

Roll No.....

Total Pages: 3  
**14587**

BBA/D-17  
COMPUTER FUNDAMENTALS  
Paper: BBA-106

Time: Three Hours

Maximum Marks: 80

Note: Attempt Five questions in all. Q. No. 1 is compulsory. All questions carry equal marks.

1. Answer the following questions in brief (Compulsory Question) :
  - (a) Draw a block diagram of a computer to illustrate its basic organization
  - (b) Distinguish between a compiler and an interpreter
  - (c) List any three important features of Windows operating system
  - (d) What is a Local Area Network?
  - (e) Describe any two benefits of the Internet.
  - (f) Mention any one business application where you will make use of a Power point presentation.
2.
  - (a) What were the main driving technologies behind third, fourth and fifth generation computers?
  - (b) Distinguish between hardware and software giving examples of each type. List and describe the purpose of any two software that you make use of.
3.
  - (a) What do you understand by Computer Memory? Distinguish between primary and secondary memory. Give examples of various kinds of secondary memories.
  - (b) What is the purpose of an operating system in a computer?
4. Answer the following in brief in the context of the Internet :
  - (a) What is the importance of WWW in Internet?
  - (b) How do you work with an e-Mail system?
  - (c) What is the function of a web browser? Name any one web browser which you commonly use.
5.
  - (a) Convert the binary number 10011101 into its equivalent decimal number.
  - (b) Convert decimal number 6439 to its binary and hexadecimal equivalent.
6. If you are typing a document in MS-Word, which of its features will you make use of and for what purpose?
7. Describe how a presentation is created in Power point. Describe how animation can be used in presentation. How will you insert pictures and graphs in your presentation?

8. Give an overview of MS-Excel and describe one application where you will make use of MS-Excel and how?