

ई.एस.एस.ओ – राष्ट्रीयपृथ्वीविज्ञानअध्ययनकेंद्र
पृथ्वीविज्ञानमंत्रालय, भारतसरकार
ESSO - NATIONAL CENTRE FOR EARTH SCIENCE STUDIES
Ministry of Earth Sciences, Govt. of India

No. NCESS/P&GA/2086 /2018

Dt.31.07.2018

Office Order

Sub: Engagement of Mr. M A K Haroon Rasheed, Manager, Finance & Accounts (Retd.)
as Resource Person – reg.

Mr. M A K Haroon Rasheed, Manager (Finance & Accounts) is engaged as Resource Person on consultancy basis for a period of six months w.e.f **06.08.2018**. He may render service to NCESS for a period not exceeding 20 days in a month and he will be paid an honorarium of Rs. 3,000/- per day.

He shall advice and assist office in all important administrative matters particularly on preparation of budget, finalization of accounts, SoE & UC, audit queries, RTI matters and such other essential administrative requirements.

(Vide approval of the Director dated 19.07.2018)

Chief Manager (i/c)

To,

Group Heads/DM (F&A)/DM (P&S)/DM (EA&M)/DM (P&GA)/
Director's office/Library/NB