## ई.एस.एस.ओ-राष्ट्रीयपृथ्वीविज्ञानअध्ययनकेंद्र

## पृथ्वीविज्ञानमंत्रालय,भारतसरकार

## **ESSO - NATIONAL CENTRE FOR EARTH SCIENCE STUDIES**

Ministry of Earth Sciences, Govt. of India

No.NCESS/P&GA/1242/2018

Dt.05.03.2018

## OFFICE MEMORANDUM

Sub: Joining Report - Reg:

This is to remind that submission of joining report is mandatory after availing Earned Leave/ Commuted Leave, which shall be forwarded immediately on resuming duty. It is noticed that some staff members are not complying with the above and therefore those who have not submitted joining report after availing EL/Commuted Leave may furnish the same at the earliest.

Chief Manager (i/c)

To,

All staff members