-04-2015	Vadivel	WRAPPED BELT	A3003-FE2
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	2-SR-6000028	01-04-2015	Vadivel	WRAPPED BELT	A3003-FE2

Figure 44: Retailer Category Detailed Report

### 5.3.5 Item Wise Sales Summary

Path: **Go to Reports > Sales >Item Wise Sales Summary Report**

Here we can able to view the “**Item Wise Sales Summary**”. This report provides complete details on the “**Sales Process for Item**” with the Product Code and Distributor Name. This enables to know the entire Item wise sales Summary of all the distributors at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, Distributor Name and Product Code. The Generated report can be exported to CSV.

**Item Wise Sales Summary Report**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG M/S. SRI SRINIVASA AG	Product Code	.All Products. A3003-FE240 A3003-FE252 A3003-FE272 A3003-FE282
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Product Code	FENNER TEST	FENNER TESTING	M/S.SRI SRINIVASA AGENCIES	M/S.SRI SRINIVASA AGENCIES-1	TIARACHENNAI
A3003-FE240	0	0	0	0	24
A3003-FE252	0	0	0	0	10
A3003-FE272	0	0	0	0	20
A3003-FE282	0	0	0	0	10

Figure 45: Item Wise Sales Summary

### 5.3.6 Super Stock list Wise Product Wise Stock Summary

Path: **Go to Reports >Super Stock list Wise Product Wise Stock Summary-(Sales Summary report)**

Here we can able to view the “**Super Stock list Wise Product Wise Stock Summary**”. This report provides complete details on the “**Super Stocklist**” with the Super Stockist Name (Distributor Name), Item Description and Product Group. This enables to know the Super Stockist by product group of all the distributors at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, Distributor Name and Product Code and Product Group. The Generated report can be exported to CSV.

**Super Stocklist Wise Product Wise Stock Summary-(Sales Summary report)**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG	Productgroup	All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT
Product Code	.All Products. A3003-FE240 A3003-FE252 A3003-FE272		
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Super Stockist	Item Description	BEARINGS	COGGED BELT	ECO WRAPPED BELT	ENGINE MOUNTING	HOSES	OILSEAL	POLY V B
	10000	0	0	0	0	0	10	0
FENNER TEST		0	0	0	0	0	10	0
	FE240	0	0	0	0	0	0	0

Figure 46: Super Stock list Wise Product Wise Stock Summary

### 5.3.7 Sub-Product wise Stockist Wise Sales

Path: **Go to Reports >Sub-Product Wise Stockist Wise Sales Report**

Here we can able to view the “**Sub-Product wise Stockist Wise Sales**”. This report provides complete details on the “**Sub Product wise Stock list**” with the Sub Product Description and Distributor Name. This enables to know the Sub Product wise Stockist wise sales report all the distributors at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, Distributor Name and Product Code and Product Group. The Generated report can be exported to CSV.

**Sub-Product Wise Stockist Wise Sales Report**

Period	Current Quarter	From Date *	01-04-2015																				
		To Date *	30-06-2015																				
Distributor Name	All Distributor. FENNER TEST FENNER TESTING M/S.SRI SRINIVASA AG M/S.SRI SRINIVASA AG	Productgroup	All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT FLAT BELT																				
Product Code	All Products. A3003-FE240 A3003-FE252 A3003-FE272 A3003-FE280																						
<b>Get Report</b> <b>Cancel</b>																							
<table border="1"><thead><tr><th>Sub Product Description</th><th>FENNER TEST</th><th>FENNER TESTING</th><th>M/S.SRI SRINIVASA AGENCIES</th><th>M/S.SRI SRINIVASA AGENCIES-1</th><th>TIARACH</th></tr></thead><tbody><tr><td>OILSEAL</td><td>10</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>WRAPPED BELT</td><td>0</td><td>0</td><td>0</td><td>0</td><td>173</td></tr></tbody></table>						Sub Product Description	FENNER TEST	FENNER TESTING	M/S.SRI SRINIVASA AGENCIES	M/S.SRI SRINIVASA AGENCIES-1	TIARACH	OILSEAL	10	0	0	0	0	WRAPPED BELT	0	0	0	0	173
Sub Product Description	FENNER TEST	FENNER TESTING	M/S.SRI SRINIVASA AGENCIES	M/S.SRI SRINIVASA AGENCIES-1	TIARACH																		
OILSEAL	10	0	0	0	0																		
WRAPPED BELT	0	0	0	0	173																		

Figure 47: Sub-Product wise Stockist Wise Sales

### 5.3.8 Zone Wise State Wise Sales Summary

Path: **Go to** Reports >Sales>Zone Wise State Wise Sales Summary

Here we can able to view the “**Zone Wise State Wise Sales Summary**”. This report provides complete details on the “**Zone Wise State wise sales summary**” with the Region, State Name, Branch Name and Net Sale Qty. This enables to know the Zone wise state wise sales summary at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, Distributor Name and Product Code and Product Group. The Generated report can be exported to CSV.

**Zone Wise State Wise Sales Summary**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Region	.All Regions. Ahmedabad Bangalore Bengal	State	.All State. Andaman and Nico.In. Andhra Pradesh Arunachal Pradesh
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Region Name	State Name	Branch Name	Net Sale Qty
		Ahmedabad	173
	Haryana		173
<b>Ahmedabad</b>			<b>173</b>
		Chennai	10
	Tamil Nadu		10
<b>Chennai</b>			<b>10</b>

Figure 48: Zone Wise State Wise Sales Summary

### 5.3.9 Division Wise Sales Summary

Path: **Go to Reports >Sales> Division Wise Sales Summary**

Here we can able to view the “**Division Wise Sales Summary**”. This report provides complete details on the “**Division Wise Sales Summary**” with the Distributor Code, Distributor Name, Product Code, Sales Qty and Sales Return Qty. This enables to know Division Wise Sales Summary at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, Distributor Name and Product Code and Product Group. The Generated report can be exported to CSV.

Division Wise Sales Summary Report

Period	Current Quarter	From Date *	01-04-2015		
		To Date *	30-06-2015		
Distributor Name	<input type="checkbox"/> All Distributor. <input type="checkbox"/> FENNER TEST <input type="checkbox"/> FENNER TESTING <input type="checkbox"/> M/S. SRI SRINIVASA AG <input type="checkbox"/> M/S. SRI SRINIVASA AGENCIES				
<b>Get Reports</b> <b>Cancel</b>					
Product Group	FENNER TEST	FENNER TESTING	M/S. SRI SRINIVASA AGENCIES	M/S. SRI SRINIVASA AGENCIES-1	TIARACHEMNA
OILSEAL	10	0	10	0	0
WRAPPED BELT	0	0	0	0	173

Export As CSV **Export**

Figure 49: 9 Division Wise Sales Summary

### 5.3.10 Sales with Sales Return

Path: **Go to Reports > Sales > Sales with Sales Return Report**

Here we can able to view the “**Sales with Sales Return**”. This report provides complete details on the “**Sales with Sales Return**” with the Distributor Code, Distributor Code, Product Code, Sales Qty and Sales Return Qty. This enables to know Division Wise Sales Summary at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, Distributor Name and Product Code and Product Group. The Generated report can be exported to CSV.

**Sales with Sales Return Report**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG M/S. SRI SRINIVASA AGENCIES	Product Code	A3003-FE432 A3003-FE442 A3003-FE452 A3003-FE462 A3003-FE472
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Distributor Code	Distributor Name	Product Code	Sales Qty	Sales Return Qty
430418	M/S.SRI SRINIVASA AGENCIES	A3NKOS-10001	10	0
4304181	FENNER TEST	A3PKOS-10000	10	1
6000028	TIARACHENNAI	A3003-FE240	24	20
6000028	TIARACHENNAI	A3003-FE252	10	0

Figure 50: Sales with Sales Return

#### 5.4 Stock Ledger Report

Path: **Go to Reports > Stock Ledger Report**

Here we can able to view the “**Stock Ledger Report**”. This report provides complete details on the “**Stock Ledger Report**” with the Region, Branch, Distributor Code, Distributor Name, Product Group, Product Code, Product Description, Opening Stock, Receipt, Issues, Closing Stock, Stock Value and Run Date. This enables to know Stock Ledger Report at a click. This report can be filtered by selecting From Date, to date, Region, Branch, Distributor Name and Product Code and Product Group. The Generated report can be exported to CSV.

**Stock Ledger Report**

From Date *	01-04-2015	To Date *	04-06-2015
Region	.All Regions. Ahmedabad Bangalore Bengal	Branch	.All Branches. Ahmedabad Bangalore Bhubaneswar Chennai
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING MS. SRI SRINIVASA AG	Productgroup	POLY V BELT TIMING BELT VALVE KIT WRAPPED BELT
Product Code	A3003-FE432 A3003-FE500 A3003-FE502 A3003-FE512 A3003-FE522		
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Region	Branch	Distributor Code	Distributor Name	Product Group	Product Code	Product Description	Opening Stock	Receipt	Issues
Chennai	Chennai	4304181	FENNER TEST	OILSEAL	A3NKOS-10001	10001	0	100	0

Figure 51: Stock Ledger Report

## 5.5 Stock Report

Path: **Go to Reports > Stock Report**

Under Stock there are four sub menus named Purchase with Purchase Return, Location Wise Stock Summary, Division wise closing stock and consolidated stock summary report.

### 5.5.1 Purchase with Purchase Return

Path: **Go to Reports > Stock Report > Purchase with Purchase Return Report**

Here we can able to view the “**Purchase with Purchase Return**”. This report provides complete details on the “**Purchase with Purchase Return**” with the Distributor Code, Distributor Name, Product Code, Purchase Qty and Purchase Return Qty. This enables to know Purchase with Purchase Return Report at a click. . This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, Distributor Name and Product Code and Product Group. The Generated report can be exported to CSV.

Purchase with Purchase Return Report

Period	Current Quarter	From Date *	01-04-2015	
		To Date *	30-06-2015	
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S.SRI SRINIVASA AGENCIES	Product Code	.All Products. A3003-FE240 A3003-FE252 A3003-FE272 A3003-FE292	
<b>Get Report</b> <b>Cancel</b>				
Distributor Code	Distributor Name	Product Code	Purchase Qty	Purchase Return Qty
430418	M/S.SRI SRINIVASA AGENCIES	A3003-FE240	40	0
430418	M/S.SRI SRINIVASA AGENCIES	A3003-FE252	20	0
430418	M/S.SRI SRINIVASA AGENCIES	A3003-FE292	5	0

Figure 53: Purchase with Purchase Return

### 5.5.2 Location wise Stock Summary

Path: **Go to Reports >Stock Report>Location Wise Stock Summary Report**

Here we can able to view the “**Location wise Stock Summary**”. This report provides complete details on the “**Location wise Stock Summary**” with the Region Name, Branch Name, Distributor Name, Opening Qty and Closing Qty. This enables to know Location wise Stock Summary at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched and the Branch Name. The Generated report can be exported to CSV.

**Location Wise Stock Summary**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Branch	<ul style="list-style-type: none"><li>.All Branches.</li><li>Ahmedabad</li><li>Bangalore</li><li>Bhubaneswar</li><li>Chennai</li><li>Gurgaon</li><li>Kolkata</li><li>Mumbai</li><li>Noida</li><li>Pune</li></ul>		
<b>Get Report</b>		<b>Cancel</b>	

Region Name	Branch Name	Distributor Name	OpeningQty	ClosingQty
		FENNER TEST	0	181
	Chennai			181
Chennai				181
		TIARACHENNAI	0	160
	Ahmedabad			160
Ahmedabad				160

Export As CSV **Export**

Figure 54: Location wise Stock Summary

### 5.5.3 Division Wise Closing stock

Path: **Go to Reports > Stock Report >Division Wise Closing Stock**

Here we can able to view the “**Division Wise Closing stock**”. This report provides complete details on the “**Division Wise Closing stock**” with the Product Code, Product Description and Distributor Name. This enables to know Division Wise closing stock at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, also by selecting Distributor Name, Product Code and Product Group. The Generated report can be exported to CSV.

