EMPLOYEE DATA ANALYSIS USING EXCEL

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PROJECT TITLE

CREATING AN EMPLOYEE PERFORMANCE SCORECARD IN EXCEL

AGENDA

1.problem statement
2.project overview
3.End users
4.our solution and proposition
5.Dataset Description
6.Modelling Approach
7.Results and discussion
8.Conclusion.

Problem statement

To write a problem statement on employee performance, you need to identify the specific area of performance that is problematic, such as low productivity, high absenteeism, or poor quality of work.

Project overview

1. Define Objectives: Clearly outline the project's objectives, goals, and success criteria.

2.Identify KPIs: Determine the key performance indicators that align with project objectives.

3. Set Targets: Establish target values for each KPI to measure progress against.

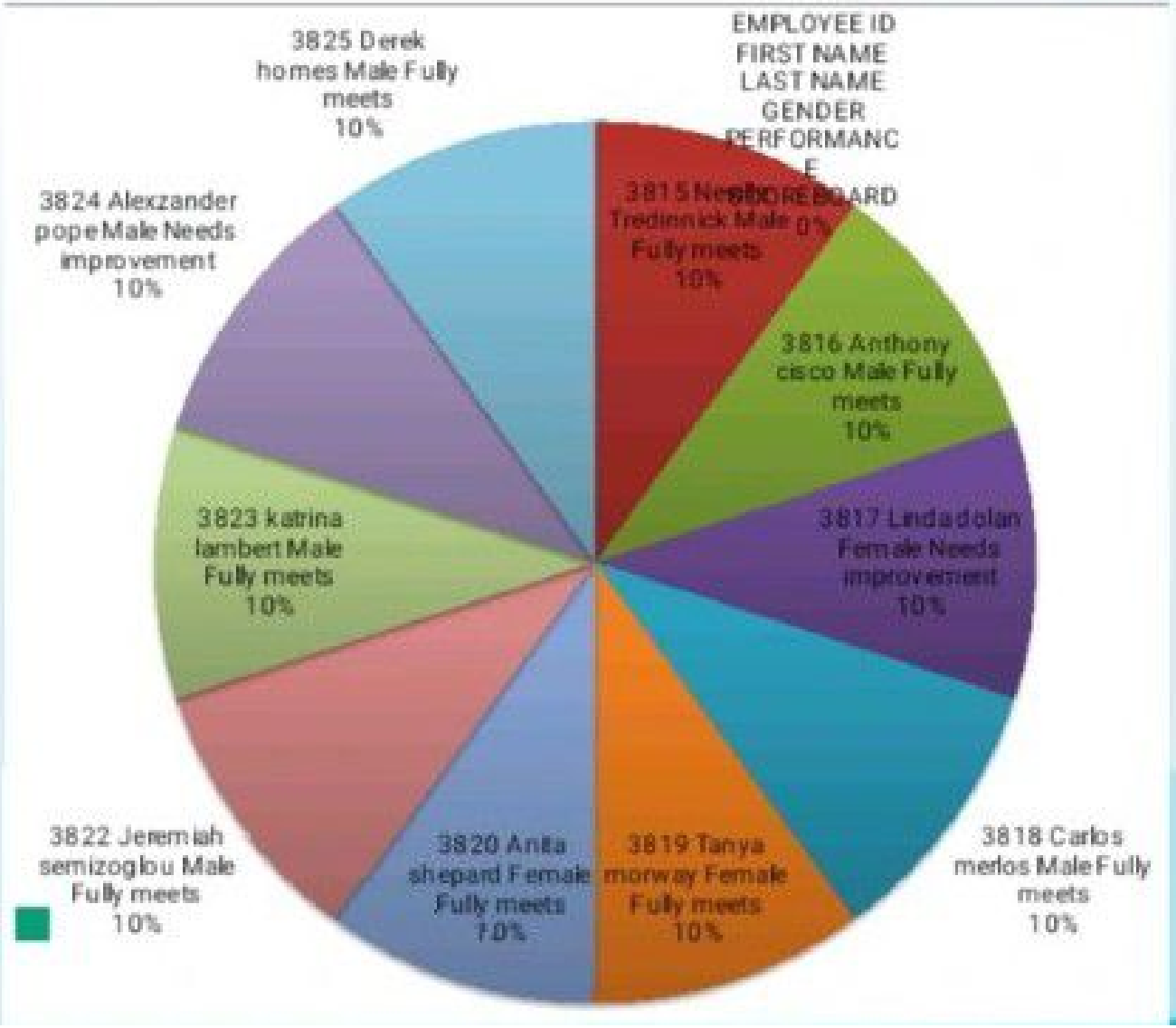
End users

An end user is a person or other entity that consumes or makes use of the goods or services produced by businesses. In this way, an end user may differ from a customer—since the entity or person that buys a product or service may not be the one who actually uses it.

Dataset Description

Employee dataset-kaggle
26 features
9 features
Employee I'd number
Employee name-text
Gender-categary
Performance -text
Rating-number

Result



EMPLOYEE ID
FIRST NAME
LAST NAME
GENDER
PERFORMANC
E
3825 Derek homes Male Fully meets 10%
3824 Alexzander pope Male Needs improvement 10%
3815 Tredinnick Male Fully meets 10%
3816 Anthony cisco Male Fully meets 10%
3817 Linda dolan Female Needs improvement 10%
3818 Carlos merlos Male Fully meets 10%
3819 Tanya morway Female Fully meets 10%
3820 Anita shepard Female Fully meets 10%
3822 Jeremiah semizoglou Male Fully meets 10%
3823 katrina lambert Male Fully meets 10%

Result

EMPLOYEE PERFORMANCE SCORECARD CURRENT PERFORMANCE RATING
3.5
3
2.5
2
1.5
1
0.5
0
3
PERFORMANCE SCORECARD
Fully meets
Needs improvement
GENDER
Male
Female
LAST ...
Tredinnick
cisco
dolan
merlos
monway
shepard
sennzog...
lambert
pope
homes
FIRST ...
Neville
Anthony
Linda
Carlos
Tanya
Anita
Jeremiah
katrina
Alexzan...
Derek
EMPLO...
3815
3816
3817
3818
3819
3820
3822
3823
3824
3825

Result

EMPLOYEE PERFORMANCE SCORECARD CURRENT PERFORMANCE RATING
3.5
3
2.5
2
1.5
1
0.5
0

CONCLUSION

The project is entitled as employee performance scorecard by comparing the employee activities is average performance by employee task and their working performance.we need to encourage employees for better outcomes.