

Vanessa Taylor

Austin, TX 78701

512-767-9160

vanessalyn.taylor@gmail.com

LinkedIn: <https://www.linkedin.com/in/vanessalyn-taylor/>

Portfolio: <https://vantaylo.github.io/Portfolio/>

GitHub: <https://github.com/vantaylo>

Summary

I am a talented and proactive full stack software engineer with extensive experience within the technology industry overseeing operations, building facilities, supply chain management and workplace services. My experience has provided me with exceptional analytical and management skills necessary to prioritize work and resources to plan and execute projects, drive initiatives and implement strategy. I'm looking to leverage my skills to design and develop experiences and tools that make people's lives simple. While offering a high degree of efficiency and a roll up your sleeves attitude to thrive in a fast paced environment.

Technical Profile

Technical Skills: HTML, CSS, JavaScript, jQuery, React, Computer Science applied to JavaScript, Heroku, Git, MySQL, MongoDB, Node.js, Express, MERN Stack

Applications: Visual Studio Code, Postman, MySQL Workbench, Robo 3T, Jira, Slack

Languages: Fluent in English and Spanish

Projects

Trailme Locator | [Link to GitHub](#) | <https://github.com/vantaylo/Trailme-Locator>

App for finding hiking trails in your city at your desired skill level. With the hourly weather forecast for the perfect hike.

Core responsibilities: Designed Homepage front-end in HTML5, CSS3 and styled with Materialize. Persisted user selections to local storage, implemented jQuery listeners for front end components, jQuery logic to validate proper form inputs before API request, designed boilerplate files for project.

Tools & Languages used:

- JavaScript
- CSS with Materialize - for a modern responsive CSS framework
- jQuery - JavaScript library for event handling and Ajax

Wedding Planner | [Link to GitHub](#) | <https://github.com/vantaylo/wedding-planner>

Wedding planner web application that will help any wedding planner easily plan and organize all the details surrounding the big day.

Core responsibilities: Built React components for guest list and invitations. Developed API for invitations. Created database queries for guests and invitations. Setup email invitation express routes using nodemailer. Reinforced email invitation API with Auth0. Automated invitation email sent to guests.

Tools & Languages Used:

- Model-View-Controller framework as an architectural pattern
- Node.js - An asynchronous event-driven JavaScript runtime
- React.js - A JavaScript library for building user interfaces
- MySQL database with a Sequelize ORM
- User authentication and secure API with Auth0

Education

Advanced Software Engineering Immersive Program - Full Stack Web Development

The University of Texas at Austin – Center for Professional Education

March 2020 – October 2020

Bachelor of Arts in Sociology

Texas Tech University

Aug 2006 – May 2011

Work Experience

Senior Event Coordinator

Dec 2018 – Apr 2020

Galvanize

Austin, TX

- Executed and supported the strategic planning and production of events that deliver a premium local and broadcast experience with the maximum ROI

Key Accomplishments: Created documentation for front of office and role.

Workplace Services Manager

Mar 2018 – Nov 2018

Dropbox

Austin, TX

- Management of facility operations and vendors, including commercial kitchen, building & equipment maintenance, janitorial, office supplies, event services and other operational requirements

Key Accomplishments: Closed out build of new commercial kitchen in office same week company went IPO.

Senior Facilities Coordinator

May 2016 – Mar 2018

Twitter

Washington, DC & Boston, MA

- Management of Monthly, Quarterly and Annual Capital Expense and Operating Budget including the reporting of P/L, forecasting, expense approvals, budget variance, accruals and reconciliations as necessary
- Developed long-term planning and established initiatives aimed to achieve operational excellence
- Ensured written procedures for each facilities and operations initiatives

Key Accomplishments: Part of the team for opening of the new Boulder, CO office. Lead for Twitter sponsored events with partners, including the opening of the Smithsonian African American Culture Museum.

Office Manager

July 2014 - April 2016

Rackspace

Austin, TX

- Maintained office services by organizing office operations and procedures
- Management of vendors and contracts (property management, business partnerships, food & beverages)

Key Accomplishments: Managed full build and logistics for new downtown office, including employee move.

Guest Relations Coordinator

July 2013 - July 2014

Rackspace

Austin, TX

- Organized unique work environment, activities, amenities and creative employee programs
- Owned process for on-boarding new hires and processing out of terminations

Key Accomplishments: Created, implemented and managed an onsite food program for an office of 500.

Human Resources Coordinator

Sept 2011 - Sept 2012

Nexxlinx - Contract to Electronic Arts, Riot Games, Time Warner

Austin, TX

- Developed employee-oriented company culture that emphasizes quality, continuous improvement, and high performance
- Assisted with the day-to-day operations of the HR office

Key Accomplishments: Planned and executed all-staff event for company-wide rebranding event.