**Division Wise Closing Stock Report**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S.SRI SRINIVASA AGENCIES	Productgroup	.All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT ENGINE MOUNTING
Product Code	A3003-FE372 A3003-FE382 A3003-FE392 A3003-FE402		
<input type="button" value="Get Reports"/> <input type="button" value="Cancel"/>			

productcode	productdes	FENNER TEST	FENNER TESTING	M/S.SRI SRINIVASA AGENCIES	M/S.SRI SRINIVASA AGENCIES-1	TIARA
A3003-FE240	FE240	0	0	0	0	
A3003-FE252	FE252	0	0	0	0	
A3003-FE272	FE272	0	0	0	0	
A3003-FE282	FE282	0	0	0	0	

Figure 55: Division Wise Closing stock

#### 5.5.4 Consolidated Stock Summary

Path: **Go to** Reports > Stock Report >Consolidated Stock Summary

Here we can able to view the “**Consolidated Stock Summary**”. This report provides complete details on the “**Consolidated Stock Summary**” with the Distributor Name, Product Group, Product Code, Item Description, Opening Qty, Purchase Qty, Purchase Value, Net Sale Qty, Net Sale Valueand Closing Stock Value. This enables to know Consolidated Stock Summaryat a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, also by selecting Distributor Name, Product Code and Product Group. The Generated report can be exported to CSV.

**Consolidated Stock Summary**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Distributor Name	All Distributor. FENNER TEST FENNER TESTING M/S.SRI SRINIVASA AG	Productgroup	All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT ENGINE MOUNTING
Product Code	All Products. A3003-FE240 A3003-FE252 A3003-FE272 A3003-FE280		
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Distributorname	ProductGroup	ProductCode	ItemDescription	OpeningQty	PurchaseQty	PurchaseValue	NetSaleQty	NetSaleValue	ClosingS
		A3NKOS-10001	10001	0	100	0	0	12000	1
		A3PKOS-10000	10000	0	90	900	9	9000	
	OILSEAL			0	190	900	9	21000	1
FENNER TEST				0	190	900	9	21000	1
		A3003-FE240	FE240	0	40	350	14	2434	

Figure 56: Consolidated Stock Summary

## 5.6 Transaction Report

Path: **Go to Reports > Transaction Report**

Under Stock there are two sub menus Product wise category wise Report and StockistMonthly Comparison Report.

### 5.6.1 Product Wise Category Wise Report

Path: **Go to Reports > Transaction Report > Product Wise Category Wise Report**

Here we can able to view the “**Product Wise Category Wise Report**”. This report provides complete details on the “**Product Wise Category Wise Report**” with the Party Code, Distributor, Product Code, Product Group, Item Quantity, Item Value, Tax Value and Net Value. This enables to know Product Wise Category Wise Report at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, also by selecting Distributor Name and Product Code. The Generated report can be exported to CSV.

Product Wise Category Wise Report

Period	Current Quarter	From Date *	01-04-2015																																
Distributor Name	All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AGENCIES	To Date *	30-06-2015																																
Product Code	All Products. A3003-FE240 A3003-FE252 A3003-FE272																																		
<b>Get Report</b>		<b>Cancel</b>																																	
<table border="1"><thead><tr><th>Party Code</th><th>Distributor</th><th>Product Code</th><th>Product Group</th><th>Item Quantity</th><th>Item Value</th><th>Tax Value</th><th>Net Value</th></tr></thead><tbody><tr><td>430418</td><td>M/S. SRI SRINIVASA AGENCIES</td><td>A3NKOS-10001</td><td>OILSEAL</td><td>10</td><td>10000</td><td>1450</td><td>11450</td></tr><tr><td>4304181</td><td>FENNER TEST</td><td>A3PKOS-10000</td><td>OILSEAL</td><td>10</td><td>1000</td><td>0</td><td>1000</td></tr><tr><td>6000028</td><td>TIARACHENNAI</td><td>A3003-FE272</td><td>WRAPPED BELT</td><td>173</td><td>2414</td><td>321</td><td>2735</td></tr></tbody></table>				Party Code	Distributor	Product Code	Product Group	Item Quantity	Item Value	Tax Value	Net Value	430418	M/S. SRI SRINIVASA AGENCIES	A3NKOS-10001	OILSEAL	10	10000	1450	11450	4304181	FENNER TEST	A3PKOS-10000	OILSEAL	10	1000	0	1000	6000028	TIARACHENNAI	A3003-FE272	WRAPPED BELT	173	2414	321	2735
Party Code	Distributor	Product Code	Product Group	Item Quantity	Item Value	Tax Value	Net Value																												
430418	M/S. SRI SRINIVASA AGENCIES	A3NKOS-10001	OILSEAL	10	10000	1450	11450																												
4304181	FENNER TEST	A3PKOS-10000	OILSEAL	10	1000	0	1000																												
6000028	TIARACHENNAI	A3003-FE272	WRAPPED BELT	173	2414	321	2735																												
Export As		CSV	<b>Export</b>																																

Figure 58: Product Wise Category Wise Report

### 5.6.2 Stockist Monthly Comparison Report

Path: **Go to Reports > Transaction Report > Stockist Monthly Comparison Report**

Here we can able to view the “**Stockist Monthly Comparison Report**”. This report provides complete details on the “**Stockist Monthly Comparison Report**” with the Distributor Name, Product Group, Product Code, Qty\_Total, Value\_total and Monthly value. This enables to know Stockist Monthly Comparison Report at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, also by selecting Distributor Name, Product Group and Product Code. The Generated report can be exported to CSV.

**Stockist Monthly Comparison Report**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG	Productgroup	.All Productgroup. BEARINGS COGGED BELT ECO WRAPPED BELT
Product Code	.All Products. A3003-FE240 A3003-FE252 A3003-FE272		
<input type="button" value="Get Report"/> <input type="button" value="Cancel"/>			

Franchise Name	Product Group	Product Code	Qty_Total	Value_Total	Apr_2015_Qty	May_2015_Qty	Apr_2015_Value	May_2015_Value
		A3PKOS-10000	10	1000	10	0	1000	
	OILSEAL		10	1000	10	0	1000	
FENNER TEST			10	1000	10	0	1000	
		A3NKOS-10001	10	11450	0	10	0	

Figure 59: Stockist Monthly Comparison Report

## 5.7 Admin Reports

Path: **Go to** Reports >Admin Reports

Under Admin Report there six sub menus Monthly Sync status download Report, Monthly Sync status upload Report, Day wise sync status Transaction Download , Day wise synch status Master Upload, File Loaded status and Web Log Report.

### 5.7.1 Monthly Sync Status Download Report

Path: **Go to** Reports > Admin Reports > Monthly Sync Status Download Report

Here we can able to view the “**Monthly Sync Status Download Report**”. This report provides complete details on the “**Monthly Sync Status Download Report**” with the Region, Branch, Distributor Code, Distributor Name and the corresponding Month. This enables to know Monthly Sync Status Download Report at a click. This report can be filtered by selecting Period, when period is selected From date and

To date will be auto fetched, also by selecting Distributor Name, Region and Branch. The Generated report can be exported to CSV

**Monthly Sync status Download Report**

Period	Current Quarter ▾	From Date *	01-04-2015
Region	. All Regions. Ahmedabad Bangalore Bengal Chennai	To Date *	30-06-2015
Distributor Name	. All Distributor. FENNER TEST FENNER TESTING M/S. SRI SRINIVASA AG	Branch	. All Branches. Ahmedabad Bangalore Bhubaneswar Chennai

Get Report
Cancel

Region	Branch	Franchisee Code	Franchisee Name	Jun_2015
Bangalore	Bangalore	430418	M/S.SRI SRINIVASA AGENCIES	4
Chennai	Chennai	4304181	FENNER TEST	4
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	10

Export As CSV ▾ Export

Figure 61: Monthly Sync Status Download Report

### 5.7.2 Monthly Sync Status Upload Report

Path: **Go to Reports > Admin Reports > Monthly Sync Status Upload Report**

Here we can able to view the “**Monthly Sync Status Upload Report**”. This report provides complete details on the “**Monthly Sync Status Upload Report**” with the Region, Branch, Distributor Code, Distributor Name and the corresponding Month. This enables to know Monthly Sync Status Download Report at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, also by selecting Distributor Name, Region and Branch. The Generated report can be exported to CSV

**Monthly Sync status Upload Report**

Period	Current Quarter ▾	From Date *	01-04-2015
Region	All Regions. Ahmedabad Bangalore Bengal	To Date *	30-06-2015
Distributor Name	All Distributor. FENNER TEST FENNER TESTING M/S.SRI SRINIVASA AG	Branch	All Branches. Ahmedabad Bangalore Bhubaneswar

Region	Branch	Franchisee Code	Franchisee Name	Jun_2015
Bangalore	Bangalore	430418	M/S.SRI SRINIVASA AGENCIES	13
Bangalore	Bangalore	430419	M/S.SRI SRINIVASA AGENCIES-1	5
Chennai	Chennai	4304181	FENNER TEST	3
Chennai	Chennai	5555555	FENNER TESTING	50
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	3

Export As

Figure 62: Monthly Sync Status Upload Report

### 5.7.3 Day wise Synch Status – Transaction Download

Path: **Go to Reports > Admin Reports >Day wise Synch Status – Transaction Download**

Here we can able to view the “**Day wise Synch Status – Transaction Download**”. This report provides complete details on the “**Day wise Synch Status – Transaction Download**” with the Region, Branch, Distributor Code, Distributor Name and the corresponding Day. This enables to know Monthly Sync Status Download Report at a click. This report can be filtered by selecting Period, when period is selected from date and to date will be auto fetched, also by selecting Distributor Name, Region and Branch. The Generated report can be exported to CSV.

**Day Wise Synch Status - Transaction Download**

Period \* Current Month ▾

Region .All Regions.  
Ahmedabad  
Bangalore  
Bengal

Branch .All Branches.  
Ahmedabad  
Bangalore  
Bhubaneswar

Franchisee Name .All Franchisees.  
FENNER TEST  
FENNER TESTING  
M/S.SRI SRINIVASA AG  
M/S.SRI SRINIVASA AG

**Get Report** **Cancel**

Region	Branch	Franchisee Code	Franchisee Name	03	04
Bangalore	Bangalore	430418	M/S.SRI SRINIVASA AGENCIES	0	4
Chennai	Chennai	4304181	FENNER TEST	4	0
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	10	0

Export As CSV ▾ **Export**

Figure 63: Daywise Synch Status – Transaction Download

#### 5.7.4 Daywise Synch Status – Master Upload

Path: **Go to Reports > Admin Reports >Daywise Synch Status – Master Upload**

Here we can able to view the “**Daywise Synch Status – Master Upload**”. This report provides complete details on the “**Daywise Synch Status – Master Upload**” with the Region, Branch, Distributor Code, Distributor Name and the corresponding Day. This enables to know Daywise Synch Status – Master Upload at a click. This report can be filtered by selecting Period, Region, Distributor Name and Branch. The Generated report can be exported to CSV.

**Monthly Sync status Upload Report**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
Region	.All Regions. Ahmedabad Bangalore Bengal	Branch	.All Branches. Ahmedabad Bangalore Bhubaneswar
Distributor Name	.All Distributor. FENNER TEST FENNER TESTING M/S.SRI SRINIVASA AG		

Region	Branch	Franchisee Code	Franchisee Name	Jun_2015
Bangalore	Bangalore	430418	M/S.SRI SRINIVASA AGENCIES	13
Bangalore	Bangalore	430419	M/S.SRI SRINIVASA AGENCIES-1	5
Chennai	Chennai	4304181	FENNER TEST	3
Chennai	Chennai	5555555	FENNER TESTING	50
Ahmedabad	Ahmedabad	6000028	TIARACHENNAI	3

Export As

Figure 64: Daywise Synch Status – Master Upload

### 5.7.5 File Loaded Status

Path: **Go to Reports > Admin Reports > File Loaded Status**

Here we can able to view the “**File Loaded Status**”. This report provides complete details on the “**File Loaded Status**” with the User ID, Master, File Name and File Loaded Time. This enables to know File Loaded Status at a click. This report can be filtered by selecting Period and User ID. The Generated report can be exported to CSV.

**File Loaded Status**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
User ID	admin ANB_CORP janaki Jayapremnath kode tally		

**Get Report**    **Cancel**

User ID	Master	File Name	File Loaded Time
admin	Distributor	DISTRIBUTOR.xls	2015-06-02 12:05:36
admin	Product Group	PRODUCTGROUP.xls	2015-06-02 12:06:36
admin	Product	PRODUCTDETAILS.xls	2015-06-02 12:11:23

Export As CSV **Export**

Figure 65: File Loaded Status

### 5.7.6 Web Log Report

Path: **Go to Reports > Admin Reports > Web Log Report**

Here we can able to view the “**Web Log Report**”. This report provides complete details on the “**Web Log Report**” with the User ID, Access Type, Access From and Access To. This enables to know Web Log Report at a click. This report can be filtered by selecting Period and User ID. The Generated report can be exported to CSV.

