

Ticket ID: HD-007

Category: Network / VPN

Priority: High

User Impact: Single user (unable to access internal company resources)

Environment: Windows 10/11 workstation, corporate VPN, remote connection

1. Problem (User's words)

User reports: "*I'm connected to the VPN, but I can't access any internal company websites or network drives.*"

2. Quick Questions I Asked

- Are you working remotely or from the office right now?
- Does the VPN show as connected on your computer?
- Were you able to access company resources earlier?

3. Symptoms Observed

- VPN client showed status as Connected
- User unable to access internal company websites
- Network drives were not accessible while VPN was connected

4. Troubleshooting Actions Taken

- Verified VPN client connection status
- Confirmed the correct VPN profile was selected
- Disconnected and reconnected the VPN session
- Restarted the VPN client
- Restarted the system
- Tested access to internal resources after reconnecting

5. Root Cause

- The VPN session did not properly route internal network traffic despite showing a connected status.

6. Fix / Resolution

- The VPN connection was re-established, restoring access to internal company resources.

7. Prevention / Recommendation

- Disconnect and reconnect the VPN if internal resources are not accessible
- Ensure the correct VPN profile is selected when connecting
- Report recurring VPN access issues to IT support

8. Proof (Verification)

- VPN client showing connected status
- Internal websites and network resources became accessible
- User confirmed normal access while connected to VPN

9. Time Log

- **Start Time:** 10:00 AM
- **End Time:** 10:30 AM

- **Total Time:** 30 minutes