

COMMUNICATION SKILLS

Time Allowed : 3 Hours

Maximum Marks : 80

Note : Attempt five questions in all, selecting **one** question from each unit in addition to compulsory **Question No. 1**. All questions carry equal marks.

Compulsory Question

1. Write short answers of the following :

(a) Complete the following :

Self-realization was, according to Gandhiji

(b) Ranji was going to play _____, but at the last moment _____.

(c) Who was Moses ?

(d) What was Petrov's wife suffering from ?

(e) Who was Ranji ?

(f) What had MacCallum seen Rory do ?

(g) Define Fax message.

(h) What does R.K. Narayan mean by "a grand musical chair-manner." ?

UNIT-I

2. Bring out Gandhiji's main arguments in "Training of the Spirit",

Or

".....a living picture of sorrow and suffering...." Draw a pen-portrait of Old Bapu in the light of these words.

3. Attempt any **five** short answer type questions :

- (i) What does Gandhiji mean by "the culture of the spirit" ?
- (ii) What is Narayan's opinion about the prevailing system of examination ?
- (iii) Why did Petrov wish to live another life again?
- (iv) How was the new vicar different from the old one ?
- (v) How did Ranji lose the "magic" bat ?
- (vi) Why would not Mr. MacCallum go to the fire in the waiting room ?
- (vii) Do you feel sad at the end of the play "Day of Atonement" ? If yes, why ? If no, why not ?
- (viii) Name the three types of training Gandhiji aimed at. Which of these types was, according to him, more difficult than the other two ?

UNIT-II

4. Read the following passage carefully and answer the questions :

Ranji could not ignore Mr. Kumar, who had been so kind and helpful, always giving him advice on how to play different kinds of bowling. Mr. Kumar had been a test player once, and had scored a century in a one day game at Sharjah. Now he had retired from first-class cricket, but he liked encouraging young players and he thought Ranji would make a good cricketer.

- (i) Why could Ranji not ignore Mr. Kumar ?
- (ii) Where had Mr. Kumar once scored a century?
- (iii) What was he doing now ?

- (iv) What was his opinion about Ranji ?
- (v) Pick out prepositions from the passage.
5. (a) Discuss the role of a fax message in the business world.
- (b) Explain the essentials of writing formal e-mails.
- (c) What are the features of writing text message ?

UNIT-III

6. Do as directed :

(a) Fill in the blanks with articles :

1. _____ water in that stream is not suitable for drinking.
2. I have never heard such _____ absurd story.
3. Everyone respects _____ honest person.
4. Italy is _____ European country.

(b) Fill in the blanks with prepositions :

1. We leave for our holiday _____ Friday.
2. The work must be finished _____ the end of the week.
3. The prisoner was accused _____ ill-treating his small child.
4. We were glad to get rid _____ such an untrust-worthy person.

(c) Fill in the blanks with correct form of verb :

1. _____ you _____ playing football ? (like)
2. A schoolboy _____ a purse full of money lying in the gutter. (find)
3. Several _____ books _____ on _____ that subject _____ during the present year. (appear)
4. It _____ continuously since six o'clock this morning.

(d) Change the voice of the following :

1. I know Mr. Amit.
2. They have sent the report.
3. Who teaches you Physics ?
4. She helps the poor,

7. Write a paragraph in about 150 words on any **one** of the following topics :

Internet Craze

Evils of Drinking

Value of Books

Fashion among Students

UNIT-IV

8. Write a letter to the Superintendent of Police drawing his attention to the increasing number of thefts in your area.

Or

Write a letter to the SDO (Electricity) of your area complaining about the frequent breakdown of electricity.

9. Compose dialogues between two friends discussing their future plans.