

CONTACT

VANCE LIEF SIBONGA PEDROSO

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OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EXPERIENCE

2021 - 2022

- **The Launchpad**
Programmer/IT Support
 - Responsible in designing, coding and modifying websites.
 - Installing and configuring computer hardware, software, systems, networks, printers, and scanners.
 - Monitoring and maintaining computer systems and networks.
 - Responding in a timely manner to service issues and requests.
 - Providing technical support across the company (this may be in person or over the phone)
 - Setting up accounts for new users
 - Repairing and replacing equipment as necessary
 - Testing new technology

2019 - 2020

- **Smart Communication**
Technical Staff
 - Created promotional videos.
 - Installs computer hardware and softwares.
 - Performs other task as required by Operation Manager.
 - Troubleshoots system and network problem.

2018 - 2019

- **Department of Agriculture**
Encoder
 - Arranged and encoded more than 500 pages reports using Microsoft Excel and Microsoft Word.
 - Edited and encoded presentations in Microsoft PowerPoint.

EDUCATION

2021

- **Southern Baptist College**
Bachelor of Science in Computer Science

2015

- **Southern Baptist College**
Highschool

- **Bialong Elementary School**
Elementary

SKILLS

- Programming
- Web Developer
- Data encoder
- Computer troubleshooting
- Time management
- Accuracy and attention to detail
- Leadership
- Problem Solving
- WordPress
- Php
- Html
- Css
- Codeigniter
- Bootstrap
- Adobe Photoshop
- Laravel
- JQuery
- Javascript

PROJECTS

- **QR code Attendance System for Southern Baptist College Employees**
A thesis project presented to the faculty of Southern Baptist College.
- **Employee Managament System**
A company website that stores employee informations. Employees can also log in and update their information. Coded using Codeigniter.

ACHIEVEMENTS & AWARDS

- Certificate of Recognition - For satisfactory completing the thirty-two (32) hours On-the-Job-Training on October 15-18 at the Office of the Municipal Agriculturist, Mlang, Cotabato, Philippines.
- Certificate of Participation - 9th PSITS Regional Convention 2019 at Ramon Magsaysay College in General Santos City, Philippines.
- Certificate of Participation - 10th PSITS Regional Convention 2020 at Notre Dame of Dadiangias University, General Santos City, Philippines.
- Certificate of Appreciation - For valuable service as the member of comelec of Southern Baptist College for School Year 2018-2019.
- 2019-2020 PSITS President in SBC

- 2019-2020 Digital Arts Club President
- 2020-2021 Hatud Express Co-founder

LANGUAGE

- English
- Filipino

PERSONAL DETAILS

- Date of Birth : 19/07/1997
- Marital Status : Single
- Nationality : Filipino

REFERENCE

- **Novie Joy I. Salmorin - "Southern Baptist College"**
Executive Assistant/ Dean, College of Information Technology
09324842073
- **Donald B. Salminao - "Southern Baptist College"**
College Instructor
09454065928