

JOB SHEET Order Date :

Delivery

Machine :

Date :

Client Details :		Job Specs :			Schedule Date		
Pre Press Specifications :		Special Instructions					
CD / USB / Mail / File Name							
Out Put :		Duration Time		ST	FT		
Paper cutting	PARTY		Press		Party-Press		Remarks
Paper / GSM							
Paper Size							
No. of Sheets Cu							
Cut Size							
Machine							
Duration Time	ST	FT	ST	FT	ST	FT	
Printing Information			Item		Item		Remarks
Printing Size							
Colors							
Impression							
* Coating							
Duration Time	ST	FT	ST	FT	ST	FT	
Coating :	Threading :						
Lamination :	'I' Lets :						
Foiling :	Folding :						
Spot U.V :	Section / Centre :						
Punching :	Perfect Binding :						
Pasting :	Centre Pinning :						
Cutting Slip :	Job Name :				Quantity :		
Bill No.:	Customer :				Wastage :		
	Cut Size :		GSM :		Machine		