

**To,**

The Registrar,

Shobhit University,

Adarsh Institutional Area, Babu Vijendra Marg, Gangoh, Distt.

Saharanpur – 247341

**Subject:** Authorization Letter for Collection of Documents and Result

Respected Sir/Madam,

I, **Vansh Choudhary**, a student of **BCA 2nd Year** at Shobhit University, bearing **Roll No. 23012900154**, hereby authorize my friend **Vishant**, bearing **Roll No. 23012900168**, to collect my academic documents, including my result, and to access any relevant information regarding my academic records on my behalf.

Due to personal reasons, I am unable to visit the university in person. I confirm that any documents handed over to Vishant should be considered as duly received by me.

Kindly provide him with the necessary assistance regarding my request. I shall be grateful for your cooperation.

Thank you for your support.

**Yours sincerely,**

Vansh Choudhary

BCA 2nd Year

Roll No.: 23012900154

Contact No.: 7351829270

Date : 02-04-2025