**Web Log Report**

Period	Current Quarter	From Date *	01-04-2015
		To Date *	30-06-2015
User ID	<input type="text" value="admin ANB_CORP janaki Jayapremnath kode tally"/>		
<b>Get Report</b> <b>Cancel</b>			
User ID	Access Type	Access From	Access Time
admin	Report Access	Purchase Report -> Purchase Report	2015-06-03 15:48:09
admin	Report Access	Stock Report -> Data Exchange	2015-06-03 16:01:46
admin	Report Access	Stock Report -> Data Exchange	2015-06-03 16:01:55

Figure 66: Web Log Report

## 5.8 GUI Reports

Path: **Go to** Reports >GUI Reports

Under GUI Report there five sub menus name Purchase Distributor Wise, Purchase Product Wise and Sales Distributor Wise, Sales Product Wise and Stock Opening & closing.

### 5.8.1 Purchase Distributor Wise

Path: **Go to** Reports >GUI Reports > Purchase Distributor wise

Here we can able to view the “**Purchase Distributor Wise**”. This report provides complete details on the “**Purchase Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

GUI Purchase Report Based on Distributor Name

From Date \* 01-04-2015 To Date \* 04-06-2015

Distributor Name \* M/S.SRI SRINIVASA A ▾ Chart Types \* Column Chart ▾

**Get Report** **Cancel**

**Chart - Dash Board**

Column Chart Pie Chart Bar Chart Line Chart

Figure 68: Purchase Distributor Wise

#### 5.8.1.1 Purchase Distributor Wise – Column Chart Report

Path: **Go to** Reports > GUI Reports > Purchase Distributor wise

Here we can able to view the “**Purchase Distributor Wise**”. This report provides complete details on the “**Purchase Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

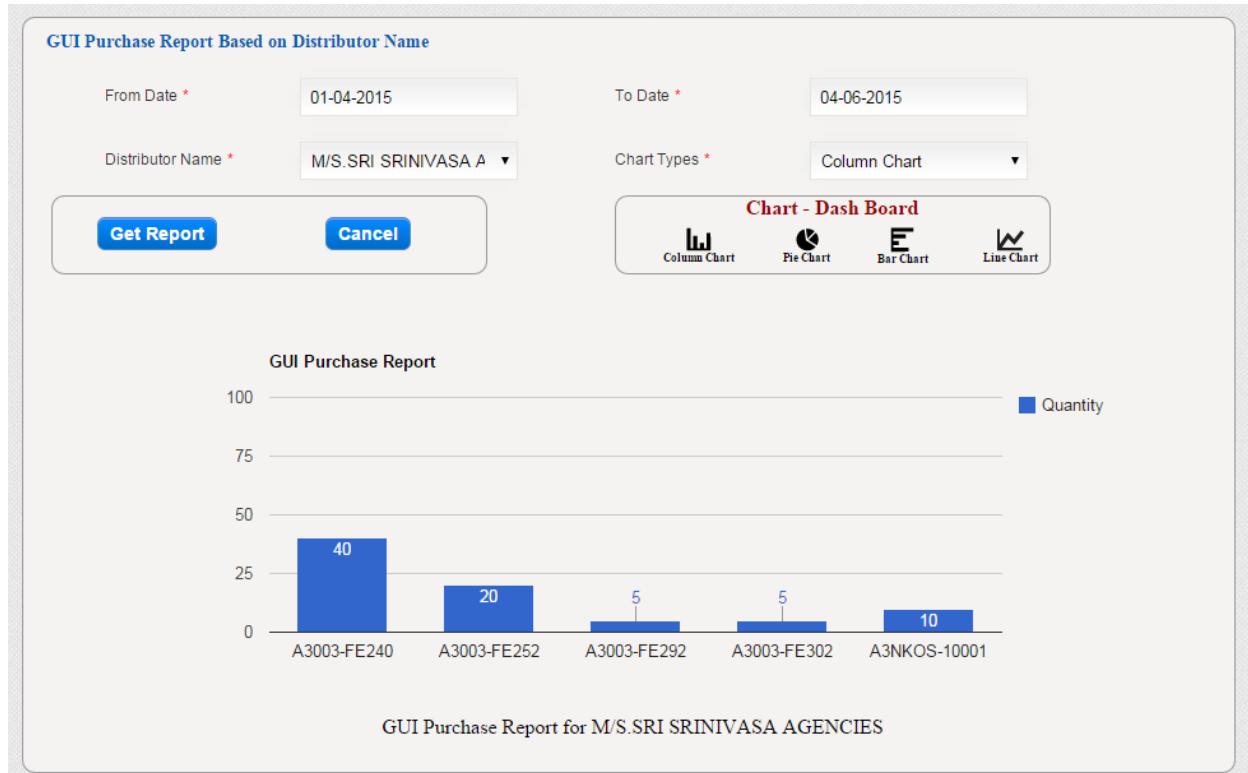


Figure 69: Purchase Distributor Wise – Column Chart Report

#### 5.8.1.2 Purchase Distributor Wise – Pie Chart Report

Path: **Go to Reports > GUI Reports > Purchase Distributor wise**

Here we can able to view the “**Purchase Distributor Wise**”. This report provides complete details on the “**Purchase Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

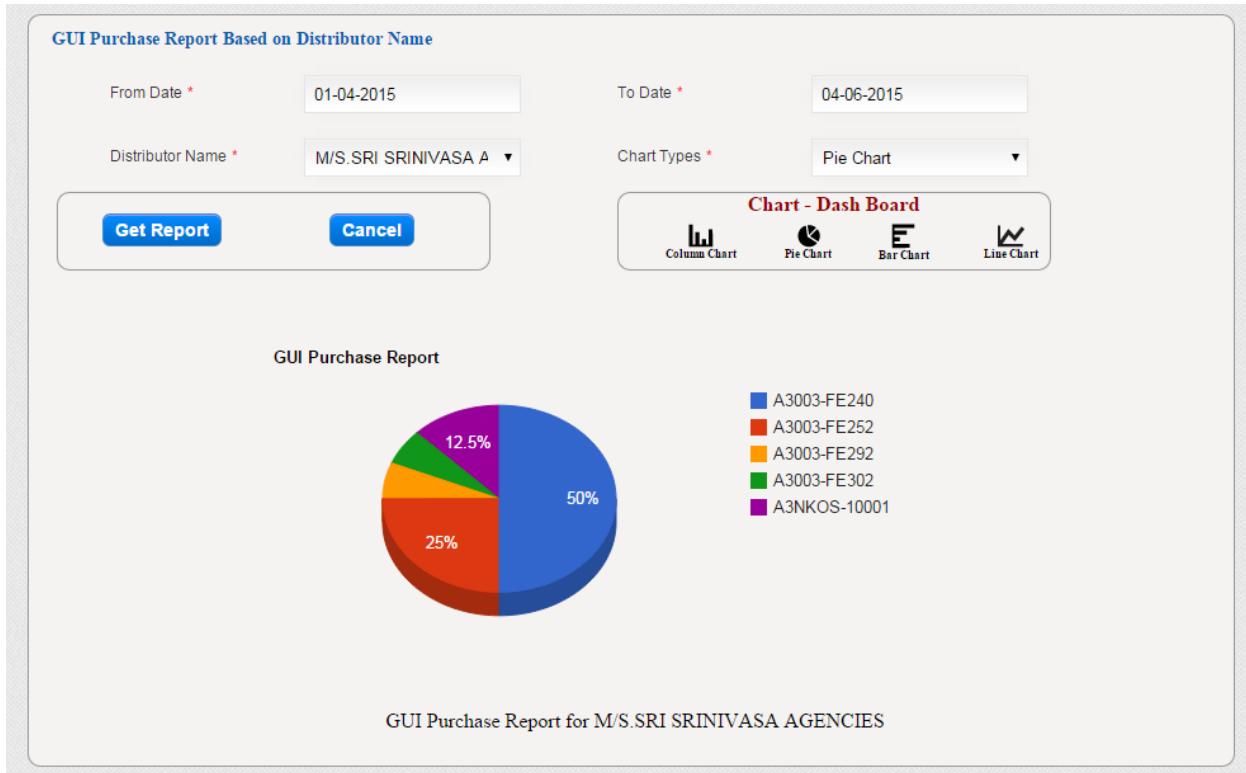


Figure70: Purchase Distributor Wise – Pie Chart Report

#### 5.8.1.3 Purchase Distributor Wise – Bar Chart Report

Path: **Go to Reports > GUI Reports > Purchase Distributor wise**

Here we can able to view the “**Purchase Distributor Wise**”. This report provides complete details on the “**Purchase Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

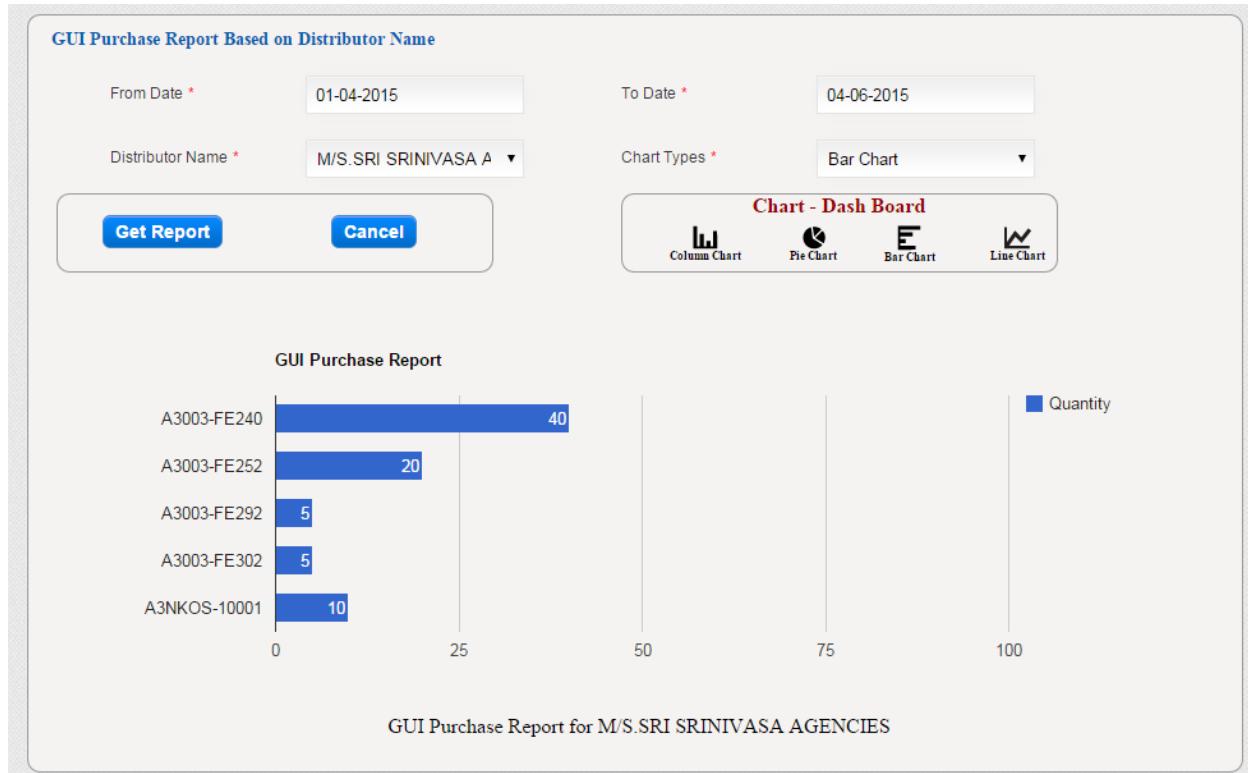


Figure71: Purchase Distributor Wise – Bar Chart Report

#### 5.8.1.4 Purchase Distributor Wise – Line Chart Report

Path: **Go to Reports > GUI Reports > Purchase Distributor wise**

Here we can able to view the “**Purchase Distributor Wise**”. This report provides complete details on the “**Purchase Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

