PO YIU (VANESSA) HO
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Education
Bachelor of Science in Computer Science, *Stony Brook University*

Overall GPA: 3.4	Expected Graduation May 2018

High School Diploma, *Stuyvesant High School*   Graduated June 2014

Experience
Web Intern, *Division of Information Technology at Stony Brook University*
September 2015-Present, *Stony Brook, NY*
  ➢ Utilizing the content management system Drupal 7 to augment Stony Brook University's Research website
  ➢ Working regularly with innovative modules utilized in Drupal to import and parse XML files that are needed to create and update website content periodically
  ➢ Using and modifying PHP and CSS code to various content types in Drupal that provide context to the entire website
  ➢ Harnessing jQuery/JavaScript in Views modules to generate dynamic website slideshows

Accounting Intern, *Spring Studios*
June-August 2017, *Manhattan, NY*
  ➢ Managed Microsoft Excel spreadsheets to resolve accounts payable statements
  ➢ Practiced maneuvering with Microsoft Dynamics AX to adjust system's vendor invoice journals
  ➢ Modified and corrected online Dropbox files concerning billing to ensure precise accounting

Assistant Proctor, *Cambridge Business Institute*
June-August 2015, *Manhattan, NY*
  ➢ Operated an administrative computer for securing network connections with remote test computers to authorize exams for test vendors
  ➢ Trusted with the management and storage of up to a thousand dollars per day in cash and credit payments transaction from customers
  ➢ Demonstrated diligence and cooperation with the execution of up to seven or eight unique exams that corporations such as College Board and Pearson Vue require

Intern, *Campaign for Melinda Katz for Borough President*
July-August 2013, *Queens, NY*
  ➢ Conveyed exceptional drive for a successful election by staying past ordinary intern hours to assist field organizers with data input
  ➢ Carried a consistent tenacious and friendly attitude towards coworkers and thousands of potential voters
  ➢ Demonstrated leadership by taking on challenging workloads to expedite voter outreach

Technical Skills
Programming Languages:	HTML/HTML5, CSS/CSS3, JavaScript/jQuery, Java, Python 3, PHP, MIPS/Assembly, C
Software Packages:	Microsoft Office Package (Word, Excel, Access, PowerPoint), Google Drive, Microsoft Dynamics AX
Database Systems:	MySQL, XML/CV extension files, JSON extension files
Content Management:	Drupal 7
Website:	https://vanessaho.github.io
GitHub:	https://github.com/vanessaho

Extra Curriculum Activity
NSCS (National Society of Collegiate Scholars) Invitee