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## **EMERGENCY MEDICAL DISPATCH TRAINING PROGRAM APPROVAL**

### **I. POLICY**

All Marin County approved Emergency Medical Dispatch Training programs must meet the minimum requirements as set forth in the Emergency Medical Services Authority "EMD Training Guidelines".

### **II. PROCEDURE**

- A. Training institutions requesting approval of their Emergency Medical Dispatch training program in Marin County must submit a request to the EMS Agency which shall include:
  - 1. A statement of course objectives
  - 2. Session guides or lesson plans
  - 3. Performance objectives
  - 4. Samples of written and skills examinations used for periodic testing, as appropriate
  - 5. A final skills competency examination
  - 6. A final written examination
  - 7. The name and qualifications of the program director
- B. Program approval or disapproval will be made by the EMS Agency in writing within 90 days of receipt of all required documentation.
- C. Program approval will be for two (2) years.
- D. All program materials are subject to periodic review.
- E. All programs are subject to periodic on-site evaluation.
- F. Persons or agencies conducting an approved EMD training program must notify the EMS Agency, in writing, within 30 days of any changes in the program.