

Update Pointers for January PEP 2023

- **Students to attend all the sessions and should have 100% attendance.**
- **Students to do practice and do self-study or homework as instructed or shared by their respective trainers.**
- For the students of Salesforce and Software testing training, the students would have query handling sessions and a project-based learning.
- Student to utilize the query handling sessions to clarify the issues faced by the students while learning a topic or implementing any module of the project.
- Sessions to be attended from Campus or Students respective locations
 - For sessions which are being conducted early morning where the starting time for the session is before 9 AM then the students can attend those sessions from their respective locations.
 - For sessions which are being conducted in evening where the starting time for the session is after 6 PM then the students can attend those sessions from their respective locations.
 - For sessions which are being conducted in late afternoon where the starting time for the session is before 5 PM but the ends time of the session is after 6 PM then the students can attend those sessions from their respective locations.
- All sessions planned between 9 AM to 6 PM will have to be attended in the respective room nos. as per the timetable shared on UMS.
- Uniform is mandatory for the mock drive and placement drives for the 2024 graduating batch.
- The student will get DLs for the entire day 9 AM to 6 PM irrespective of their session timings to give students time for practice and self-study.
- In case of any clarification the student need to immediately put an RMS under the Professional Enhancement Category and sub category as PEP or visit 33 - 204.
- **Students to come for query in Placement office when they don't have their sessions. No student should not miss any session and come to office for queries, they can come before or after their respective sessions during university working hours.**

- Explanation for DL calculations
 - For crediting DLs to the student for a given day, the percentage of training sessions attended by student on the given day or week will be calculated and will provide the DLs for the given day or week in similar percentages.
 - In case of number of DLs is with decimal value (e.g. 2.5 lectures as DL for a respective day) then the whole number value after ignoring the decimal part will be considered for DLs (student will get DL for 2 lectures of the day).
 - In certain cases, the students will have sessions on days where they don't have parallel inputs in which the DLs can be provided, in such case the percentage of sessions attended in a week will be calculated and DLs will be provided in equivalent percentage of lectures during the week.
 - Number of training sessions in a week are 24 and student attended 22 sessions then the percentage of sessions attended in week are 91 %. Number of lectures during the week for the student were 28, so the student will be provided DLs in 25 lectures which equivalent to 91% of 28.
 - IMPORTANT NOTE – If a student has attended lectures over and above the training sessions on a given day or in a week then that would only be considered if the student has 100% attendance in the training sessions on the given day or in the respective week. Else the attendance would be considered as Absent in the extra lectures attended by the student and the student will get DLs as explained in the above points for DL calculation.

Examples:

- A training session is starting at 8 AM and the end time of the session is at 11 AM then the students can attend the complete 3 hours session from 8 AM to 11 AM from their respective locations. But any session starting at or after 12 PM and ending on or before 6 PM on that day the student will need to attend those sessions from Campus in the respective room number as per UMS timetable.
- A training session is starting at 4 PM and the end time of the session is at 7 PM then the students can attend the complete 3 hours session from 4 PM to 7 PM from their respective locations. But any session starting at or after 9 PM and ending on or before 3 PM on that day the student will need to attend those sessions from Campus in the respective room number as per UMS timetable.