

# VANESSA SALINAS

Software Development Student

# **EDUCATION**

march 2022 – currently Software Development Technician Escuela Superior de Comercio Rio Tercero

March 1998 – December 2003 High School degree in Humanities and Social Sciences Instituto Jesus, Maria y Jose

# **WORK EXPERIENCE**

october 2008 – currently Human Resources Manager Expreso Biletta SRL

Settlement of wages.

Manage and process authorizations governamental's of the company, vehicles and staff.

Proactively participate in meetings and helped create new practices.

Process a range of documentation and entered information into databases.

Handling staff complaints with empathy and self-control. Meeting short and long-term goals.

# **SKILLS**

#### LANGUAGES

SPANISH Native speaker

ENGLISH Basic

# PROGRAMMING LANGUAGES



#### COMPUTER TECHNOLOGY

Windows SO
MS Office
Google Suite
Email
Presentations/Slideshows



# REFERENCES

Available on request