

MSC (CA&IT) - Semester: II*(Effective from year 2023-24)*

Course Code:	CAIT-207	Course Title:	Practical Skills in Desktop Publishing
Course Credits:	02	Hour of Teaching/Week:	02
Internal Assessment Marks:	25	External Exam Marks:	25
Exam Duration	2Hrs		

Unit	Contents
1.	Corel Draw: Introduction, Surfing the Interface, Getting to know the status bar. Getting to scrollbar and color palette. Understanding Dialog box, Exploring the standard toolbar, Toolbox. Browsing the Menus, File, Edit, View, Layout, Arrange, Effect, Bitmaps, Text, Tools, Drawing and working with Lines and Curves. Drawing and working with Rectangles, Ellipse and Polygons, Adding Text and Formatting Text, Working with Objects, Defining Outline and Fill Color, Working with outlines, The outline pen dialog, The outline color dialog, Understanding fills, Fountain fills, Pattern fills, Creating Special Effects, Using an envelope, Creating perspective effects, Blending objects
2.	Photo Shop: Photoshop's Environment Graphics and Environment Elements Navigating in Photoshop. Sizing Images, Image Size and Resolution Cropping. Selecting Image Areas. The Rectangular and Elliptical Marquee Tools. The Lasso Tools and Saving Selections. The Magic Wand Tool. The Magnetic Lasso Tool and Modifying Selections Layers, Feathering Edges: Image Modes, Color and Painting, Selecting Colors, Painting Tools and the Clone Stamp Tool. Text, Layer Effects, and Filters, Filters, Merging, and Flattening. Adjusting Images, Brightness/Contrast and Levels Adjustment Layers, Toning Tools and Hue/Saturation

Text and Reference Books

Mastering Corel Draw by Rick Altman, BPB 4th Edition

Tay Vaughan, "Multimedia – Making it Works". Tata MacGrow Hill

Online Resources:<https://www.classcentral.com/swayam-animations-13880>