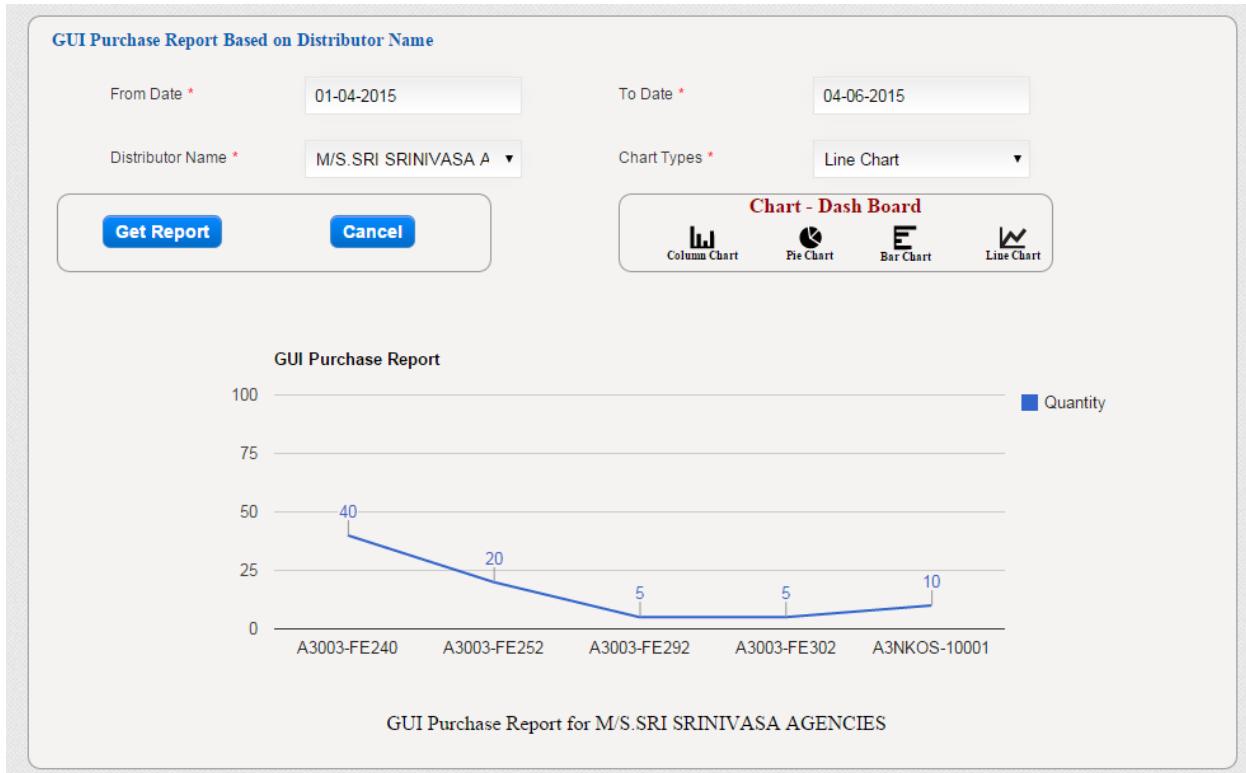


Figure72: Purchase Distributor Wise – Line Chart Report

### 5.8.2 Purchase Product Wise

Path: **Go to Reports > GUI Reports > Purchase Product wise**

Here we can able to view the “**Purchase Product Wise**”. This report provides complete details on the “**Purchase Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

**GUI Purchase Report Based on Products**

From Date \* 01-04-2015 To Date \* 04-06-2015

Product \* A3003-FE240 Chart Types \* Column Chart

**Get Report** **Cancel**

**Chart - Dash Board**

Column Chart Pie Chart Bar Chart Line Chart

Figure73: Purchase Product Wise

#### 5.8.2.1 Purchase Product Wise – Column Chart Report

Path: **Go to Reports > GUI Reports > Purchase Product wise**

Here we can able to view the “**Purchase Product Wise**”. This report provides complete details on the “**Purchase Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

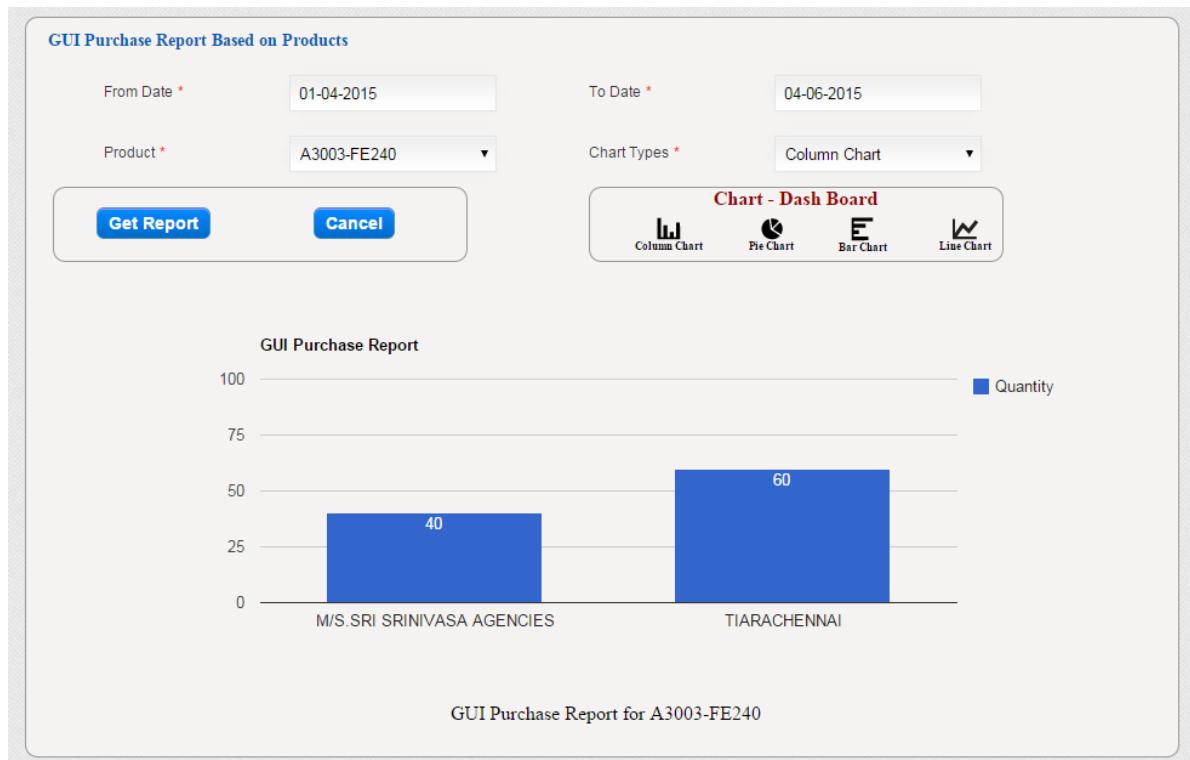


Figure74: Purchase Product Wise – Column Chart Report

### 5.8.2.2 Purchase Product Wise – Pie Chart Report

Path: **Go to Reports > GUI Reports > Purchase Product wise**

Here we can able to view the “**Purchase Product Wise**”. This report provides complete details on the “**Purchase Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

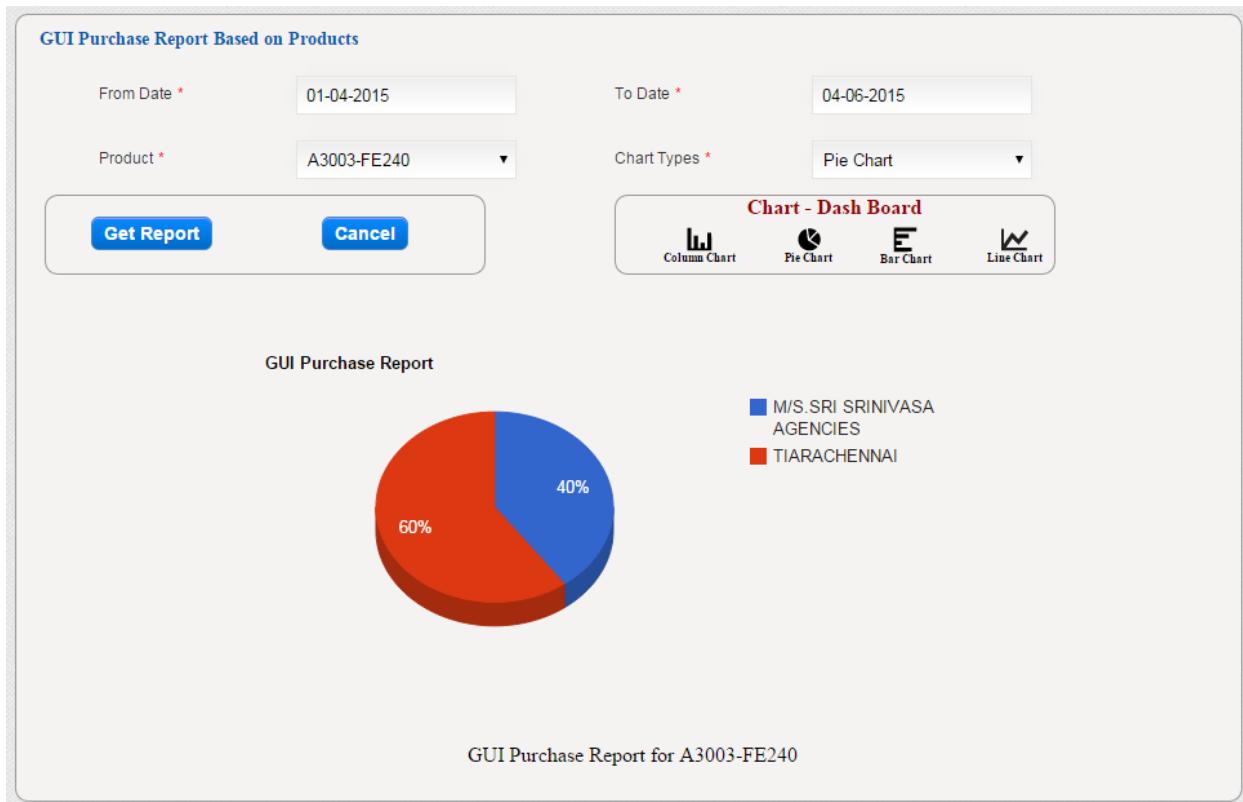


Figure75: Purchase Product Wise – Pie Chart Report

### 5.8.2.3 Purchase Product Wise – Bar Chart Report

Path: **Go to Reports > GUI Reports > Purchase Product wise**

Here we can able to view the “**Purchase Product Wise**”. This report provides complete details on the “**Purchase Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

