

## PO YIU (VANESSA) HO

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### Education

Bachelor of Science in Computer Science, *Stony Brook University*

Overall GPA: 3.4

Expected Graduation May 2018

High School Diploma, *Stuyvesant High School*

Graduated June 2014

### Experience

Research Aide Intern, *Division of Information Technology at Stony Brook University*

September 2015-Present, *Stony Brook, NY*

- Utilizing the content management system Drupal 7 to augment Stony Brook University's Research website
- Working regularly with innovative modules utilized in Drupal to import and parse XML files that are needed to create and update website content periodically
- Using and modifying PHP and CSS code to various content types in Drupal that provide context to the entire website
- Harnessing jQuery/JavaScript in Views modules to generate dynamic website slideshows

Accounting Intern, *Spring Studios*

June-August 2017, *Manhattan, NY*

- Managed Microsoft Excel spreadsheets to resolve accounts payable statements
- Practiced maneuvering with Microsoft Dynamics AX to adjust system's vendor invoice journals
- Modified and corrected online Dropbox files concerning billing to ensure precise accounting

Assistant Proctor, *Cambridge Business Institute*

June-August 2015, *Manhattan, NY*

- Operated an administrative computer for securing network connections with remote test computers to authorize exams for test vendors
- Trusted with the management and storage of up to a thousand dollars per day in cash and credit payments transaction from customers
- Demonstrated diligence and cooperation with the execution of up to seven or eight unique exams that corporations such as College Board and Pearson Vue require

Intern, *Campaign for Melinda Katz for Borough President*

July-August 2013, *Queens, NY*

- Conveyed exceptional drive for a successful election by staying past ordinary intern hours to assist field organizers with data input
- Carried a consistent tenacious and friendly attitude towards coworkers and thousands of potential voters
- Demonstrated leadership by taking on challenging workloads to expedite voter outreach

### Technical Skills

Programming Languages: HTML/HTML5, CSS/CSS3, JavaScript/jQuery, Java, Python 3, PHP, MIPS/Assembly, C

Software Packages: Microsoft Office Package (Word, Excel, Access, PowerPoint), Google Drive, Microsoft Dynamics AX

Database Systems: MySQL, XML/CV extension files, JSON extension files

Content Management: Drupal 7

Website: <https://vanessaho.github.io>

GitHub: <https://github.com/vanessaho>

### Extra Curriculum Activity

NSCS (National Society of Collegiate Scholars) Invitee