

Team 3 GROUP CONTRACT!



Meeting attendance

The group shall settle the meeting time only by reaching a consistent agreement by all members. All members should attend every plenary meeting that has been called unless he/she has been granted not to attend a certain meeting (Leave should be reported at least 12 hours advanced).



Meeting punctuality

The maximum delay allowed is 10 minutes under the premise of confirmation of the meeting time.



Responsiveness to phone/email messages

All group messages need to be responded within 12 hours.



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Quantity of work

We guarantee that each team member should be assigned to an appropriate workload in each assignment.



Quality of work

We commit that each team member should deliver their work in a graduate-level quality and be responsible for making changes or updates until it is accepted by the whole team.



Ability to accept criticism

We guarantee to create a psychologically safe environment for all members and encourage them to speak up and share their ideas, all possible discussions and arguments should only focus on the issue and topic, not the person.



Friendliness, Cooperativeness

We guarantee to create a psychologically safe environment for all members and encourage them to speak up and share their ideas, all possible discussions and arguments should only focus on the issue and topic, not the person.