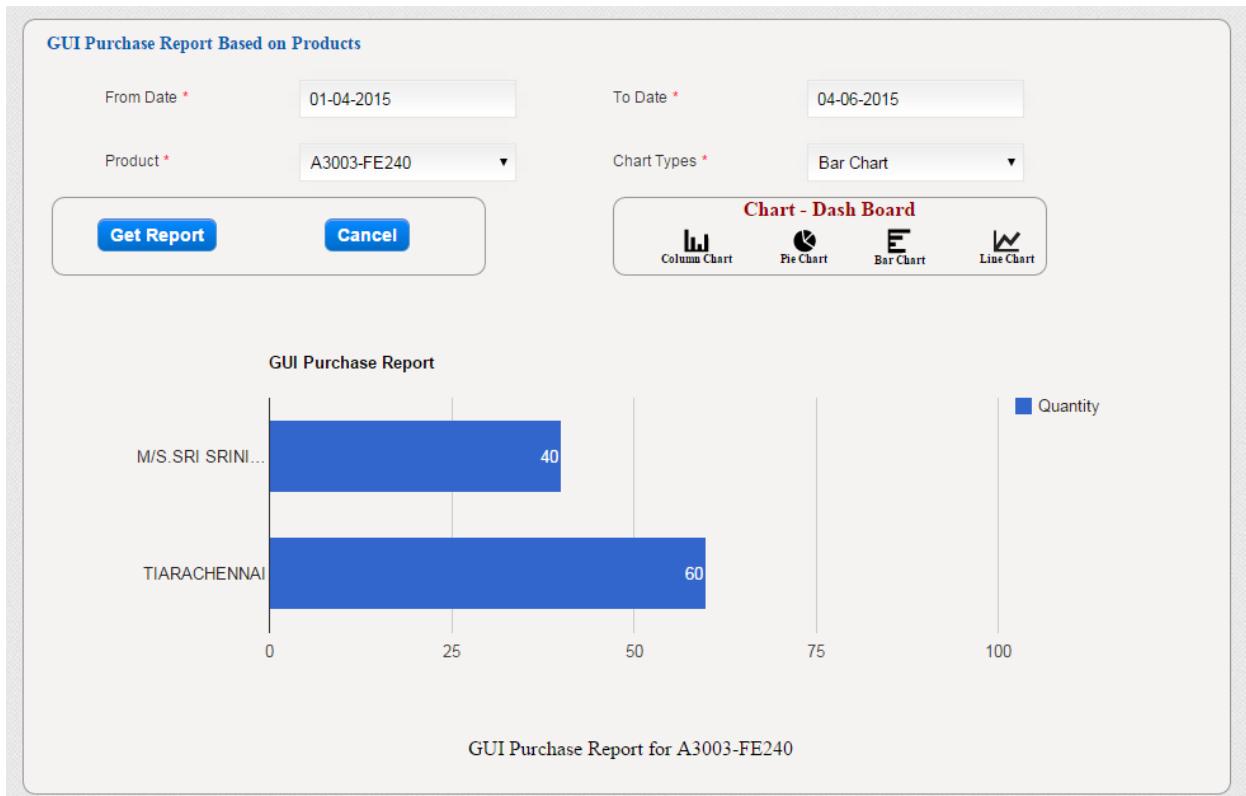


Figure76: Purchase Product Wise – Bar Chart Report

### 5.8.2.4 Purchase Product Wise – Line Chart Report

Path: **Go to Reports > GUI Reports > Purchase Product wise**

Here we can able to view the “**Purchase Product Wise**”. This report provides complete details on the “**Purchase Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

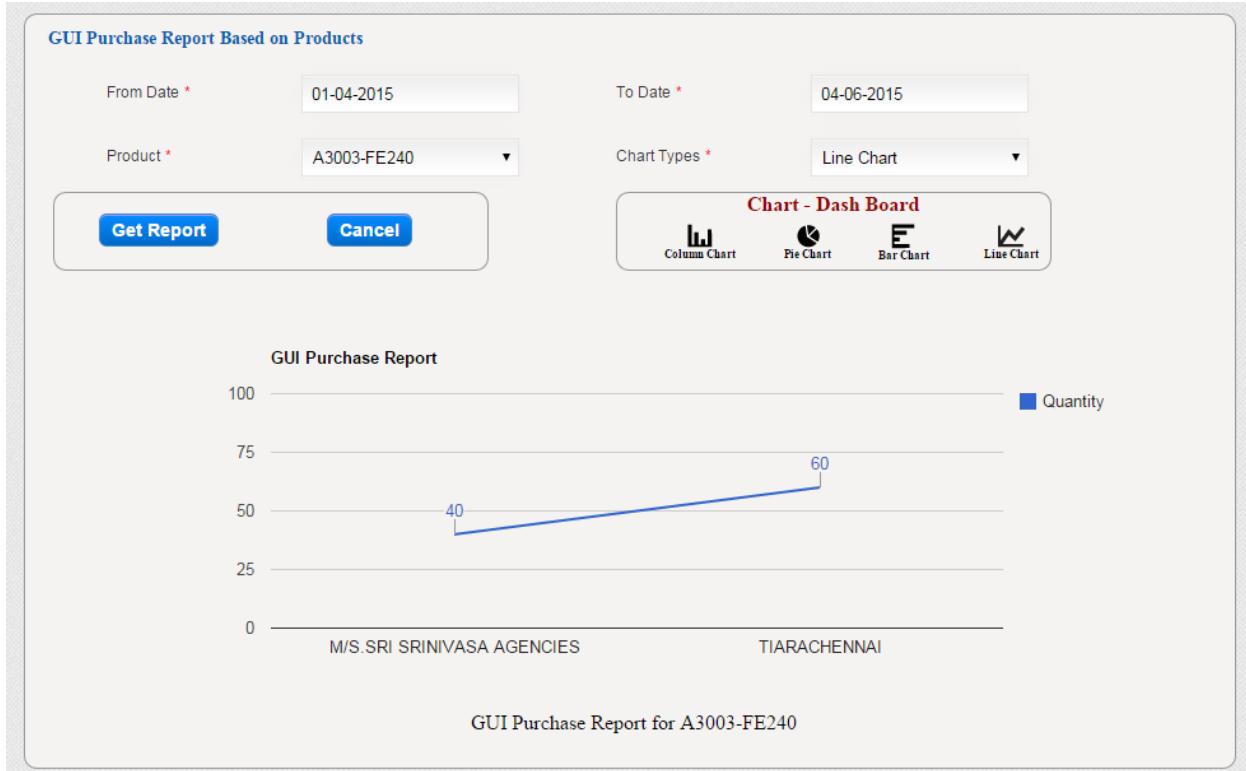


Figure77: Purchase Product Wise – Line Chart Report

### 5.8.3 Sales Distributor Wise

Path: **Go to Reports > GUI Reports > Sales Distributor wise**

Here we can able to view the “**Sales Distributor Wise**”. This report provides complete details on the “**Sales Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

**GUI Sales Report Based on Distributor Name**

From Date \* 01-04-2015 To Date \* 04-06-2015

Distributor Name \* M/S.SRI SRINIVASA A Chart Types \*

**Get Report** **Cancel**

**Chart - Dash Board**

Column Chart Pie Chart Bar Chart Line Chart

Figure78: Sales Distributor Wise

#### 5.8.3.1 Sales Distributor Wise – Column Chart Report

Path: **Go to Reports > GUI Reports > Sales Distributor wise**

Here we can able to view the “**Sales Distributor Wise**”. This report provides complete details on the “**Sales Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

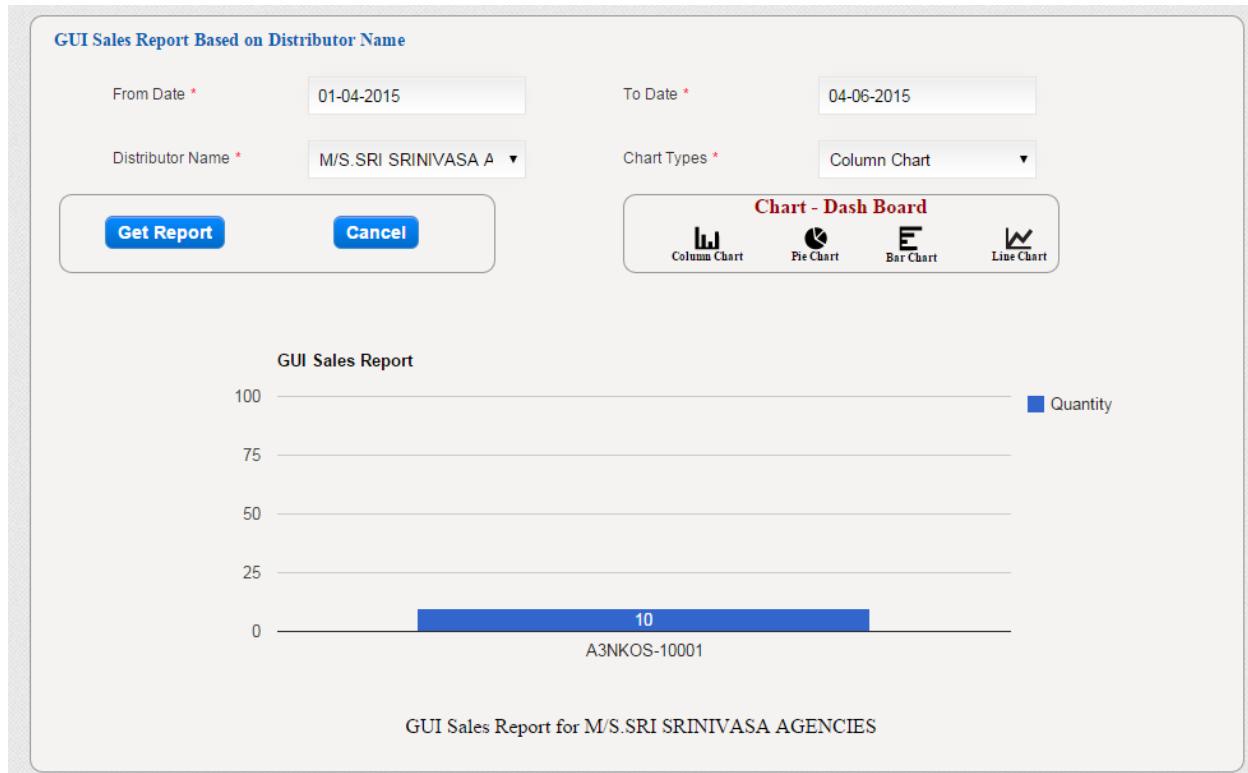


Figure79: Sales Distributor Wise – Column Chart Report

### 5.8.3.2 Sales Distributor Wise – Pie Chart Report

Path: **Go to Reports > GUI Reports > Sales Distributor wise**

Here we can able to view the “**Sales Distributor Wise**”. This report provides complete details on the “**Sales Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

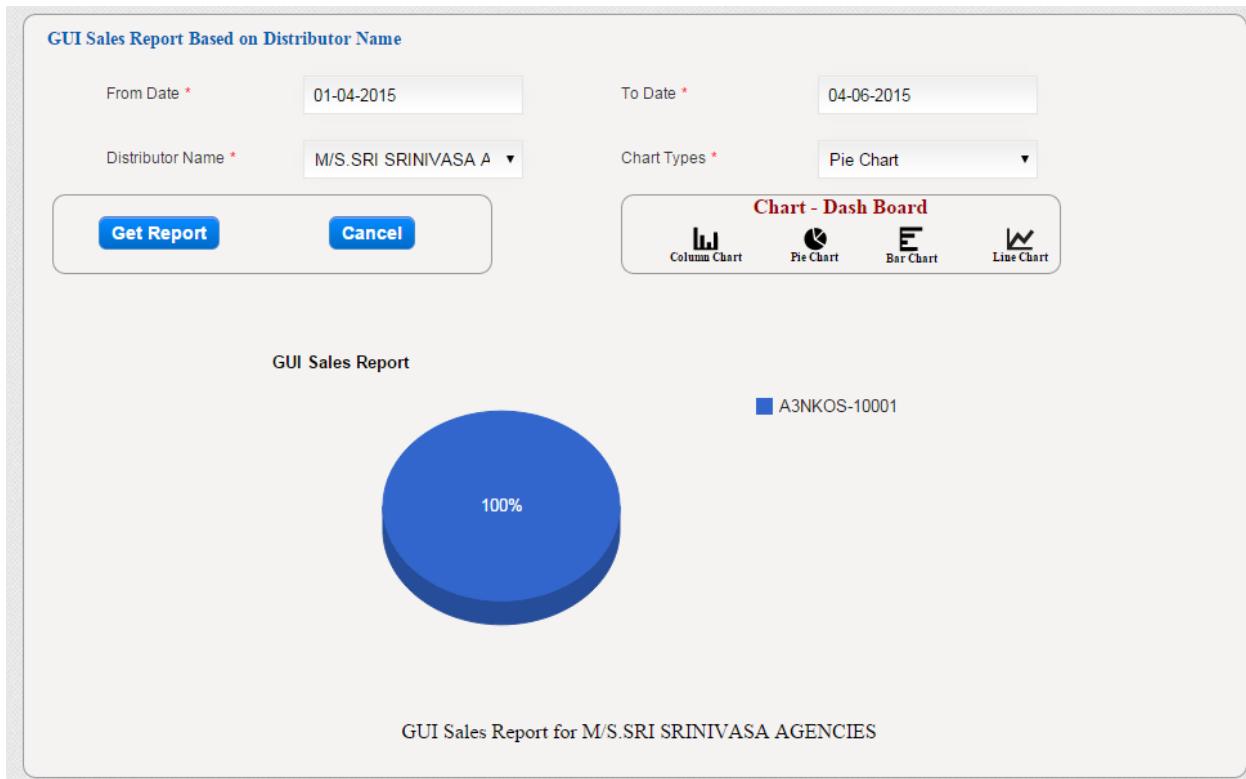


Figure 80: Sales Distributor Wise – Pie Chart Report

### 5.8.3.3 Sales Distributor Wise – Bar Chart Report

Path: **Go to Reports > GUI Reports > Sales Distributor wise**

Here we can able to view the “**Sales Distributor Wise**”. This report provides complete details on the “**Sales Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know

Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

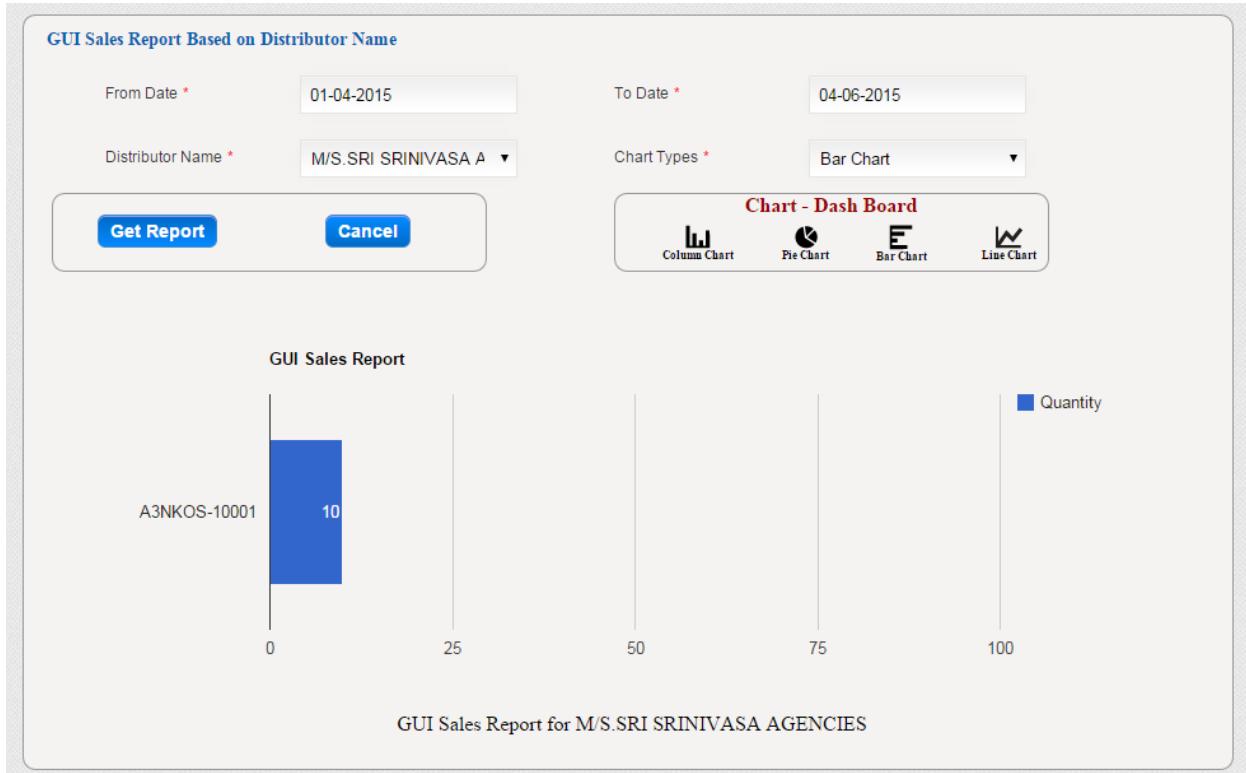


Figure 81: Sales Distributor Wise— Bar Chart Report

#### 5.8.3.4 Sales Distributor Wise – Line Chart Report

Path: **Go to Reports > GUI Reports > Sales Distributor wise**

Here we can able to view the “**Sales Distributor Wise**”. This report provides complete details on the “**Sales Distributor Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type.

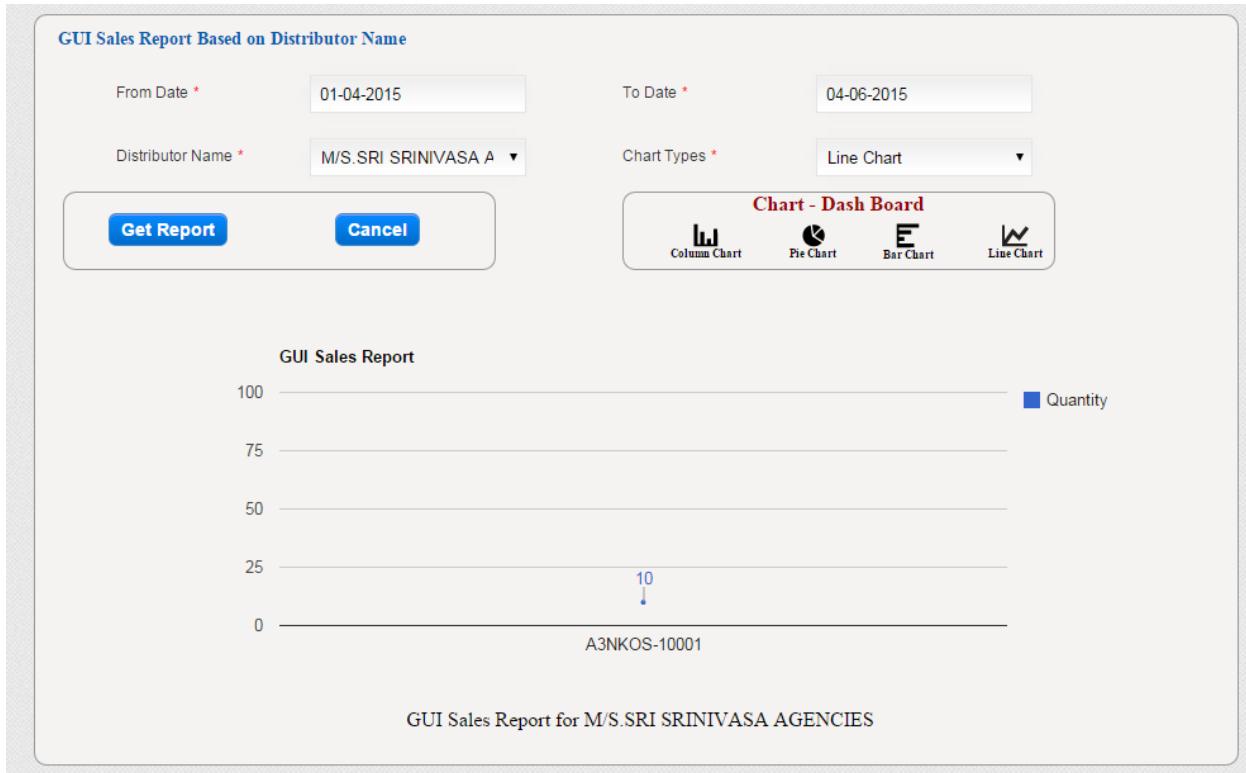


Figure 82: Sales Distributor Wise – Line Chart Report

#### 5.8.4 Sales Product Wise

Path: **Go to Reports > GUI Reports > Sales Product wise**

Here we can able to view the “**Sales Product Wise**”. This report provides complete details on the “**Sales Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type

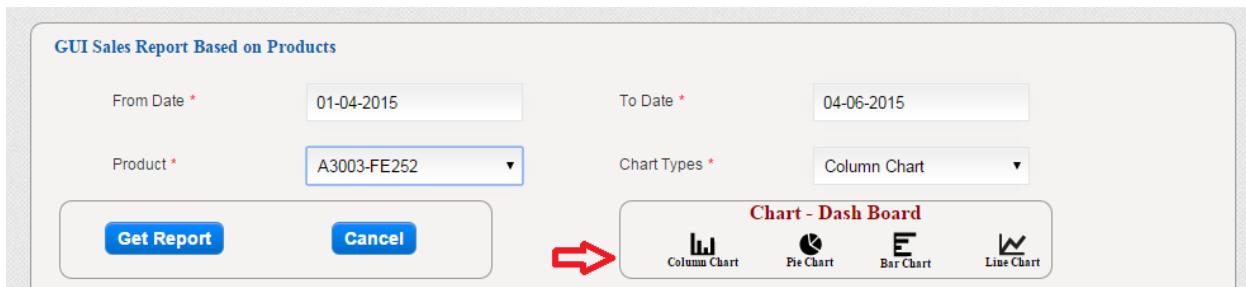


Figure 83: Sales Product Wise

#### 5.8.4.1 Sales Product Wise – Column Chart Report

Path: **Go to Reports > GUI Reports > Sales Product wise**

Here we can able to view the “**Sales Product Wise**”. This report provides complete details on the “**Sales Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type

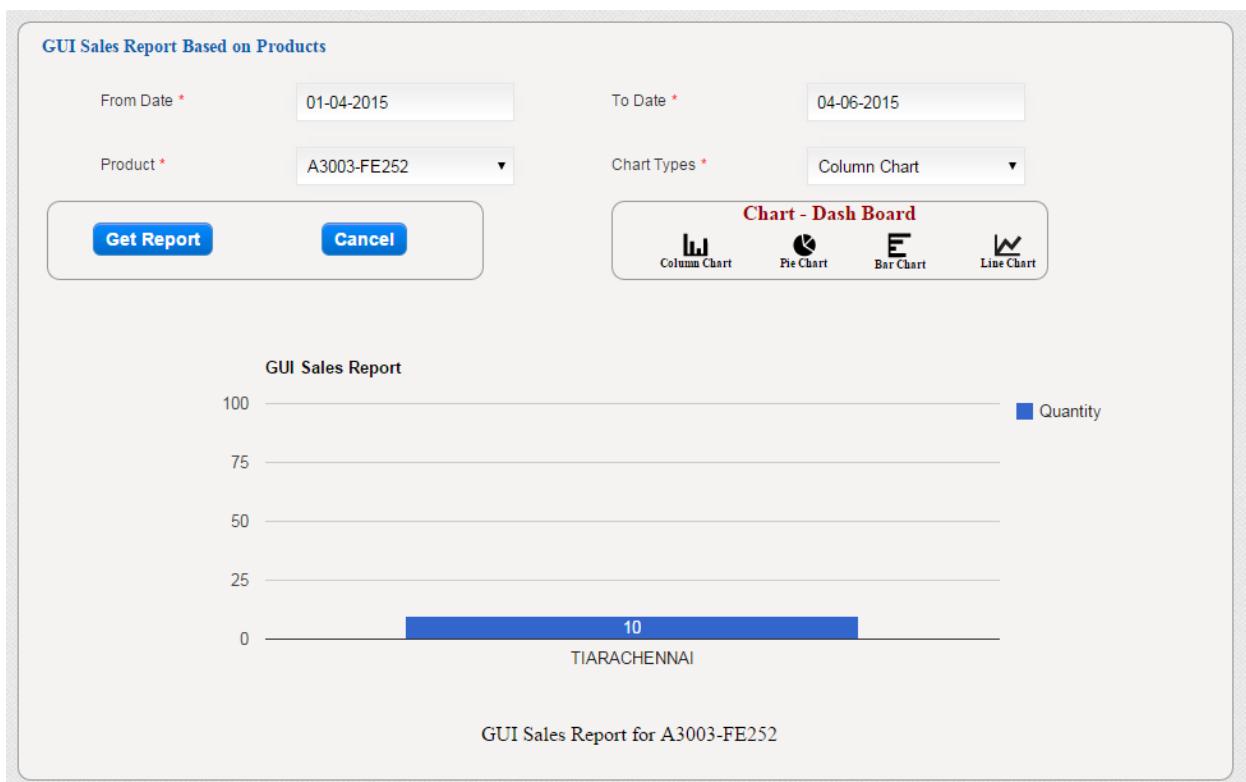


Figure 84: Sales Product Wise – Column Chart Report

#### 5.8.4.2 Sales Product Wise – Pie Chart Report

Path: **Go to Reports > GUI Reports > Sales Product wise**

Here we can able to view the “**Sales Product Wise**”. This report provides complete details on the “**Sales Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type

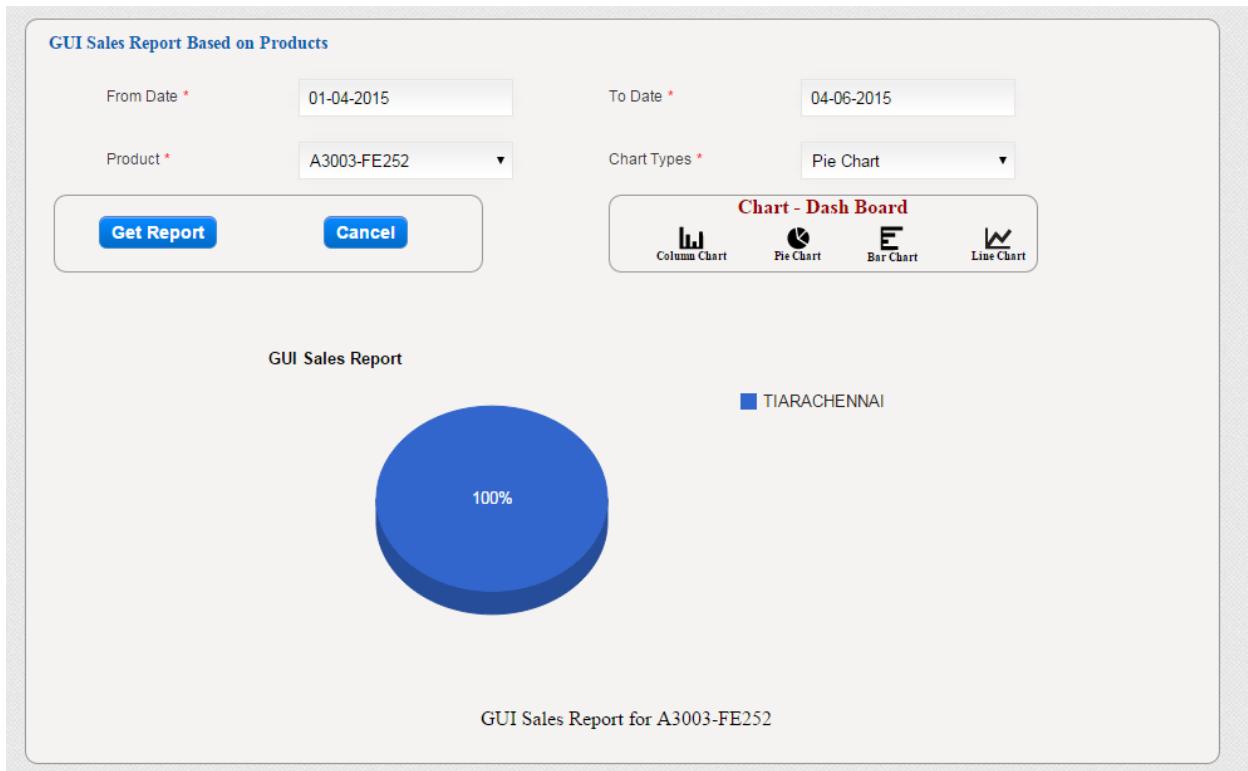


Figure 85: Sales Product Wise – Pie Chart Report

#### 5.8.4.3 Sales Product Wise – Bar Chart Report

Path: **Go to Reports > GUI Reports > Sales Product wise**

Here we can able to view the “**Sales Product Wise**”. This report provides complete details on the “**Sales Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type

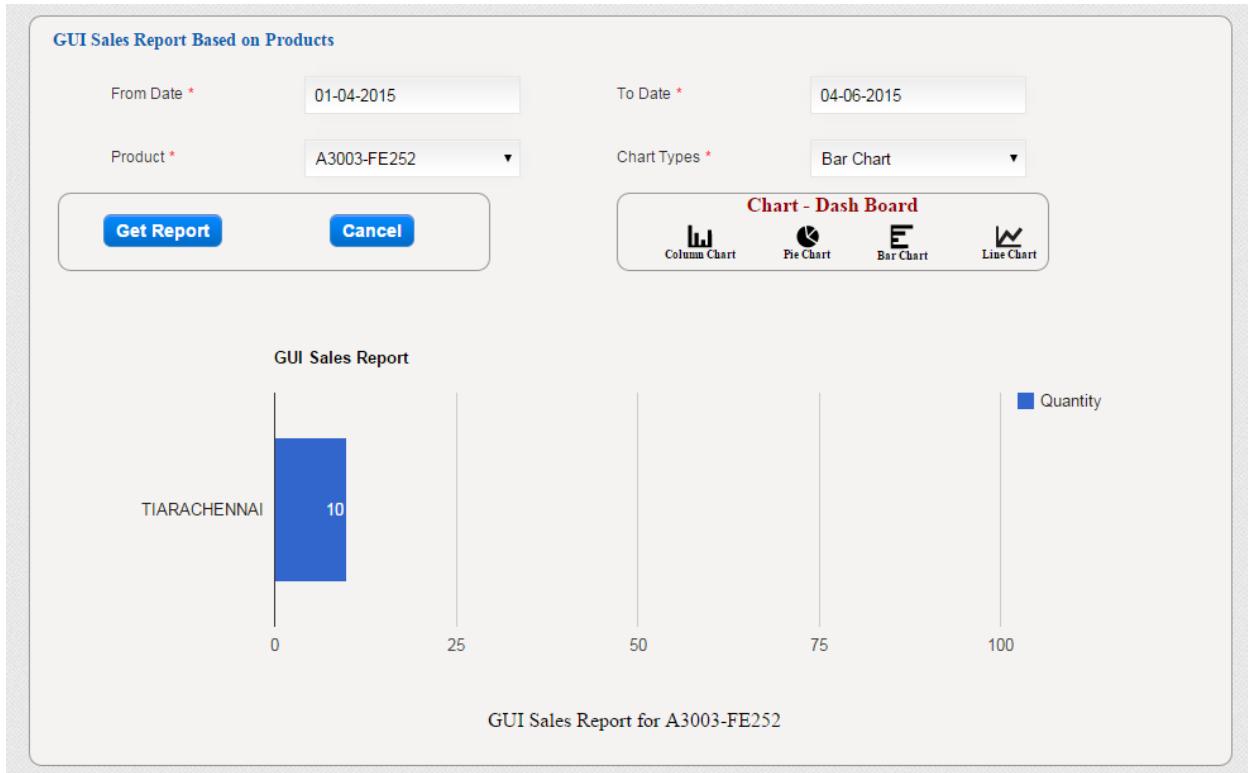


Figure 86: Sales Product Wise – Bar Chart Report

#### 5.8.4.3 Sales Product Wise – Line Chart Report

Path: **Go to Reports > GUI Reports > Sales Product wise**

Here we can able to view the “**Sales Product Wise**”. This report provides complete details on the “**Sales Product Wise**” in the Column Chart, Pie Chart, Bar Chart and line Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Date, Distributor Name and Chart Type

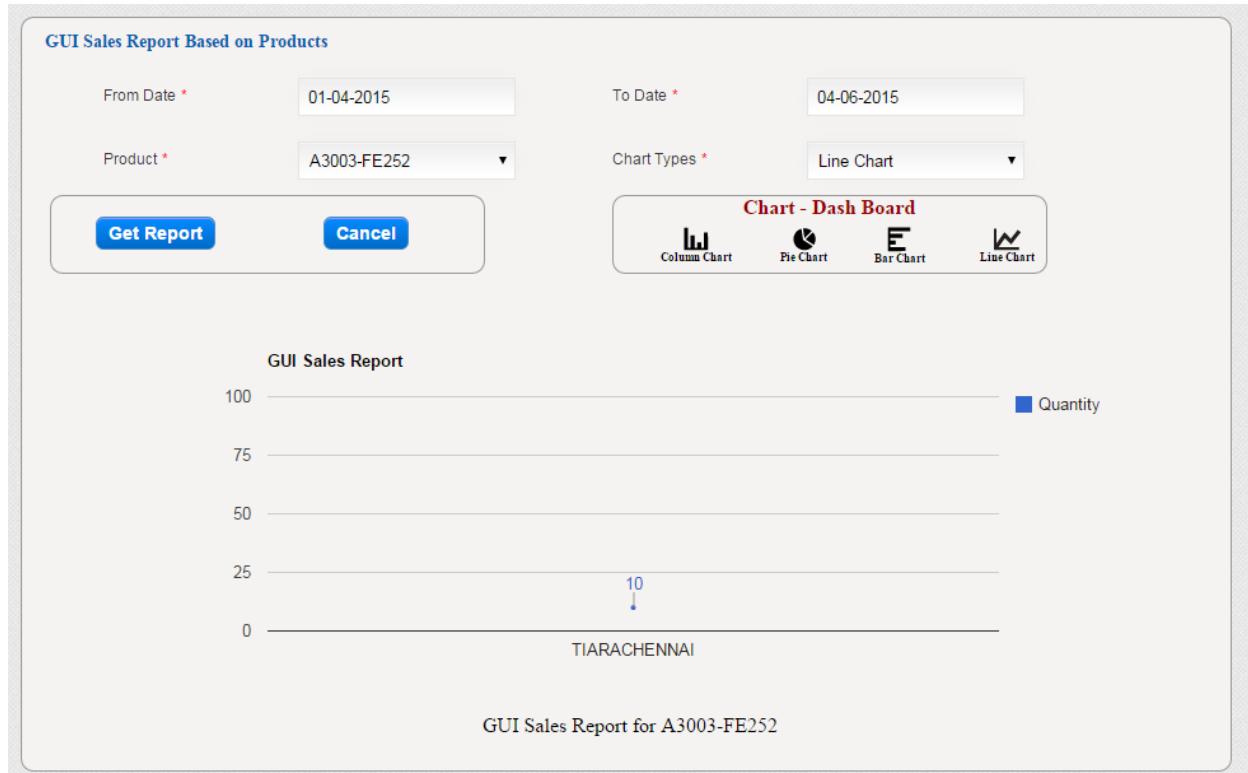


Figure 87: Sales Product Wise – Line Chart Report

### 5.8.5 Stock Opening and Closing

Path: **Go to Reports > GUI Reports >Stock Opening and Closing**

Here we can able to view the “**Stock Opening and Closing**”. This report provides complete details on the “**Stock Opening and Closing**” in the Column Chart. This enables to know Purchase Distributor Wise at a click. This report can be filtered by selecting From Date, To Dateand Distributor Name.

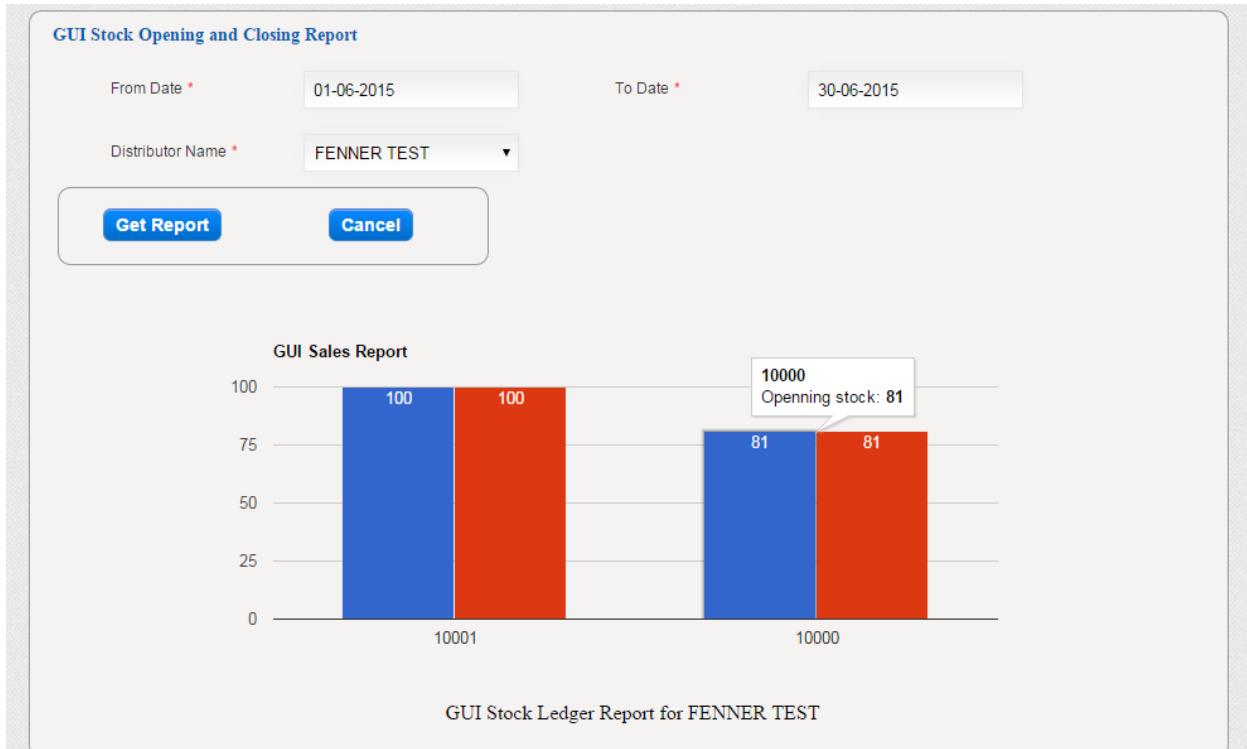


Figure 88: Stock Opening and Closing

### Chapter – 6: Data Exchange

To import the data from excel to Tally Center Server by using the Master Import menu.



Figure89: Data Exchange

## 6.1 Import Masters

To import the data from excel to Tally Center Server by using the Imports Master menu.

Path: **Go to** Data Exchange > Import Master

By clicking the ImportMaster Sub menu

The screenshot shows the CENTROID Import Masters interface. At the top, there's a navigation bar with links for Home, Master, Reports, Data Exchange, and Settings. To the right of the navigation bar, it says "User :admin [Tiara]" and "Logout". Below the navigation bar is a form titled "Import Masters". It has a "Select Master Name" dropdown menu with an option "<--Select-->". Below the dropdown is a file upload section with a "Select file" button, a "Choose File" input field, and a message "No file chosen". To the right of the file upload buttons is a blue "Import" button. The entire form is contained within a light gray rounded rectangle.

Figure 90: Import Masters

There is a dropdown field “Select Master Name”, select the master name first and then select the excel sheet using the browse button (Choose File), and then you can import the file by clicking the import button.

Masters available for excel import are

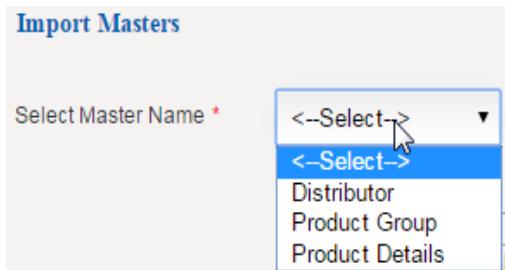


Figure 90: List of masters

Excel sheet must have the following formats

- ❖ No empty space or unnecessary words in cell, other than the allocated fields.
- ❖ Data should be in order as given in sample excel data.
- ❖ Date format must be (dd/mm/yyyy).

#### 6.1.1. Distributor master:

- ❖ Distributor code must be unique.
- ❖ Region and Country field will fetch from branch master using branch code.
- ❖ Mandatory Fields – Franchisee Code, Franchisee Name, Contact Person Name, Designation, Address, Pin code, Telephone No, Mobile No, Email, Branch, State, Region, and Country.
- ❖ Optional Fields – City, TIN no and CST no.

Field name	Referring Master
Branch code	Branch master
State Code	State master

#### 6.1.2. Product Group Master:

- ❖ OEM code must be unique.
- ❖ Mandatory Fields – OEM Code, OEM Name.

#### 6.1.3. Product Details:

- ❖ Product group code must be unique.
- ❖ Mandatory Fields – Product group code, Product group.

## Chapter – 7: Settings

The Setting menu is used to handle the Tally Central Server. There are three sub menus under settings named Configuration Settings, User Settings and about.



Figure 91: Settings

## 7.1 Configuration settings

Path: **Go to** Settings > Configuration settings

In this screen you can set number of records that grid can load in each page, Configure the email id which used to send the forgotten password to the users and session time out can set here.

**Configuration Settings**

No.of records in Page	20
Email Configuration	dhamodharan@tiarac
Time Out in mins	50
No.of wrong login Attempts Allowed	5

**Update**      **Reset**

Figure 92: Configuration Settings

A brief description of fields in the screen is as follows:

**No. of records in Page:**

- ❖ Set number of records that grid can load in each page.

**Email Configuration:**

- ❖ Email id which we provide here is used to send the forgotten password to the users.

**Time Out in minutes (Mins):**

- ❖ This field accepts only numeric values. If the session is inactive for the given minutes then the user is logged out.

## 7.2 UserSettings

Path: **Go to** Settings >UserSettings

In user settings we will be able to create Fenner Warehouse, Fenner Employee, User Creation, User Rights and Password Change.



Figure 93: User Settings

### 7.2.1 Employee Master

Path: **Go to** Settings > User Settings > Fenner Employee

ARBL Employee details can be created and stored in this screen Figure81.

A brief description of fields in the screen is as follows:

#### Employee Code:

- ❖ Employee Code should be unique.
- ❖ It is a mandatory field.
- ❖ It should not be editable in future.
- ❖ Not allowed to provide space.

#### Employee Name:

- ❖ Employee Name should be unique.
- ❖ It is a mandatory field.

#### Address:

- ❖ It is a mandatory field.

#### Contact No:

- ❖ It is a mandatory field.
- ❖ It accepts 20 characters (Numbers and Hyphens only).

**Email:**

- ❖ It is a mandatory field.
- ❖ It accepts only a valid email id.

**Designation:**

- ❖ It is a mandatory field.

**Branch:**

- ❖ It should be a drop down field. The Branch Name available in the Branch Master is loaded in this field.
- ❖ It is a mandatory field.

**State:**

- ❖ It should be a drop down field. The State Name available in the State Master is loaded in this field.

**Region:**

- ❖ It is a read-only field.
- ❖ Based on the selected Branch, the value will be auto fetched.
- ❖ It is a mandatory field.

**Country:**

- ❖ It is a read-only field.
- ❖ Based on the selected Branch, the value will be auto fetched.
- ❖ It is a mandatory field.

**Delete Control:**

If the employee have a user id to access the Tally central server then that employee details are not allowed to delete.

**Employee Master**

Employee Code *	<input type="text"/>	Email Id *	<input type="text"/>
Employee Name *	<input type="text"/>	Designation *	<input type="text"/>
Address *	<input type="text"/>	Branch *	---Select---
Contact No *	<input type="text"/>	State *	---Select---
Region *			
Country *			
<input type="button" value="Save"/> <input type="button" value="Reset"/>		Employee Code <input type="text"/>	Employee Name <input type="text"/> <input type="button" value="Search"/>
<input type="checkbox"/> Action   EmployeeCode   EmployeeName   Address   Contact   Email   Designation   Country   Region   State			
Export As <input type="button" value="PDF"/> <input type="button" value="Export"/>			

© 2012 Tiara Consulting Services India Private Ltd. All Rights Reserved | Privacy Policy.

Figure 94: Employee Master

### 7.2.2 User Creation

Path: **Go to** Settings > User Settings > User Creation

Here we can create a user id for the Fenner employees who are all going to access the Tally Central Server.

A brief description of fields in the screen is as follows:

**User Id:**

- ❖ User Id should be unique.
- ❖ It is a mandatory field.
- ❖ It should not be editable in future.
- ❖ Not allowed to provide space.

**Password:**

- ❖ It is a mandatory field.

**Repeat Password:**

- ❖ It is a mandatory field.
- ❖ Value should match with Password field.

**Employee Code:**

- ❖ It is a mandatory field.

- ❖ It should be a drop down field. The Employee Code available in the Employee Master is loaded in this field.

**Employee Name:**

- ❖ It is a read-only field.
- ❖ Based on the selected Employee Code, the value will be auto fetched.

The screenshot shows the 'User Creation Master' interface. At the top, there are input fields for 'User ID \*' (with placeholder 'I'), 'Employee Code \*' (a dropdown menu showing '----Select----'), 'Password \*' (empty), 'Repeat password \*' (empty), and 'Employee Name' (empty). Below these are 'Save' and 'Reset' buttons. To the right is a search bar with 'User ID' and 'Employee Code' fields and a 'Search' button. A large table below lists existing users with columns: Action, User ID, Employee Code, and Employee Name. Each user row includes an 'Edit' link under 'Action'. The data in the table is as follows:

Action	User ID	Employee Code	Employee Name
<a href="#">Edit</a>	admin	E01	Tiara
<a href="#">Edit</a>	tiara	tiara	TIARA
<a href="#">Edit</a>	tally	tally	Tally
<a href="#">Edit</a>	Jayapremnath	a	a
<a href="#">Edit</a>	kode	abcd	BILLGATES
<a href="#">Edit</a>	janaki	janaki	janaki
<a href="#">Edit</a>	ANB_CORP	ANB	A Narendra Babu

Figure 95: User Creation Master

### 7.2.3 User Rights

Path: **Go to** Settings > User Settings > User Rights

In this form provide the rights to access for each and every form in the Tally Central Server; this can be done only for created user. There is an edit link available in the grid by clicking it previous rights for that particular user has been loaded.

A brief description of Check boxes and field in the screen is as follows:

**User Id:**

- ❖ It is a read-only field
- ❖ After clicking edit it shows the user id.

**Screen Name:**

- ❖ It shows the available screen names in Tally Central Server.

**Add:**

- ❖ If the Check box in the Add column is clicked then that particular screen will be enabled for the right to save.

**Edit:**

- ❖ If the Check box in the Edit column is click then that particular screen will be enabled for the right to Update.

**View:**

- ❖ If the Check box in the View column is click then that particular screen will be enabled for the right to Display.

**Delete:**

- ❖ If the Check box in the Delete column is click then that particular screen will be enabled for the right to delete.

**Select All:**

- ❖ If this check box is selected, it means you are providing an admin rights (able to access all the screens).

Screen Name	Add	Edit	View	Delete	Select All
Product Group	<input type="checkbox"/>				
Product UOM	<input type="checkbox"/>				
Product Master	<input type="checkbox"/>				
Distributor Master	<input type="checkbox"/>				
Branch Master	<input type="checkbox"/>				
State Master	<input type="checkbox"/>				
Region Master	<input type="checkbox"/>				
Country Master	<input type="checkbox"/>				
Master Import	<input type="checkbox"/>				
Configuration	<input type="checkbox"/>				
User Creation	<input type="checkbox"/>				
User Rights	<input type="checkbox"/>				
Report Rights	<input type="checkbox"/>				
Employee Master	<input type="checkbox"/>				

Figure 96: User Rights Master

#### 7.2.4 Report Rights

Path: **Go to** Settings > User Settings > User Rights

In this form provide the rights to access for each and every form in the Tally Central Server; this can be done only for created user. There is an edit link available in the grid by clicking it previous rights for that particular user has been loaded.

A brief description of Check boxes and field in the screen is as follows:

**User Id:**

- ❖ It is a read-only field
- ❖ After clicking edit it shows the user id.

**Screen Name:**

- ❖ It shows the available screen names in Tally Central Server.

**Add:**

- ❖ If the Check box in the Add column is clicked then that particular screen will be enabled for the right to save.

**Edit:**

- ❖ If the Check box in the Edit column is click then that particular screen will be enabled for the right to Update.

**View:**

- ❖ If the Check box in the View column is click then that particular screen will be enabled for the right to Display.

**Delete:**

- ❖ If the Check box in the Delete column is click then that particular screen will be enabled for the right to delete.

**Select All:**

- ❖ If this check box is selected, it means you are providing an admin rights (able to access all the screens).

#### 7.2.5 Password Changes

Path: **Go to** Settings > User Settings > Password Changes

In this form the user can change his password.

The Rules to accept new password:

- ❖ Password should be minimum of 5 to maximum of 15 characters.
- ❖ Must contain at least one lower case letter, one upper case letter, one digit and one special character.
- ❖ Valid special characters are [ -@#\$%^&+= ].

**Password Change Master**

Old Password	Old Password
New Password	New Password
Repeat New Password	Re- Password

**Password Rule:**  
[ Password should be minimum of 5 to maximum of 15 characters.  
Must contain at least one lower case letter, one upper case letter, one digit and one special character.  
Valid special characters are - @#\$%^&+= ]

**Change**   **Reset**

© 2012 Tiara Consulting Services India Private Ltd. All Rights Reserved | [Privacy Policy](#)

Figure 97: Password Change Master

### 7.3 About

Path: **Go to Settings > About**

This screen provides the basic information about Fenner Tally central server software.

<b>About</b>		
Product	:	Centroid
Developed by	:	<a href="#">TIARA Consulting Services</a>
Release Version	:	Release 5.2
Build	:	1
Last Updated On	:	2015-05-29 17:00:00

Figure 98: About